

## CITY OF WASILLA

290 E. HERNING AVE.  
WASILLA, ALASKA 99687  
PHONE: (907) 373-9050  
FAX: (907) 373-0788

COUNCIL MEMORANDUM NO. 90-72

FROM: Deputy Administrator

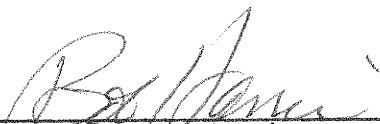
DATE: October 3, 1990

RE: Request for Sewer Loan/Grant Program Funds

The attached requests for participation in the City's sewer connection loan/grant program are presented upon the request of Berkely Tilton who is working on development of the properties. Neither of the properties qualify as eligible for the program because there is no existing system installed at the expense of the owner nor which failed. Of course, the Council can make exception to its own policy.

The status of the program is as follows:

Original Allocation	\$100,000
Four (4) Participants Cost	49,718
Amount Repaid to Date	<u>8,343</u>
Remaining Allocation	\$ 58,625
Council Approved and In Progress	(Estimated)
Gene Wicker	8,000
Overlook Church	15,000
Cottonwood Creek Mall	<u>15,000</u>
Uncommitted	\$ 20,000

  
\_\_\_\_\_  
Robert E. Harris  
Deputy Administrator

*No action taken*

September 17, 1990

Bob Harris  
City of Wasilla  
290 E. Herning Avenue  
Wasilla, Alaska 99687

Re: Sewer Hookup

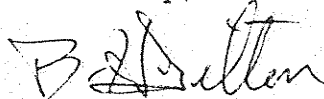
Dear Bob,

I am writing concerning a hookup to your city sewer system. I would like to connect under your Federal Grant Program for sewer connections. The property is Lot 17 Block 2 of Snider Sub. #3. As you know this property was served by the septic system from the Heath House now known as the Alano Club. That system was declared inoperable and connected to the City system during the original construction. This left the rest of the property without sewer service because Public Works says that a connection should be made to the North on Swanson Avenue instead of East onto Lucille Street.

I believe that this would qualify as a Class I System eligible for an \$8,000.00 grant with \$4,000.00 to be repaid at \$50.00 per month including interest at 8% per annum.

Please contact me at 376-2697 if you have any questions. Thank you for your time involved in this.

Sincerely,



B. H. Tilton

BHT/clt

September 17, 1990

Bob Harris  
City of Wasilla  
290 E. Herning Avenue  
Wasilla, Alaska 99687

RE: Septic System

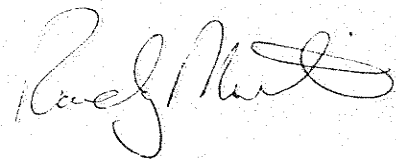
Dear Mr. Harris:

I am writing to ask to be considered as an applicant for the Federal Grant Program available from the City for sewer hookup. The property is Lots 2 & 3 Block 1 of the Wasilla Townsite where the old Tealand's home was situated. As you know the on site system that served Tealand's house is not operable and DEC would consider it a problem because it was not constructed in a manner acceptable to todays standards. So I am not able to hook into and need to connect to the city system.

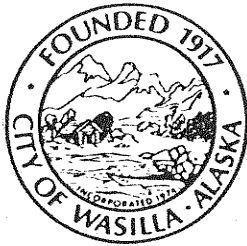
I understand that this is a \$15,000.00 grant with \$7,500.00 payable back at \$100.00 per month including interest at 8% per annum until paid in full.

Thank you for considering this. Please call me at 376-4912 if you have any questions.

Sincerely,



Randy Martin



## CITY OF WASILLA

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### MEMORANDUM

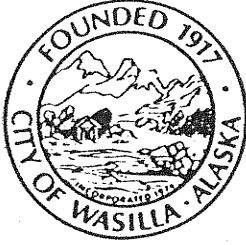
DATE: September 19, 1990

FROM: Finance Department

RE: Sewer Revolving Loan Program

The following is a breakdown of the total project charges and payments that have been charged to MG# 4/87-475:

<u>ROMAR-ROBINSON</u>		<u>GRANT ALLOCATION</u>	
Total Project Expenses	\$13,400.26		\$100,000.00
50% City Grant	6,700.13		
50% Customer Loan	6,700.13	Chgd to Grant	12,900.26
Less Romar Payment	500.00		-----
Corrected Loan Amount			\$ 87,099.74
for Payback	6,200.13	AJE# 47	( 8,343.20)
			-----
			\$ 95,442.94
			\$ 95,442.94
<u>A &amp; W WINDBREAK</u>		Chgd. to Grant	14,643.83
Total Project Expenses	\$14,643.83		-----
50% City Grant	7,321.92		\$ 80,799.11
50% Customer Loan	7,321.92		
Payment Received	900.00		
			\$ 80,799.11
<u>ONE HOUR MARTINIZING</u>		Chgd. to Grant	8,494.00
Total Project Expenses	\$ 8,494.00		-----
50% City Grant	4,247.00		\$ 72,305.11
50% Customer Loan	4,247.00		
Payment Received	640.00		
			\$ 72,305.11
<u>EL TORO RESTAURANT</u>		Chgd. to Grant	13,680.00
Total Project Expenses	\$13,680.00		-----
50% City Grant	6,840.00		Remaining Bal.
50% Customer Loan	6,840.00		\$58,625.11



## CITY OF WASILLA

290 E. HERNING AVE.  
WASILLA, ALASKA 99687  
PHONE: 373-9050

COUNCIL MEMORANDUM NO. 88-115

FROM: Robert E. Harris  
Deputy Administrator

DATE: October 5, 1988

RE: Sewer Connections

The Council and the Administration have been considering various proposals to establish and administer a revolving loan fund to assist property owners to connect to the sewer system.

In order to meet the greatest need and to minimize the administrative burden and the financial risk to the city, the following loan parameters are suggested.

- a. Only owners of developed property with an existing holding tank or failed on-site system, adjacent to city sewer system lines, are eligible for sewer conversion loans. "Failed" means that the system has to be pumped more frequently than once each three months in order to function.
- b. The ~~City~~ <sup>Private contractor</sup> ~~Public Works~~ Department will perform the work and record all associated costs. Materials ~~will be~~ provided at the usual 25% mark up and labor costs will include benefits. The costs of engineering and obtaining D.E.C. permits will be included.
- c. The owner of the property will be required to sign an agreement that will place a lien on the property for the debt and agree to make monthly payments in the form of a surcharge in addition to the regular sewer service charges:

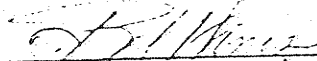
- Commercial property, \$100.00 per month, \$15,000 maximum loan.
- Residential property, \$50.00 per month, \$8,000 maximum loan.

*Approved 10/10/88*

- d. Recommend the monthly payment include 5% interest to cover Administrative costs. Examples of impact of various interest amount are attached.

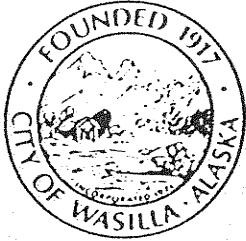
Each request or proposal for a sewer connection loan would be presented to Council for approval.

Recommend Council establish a \$100,000. Revolving Loan Fund for sewer conversions and approve the criteria set forth in this memorandum.



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Robert E. Harris  
Deputy Administrator



## CITY OF WASILLA

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PHONE: 373-9050

### Sewer Connection Assistance Program

On October 10, 1988, the Wasilla City Council approved a combination loan and grant program to assist owners of certain properties to connect to the sewer system. The general criteria and conditions of the program are as follows:

#### 1) ELIGIBILITY

- a) Must be owner
- b) Property must be developed and have on-site system.
- c) On-site system in Sewer District 83-S-1 must have been built prior to availability of sewer system and after January 1, 1984. All other systems must have been built prior to availability of sewer system piping.
- d) Property must be adjacent to sewer lines.
- e) On Site system must have failed
  - 1) More than one pump-out per 3 months to function, or
  - 2) Pollution problem per D.E.C.
- f) Property assessed for sewer off-site construction costs per municipal code.

#### 2) WORK

- a) Shall be done by City crews.
- b) Materials meeting City specifications supplied by
  - 1) City at cost plus 25%, or
  - 2) Owner, delivered to City for installation.

#### 3) ELIGIBLE COSTS

- a) Cost of City labor and material + 25% mark-up.
- b) Approved invoice costs of owner-supplied materials.
- c) Engineering, permits and inspection costs.

#### 4) GRANT-LOAN PROVISIONS

- a) 50% of eligible cost paid as grant by City; Maximum - \$8,000 for Class I (Residential with less than 12 bedrooms or commercial serving less than 25 persons); Maximum \$15,000 for Class II (residential with more than 12 bedrooms or commercial serving more than 25 persons).

- b) 50% of eligible cost paid by owner
  - 1) Cash or prepayment of loan.
  - 2) Loan - 8% annual interest with fixed monthly payment:  
Class I payment is \$ 50.00/month  
Class II payment is \$100.00/month  
Until paid in full.

c) Example loan schedule:

Total Cost	Grant	Loan	Interest	Payment	Pay-off	Cost
\$ 5,000	\$2,500	\$2,500	8%	\$ 50/mo	61 mo.	\$3,050
\$10,000	\$5,000	\$5,000	8%	\$100/mo.	61 mo.	\$6,100

- d) Fund limited by appropriations to sewer connection revolving loan fund.
- e) Security Agreement and Lien signed by owner prior to work.  
Lien on property for unpaid balance.

5) SYSTEM OWNERSHIP

- a) Owner shall sign statement conveying sewer components to City including tank, pumps, electric controls, and piping to main line.
- b) Owner shall grant easement to allow City access for operation, maintenance and repair.

6) SYSTEM OPERATION AND MAINTENANCE

- a) Per City of Wasilla Sewer Regs.
- b) Responsibilities of City.
  - 1) Maintenance and repair of system.
  - 2) Periodic pump-outs.
- c) Responsibilities of owner.
  - 1) Power.
  - 2) Report trouble.
  - 3) Monthly service charges plus loan repayment.