CITY OF MANHATTAN BEACH [DRAFT]MINUTES OF THE REGULAR MEETING OF THE PLANNING COMMISSION MAY 14, 2008

A regular meeting of the Planning Commission of the City of Manhattan Beach was held on 1 Wednesday, May 14, 2008, at 6:35p.m. in the City Council Chambers, City Hall, 1400 Highland 2

3 Avenue.

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ROLL CALL

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Chairman Lesser called the meeting to order.

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9 Members Present: Bohner, Fasola, Powell, Seville-Jones, Chairman Lesser

Members Absent: None 10

11 Staff: Richard Thompson, Director of Community Development

> Laurie Jester, Senior Planner Daniel Moreno. Associate Planner Sarah Boeschen, Recording Secretary

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APPROVAL OF MINUTES April 23, 2008

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Commissioner Seville-Jones requested that the spelling of "Beth Morse" be corrected to "Bev Morse" on page 12, line 34 of the April 23 minutes.

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Commissioner Seville-Jones requested that page 13 line 24 be revised to read: "She indicated that he she would request that the City's Traffic Engineer consider whether it is a valid concern."

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24 Commissioner Fasola requested that page 21, line 5, be revised to read: "He indicated that some of the issues associated with marijuana would be eliminated if it were legal." 25

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Commissioner Fasola requested that page 21, line 7, be revised to read: "He said that he feels it 27 is the duty of the City to oppose the Federal law, which is misguided in his opinion. He said that 28 Federal law and State law are in obvious conflict. In his opinion the Federal law is misguided 29 and it is the duty of the Commission to oppose the Federal law if that is what they believe." 30

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Commissioner Powell requested that page 5, line 12 be revised to read: "He said that the 32 applicant has made appropriate changes as requested by the Planning Commission to reduce the 33 massing of the building. 34

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Commissioner Powell requested that page 14, line 17 be revised to read: "He also said that people with small children who would be able to utilized the drive-thru window . . . " 37

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- Chairman Lesser requested that wording be added on page 9 line 9 to state: "Chairman Lesser 39
- asked if staff has any concerns with the project placing additional strains on Sepulveda 40 Boulevard traffic, which currently is impacted can be congested at certain hours." 41

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A motion was MADE and SECONDED (Powell/Bohner) to **APPROVE** the minutes of April 23, 2008, as amended.

5 AYES: Bohner, Fasola, Powell, Seville-Jones, Chairman Lesser

6 NOES: None 7 ABSENT: None 8 ABSTAIN: None

AUDIENCE PARTICIPATION None

BUSINESS ITEMS

PUBLIC HEARINGS, CONTINUED

08/0423.2-1 Consideration of a Use Permit for a Retail Drug Store, With a Drive-Thru Pharmacy, Located at 2400 Sepulveda Boulevard (Walgreens)

Director Thompson commented that he has e-mailed the Commissioners Walgreens' business development model.

Associate Planner Moreno summarized the staff report. He stated that memos have been provided to the Commissioners from the City's Traffic Engineer and from the applicant's traffic engineer recommending no restrictions for traffic on 22^{nd} street because the amount of traffic during late hours would be very low; restricting turns would unnecessarily impact the neighbors to the east of the site; and enforcement would be difficult at late hours. He commented that condition 14 requires that the pole sign be removed and replaced with a monument sign at the corner of the property at 22^{nd} Street and Sepulveda Boulevard. He said that condition 3 requires the applicant to submit plans to the City for review prior to the commencement of any work along Sepulveda Boulevard. He indicated that condition 21 requires that the applicant provide plans which would remove all of the elements of the drive-thru window and provide additional landscaping in the event it is not used. He described the changes that have been made to the draft Resolution. He commented that several standard Public Works conditions have been added which are typical for a commercial site. He pointed out that a condition originally included in the draft Resolution requiring removal of an existing electrical pole on the site has been deleted, as the pole has already been removed.

In response to a question from Chairman Lesser, Associate Planner Moreno indicated that staff is satisfied with the pedestrian access to the building from Sepulveda Boulevard as shown in the plans.

Chairman Lesser commented that the discussion at the prior hearing was focused on the location

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of the structure in relation to the street. He asked whether staff feels the pedestrian access to the building is sufficient, which is one of the issues addressed in the Sepulveda Corridor Guidelines.

Associate Planner Moreno indicated that staff is satisfied with the pedestrian access to the building from Sepulveda Boulevard, and the City's Traffic Engineer is comfortable with the proposed design.

In response to a question from Chairman Lesser, Director Thompson indicated that staff has discretion to restrict a left hand turn southbound onto Sepulveda Boulevard from 22nd Street if it is determined to be necessary and recommended by the Traffic Engineer in the future.

Commissioner Powell requested that the last sentence on page 2, item 1 of the draft Resolution which reads: "The proposed project is located within the (CG) General Commercial district, and would replace a vacant supermarket" be corrected to include a period.

In response to a question from Commissioner Powell, Associate Planner Moreno indicated that the applicant is in compliance with the square footage permitted for sign area.

In response to a question from Chairman Lesser, Associate Planner Moreno indicated that staff does not have a concern with the 24 hour operation of the store seven days a week and feels any concerns can be mitigated. He commented that the proposal would be the first drug store in the City with 24 hour operation of the store and a drive-thru window. He pointed out that the drug store also would be the first to exclude the sale of alcohol. He stated that the elevation of the adjacent residences along Cedar Avenue is high in relation to the subject property which would help to mitigate any noise impacts.

Director Thompson said that staff originally had concerns with the 24 hour operation and the drive-thru. He indicated that the applicant has demonstrated why they believe the window would be a service to the community and would not create a negative impact.

In response to a question from Chairman Lesser, Director Thompson said that including sustainable building provisions during construction is a priority for the City. He indicated, however, that such requirements have not yet been established as an ordinance. He said that staff has included a condition in the draft Resolution that would require staff to work with the developer and applicant in designing sustainable building components into the project.

Associate Planner Moreno said that many architectural firms include architects who are LEED certified.

Commissioner Powell commented that he was pleased to hear the list from the applicant of best practices, and he was satisfied with their response. He indicated that there is a City Council work plan item for incorporating guidelines for sustainable certification standards.

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Director Thompson said that such requirements are being considered, and eventually a recommendation will be made to the City Council as to the appropriate direction.

Chairman Lesser opened the public hearing.

There being no one wishing to speak on the issue, Chairman Lesser closed the public hearing.

Commissioner Bohner and Commissioner Fasola stated that they would support the Resolution.

Commissioner Seville-Jones commented that there was a very detailed discussion of the proposal at the previous meeting, and the presentation by the applicant at that hearing was very well done. She indicated that three alternative locations for the building on the site were shown, and the applicant presented the reasons why they felt their proposal was the best option. She indicated that the point was also raised at the previous hearing that the site has traditionally included a retail use, and it is a benefit that the new proposal is for a retail store which will help to increase the City's tax base. She commented that she was satisfied with the reports of the City's Traffic Engineer and the consultant hired by the applicant with respect to traffic noise resulting from 24 hour operation of the store to the residences along Cedar Avenue. She said that she is also pleased that the issue of any construction along Sepulveda Boulevard has been addressed, as the construction of the Chevron service station at the corner of Rosecrans Avenue and Sepulveda Boulevard resulted in closure of the street and disrupted traffic. She indicated that she would support the project and she commended the applicant for working well with staff.

Commissioner Powell also commended the applicant on the project. He pointed out that a representative of the applicant attended the previous hearings for the Rite Aid pharmacy, and they took into consideration the concerns that were raised with that project. He indicated that they also held a community meeting and designed the project with consideration to the adjacent neighbors. He pointed out that the project does not include any Variance requests; it meets the Code requirements for height; it includes twice the amount of landscaping than is required; it includes excellent traffic circulation; thoughtful consideration was given to mitigating noise to the neighbors; the mechanical equipment located on the roof is below the height of the parapet and would not be visible from the ground or the neighbors; and no request has been made to include the sale of alcohol at the store. He indicated that he supports the proposal.

Chairman Lesser stated that he echoes the comments of the other Commissioners. He commented that he initially had a concern with the orientation of the building as proposed, as there was a great deal of discussion regarding the location of the structure with the Rite Aid project. He indicated, however, that he feels the applicant made a very compelling argument as to the reasons why the proposed location of the structure is the most desirable. He indicated that a concern was also raised that the project would result in too many pharmacies being located within the community. He commented, however, that the argument was made that such

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operations serve as general stores rather than simply as pharmacies. He said that he was persuaded by the materials provided to the Commissioners by the applicant which explain the demographics and why they feel the store would be successful. He stated that he is confident that any potential impacts resulting from the 24 hour operation of the store and drive-thru window can be mitigated. He said that he is also is confident that staff will ensure that adequate pedestrian access to the store from Sepulveda Boulevard in accordance with the Sepulveda Corridor Guidelines. He indicated that he is also pleased with the revision of the condition regarding any blocking of traffic along Sepulveda Boulevard during construction to ensure that traffic is not disrupted. He commented that he would support the project.

A motion was MADE and SECONDED (Seville-Jones/Fasola) to **APPROVE** a Use Permit for a retail drug store, with a drive-thru pharmacy, located at 2400 Sepulveda Boulevard

14 AYES: Bohner, Fasola, Powell, Seville-Jones, Chairman Lesser

NOES: NoneABSENT: NoneABSTAIN: None

Director Thompson explained the 15-day appeal period and stated that the item will be placed on the City Council's Consent Calendar for their meeting of June 3, 2008.

PUBLIC HEARINGS, NEW

08/0514.2 Consideration of a Master Use Permit Amendment to Allow On-Site Sales and Consumption of Beer and Wine at an Existing Bakery on the Metlox Plaza at 451 Manhattan Beach Boulevard

Senior Planner Jester summarized the staff report. She stated that on site consumption of alcohol is currently permitted at two restaurants and the Shade Hotel within the Metlox development, and limited sales for off site consumption is allowed for a small retail component of Petros restaurant to sell specialty Greek wines. She said that the subject use is a 1,353 square foot bakery with limited hours. She indicated that a list of the existing alcohol licenses in the downtown area has been provided to the Commissioners. She indicated that the list was not originally included with the staff report because staff felt the subject proposal was very different from other operations that serve alcohol which are open until 11:00 p.m. or midnight. She commented that the subject use is a bakery with very limited hours of 7:00 a.m. to 7:30 p.m. She indicated that the bakery is slightly over 1,300 square feet with a very small kitchen. She said that there are 42 inside seats inside and 56 outside seats. She commented that their menu is very limited because of their small size and because they are a bakery rather than a full service restaurant. She indicated that the proposal is to allow for a very limited selection of beer and wine in conjunction with food. She indicated that the percentage of alcohol sales at the applicant's other locations is .3 to 2.2 percent of the total sales. She indicated that the only

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proposed change to the existing businesses is for the alcohol sales and an outdoor railing required by the Alcoholic Beverage and Control (ABC) to enclose the area where alcohol would be served.

Senior Planner Jester pointed out that no live entertainment is proposed and no changes are proposed for the existing hours of operation. She indicated that alcohol could not be served at the tables outside of the patio area. She said that an amendment to the Coastal Permit is not required with the proposal. She indicated that staff has determined that the proposal is within the scope of approval of the Disposition and Development Agreement, and an amendment would not be required. She indicated that a notice to the adjacent property owners was sent by the ABC. She said that four letters of protest were received with concerns regarding noise, parking, and the quality of life of the neighborhood. She said that her impression is that the concerns raised in the letters are regarding the other adjacent uses in the area which serve alcohol and not specifically regarding the subject use. She indicated that this hearing was noticed to property owners within 500 feet and in the Beach Reporter, and staff did not receive any public comments. She stated that no comments or concerns were raised by the other City departments.

In response to questions from Chairman Lesser, Senior Planner Jester said that the applicants would inform their patrons that alcohol cannot be served on the tables outside of the patio and that they must sit within the designated area if they wish to order beer or wine. She commented that staff does not have a concern that the proposal would result in a significant increase in noise because the use is very limited and alcohol sales would be a minimal part of the business. She indicated that if the request for alcohol service is approved, the applicant would need to apply for a Use Permit Amendment if they wanted to request any extension of their hours.

In response to a question from Commissioner Bohner, Senior Planner Jester stated that there is no restriction as to the earliest hour that alcohol can be served in the morning beyond the proposed hours of operation and requirements of the ABC.

Chairman Lesser pointed out that the Petition for Conditional Lease by the ABC states that sales, service and consumption of alcoholic beverages shall be permitted between the hours of 10:00 a.m. and 8:00 p.m.

Commissioner Bohner said that he would like a condition to be placed on the hour when alcohol service can begin. He said that he feels it may be appropriate to include such a condition in the Resolution even though it is a condition of the lease.

In response to a question from Commissioner Fasola, Senior Planner Jester said that the ABC has a limited number of alcohol licenses that businesses owners may purchase from a broker or obtain from a previous business which has closed. She indicated that the ABC establishes a ratio of the number of licenses that should be allowed per square mile within Los Angeles County, and downtown Manhattan Beach has more than the average. She said that there is no limit on

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the number of licenses that is allowed per jurisdiction. She indicated that the City Council must make a finding of public convenience and necessity. She said that alcohol licenses are limited by the requirement for a Use Permit and by their availability for purchase through a broker.

In response to questions from Commissioner Seville-Jones, Senior Planner Jester stated that she is not aware of complaints regarding noise from the Metlox development within the past two years with the exception of a complaint received over a month ago. She indicated that the resident who talked to her indicated that they had contacted the police regarding the noise several times over the past two years. She said that her understanding is that the complaint was regarding people congregating on the east side after the Shade hotel closes who are loud and disruptive after they had been drinking. She indicated that there is a condition in the draft Resolution that requires any future use to be of the same type and characteristics as the existing business as determined by the Community Development Director. She said that staff does not expect noise to increase as a result of the proposal because alcohol sales would be a very minor part of the business and because of the limited hours of operation.

In response to a question from Commissioner Powell, Senior Planner Jester indicated that alcohol being served in conjunction of food would be a condition that would need to be enforced by the employees of the bakery.

Director Thompson pointed out that the condition that alcohol only be served in conjunction with food is not unusual and has worked well for other businesses in the downtown area. He commented that most of the complaints with the Metlox development relate to later hours after 8:00 p.m. particularly in the summer. He indicated that staff does not feel the proposal would generate any negative impact.

 Commissioner Fasola commented that he does not foresee a problem with the proposed alcohol permit which would be limited to 7:30 p.m. He indicated that people who live in the downtown understand that they are located near businesses which generate activity and noise until late at night. He said, however, that the Shade Hotel has become more popular than was originally intended, and the neighbors to the east can hear the noise from the balcony of the hotel until 11:00 p.m. He asked if there was any review by the City that could help to reduce the noise impacts.

Senior Planner Jester said that there has been an ongoing review of the Shade, and they have made several revisions to minimize noise impacts and have made modifications to address the neighbors' concerns.

Christie Larosa, representing the applicant, indicated that the amount of alcohol sales would be minimal. She stated that the intent of the proposal for alcohol service is to allow customers to have a glass of wine with cheese rather than for a group of people to order a bottle of wine with their meal while sitting at the large communal table. She commented that people generally will

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not be drinking wine or beer at early hours in the morning; however, they would like to have the ability to serve mimosas with brunch. She said that their main focus would remain with the service of their breads, pastries, soups and salads.

Dieter Pietsch said that their restaurants are very family oriented. He commented that baking is a craftsmanship, and their focus is on the bakery rather than on serving wine and beer. He indicated that the request for serving beer and wine is in response to requests from their customers who have indicated that it would be nice to order a glass of wine with cheese or a mimosa with brunch. He said that their concept is for service of breakfast and lunch rather than serving until later hours. He stated that they would be very careful with regulating the service of alcohol. He pointed out that it is important for them to avoid an atmosphere that encourages people become drunk, as one drunken customer can upset a much larger number of patrons.

In response to a question from Commissioner Bohner, **Ms. Larosa** said that they would like the ability to serve mimosas with brunch. She indicated that they would not object to alcohol service being permitted to start at 10:00 a.m. She commented that they fully train their staff and management regarding serving of alcohol.

In response to a question from Chairman Lesser, Ms. Larosa said that they would inform customers that they are not able to be served alcohol outside of the railing and must sit in the designated area if they wish to order beer or wine.

In response to a question from Chairman Lesser, **Mr. Pietsch** indicated that they are not proposing to change the number of existing tables at the bakery. He said that they are able to communicate the requirements for serving alcohol to their customers.

Chairman Lesser opened the public hearing.

Martha Andreani said that the characteristic of the plaza as being family oriented needs to be protected. She said that the bakery is one of the successes of the Metlox development. She asked however, if alcohol service is really necessary for their business and whether it is in the best interests of the City to allow it for an additional business. She commented that allowing alcohol service could result in the bakery attracting a different type of customer than it attracts currently. She pointed out that the license remains with the property, and another business could utilize the license if the bakery leaves the site. She commented that the there is the potential that the increased noise from customers at brunch on weekends could carry to the adjacent residences. She stated that approval could set a precedent for other similar businesses that currently do not sell alcohol to apply for a license in order to compete for business.

Esther Besbris commented that the application indicates that the bakery serves breakfast brunch, and lunch; however, hours until 7:30 p.m. seems late for service of lunch. She said that it is possible that an application to allow for later hours could follow in the future. She pointed

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out that the properties located within 500 feet from the subject site are mainly businesses, and the noticing within that area did not allow for as great a response from nearby residents. She indicated that the noise which impacts the adjacent residents is not only from the Shade but is also from patrons of local bars who walk through the Metlox development. She said that her understanding is that there have been a number of complaints from the residents regarding noise. She commented that the introduction of beer and wine to an additional establishment may be a means to generate additional business; however, the City should consider the entire Metlox development and whether more alcohol licenses are necessary in order to increase sales.

Jacki May stated that the additional alcohol license being requested is not necessary in order to provide a public convenience or necessity. She said that the future of the City must be considered as to whether it will become more of a bar town with the additional number of businesses receiving licenses for alcohol service. She indicated that the license does stay with the property in the event the applicant leaves the site, and approving the application would set a precedent.

Chairman Lesser closed the public hearing.

Commissioner Bohner commented that any new business would need to come before the Commission if the director determines it is not similar in nature to the bakery. He said that the subject use is very small, and the hours of operation are limited. He said that he would support prohibiting alcohol service until after 10:00 a.m. He commented that he does not feel the proposal would result in any significant impact to the adjacent residents because of the limited amount of alcohol service. He indicated that the hours of operation until 7:30 p.m. would not result in the same noise impacts as with other businesses that are open until 10:00 p.m. or 11:00 p.m. He indicated that alcohol service would only be a small component rather than the main focus of the business. He said that he does not feel that alcohol service should be permitted as early as 7:00 a.m. and feels it should be restricted until after 10:00 a.m. or 11:00 a.m.

In response to a question from Commissioner Fasola, Director Thompson commented that staff would carefully look at the project description and the conditions of the existing project in determining whether any future proposal is similar in nature. He said that any new proposal could be approved by staff if it were consistent with the existing business, and otherwise it would need to come back before the Planning Commission to determine consistency with the permit or for a request for an amendment.

Commissioner Fasola commented that he does not have a problem with the subject proposal because of the closing hour of 7:30 p.m. He stated that issues regarding noise do not arise until later hours. He said, however, that there could potentially be an issue to the neighbors with the afternoon crowd becoming noisy. He said that allowing an alcohol permit does intensify the use, and the character of the City is slowly changed as a result. He commented that the underground parking structure for the Metlox Development has changed the character of the downtown area

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by allowing in many more cars and increasing traffic and generating more business for local establishments. He indicated that every approval such as the subject proposal does result in a change to the City, and he is very wary of the impact to the quality of life as the City becomes denser with more intense businesses. He indicated that he does not feel the impact of the subject proposal is an issue; however, it does slightly change the overall character of the City. He stated that he would support the proposal and would support restricting alcohol service until after 10:00 a.m. if it is agreeable to the applicant.

Commissioner Powell commented that the members of the public who spoke raised important concerns. He indicated that the Metlox development was approved as a town plaza where families would congregate. He said that condition 6 of the draft Resolution is very clear that any future use must have the same characteristics as the subject business which would prevent it from becoming a bar or full service restaurant. He commented that providing an enclosed area where alcohol could be served does separate any alcohol consumption from the remaining outdoor dining area. He indicated that the square footage of the bakery is not very large and the hours of operation are rather restricted. He said that he also would support restricting alcohol service until after 10:00 a.m. He stated that he would be in favor of the proposal for the subject business. He stated that he would not support it if it were a full service restaurant or bar.

In response to a question from Chairman Lesser, Senior Planner Jester said that there are no restrictions on the hours which alcohol can begin to be served in the morning for the Shade or Petros other than the restrictions of the ABC.

Commissioner Seville-Jones indicated that she agrees with **Ms. Andreani** that great care needs to be given in the issuance of alcohol licenses and that it is important to maintain the existing character of the plaza. She indicated that consideration of the impact to the downtown area and the plaza with an additional alcohol license is very important. She commented that she supports the application because she does not feel it would change the existing character of the business. She indicated that the proposal is for only a small percentage of alcohol sales, and alcohol service would not be the main draw for customers. She stated that the language of condition 6 would prevent any future use from varying greatly to the subject bakery. She said that the amount of space in the bakery is very small and there are limited operating hours. She also commented that the location of the bakery on the east side of the Shade would prevent any noise impacts from reaching neighboring residents, and the proposal would not add to the problems of noise during later hours. She commented that she also would support restricting the sale of alcohol until after 10:00 a.m. She suggested that staff consider providing the Commission with an annual report of any complaints that are received regarding businesses or placing the Conditional Use Permits for businesses on line so that any resident can view the requirements to determine whether a particular establishment is in compliance. She commented that the Commissioners expect that applicants will comply with conditions that are enacted for approval of a project. She indicated that it is not reasonable to expect that staff can check compliance of all businesses, and it would be helpful to allow members of the public to determine whether

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business owners are in fact complying with their permits.

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Director Thompson stated that staff does conduct an annual review of all Use Permits that are approved to make sure that they are in general compliance.

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Commissioner Seville-Jones said that a report which lists any complaints that are received would be helpful for the Commissioners, as they are typically focused on individual projects before them and are not always able to have a general sense of what is happening in the community.

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Chairman Lesser thanked the members of the community for their comments. He stated that he also has a concern with the cumulative impact of the noise resulting from an additional establishment being permitted to serve alcohol even though it is a very small use with restricted hours. He indicated that the amount of vibrancy that the applicant has brought to the plaza is a great benefit, and the limited nature of the application allows him to support it. He commented that he is persuaded that the impact would be limited because alcohol would only be served within a designated area. He said that the location of the bakery in relation to the Shade would help to mitigate any additional noise from impacting the neighbors. He stated that he has a concern that prohibiting alcohol service before 10:00 a.m. might be restricting a right of the applicant that has been permitted to the other businesses. He commented, however, that he would support such as restriction provided that the applicant is agreeable.

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Ms. Larosa and **Mr. Pietsch** Indicated that they would agree to a restriction of alcohol service before 10:00 a.m.

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A motion was MADE and SECONDED (Fasola/Bohner) to **APPROVE** a Master Use Permit Amendment to Allow On-Site Sales and Consumption of Beer and Wine at an Existing Bakery on the Metlox Plaza at 451 Manhattan Beach Boulevard with the condition that alcohol will not be served before 10:00 a.m.

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- 30 AYES: Bohner, Fasola, Powell, Seville-Jones, Chairman Lesser
- 31 NOES: None 32 ABSENT: None 33 ABSTAIN: None

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Director Thompson explained the 15 day appeal period and stated that the item will be placed on the City Council's Consent Calendar for their meeting of June 3, 2008.

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DIRECTOR'S ITEMS None

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PLANNING COMMISSION ITEMS

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42 Commissioner Powell stated that he attended the American Planning Association's 100th annual

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- National Planning Conference, along with Director Thompson and City Planners Moreno and
- 2 Ochoa. He said that as a member of the Executive Board of the American Planning
- 3 Association's Los Angeles section, he was one of 14 California delegates at the APA National
- 4 Delegate Assembly. He commented that he and the Delegate Assembly drafted an official
- 5 Policy Guide on Planning and Climate Change and a Position Paper on U.S. Transportation
- 6 Policies.

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TENTATIVE AGENDA: May 28, 2008

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A. Use Permit to Allow Construction of a Three-Level 6,142 Square Foot General Office Building Located at 818 Manhattan Beach Boulevard

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B. Coastal Development Permit/Vesting Tentative Parcel Map 69392 to Allow Construction of Two New Condominium Units Located at 220 11th Street

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ADJOURNMENT

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- The meeting of the Planning Commission was **ADJOURNED** at 8:20 p.m. in the City Council
- 19 Chambers, City Hall, 1400 Highland Avenue, to Wednesday, May 28, 2008, at 6:30 p.m. in the
- same chambers.

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RICHARD THOMPSON

SARAH BOESCHEN

23 Secretary to the Planning Commission

Recording Secretary