CITY OF MANHATTAN BEACH COMMUNITY DEVELOPMENT DEPARTMENT STAFF REPORT

TO: Planning Commission

FROM: Richard Thompson, Director of Community Development

BY: Esteban Danna, Assistant Planner

DATE: May 9, 2012

SUBJECT: Variance for an Addition and Remodel to an Existing Two-Story Single Family

Residence to Allow a Three-Story Structure while Staying Below the Maximum

Height Limit and Maintaining the Existing Legal Non-Conforming Setbacks.

RECOMMENDATION

Staff recommends that the Planning Commission **CONDUCT** the Public Hearing, discuss the proposed project, and **APPROVE** the subject request.

PROJECT DETAILS

<u>Location</u> 931 Highview Avenue

Zoning / Area District RS (Residential Single-Family), Area District I
General Plan / Land Use Low Density Residential /Single Family Residential

		<u>Proposed</u>	<u>Requirement</u>
_	1 01		

Parcel Size: 6,355 s.f. 7,500 s.f. min, 15,000 s.f. max.

Density: 1 unit 1 unit max.
Building Floor Area: 3,360 sq. ft. (77% of max.) 4,371 s.f. max.

Height 154.66 feet 154.74 feet (26 ft. above avg.)

Parking: 2 enclosed spaces 2 enclosed spaces

Number of Stories 3^1 2 max.

Setbacks:

Add. 2nd Story Setback 183 s.f. (2.9% of lot area)¹ 381 s.f. min. (6% of lot area)

Building Wall Height 26 ft. 9 in. 24 ft. max.

¹Requires Variance

² Chimney projection is closer to the property line, however, it is allowed to remain pursuant to Manhattan Beach Municipal Code (MBMC) 10.60.040(G) and 10.68.030(E).

BACKGROUND

The existing 2,056 square-foot home was originally built in 1958. The applicant is seeking to add and remodel the house without significantly changing the original architectural concept and design integrity, described by the applicant as mid-century modern. The structure is non-conforming in regards to side yard setbacks. The applicant proposes to add a total of 1,304 square feet and remodel the existing house. The remodel consists of reconfiguring the existing floor plans and adding 296 square feet to the existing first and second levels as well as add a third level consisting of 1,008 square feet. The total square footage upon completion will be 3,360.

DISCUSSION

Through the variance process, the applicant is seeking relief from MBMC Section 10.12.030(H) to build three-stories instead of the permitted two-stories. The applicant also seeks relief from Section 10.12.030(E) to allow the project to maintain the existing legal non-conforming side setbacks and match the new side setbacks at the third level to the existing setbacks, Section 10.12.030(F) to exceed the 24-foot maximum wall height at the side yards, as well as Section 10.12.030(T) to maintain a reduction in the 6 percent (of lot area) additional setback on the second story adjacent to the front yard.

Variance to Number of Stories

The project proposes to add a level above the existing two-level structure, creating a three-story condition. MBMC 10.12.030(H) states that a maximum of 2 stories are allowed where the maximum height limit is 26 feet. The proposed structure will not exceed the 26-foot maximum height allowed based on the lot's four-corner elevation average. The house will also not exceed the maximum allowed structure height above grade on the low side with 26 feet 9 inches proposed (31 feet 2 inches maximum allowed per 10.60.050(B)).

The existing two-story house is located on the front part of the lot with an alley-accessed detached garage located near the rear of the property. The structures are separated by a yard. The lot has a 14.3 percent down slope from Highview towards the alley to the west (Railroad Place). Only the second level of the house is visible from Highview Avenue with the first level being mostly below street grade. The existing house is a one-story structure when seen from Highview Avenue. Both levels of the existing house are exposed on the backside of the structure, which is adjacent to the rear yard. The proposed addition will exceed the two-story maximum in the area adjacent to the rear yard. The area adjacent to the front yard will be two stories.

Per code, the proposed additional story may be built without a variance if more floor area is added at the yard between the existing house and garage, which would then classify the existing first level as a basement. This is illustrated by the project architect on page A4 of Exhibit E. The owner, however, does not want to add that much square footage and wants to keep the original rectangular floor plan as part of preserving the architecture and design concept of the original house.

Variance to Setbacks

The existing house has non-conforming side yards (currently 5 feet, with 6 feet 3 inches minimum required). In order to preserve the original rectangular shape of the house, the applicant proposes to maintain the existing setbacks at 5 feet and match the third level addition to the existing setbacks. Non-conforming side setbacks also include the projecting chimney at the north side setback, which is allowed to remain per MBMC 10.60.040(G) and 10.68.030(E). The proposed building height will

also create a non-conforming side yard setback by exceeding the 24-foot maximum allowed building wall height at the side yard without increasing the setback by an additional 3 feet (MBMC 10.12.030(F)). The project proposes a building wall height of 26 feet 9 inches (at its worst case) in order to maintain the rectangular shape of the original house.

The proposed project also requests to maintain a reduced additional required setback at the second story adjacent to the front yard setback (minimum 381 square feet or 6 percent of the lot area within the front 13 feet 11 inches or 1/5 of the lot's buildable length) as required per MBMC 10.12.030(M). The project proposes an area of 183 square feet, or 2.9 percent of the lot's area.

Variance Findings

In order to grant the variance request, Section 10.84.060(B) of the zoning code requires that the Planning Commission make required findings as follows:

1. Because of special circumstances or conditions applicable to the subject property—including narrowness and hollowness or shape, exceptional topography, or the extraordinary or exceptional situations or conditions—strict application of the requirements of this title would result in peculiar and exceptional difficulties to, or exceptional and/or undue hardships upon, the owner of the property;

Special circumstances applicable to the subject property include exceptional topography, lot shape, and lot size. There is a significant elevation change with a 14.3 percent slope from Highview Avenue down to Railroad Place. The lot's shape is also uncommon in that it is pie-shaped and narrows from front (85 feet in width) to rear (43.15 feet in width). The lot size is 6,355 square feet in an area district with a minimum required lot size of 7,500 square feet.

The currently non-conforming pre-existing house would not create new circumstances or impacts to neighbors' privacy, light, ventilation, or aesthetics. Application of story, additional front setback, and increased side and building wall height setback requirements for the existing house and the addition would result in exceptional difficulties and/or undue hardships upon the owner of the property, since substantial changes would be needed to portions of the building that currently conform where no changes are proposed. Bringing the non-conformities up to current standards would also disrupt the original architectural design and concept of the home.

2. The relief may be granted without substantial detriment to the public good; without substantial impairment of affected natural resources; and not be detrimental or injurious to property or improvements in the vicinity of the development site, or to the public health, safety or general welfare; and

Relief may be granted without detriment to the public good, impairment of natural resources, or to the detriment or injury of properties or improvements in the vicinity, or to the public health, safety or general welfare. The maximum allowed height will not be exceeded and setbacks of the building will remain as they are currently.

The home will be smaller than the maximum allowed, at 77 percent of the total allowed for the lot. The house will be kept at the front of the lot which minimizes negative impacts to

neighbors since it allows for greater light, air, and privacy with a large open yard between the house and the garage.

3. Granting the application is consistent with the purposes of this title and will not constitute a grant of special privilege inconsistent with limitations on other properties in the vicinity and in the same zoning district and area district.

Granting the application is consistent with the purposes of this title and will not constitute granting of a special privilege inconsistent with limitations on other properties in the vicinity and in the same zoning district and area district because the height and setbacks of the building would not be inconsistent with surrounding properties. The number of levels being proposed would otherwise be allowed by code if more square footage is added adjacent to the first level. The non-conforming side setbacks are pre-existing, compatible with surrounding buildings, and do not affect the adjoining properties.

The project architect provides additional information in the submittal regarding the variance findings and development on surrounding properties (Exhibits C and E).

The General Plan of the City of Manhattan Beach poses certain goals and policies which reflect the expectations and wishes of the City with respect to land uses. Specifically, the project is consistent with the following Goals and Policies of the General Plan:

Maintain the low-profile development and small-town atmosphere of Goal LU-1: Manhattan Beach.

Goal LU-2: Encourage the provision and retention of private landscaped open space.

Goal LU-3: Achieve a strong, positive community aesthetic.

Goal LU-4: Preserve the features of each community neighborhood, and develop

solutions tailored to each neighborhood's unique characteristics.

Housing

Policy 1.1: The City of Manhattan Beach will continue to maintain and conserve the

character of its existing residential neighborhoods.

Public Input

A public notice for the project was mailed to the property owners within 500 feet of the site and published in the Beach Reporter newspaper. Staff did not receive any additional comments at the writing of this report. Other City departments did not have comments for the proposed project

Environmental Review

The Project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Sections 15303.

CONCLUSION

Staff recommends that the Planning Commission accept public hearing testimony, discuss the proposed project, and approve the variance request based on the findings discussed above and included in the proposed Resolution.

Attachments:

- A. Draft Resolution No. PC 12-XX
- B. Vicinity Map
- C. Application Materials
- D. Correspondence
- E. Plans (Not Available Electronically)

RESOLUTION NO PC 12-XX

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MANHATTAN BEACH APPROVING A VARIANCE APPLICATION FOR AN ADDITION AND REMODEL TO AN EXISTING SINGLE FAMILY RESIDENCE ALLOWING A THIRD STORY AND MAINTAINING THE EXISTING LEGAL NON-CONFORMING SIDE, ADDITIONAL FRONT, AND BUILDING WALL HEIGHT SETBACKS ON THE PROPERTY LOCATED 931 HIGHVIEW AVENUE (Dobbins)

THE PLANNING COMMISSION OF THE CITY OF MANHATTAN BEACH DOES HEREBY RESOLVE AS FOLLOWS:

<u>SECTION 1</u>. The Planning Commission of the City of Manhattan Beach hereby makes the following findings:

- A. The Planning Commission of the City of Manhattan Beach conducted a public hearing pursuant to applicable law on May 9, 2012 to consider an application for a Variance for the property legally described as Portion of Lot 6, Block 19, Tract 3393, located at 931 Highview Avenue in the City of Manhattan Beach.
- B. The public hearing was advertised pursuant to applicable law, testimony was invited and received.
- C. The applicants for the Variance are Scott and Kathleen Dobbins.
- D. The property is located within Area District I and is zoned Single-Family Residential (RS). The surrounding land uses consist of single-family residences.
- E. The General Plan designation for the property is Low Density Residential.
- F. The applicant requests relief from MBMC Section 10.12.030(H) to build three-stories instead of the permitted two-stories. The applicant also requests relief from Section 10.12.030(E) to allow the project to maintain the existing legal non-conforming side setbacks and match the new side setbacks at the third level to the existing setbacks, Section 10.12.030(F) to exceed the 24-foot maximum wall height at the side yards, as well as Section 10.12.030(T) to maintain a reduction in the 6 percent (of lot area) additional setback on the second story adjacent to the front yard.
- G. The proposed construction complies with all other applicable standards including maximum building height.
- H. The Project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15303.
- I. The project will not individually nor cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.
- J. The Planning Commission made the following findings with respect to the Variance application:
 - 1. Special circumstances applicable to the subject property include exceptional topography, lot shape, and lot size. There is a significant elevation change with a 14.3 percent slope from Highview Avenue down to Railroad Place. The lot's shape is also uncommon in that it is pie-shaped and narrows from front (85 feet in width) to rear (43.15 feet in width). The lot size is 6,355 square feet in an area district with a minimum required lot size of 7,500 square feet.

The currently non-conforming pre-existing house would not create new circumstances or impacts to neighbors' privacy, light, ventilation, or aesthetics. Application of story,

additional front setback, and increased side and building wall height setback requirements for the existing house and the addition would result in exceptional difficulties and/or undue hardships upon the owner of the property, since substantial changes would be needed to portions of the building that currently conform where no changes are proposed. Bringing the non-conformities up to current standards would also disrupt the original architectural design and concept of the home.

2. Relief may be granted without detriment to the public good, impairment of natural resources, or to the detriment or injury of properties or improvements in the vicinity, or to the public health, safety or general welfare. The maximum allowed height will not be exceeded and setbacks of the building will remain as they are currently.

The home will be smaller than the maximum allowed, at 77 percent of the total allowed for the lot. The house will be kept at the front of the lot which minimizes negative impacts to neighbors since it allows for greater light, air, and privacy with a large open yard between the house and the garage.

- 3. Granting the application is consistent with the purposes of this title and will not constitute granting of a special privilege inconsistent with limitations on other properties in the vicinity and in the same zoning district and area district because the height and setbacks of the building would not be inconsistent with surrounding properties. The number of levels being proposed would otherwise be allowed by code if more square footage is added adjacent to the first level. The non-conforming side setbacks are pre-existing, compatible with surrounding buildings, and do not affect the adjoining properties.
- K. The General Plan of the City of Manhattan Beach poses certain goals and policies which reflect the expectations and wishes of the City with respect to land uses. Specifically, the project is consistent with the following Goals and Policies of the General Plan:
 - Goal LU-1: Maintain the low-profile development and small-town atmosphere of Manhattan Beach.
 - Goal LU-2: Encourage the provision and retention of private landscaped open space.
 - Goal LU-3: Achieve a strong, positive community aesthetic.
 - Goal LU-4: Preserve the features of each community neighborhood, and develop solutions tailored to each neighborhood's unique characteristics.
 - Housing Policy 1.1: The City of Manhattan Beach will continue to maintain and conserve the character of its existing residential neighborhoods.
- L. This Resolution upon its effectiveness constitutes the Variance for the subject project.

<u>SECTION 2</u>. The Planning Commission of the City of Manhattan Beach hereby **APPROVES** the subject Variance subject to the following conditions:

- 1. The project shall be in substantial conformance with the plans submitted to, and approved by the Planning Commission on May 9, 2012.
- 2. The project shall be in conformance with the Manhattan Beach Municipal Code except for:
 - a. Allowing three stories instead of the two-story maximum while staying below the maximum 26-foot height limit as measured from the average elevation at the four corners of the lot.
 - b. Allowing the retention of the existing 5-foot side yard setbacks instead of the minimum 6 feet 3 inches.
 - c. Matching the new third level side yard setbacks with the existing non-conforming 5-foot side yard setbacks.
 - d. Reducing the minimum 6 percent (of lot area) additional setback at the second story adjacent to the front yard setback to 2.9 percent.

- 3. Future construction or remodel of the detached garage may not include the addition of an accessory guest quarters or any additional buildable floor area on the second floor. An open or covered deck above the detached garage is allowed pursuant to MBMC Section 10.52.050.
- 4. Water and sewer laterals, water meters, backflow devices, backwater valves, and property line clean outs shall be installed or replaced as required by the Director of Public Works. Sewer laterals shall not extend beyond property lines or job site boundaries as defined by Public Works. Any unused laterals shall be abandoned at the City main.
- 5. No discharge of construction wastewater, building materials, debris, or sediment from the site is permitted. Erosion control devices shall be provided as required by the Public Works Director.
- 6. All defective or damaged curb, gutter, street paving, and/or sidewalk improvements shall be removed and replaced with standard improvements, subject to the approval of the Public Works Department.
- 7. All development on the site shall be brought into conformance with current Building Safety regulations as determined by the Building Official.
- 8. This Resolution shall become effective when all time limits for appeals have been exhausted as provided in MBMC Section 10.100.030.
- 9. The Variance shall be approved for a period of two years after the date of approval, with the option for future extensions, in accordance with the MBMC Section 10.84.090 (A).
- 10. The applicant agrees, as a condition of approval of this project, to pay for all reasonable legal and expert fees and expenses of the City of Manhattan Beach, in defending any legal actions associated with the approval of this project brought against the City. In the event such a legal action is filed against the project, the City shall estimate its expenses for the litigation. Applicant shall deposit said amount with the City or enter into an agreement with the City to pay such expenses as they become due.

<u>SECTION 3</u>. Section 1094.6 of the California Code of Procedure governs the time within which judicial review, if available, of the decision reflected in this resolution must be sought, unless a shorter time is provided by other applicable law. The City Clerk shall send a certified copy of this resolution to the applicant, and if any, the appellant, at the address of said person set forth in the record of the proceedings and such mailing shall constitute the notice required by California Code of Civil Procedure Section 1094.6.

I hereby certify that the foregoing is a full, true, and correct copy of the Resolution as adopted by the Planning Commission at its regular meeting of May 9, 2012 and that said Resolution was adopted by the following vote:

AYES: NOES: ABSTAIN: ABSENT:

RICHARD THOMPSON,

Secretary to the Planning Commission

Sarah Boeschen

Recording Secretary





March 23, 2012

<u>Project Description</u> <u>for Scott & Kathleen Dobbins' House, 931 Highview Avenue, Manhattan Beach</u>

The new project is an addition to an existing 2-story house on a sloped lot.

The existing site is 6,355 square feet, with a 14.3% downslope from east (front) to west (rear).

The existing house is 2,056 square feet in size, three bedrooms and two bathrooms, on two levels. There is a 514 square foot detached garage that is accessed from the rear alley below. The house and garage were constructed in 1958 and have never been remodeled or updated. The house is a very good example of Mid-Century Modern architecture, which was the most significant design movement of the post-war era.

There will be an addition of a third level above the existing house, and a small expansion to the existing first and second levels. The new total size of the house will be 3,360 square feet, an addition of 1,304 square feet.

	Existing house	New addition	New total size
Lower level	1046 sf	160 sf	1206 sf
Middle level	1010 sf	104 sf	1114 sf
Upper level	0 .	1040 sf	1040 sf
Total size	2056 sf	1304 sf	3360 sf

The owner plans to add a swimming pool, a cabana, and possibly rebuild the garage at some time in the future. However, as these improvements are not a part of this building permit or variance, are not physically attached to the house, and do not affect the proposed building addition, they are not addressed by this variance.





March 23, 2012

<u>Findings for the Variance</u> for Scott & Kathleen Dobbins' House, 931 Highview Avenue, Manhattan Beach

1. Special Circumstances:

The site has a steep downslope of 14.3%. Because of this, the lowest level of the existing house is completely below grade as viewed from the street. The proposed house will have only two levels visible from the street.

The site is wedge-shaped, with a long property line adjacent to the street of 85 feet, and a shorter property line on the rear alley of 43 feet. This causes a very large percentage of the lot to be in the non-buildable front setback (25% of the site, compare with 10% to 22% for surrounding sites). The wedge shape also restricts the expansion of the house towards the rear, as the lot narrows in that direction.

2. No Detriments to the Public:

This project has no detriments to the neighbors or the public, as the improvements are within the height limit, and the house will be much smaller than the maximum allowable size. We are proposing a BFA or 0.53, far below the allowable BFA of 0.70. The surrounding houses all have much higher densities, with BFAs ranging from 0.70 to 1.20.

We are also providing a large amount of open space in the rear yard, which adjacent houses do not provide. This project is a great benefit to the neighbors, as they will all enjoy the sunlight and air flow that our extra open space allows.

Our proposed project has the lowest BFA, and the most open space, of any house in the area.

2. No Special Privileges:

We are not asking for any special privileges; we are actually asking to build <u>less</u> square footage than what is allowed on our property. This project would not require a variance if we were to add habitable area to the lower levels of the house. But because of the steep slope and the wedge-shaped lot, it is difficult and undesirable (for neighbors and ourselves) to build that extra floor area.

Importantly, this project is within the spirit of the mansionization ordinance. The new project will be of modest size, will be within the allowable height limits, and will be a great benefit to the surrounding neighbors. The existing house is an excellent example of a Mid-Century Modern home, and this variance will allow us to save it.



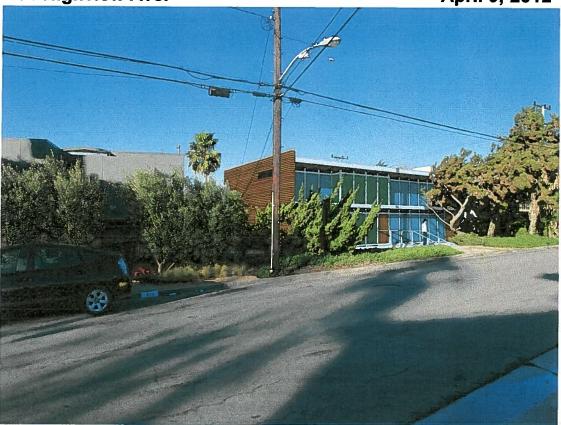
ENVIRONMENTAL INFORMATION FORM

(to be completed by applicant)

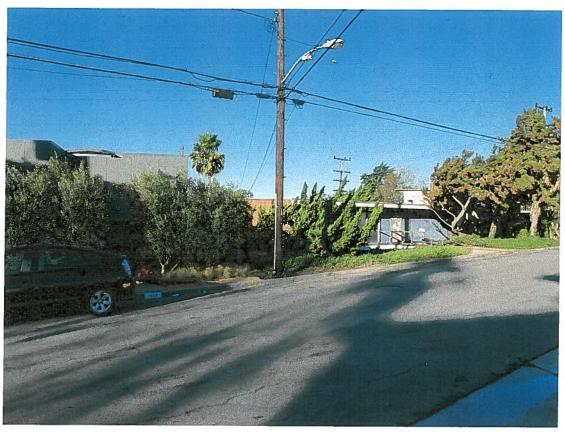
CITY OF MANHATTAN BEACH COMMUNITY DEVELOPMENT DEPARTMENT

Date Filed:	
APPLICANT INFORMATION	
Name: SCOTT + KATHLEEN DOBBINS	Contact Person: Jim Fagola
Address: 432 5TH ST, MB 90266	Address: 800 MANHATTAN BCH BL # 110, 9026
Phone number: 310 · 546 · 2507	Phone number: 310.374.7000
Relationship to property: OWNERS	Association to applicant: ARCHITECT
PROJECT LOCATION AND LAND USE	
Project Address: 931 HIGHVIEW	AVE
Assessor's Parcel Number:	4170-032-009
Legal Description: SEE ATTACHED	
Area District, Zoning, General Plan Designati	On: AD 1, ZONE RS, LOW DENSITY KESIDE
Surrounding Land Uses:	
North SFD	West_SFD
South SFD	East SFD
Existing Land Use:	
PROJECT DESCRIPTION	
Type of Project: Commercial Residentia	al X Other
If Residential, indicate type of deve condominium, etc.) and number of units	Monment (Le : single family anadres and
If Commercial, indicate orientation (neignse anticipated, hours of operation, reseats, square footage of kitchen, seating	ghborhood, citywide, or regional), type of number of employees, number of fixed g, sales, and storage areas:
and opaced intensity of the development:	detailed operational characteristics and
	Removed/

	<u>Existing</u>	Proposed	<u>Required</u>	Demolished
Project Site Area:	6355 SF	6355gF		
Building Floor Area:	1056 sf	3360 SF	-	-
Height of Structure(s)	17-9"	25'-11"		
Number of Floors/Stories:		3		
Percent Lot Coverage:	28%	28%		
Off-Street Parking:		2	2	•
Vehicle Loading Space:	N/A	NA		-
Open Space/Landscaping:	72%	72%		
Proposed Grading: Cut Fill	Balance	≱ Imported	ø _ Exp	oorted Ø
Will the proposed project result	in the followin	g (check all th	at apply):	
<u>Yes</u> <u>No</u>				
Changes in ex	isting features	s or any bays	, tidelands, b	peaches, lakes,
or hills, or subs		-		v
X Changes to a s		•	•	
A change in par			•	
A generation of	_			
X A violation of a objectionable of		ulations/requi	rements, or	the creation of
X_ Water quality in	npacts (surfac	e or ground),	or affect drai	nage patters?
An increase in e	existing noise	levels?		
X A site on filled la	and, or on a s	lope of 10% o	r more?	
X_ The use of pote	ntially hazard	ous chemicals	?	
An increased de	emand for mui	nicipal service	s?	
X An increase in f	uel consumpti	ion?		
X_ A relationship to	a larger proje	ect, or series o	of projects?	
Explain all "Yes" responses (atta	ch additional s Lor 19 14	sheets or attack	chments as n	ecessary): PRoPoч೬ಶ)
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CERTIFICATION: I hereby certification exhibits present the data and information of my ability, and that the facts, correct to the best of my knowled Signature:	ormation requestatements, ge and belief.	uired for this in and information	nitial evaluati on presented	ion to the best d are true and
Date Prepared 3 - 13 - 15 Revised 7/97	2			



View from Highview Ave. - Proposed



View from Highview Ave. - Existing

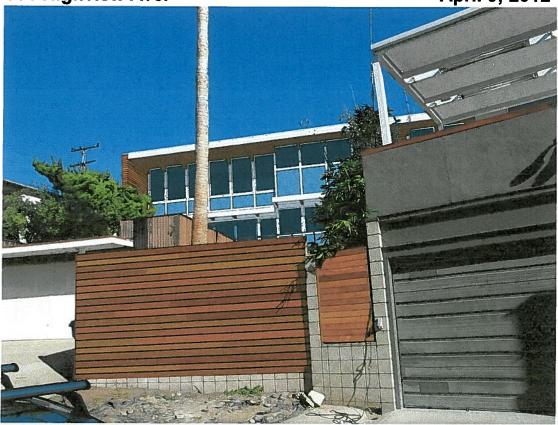
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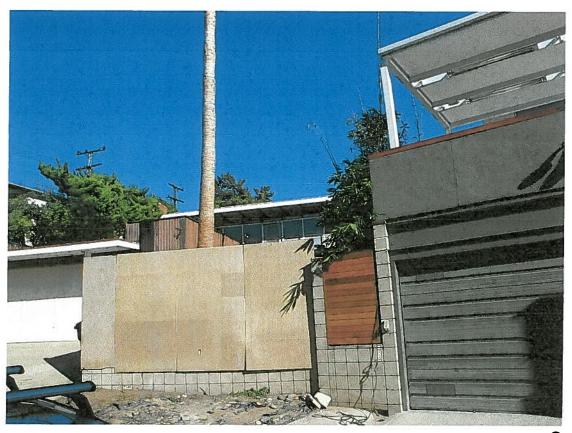
Oblique View from Rear Alley - Proposed



Oblique View from Rear Alley - Existing



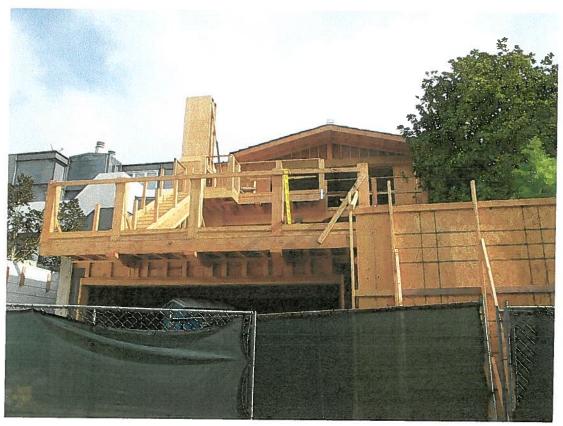
View from Rear Alley - Proposed



View from Rear Alley - Existing



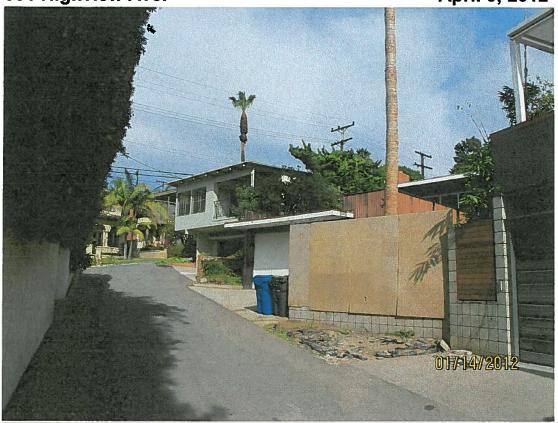
929 Highview - View from Alley



925 Highview - View from Alley

931 Highview Ave.

April 9, 2012



Existing View from Alley



Existing View Towards Ocean

CITY OF MANHATTAN BEACH

NOTICE OF A PUBLIC HEARING BEFORE THE PLANNING COMMISSION OF THE CITY OF MANHATTAN BEACH TO CONSIDER AN APPLICATION FOR A VARIANCE FOR AN ADDITION AND REMODEL TO A SINGLE FAMILY RESIDENCE LOCATED AT 931 HIGHVIEW AVENUE

Applicant: Scott and Kathleen Dobbins

Filing Date: March 26, 2012

Project Location: 931 Highview Avenue

Project Description: Application for a Variance for an addition and remodel to an existing single

family residence to add a third story condition while staying below the maximum height limit and maintaining the existing legal non-conforming setbacks. The proposed home will be 3,360 square feet, 77 percent of the

maximum allowed Buildable Floor Area.

Environmental

Determination: This project is Categorically Exempt, Class 3, Section 15303, California

Environmental Quality Act (CEQA) Guidelines.

Project Planner: Esteban Danna, 310-802-5514, edanna@citymb.info

Public Hearing Date:

Wednesday, May 9, 2012

Time:

6:30 p.m.

Location: Council Chambers, City Hall, 1400 Highland Avenue, Manhattan Beach

Further Information: Proponents and opponents may be heard at that time. For further

information contact project Planner. The project file is available for review

at the Community Development Department at City Hall.

A Staff Report will be available for public review at the Civic Center Library on Saturday, May 5, 2012, or at the Community Development Department on Monday, May 7, 2012, or City website: http://www.citymb.info on Friday

May 4, 2012 after 5 p.m.

Public Comments: Anyone wishing to provide written comments for inclusion in the Staff

Report must do so by May 2, 2012. Written comments received after this date will be forwarded to the Planning Commission at, or prior to, the public hearing, but will not be addressed in the Staff Report. Oral and

written testimony will be received during the public hearing.

Appeals: The Planning Commission's decision is appealable to the Manhattan

Beach City Council within 15 days from the date of the Planning Commission's decision of the City's final action. Appeals to the City

Council shall be accompanied by a \$500 fee.

If you challenge the proposed actions in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in correspondence delivered to the Planning Commission at, or prior

to the public hearing.

Mail: April 25, 2012

Publish: April 26, 2012 – Beach Reporter

EXHIBIT D PC MTG 5-9-12