



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
415/ 899-8900
FAX 415/ 899-8213
www.novato.org

STAFF REPORT

MEETING

DATE: February 13, 2018

TO: City Council
City Council as Successor Agency to the Dissolved
Redevelopment Agency

FROM: Michael L. Antwine II, Assistant City Manager
Tony Clark, Finance Manager

SUBJECT: **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE
FISCAL YEAR ENDING JUNE 30, 2017**

REQUEST

Receive and file the City of Novato Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2016-17.

DISCUSSION

The CPA firm of Mann, Urrutia, Nelson CPAs & Associates, LLP has completed the audit of the City of Novato's financial statements for the year ending June 30, 2017. The auditors have issued an unqualified (clean) opinion on the statements.

The statements are in compliance with the generally accepted accounting principles, as well as the various requirements of the Governmental Accounting Standards Board and standards developed by the Government Finance Officers Association (GFOA) and the California Society of Municipal Finance Officers (CSMFO).

This is the sixth year that the City of Novato has produced a Comprehensive Annual Financial Report (CAFR). The City received a GFOA's Certificate of Achievement for Excellence in Financial Reporting award program for its FY 2015-16 CAFR and staff believes that this year's CAFR meets the GFOA's requirements and again has submitted the FY 16-17 CAFR for the award.

The format and contents of a CAFR are highly standardized and regulated by a number of standards-making bodies, such as the GFOA and the Governmental Accounting Standards Board (GASB). Thus, while the CAFR is intended to maximize the thoroughness and transparency of an agency's financial reporting, it makes for a relatively complex document that may not be easily understood by casual readers.

The CAFR is a "point-in-time" document that reports the City's financial information at the end of each fiscal year. However, the CAFR does not include a significant amount of financial trends or historical information. The independent audit firm has reviewed the City's financial statements and conditions and did not issue any findings or recommendations in this year's report.

RECOMMENDATION

Staff recommends that the City Council receives and files the report.

ATTACHMENT

1. City of Novato Comprehensive Annual Financial Report for Fiscal Year 2016-17
(Available online at <http://novato.org/home/showdocument?id=24960>)