



# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Powell and Members of the City Council

**THROUGH:** ~~David N. Carmany~~, City Manager

**FROM:** Bruce Moe, Finance Director

**DATE:** May 15, 2012

**SUBJECT:** Financial Reports:

A) Ratification of Demands: May 10, 2012

B) Portfolio for the Month Ending April 30, 2012

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### RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

### FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$3,071,256.30. This includes the warrant register, payroll and payroll related disbursements.

### BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

### DISCUSSION:

**Ratification of Demands:** Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

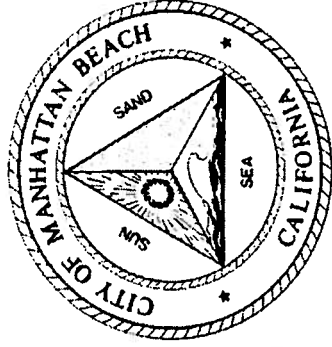
**Investment Portfolio:** Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

Please note that while the percentage of the investment portfolio deposited in LAIF (58.24%) exceeds the policy maximum of 50%, the Finance Subcommittee approved a temporary extension over 50% to accommodate additional liquidity while investment decisions are determined in the current volatile market conditions.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments: A. Warrant Registers for May 10, 2012  
B. Portfolio for the Month Ending April 30, 2012

# City of Manhattan Beach



## Ratification of Demands Register May 10, 2012

Attachment A

**CITY OF MANHATTAN BEACH**  
**WARRANT REGISTER**

WARRANT(S) WR 24B  
 DATED: 05/10/2012

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$3,071,256.30 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.

  
 \_\_\_\_\_  
 FINANCE DIRECTOR

THIS 15TH DAY OF MAY

  
 \_\_\_\_\_  
 CITY MANAGER

WARRANT REGISTER(S)	WR 24B	WARRANT(S)	24B	2,096,430.28
PREPAID WIRES / MANUAL CKS		24B		228,177.23
<b>SUBTOTAL WARRANTS</b>				<u>2,324,607.51</u>
VOIDS		24B		(1,222.31)
PAYROLL	PE 05/04/2012	PY		747,871.10
<b>TOTAL WARRANTS</b>				<u><u>3,071,256.30</u></u>

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5/10/2012

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WF 24b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
51412	5/14/2012	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	228,177.23
SUBTOTAL					228,177.23
499847	5/10/2012	N	A M BEST CO INC	REFERENCE MATERIAL-RJSK MGMT	168.95
499848	5/10/2012	N	MELBYN ABERT	REFUND-UB ACCOUNT CLOSED	23.26
499849	5/10/2012	N	LOUIE E ABEYTA	RENTAL SUPPLIES	135.00
499850	5/10/2012	N	CARO ACEVEDO	CITATION REFUND	48.00
499851	5/10/2012	N	ADMINISTRATIVE SERVICES CO-OP	DIAL A RIDE SUPPLEMENTAL CAB SERVIC	112.35
499852	5/10/2012	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
499853	5/10/2012	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	345.83
499854	5/10/2012	N	JOSEPH AIELLO	REIMBURSEMENT-TRAVEL EXPENSE	36.86
499855	5/10/2012	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	11,750.32
499856	5/10/2012	N	DESI OR MARGARET ALVAREZ	RIGHT OF WAY DEPOSIT REFUND	5,000.00
499857	5/10/2012	N	AMERICAN SHREDDING INC	SHREDDING SERVICES	49.00
499858	5/10/2012	N	MICHELLE AMI	REIMBURSEMENT-TRAVEL EXPENSE	772.96
499859	5/10/2012	N	ANI ACQUISITION SUB DOCULYNX	CONTRACT SERVICES DOCUMENT IMAGIT	1,073.68
499860	5/10/2012	N	ANIMAL EMERGENCY MEDICAL CTR	EMERGENCY VET SERVICES	225.00
499861	5/10/2012	N	AUTOMATIC WELDING CO	WELDING SERVICES	60.00
499862	5/10/2012	N	BAJA SHARKEEZ	FALSE ALARM REFUND	380.00
499863	5/10/2012	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	10,789.51
499864	5/10/2012	N	BENESYST INC	FLEX ADMIN SERVICES-JUN 2012	644.24
499865	5/10/2012	N	BESAM US INC	RFP# 738-08 AUTOMATIC DOOR MAINTEN/	2,050.00
499866	5/10/2012	N	DON J BRAUNECKER	BASEBALL/BASKETBALL INSTRUCTOR	997.50
499867	5/10/2012	N	BRYAN CAVE LLP	LEGAL SERVICES	37,143.25

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499868	5/10/2012	N	CA TEAMSTERS LOCAL 911	AGENCY FEE (MISC): Payment	5,029.00
499869	5/10/2012	N	CANNON SPORTS INC	CLINCHER SOFTBALLS	306.58
499870	5/10/2012	N	CELLCO PARTNERSHP	WIRELESS INTERNET SERVICE	245.64
499871	5/10/2012	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
499872	5/10/2012	N	CHOURA VENUE SERVICES	EVENT SUPPLY RENTALS	391.50
499873	5/10/2012	N	CITY OF HAWTHORNE	ANNUAL MAINTENANCE TIBURON RMS	20,992.71
499874	5/10/2012	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	6,045.00
499875	5/10/2012	N	CLEANSTREET	STREETSWEEPING EXTRAS	5,385.49
499876	5/10/2012	N	R CRAIG CROTTY	ARBORIST SERVICES	1,937.50
499877	5/10/2012	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	30,662.42
499878	5/10/2012	N	TAMIKA CURRY	OVERPAYMENT-REFUND	741.30
499879	5/10/2012	N	WALTER F DAUGHERTY	LEGAL SERVICES	4,200.00
499880	5/10/2012	N	DCS TESTING & EQUIPMENT INC	FIRE EXTINGUISHER MAINTENANCE	534.27
499881	5/10/2012	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	26,753.83
499882	5/10/2012	N	DISPENSING TECHNOLOGY CORP	TRAFFIC PAINT/MISC PAINT SUPPLIES	29.64
499883	5/10/2012	N	EVERETT DRAKE	FALSE ALARM REFUND	190.00
499884	5/10/2012	N	E J WARD INC	FUEL SYSTEM ANNUAL SERVICE AGREEM	4,180.00
499885	5/10/2012	N	EASTON GYM CO	REFUND TEMP SIGN DEPOSIT	301.00
499886	5/10/2012	N	EL CAMINO COMM COLLEGE DIST	REGISTRATION-TRAINING INSTRUCTOR I.	165.00
499887	5/10/2012	N	ERIC DYLAN EMDEE	ASST SWIM TEAM COACH	292.50
499888	5/10/2012	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	44.03
499889	5/10/2012	N	WILMA FEE	CASH KEY REFUND	33.75

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
499890	5/10/2012	N	FIRST CALL STAFFING INC	TEMPORARY EMPLOYEE SERVICES	522.00
499891	5/10/2012	N	FIT ON STUDIOS LLC	REFUND TEMP SIGN DEPOSIT	301.00
499892	5/10/2012	N	FLEMING ENVIRONMENTAL INC	ANNUAL STATE MANDATED TESTING	3,700.00
499893	5/10/2012	N	GARDA CL WEST INC	ARMORED SERVICES	530.01
499894	5/10/2012	N	GEIL INDUSTRIES	EQUIPMENT REPAIR/CERAMIC	812.66
499895	5/10/2012	N	ELLA GRAY	REFUND-FILM PERMIT	1,500.00
499896	5/10/2012	N	CINDY GREBLIUNAS	VOLLEYBALL INSTRUCTOR	450.00
499897	5/10/2012	N	TIMOTHY GRIERSON	LIFEGUARD INSTRUCTOR	752.50
499898	5/10/2012	N	GARRETT GRIFFIN	CITATION REFUND	35.00
499899	5/10/2012	N	HARBOR CONSTRUCTION CO INC	JOSLYN/HEIGHTS/BEGG RENOVATION PR	519,533.68
499900	5/10/2012	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	422.88
499901	5/10/2012	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	155.94
499902	5/10/2012	N	HSBC RETAIL CREDIT (USA) INC	MISC SUPPLIES-COSTCO	2,035.85
499903	5/10/2012	N	SHELLY HUBER	FALSE ALARM REFUND	190.00
499904	5/10/2012	N	STEPHEN ROSS HYDE	MASTERS SWIM COACH	735.00
499905	5/10/2012	N	DAVID IBARRA	CASH KEY REFUND	29.50
499906	5/10/2012	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,630.79
499907	5/10/2012	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	58,634.67
499908	5/10/2012	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
499909	5/10/2012	N	ERIC OR RHONDA INGELMAN	CITATION REFUND	69.00
499910	5/10/2012	N	INSTEP MARKETING INC	SPECIAL EVENT FOLD OUT "Z-CARD"	2,765.00
499911	5/10/2012	N	INTERNAP NETWORK SERVICES CORP	TI SERVICE	1,582.09

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499912	5/10/2012	N	INTL BUS INFO TECHNOLOGIES INC	LAW ENFORCEMENT FIELD TRAINING SOI	500.00
499913	5/10/2012	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	11,931.90
499914	5/10/2012	N	EVE IRVINE	REIMBURSEMENT-TRAVEL EXPENSE	494.42
499915	5/10/2012	N	J E DEWITT INC	LOCATION AGREEMENT REBATE	174,591.95
499916	5/10/2012	N	JAROTH INC	PAY PHONE SERVICES	70.00
499917	5/10/2012	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	9,882.00
499918	5/10/2012	N	JOE GIACOMINI CHEV	SERVICES AND AUTO PARTS	848.70
499919	5/10/2012	N	JOHN T MALLOY INC	2011-12 WATER MAIN REPLACEMENT	147,222.00
499920	5/10/2012	N	VICTORIA H JOHNSON	WATER AEROBICS INSTRUCTOR	286.00
499921	5/10/2012	N	KAESER AND BLAIR INC	OLDER ADULT HEALTH FAIR SUPPLIES	832.41
499922	5/10/2012	N	BILL KAIRA	FALSE ALARM REFUND	290.00
499923	5/10/2012	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	738.48
499924	5/10/2012	N	KING FENCE INC	FENCE RENTAL	30.00
499925	5/10/2012	N	KROLL ONTRACK INC	ONTRACK ENTERPRISE SOFTWARE	2,766.75
499926	5/10/2012	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,833.44
499927	5/10/2012	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	3,942.43
499928	5/10/2012	N	L A COUNTY MTA	APRIL 2012 TAP SALES	1,182.00
499929	5/10/2012	N	L A COUNTY MTA	MAR 2012 TAP SALES	1,084.00
499930	5/10/2012	N	L A COUNTY MTA	MAR 2012 EZ PASS	280.00
499931	5/10/2012	N	L A COUNTY MTA	APRIL 2012-EZ PASS	280.00
499932	5/10/2012	N	LACPCA	REGISTRATION	200.00
499933	5/10/2012	N	JULIE LAIRD	PARKS & RECREATION REFUND	50.00



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499934	5/10/2012	N	LOGIX SECURITY INC	SECURITY MONITORING	570.00
499935	5/10/2012	N	LOMITA BLUEPRINT SERVICE INC	PLAN COPIES	104.09
499936	5/10/2012	N	JAMES LONGTIN	LIBRARY UPDATE	129.90
499937	5/10/2012	N	LYNN KLEINER'S MUSIC RHAP INC	MUSIC INSTRUCTOR	1,010.10
499938	5/10/2012	N	M B CHAMBER OF COMMERCE	MEDAL OF VALOR	175.00
499939	5/10/2012	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	178.91
499940	5/10/2012	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,525.08
499941	5/10/2012	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	7,230.78
499942	5/10/2012	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,672.50
499943	5/10/2012	N	MICHAEL L MALONEY	VOLLEYBALL INSTRUCTOR	450.00
499944	5/10/2012	N	MAN BCH EDUCATION FOUNDATION	WINE AUCTION	6,000.00
499945	5/10/2012	N	MARTINEZ CONCRETE INC	RIGHT OF WAY DEPOSIT REFUND	427.00
499946	5/10/2012	N	VINCE MASTROSIMONE	CONTRACTOR-SR MGMT ANALYST	2,316.80
499947	5/10/2012	N	SHAUNA MATTIS	CASH KEY REFUND	21.75
499948	5/10/2012	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,710.00
499949	5/10/2012	N	BECKY MC CALLA	PARKS & RECREATION REFUND	150.00
499950	5/10/2012	N	RONALD MC FARLAND	IAEI MEMBERSHIP REIMBURSEMENT	102.00
499951	5/10/2012	N	KATHLEEN C MC GOWAN	NPDES PERMIT AND TMDL CONSULTING	4,410.53
499952	5/10/2012	N	TIM MCGUIRE	FALSE ALARM REFUND	290.00
499953	5/10/2012	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	12,251.68
499954	5/10/2012	N	MELROY COMPANY INC	CONCRETE WORK	510.00
499955	5/10/2012	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE EXTRA SERVICE	22,515.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
499956	5/10/2012	N	MERRILL LYNCH PIERCE FENNER&SM	MARINE REMARKET FEE 2/1-4/30/12	1,655.41
499957	5/10/2012	N	ARLISSA ROSE MITTLEMAN	AWARD FOR ETF ENERGY CONTEST	1,000.00
499958	5/10/2012	N	KRIS MOHANDIE, PHD	LEGAL SERVICES	2,800.00
499959	5/10/2012	N	BRIAN MORE	TENNIS INSTRUCTOR	168.00
499960	5/10/2012	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE	56,774.80
499961	5/10/2012	N	NEXTEL OF CALIFORNIA INC	MOBILE CONNECTION	75.98
499962	5/10/2012	N	NORIBACHI CORPORATION	PARKING FIXTURES	2,331.60
499963	5/10/2012	N	ON-SITE LASERMEDIC CORP	MAINTENANCE & SERVICE OF PRINTERS	383.94
499964	5/10/2012	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	6,932.18
499965	5/10/2012	N	PACIFIC RESEARCH & STRATEGIES	PROFESSIONAL SERVICES	2,000.00
499966	5/10/2012	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES, BADGES	125.06
499967	5/10/2012	N	KAMILA PAVLASKOVA	VOLLEYBALL INSTRUCTOR	450.00
499968	5/10/2012	N	MAGDALENA PING	CASH KEY REFUND	32.00
499969	5/10/2012	N	PINNACLE SECURITY CONSULTANTS	POLICE DEPT POST TRAINING	270.00
499970	5/10/2012	N	POSTMASTER	POSTAGE-15 BULK MAIL	2,500.00
499971	5/10/2012	N	PRE-PAID LEGAL SERVICES INC	PREPAID LEGAL: Payment	126.60
499972	5/10/2012	N	PROVANTAGE CORP SOLUTIONS	CITATION REFUND	17.00
499973	5/10/2012	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	1,625.32
499974	5/10/2012	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	185,351.50
499975	5/10/2012	N	RACEWAY FORD	2012 FORD F150 XL (REPLACES V#525)	17,612.11
499976	5/10/2012	N	RAIN BIRD SERVICES CORP	MAXICOM SOFTWARE UPGRADE	179.97
499977	5/10/2012	N	DEXTER RANGEL	SWIM TEAM COACH	375.00

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499978	5/10/2012	N	RED WING BRANDS OF AMERICA INC	SAFETY WORK BOOTS	184.86
499979	5/10/2012	N	RESCUE ROOTER	PLUMBING SERVICES	1,868.63
499980	5/10/2012	N	ROUTEMATCH SOFTWARE INC	DIAL A RIDE SOFTWARE	375.00
499981	5/10/2012	N	S & S PORTABLE SERVICES INC	MONTHLY SAND DUNE FENCE RENTAL	752.01
499982	5/10/2012	N	S&S WORLDWIDE INC	PARK & RECREATION SUPPLIES	128.32
499983	5/10/2012	N	SAFETY-KLEEN CORP	GARAGE SUPPLIES	174.30
499984	5/10/2012	N	SAFEGWAY INC	MISC SUPPLIES	48.22
499985	5/10/2012	N	TOI SANDERS	REFUND-PARKS & RECREATION	120.00
499986	5/10/2012	N	CARA OR MITCH SCHEINBERG	FALSE ALARM REFUND	290.00
499987	5/10/2012	N	JIM SCHLAGER	REFUND OF SOLAR DONATION	5,000.00
499988	5/10/2012	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	306.03
499989	5/10/2012	N	SHADE HOTEL	REFUND OF SOLAR DONATION	10,000.00
499990	5/10/2012	N	PAULA SIMONCINI	PARKS & RECREATION REFUND	50.00
499991	5/10/2012	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	55.22
499992	5/10/2012	N	JOSEPH D SINTOV	GASB45 VALUATION-CITY'S RETIREE MEC	6,000.00
499993	5/10/2012	N	SMART & FINAL INC	MISC SUPPLIES	500.17
499994	5/10/2012	N	SOUTH BAY EXPLORER ADVISORS AS	EXPLORER EXPENSES & DUES	558.74
499995	5/10/2012	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	56,686.12
499996	5/10/2012	N	SPRINT SOLUTIONS INC	MOBILE CONNECTION	70.98
499997	5/10/2012	N	SSBRA	SOCCER OFFICIALS	2,108.00
499998	5/10/2012	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	744.65
499999	5/10/2012	N	CHRISTINE STARCZAK	VOLLEYBALL INSTRUCTOR	675.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
500000	5/10/2012	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,389.74
500001	5/10/2012	N	STORAGECONTAINER.COM	MANHATTAN HEIGHTS & JOSLYN CENTEF	250.00
500002	5/10/2012	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	3,221.37
500003	5/10/2012	N	SUNDOWN WOOD PRODUCTS INC	CUSTOM RECEPTION DESK FOR LIVE OAK	1,890.00
500004	5/10/2012	N	SCOTT TALBOT	CASH KEY REFUND	16.75
500005	5/10/2012	N	TALX UC EXPRESS	UNEMPLOYMENT CLAIMS-MGMT SVCS	245.00
500006	5/10/2012	N	THE GAS COMPANY	MONTHLY GAS CHARGES	4,097.06
500007	5/10/2012	N	THE SOUND COMPANY	SOUND EQUIPMENT REPAIR	785.95
500008	5/10/2012	N	REBECCA THORPE	SCBA MASK FIT TESTING	125.00
500009	5/10/2012	N	TIME WARNER CABLE INC	CABLE SERVICES	37.96
500010	5/10/2012	N	STEPHEN TROEGER	RIGHT OF WAY DEPOSIT REFUND	496.00
500011	5/10/2012	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING	9,382.43
500012	5/10/2012	N	U S POSTAL SERVICE(HASLER)	POSTAGE METER REFILL	2,000.00
500013	5/10/2012	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,155.02
500014	5/10/2012	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	40.00
500015	5/10/2012	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	221.70
500016	5/10/2012	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	98,183.20
500017	5/10/2012	N	US BANK	PENSION BOND ADMIN FEE	2,310.00
500018	5/10/2012	N	USA MOBILITY WIRELESS INC	PAGER AGREEMENT	11.70
500019	5/10/2012	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: Paymer	934.66
500020	5/10/2012	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
500021	5/10/2012	N	VECTOR RESOURCES INC	VOICE/DATA TROUBLE SHOOTING	30.91

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500022	5/10/2012	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	17,279.18
500023	5/10/2012	N	VISION INTERNET PROVIDERS INC	WEBSITE MAINTENANCE	2,200.00
500024	5/10/2012	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,270.81
500025	5/10/2012	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	8,164.81
500026	5/10/2012	N	DANA WARD	FALSE ALARM REFUND	190.00
500027	5/10/2012	N	WASTE MANAGEMENT INC	APR 2012 REFUSE REMITTANCE	278,626.90
500028	5/10/2012	N	WATER REPLENISHMENT DISTRICT	MONTHLY PURCHASE-GROUND WATER	53,250.56
500029	5/10/2012	N	ZIVA WELTFREID	REFUND-PATIENT OVERPAID	100.00
500030	5/10/2012	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	1,284.37
500031	5/10/2012	N	RENE OR MICHAEL WHITCOMBE	FALSE ALARM REFUND	285.00
500032	5/10/2012	N	WITTMAN ENTERPRISES LLC	AMBULANCE BILLING-MAR 2012	3,952.22
500033	5/10/2012	N	WYENN & ASSOCIATES DBA	POLYGRAH EXAM	250.00
500034	5/10/2012	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	2,790.10
500035	5/10/2012	N	IRVING ZIPPER	FALSE ALARM REFUND	435.00
SUBTOTAL					2,096,430.28
COMBINED TOTAL					2,324,607.51

PAYMENT LEGEND:

T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks

1:10:33PM  
5/10/2012

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER:

wr 24b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
51412	5/14/2012	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	228,177.23
<b>SUBTOTAL</b>					
499852	5/10/2012	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
499855	5/10/2012	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	11,750.32
499856	5/10/2012	N	DESI OR MARGARET ALVAREZ	RIGHT OF WAY DEPOSIT REFUND	5,000.00
499863	5/10/2012	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	10,789.51
499867	5/10/2012	N	BRYAN CAVE LLP	LEGAL SERVICES	37,143.25
499868	5/10/2012	N	CA TEAMSTERS LOCAL 911	AGENCY FEE (MISC): Payment	5,029.00
499871	5/10/2012	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
499873	5/10/2012	N	CITY OF HAWTHORNE	ANNUAL MAINTENANCE TIBURON RMS	20,992.71
499874	5/10/2012	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	6,045.00
499875	5/10/2012	N	CLEANSTREET	STREETSWEEPING EXTRAS	5,385.49
499877	5/10/2012	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	30,662.42
499879	5/10/2012	N	WALTER F DAUGHERTY	LEGAL SERVICES	4,200.00
499881	5/10/2012	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	26,753.83
499884	5/10/2012	N	E J WARD INC	FUEL SYSTEM ANNUAL SERVICE AGREEM	4,180.00
499892	5/10/2012	N	FLEMING ENVIRONMENTAL INC	ANNUAL STATE MANDATED TESTING	3,700.00
499899	5/10/2012	N	HARBOR CONSTRUCTION CO INC	JOSLYN/HEIGHTS/BEGG RENOVATION PRC	519,533.68
499906	5/10/2012	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,630.79
499907	5/10/2012	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	58,634.67
499908	5/10/2012	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
499910	5/10/2012	N	INSTEP MARKETING INC	SPECIAL EVENT FOLD OUT "Z-CARD"	2,765.00
499913	5/10/2012	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	11,931.90

1:10:33PM  
5/10/2012

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER:

wr 24b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
499915	5/10/2012	N	J E DEWITT INC	LOCATION AGREEMENT REBATE	174,591.95
499917	5/10/2012	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	9,882.00
499919	5/10/2012	N	JOHN T MALLOY INC	2011-12 WATER MAIN REPLACEMENT	147,222.00
499925	5/10/2012	N	KROLL ONTRACK INC	ONTRACK ENTERPRISE SOFTWARE	2,766.75
499926	5/10/2012	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,833.44
499927	5/10/2012	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	3,942.43
499940	5/10/2012	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,525.08
499941	5/10/2012	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	7,230.78
499942	5/10/2012	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,672.50
499944	5/10/2012	N	MAN BCH EDUCATION FOUNDATION	WINE AUCTION	6,000.00
499948	5/10/2012	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,710.00
499951	5/10/2012	N	KATHLEEN C MC GOWAN	NPDES PERMIT AND TMDL CONSULTING	4,410.53
499953	5/10/2012	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	12,251.68
499955	5/10/2012	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE EXTRA SERVICE	22,515.00
499958	5/10/2012	N	KRIS MOHANDIE, PHD	LEGAL SERVICES	2,800.00
499960	5/10/2012	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE	56,774.80
499964	5/10/2012	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	6,932.18
499970	5/10/2012	N	POSTMASTER	POSTAGE-15 BULK MAIL	2,500.00
499974	5/10/2012	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	185,351.50
499975	5/10/2012	N	RACEWAY FORD	2012 FORD F150 XL (REPLACES V#525)	17,612.11
499987	5/10/2012	N	JIM SCHLAGER	REFUND OF SOLAR DONATION	5,000.00
499989	5/10/2012	N	SHADE HOTEL	REFUND OF SOLAR DONATION	10,000.00

15

1:10:33PM  
5/10/2012

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER:

wr 24b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
499992	5/10/2012	N	JOSEPH D SINTOV	GASB45 VALUATION-CITY'S RETIREE MED	6,000.00
499995	5/10/2012	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	56,686.12
500002	5/10/2012	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	3,221.37
500006	5/10/2012	N	THE GAS COMPANY	MONTHLY GAS CHARGES	4,097.06
500011	5/10/2012	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING	9,382.43
500016	5/10/2012	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	98,183.20
500022	5/10/2012	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	17,279.18
500024	5/10/2012	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,270.81
500025	5/10/2012	N	WALTERS WHOLESALE ELECTRIC CC	ELECTRICAL SUPPLIES	8,164.81
500027	5/10/2012	N	WASTE MANAGEMENT INC	APR 2012 REFUSE REMITTANCE	278,626.90
500028	5/10/2012	N	WATER REPLENISHMENT DISTRICT	MONTHLY PURCHASE-GROUND WATER	53,250.56
500032	5/10/2012	N	WITTMAN ENTERPRISES LLC	AMBULANCE BILLING-MAR 2012	3,952.22
500034	5/10/2012	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	2,790.10

SUBTOTAL

2,022,305.33

COMBINED TOTAL

2,250,482.56

PAYMENT LEGEND:

T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks



Check History Listing  
CITY OF MANHATTAN BEACH

Bank code: union

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
499742	04/26/2012	17460 K-JACK ENGINEERING CO INI	V	05/10/2012	137209	02/29/2012	629.62	
			V	05/10/2012	137193	02/23/2012	592.69	1,222.31
union Total:								1,222.31
Total Checks:								1,222.31

1 checks in this report

Report of Warrant Disbursements  
wr 24b

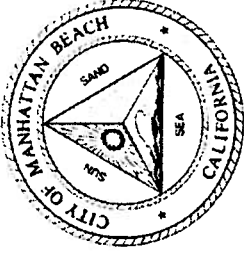
Fund	Description	Amount
100	General	1,153,962.28
201	Street Light	9,069.54
210	Asset Forfeiture	108.97
230	Prop A	5,136.31
401	Capital Improvements	519,783.68
501	Water	228,315.30
502	Storm	5,811.74
503	Waste Water	1,928.89
510	Refuse	278,672.50
520	Parking	19,181.40
521	County Parking Lot	21.78
522	State Pier Lots	10,354.70
601	Insurance	10,687.10
605	Information Services	7,001.68
610	Vehicle Fleet	26,806.33
615	Building Maintenance	47,765.31
wr 24b		<u>2,324,607.51</u>
		<u>2,324,607.51</u>

**CITY OF MANHATTAN BEACH PAYROLL**  
**PAY PERIOD: 04/21/12 TO 05/04/12**  
**PAY DATE: 05/11/12**

**NET PAY 747,871.10**

04/21/2012 05/04/2012 CITY OF MANHATTAN BEACH PAYROLL REPORT  
 PAYROLL PERIOD ENDING DATE 05/04/2012

FUND	DESCRIPTION	AMOUNT
100	General Fund	950,251.91
201	Street Lighting & Landscape Fund	1,072.85
230	Prop. A Fund	13,264.74
232	AB 2766 Fund	960.00
501	Water Fund	25,655.32
502	Stormwater Fund	2,512.98
503	Wastewater Fund	8,556.65
510	Refuse Fund	5,191.26
520	Parking Fund	1,579.39
521	County Parking Lots Fund	439.58
522	State Pier and Parking Lot Fund	439.56
601	Insurance Reserve Fund	5,513.56
605	Information Systems Fund	20,919.45
610	Fleet Management Fund	8,115.16
615	Building Maintenance & Operations Fund	7,611.05
801	Pension Trust Fund	7,119.68
		<u>1,059,203.14</u>
	Gross Pay	311,332.04
	Deductions	<u>747,871.10</u>
	Net Pay	




# City of Manhattan Beach

## Investment Portfolio

April 2012

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.



Bruce Moe, Director of Finance

Attachment B


**CITY OF MANHATTAN BEACH**  
**April 30, 2012**

<b><u>Investments</u></b>	<b>Book Value</b>
LAIF	\$38,400,000.00
Medium Term Notes	3,137,440.00
Federal Agency Issues-Coupon	22,683,987.21
Certificates of Deposit	1,715,000.00
<b>Subtotal Investments</b>	<b><u>\$65,936,427.21</u></b>
<b><u>Demand Deposit/Petty Cash</u></b>	
Cash in Bank	\$1,137,210.25
Petty Cash	2,177.08
<b>Total Demand Deposit</b>	<b><u>\$1,139,387.33</u></b>
<b><u>Subtotal City Cash &amp; Investments</u></b>	<b><u>\$67,075,814.54</u></b>
<b><u>Bond Funds Held in Trust</u></b>	
Police/Fire (Bond)	817,075.00
Metlox	871,500.00
Marine	18,527.52
RCC Facility	174,592.51
Pension Bond	-
Water/Wastewater	338,613.68
Utility Assessment Dist	1,359,647.65
<b>Subtotal Bonds Held in Trust</b>	<b><u>\$3,579,956.36</u></b>
<b>Treasurer's Balance</b>	<b><u>\$70,655,770.90</u></b>

**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Summary**  
**April 1, 2012 through April 30, 2012**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIIF	38,400,000.00	38,400,000.00	38,400,000.00	58.24	1	1	0.362	0.367
Certificates of Deposit - Bank	1,715,000.00	1,719,716.25	1,715,000.00	2.60	1,461	1,322	1.541	1.563
Medium Term Notes	3,000,000.00	3,057,130.00	3,137,440.00	4.76	1,666	160	3.961	4.016
Federal Agency Issues - Coupon	22,000,000.00	22,939,350.00	22,683,987.21	34.40	1,584	1,115	1.717	1.740
<b>Investments</b>	<b>65,115,000.00</b>	<b>66,116,196.25</b>	<b>65,936,427.21</b>	<b>100.00%</b>	<b>663</b>	<b>426</b>	<b>1.030</b>	<b>1.044</b>
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	-72,173.18	-72,173.18	-72,173.18		0	0	0.000	0.000
<b>Total Cash and Investments</b>	<b>65,042,826.82</b>	<b>66,044,023.07</b>	<b>65,864,254.03</b>		<b>663</b>	<b>426</b>	<b>1.030</b>	<b>1.044</b>

**Total Earnings** April 30 Month Ending  
 Current Year 75,722.07

BRUCE A. MOE, FINANCE DIRECTOR 

**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**April 30, 2012**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity	Maturity Date
LAIF											
SY3000	3000	Local Agency Invest. Fund	07/01/2000	38,400,000.00	38,400,000.00	38,400,000.00	0.367		0.367	1	
		<b>Subtotal and Average</b>		<b>38,400,000.00</b>	<b>38,400,000.00</b>	<b>38,400,000.00</b>			<b>0.367</b>	<b>1</b>	
<b>Certificates of Deposit - Bank</b>											
SY3000	CD0007	Ally Bank	03/21/2012	245,000.00	243,904.85	245,000.00	1.150		1.150	1,420	03/21/2016
SY3000	CD0002	American Express Centurion Ban	09/29/2011	245,000.00	245,595.35	245,000.00	1.150		1.150	699	03/31/2014
SY3000	CD0003	Bank of Manhattan	10/28/2011	245,000.00	245,000.00	245,000.00	1.730		1.740	1,275	10/28/2015
SY3000	CD0001	Cit Bank	09/28/2011	245,000.00	245,387.10	245,000.00	1.150		1.150	696	03/28/2014
SY3000	CD0006	Discover Bank Greenwood Intere	02/15/2012	245,000.00	245,913.85	245,000.00	1.600		1.600	1,751	02/15/2017
SY3000	CD0004	GENERAL ELECTRIC CAPITAL	12/29/2011	245,000.00	246,994.30	245,000.00	2.100	AA2	2.100	1,703	12/29/2016
SY3000	CD0005	Goldman Sachs	01/05/2012	245,000.00	246,920.80	245,000.00	2.050		2.050	1,710	01/05/2017
		<b>Subtotal and Average</b>		<b>1,715,000.00</b>	<b>1,719,716.25</b>	<b>1,715,000.00</b>			<b>1.563</b>	<b>1,322</b>	
<b>Money Market Fund</b>											
SY3000	GMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
		<b>Subtotal and Average</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.000</b>	<b>0</b>	
<b>Medium Term Notes</b>											
060505AR5	MTN0057	BANKAMERICA CORP	03/11/2008	1,000,000.00	1,012,930.00	1,029,540.00	4.875	A2	4.150	137	09/15/2012
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL	03/20/2008	2,000,000.00	2,044,200.00	2,107,900.00	5.250	AA2	3.950	171	10/19/2012
		<b>Subtotal and Average</b>		<b>3,000,000.00</b>	<b>3,057,130.00</b>	<b>3,137,440.00</b>			<b>4.016</b>	<b>160</b>	
<b>Federal Agency Issues - Coupon</b>											
31331Y2Q2	FAC0185	FED FARM CR BK	03/26/2010	1,000,000.00	1,046,710.00	1,075,090.00	4.250	AAA	1.880	433	07/08/2013
31331SNP4	FAC0194	FED FARM CR BK	07/14/2010	2,000,000.00	2,222,720.00	2,154,008.43	4.550	AAA	2.177	1,037	03/04/2015
3133XURR6	FAC0181	Federal Home Loan Bank	09/18/2009	1,000,000.00	1,009,330.00	1,003,360.00	1.950	AAA	1.840	198	11/15/2012
3133XSAE8	FAC0186	Federal Home Loan Bank	03/26/2010	2,000,000.00	2,096,540.00	2,109,020.00	3.625	AAA	2.030	535	10/18/2013
31337SZ6	FAC0202	Federal Home Loan Bank	08/29/2011	1,000,000.00	1,052,920.00	1,040,264.96	2.125	AAA	1.233	1,501	06/10/2016
3137EACD9	FAC0198	Federal Home Loan Mortgage	12/22/2010	2,000,000.00	2,114,600.00	2,079,123.46	3.000	AAA	1.576	818	07/28/2014
3134G2SW3	FAC0201	Federal Home Loan Mortgage	07/27/2011	3,000,000.00	3,011,370.00	3,000,000.00	2.050	AAA	2.050	1,548	07/27/2016
3128X3L76	FAC0191	Freddie Mac	06/04/2010	2,000,000.00	2,229,600.00	2,147,630.49	5.000	AAA	2.325	926	11/13/2014
31398AZV7	FAC0197	Fannie Mae	09/20/2010	2,000,000.00	2,112,420.00	2,069,069.87	2.625	AAA	1.483	933	11/20/2014
3136FR7A5	FAC0204	Fannie Mae	10/17/2011	2,000,000.00	2,018,920.00	2,000,000.00	1.250	AAA	1.250	1,630	10/17/2016
3136FTKS7	FAC0205	Fannie Mae	11/09/2011	2,000,000.00	2,000,460.00	2,000,000.00	1.500	AAA	1.500	1,469	05/09/2016
3135GOCM3	FAC0206	Fannie Mae	12/28/2011	2,000,000.00	2,023,760.00	2,006,420.00	1.250	AAA	1.180	1,611	09/28/2016
		<b>Subtotal and Average</b>		<b>22,000,000.00</b>	<b>22,939,350.00</b>	<b>22,683,987.21</b>			<b>1.740</b>	<b>1,115</b>	



**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**April 30, 2012**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity	Maturity Date
				65,115,000.00	66,116,196.25	65,836,427.21			1.044	426	
Total and Average											

CITY OF MANHATTAN BEACH

Portfolio Management  
Portfolio Details - Cash

April 30, 2012

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to 365 Maturity
Money Market Fund										
YS39903-39902	39901	UNION BANK	06/01/2003	-72,173.18	-72,173.18	-72,173.18			0.000	1
										0
		Subtotal and Average								
		Total Cash and Investmentss		65,042,826.82	66,044,023.07	65,864,254.03			1.044	426