



**Minutes:**

This item contains minutes of City Council meetings which are presented for approval [(a)-(c)] and minutes from City Council subcommittees and from other City commissions and committees [(d)-(f)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

a) Regular City Council Meeting of May 1, 2012.

**RECOMMENDATION: APPROVE**

b) Special City Council Meeting of April 30, 2012.

**RECOMMENDATION: APPROVE**

c) Action Minutes, Planning Commission Meeting of May 9, 2012.

**RECOMMENDATION: RECEIVE AND FILE**

d) Centennial Committee Meeting of March 26, 2012.

**RECOMMENDATION: RECEIVE AND FILE**

e) Centennial Committee Meeting of April 23, 2012

**RECOMMENDATION: RECEIVE AND FILE**

**CITY OF MANHATTAN BEACH  
MINUTES OF THE CITY COUNCIL  
REGULAR MEETING  
MAY 1, 2012**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 1<sup>st</sup> day of May, 2012, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at [www.citymb.info](http://www.citymb.info).

**PLEDGE TO FLAG**

Mayor for the Day Xavier Dargon led the pledge of allegiance.

**ROLL CALL**

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.  
Absent: None.  
Clerk: Tamura.

**CLOSED SESSION ANNOUNCEMENT**

None.

**CEREMONIAL CALENDAR**

05/01/12-1. Presentation of Proclamation Declaring the Month of May as Older American's Month

Mayor Pro Tem Powell, on behalf of the City Council, presented **Richard Zeif** and **Gwen Binegar**, on behalf of the City's Older Adults, a proclamation declaring the month of May as Older American's Month.

05/01/12-2. Presentation of Proclamations Declaring May 13-19, 2012 as National Peace Officers Memorial Week and May 12, 2012 as National Fire Services Day

Mayor Tell presented a proclamation to Police Chief Eve Irvine declaring May 13-19, 2012 as National Peace Officers Memorial Week and presented a proclamation to Fire Battalion Chief Ken Shuck declaring May 12, 2012 as National Fire Services Day.

05/01/12-3. Presentation of Commendation to Grandview Elementary School for Attaining the National Green Ribbon School Award

Mayor Tell presented a commendation to **Grandview Elementary School Principal Rhonda Steinberg**, **Suzanne Kretschmer**, **Shaya Kirkpatrick**, **Kim Martin** and **Lisa Coppedge** in recognition of their help in attaining the National Green Ribbon School Award for Grandview Elementary School.

## **REORGANIZATION**

05/01/12-4. City Council Reorganization:

### a) Recognition of Outgoing Mayor Nicholas W. Tell, Jr.

The Council recognized outgoing Mayor Tell and presented him with various mementos in appreciation of his service to Manhattan Beach.

Various other local elected officials and dignitaries presented Mayor Tell with commendations.

### b) Selection of Mayor and Mayor Pro Tem

**MOTION:** Councilmember Howorth moved to appoint Mayor Pro Tem Powell to serve as Mayor. The motion was seconded by Councilmember Lesser and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.  
Noes: None.  
Abstain: None.  
Absent: None.

**MOTION:** Councilmember Tell moved to appoint Councilmember Lesser as Mayor Pro Tem. The motion was seconded by Councilmember Howorth and passed by the following unanimous roll call vote:

Ayes: Howorth, Montgomery, Tell, Lesser and Mayor Powell.  
Noes: None.  
Absent: None.  
Abstain: None.

## **RECESS AND RECONVENE**

At 7:45 p.m. the Council recessed and reconvened at 8:15 p.m. with all Councilmembers present.

Councilmember Tell left the meeting at 7:45 p.m.

## **CONSENT CALENDAR**

The Consent Calendar (Item Nos. 5 through 12), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Howorth, seconded by Mayor Pro Tem Lesser and passed by the following roll call vote, with the exception of Item No. 6 which was considered later in the meeting under *Items Removed From the Consent Calendar*.

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
Noes: None.  
Absent: Tell.  
Abstain: None.

Mayor Powell requested that Item No. 5b (minutes of the *Special City Council Meeting Closed Session of April 23, 2012*) be corrected to reflect that former Mayor Tell was absent from this meeting and that, in the future, minutes from the Ad Hoc Open Government Subcommittee Meetings include attachments showing what the initiatives are.

City Attorney Diaz corrected Mayor Powell regarding Mayor Tells' presence at Special City Council Meeting Closed Session of April 23, 2012, stating that he was present at the meeting and that the minutes do reflect that.

### **GENERAL CONSENT**

#### 05/01/12-5. Minutes:

*This item contains minutes of City Council meetings which are presented for approval [(a)] and minutes from City Council subcommittees and from other City commissions and committees [(d)-(e)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:*

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of April 17, 2012*
- b) Special City Council Meeting Closed Session of April 23, 2012*
- c) Board and Commission Interview Meeting April 24, 2012*
- d) Draft Ad Hoc Open Government Subcommittee Meeting of March 1, 2012*
- e) Draft Finance Subcommittee Meeting of April 16, 2012*

The Council approved the City Council Meeting minutes and received and filed the minutes from the City Council Subcommittees, City Commissions and Committees.

#### 05/01/12-6. Update of Strategic Plan Goals and Objectives

Item No. 6 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

#### 05/01/12-7. Ordinance No. 2158 Amending the City of Manhattan Beach Municipal Code to Exempt Restaurants from the City's Plastic Bag Ban Prohibition

The City Council adopted Ordinance 2158, entitled "An Ordinance of the City of Manhattan Beach Clarifying the City's Prohibition of Plastic Carry-Out Bags as it Relates to Restaurants and Amending Section 5.88.010 of the Manhattan Beach Municipal Code."

#### 05/01/12-8. Financial Reports: Ratification of Demands - April 26, 2012

The Council approved with no exception Warrant Register No. 23B in the amount of \$2,147,867.96 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register.

#### 05/01/12-9. Purchase of Three Honda Replacement Vehicles for the Police and Parks and Recreation Departments from Honda of Hollywood in the Amount of \$78,255.56

The City Council approved an award of Bid #867-12 to Honda of Hollywood in the amount of \$78,255.56 for the budgeted replacement of three City vehicles.

05/01/12-10. Purchase of Four Ford Replacement Vehicles for Parks and Recreation, Community Development and Public Works Departments from Fairview Ford (\$28,280.49), South Bay Ford (\$35,395.30), and Villa Ford (\$47,006.16); Appropriate \$10,000 from the AB 2766 (Motor Vehicle Registration Fee) Subvention Fund, and \$26,503.58 from the Fleet Management Fund

The City Council approved splitting the award of Bid #872-12 to Fairview Ford in the amount of \$28,280.49 for the purchase of one Fusion hybrid sedan; South Bay Ford in the amount of \$35,395.30 for the purchase of one CNG (compressed natural gas) E-250 cargo van; and Villa Ford in the amount of \$47,006.16 for two Escape compact SUV's (sport utility vehicle). Additionally, the Council approved a supplemental appropriation of \$10,000 from AB 2766 Subvention Funds in order to finance the incremental cost of the alternative fuel system (CNG) for the van, and approved a supplemental appropriation of \$26,503.58 from the Fleet Management Fund to affect the purchase of an unscheduled vehicle replacement.

05/01/12-11. Ratification of Motor Fuel Purchase from Merrimac Energy Group in the Amount of \$28,787.30

The City Council waived formal bidding per Municipal Code Section 2.36.140 (waivers) and approved ratifying the purchase of fuel from Merrimac Energy Group in the amount of \$28,787.30.

05/01/12-12. Professional Engineering Services Contract with Community Works Design Group for Design and Public Outreach Services Related to the Strand Pedestrian Access Improvement Project (\$200,885)

The City Council approved authorizing the City Manager to execute a Professional Engineering Services Contract to Community Works Design Group in the amount of \$200,885 for design and public outreach services related to the Strand Pedestrian Access Improvement project.

#### COMMUNITY ANNOUNCEMENTS

05/01/12-15. Steve Snively Re Historical Society

**Steve Snively, Manhattan Beach**, spoke about the Historical Society and urged residents to make the weekend of May 19-20, 2012, a Centennial Weekend that includes the parade, picnic and the group photo at the Manhattan Beach Pier. He added that the Historical Society, in conjunction with John Post, is also creating a Centennial Book and a time capsule.

05/01/12-16. Francey Seckinger Re Redondo Beach Performing Arts Center

**Francey Seckinger, Manhattan Beach**, announced a rally to be held on May 2, 2012, at the Redondo Beach Performing Arts Center to celebrate the older adult community by making this a *Blue Zones Community*.

05/01/12-17 Viet Ngo Re Corruption

**Viet Ngo, Anti Public Corruption Advocacy**, asked law enforcement to stop corruption in the city.

05/01/12-18. Don Gould Re Library Events

**Don Gould, Los Angeles County Librarian**, congratulated Mayor Powell and announced upcoming Manhattan Beach Library events.

05/01/12-19. Vinnie Fazino Re Leadership Manhattan Beach

**Vinnie Fazino, Leadership Manhattan Beach Class of 2012**, presented an update on the sustainable garden project at 15<sup>th</sup> Street and Valley Drive that started in March. He explained that the class planted over 300 plants, including 55 species, a no maintenance fountain and will be adding lights this week.

05/01/12-20. Ed Caprielian Re Budget Study Sessions

**Ed Caprielian, Manhattan Beach**, announced that the Budget Study Sessions would take place on May 16, May 22, and May 24, 2012 and that more information can be obtained by contacting the City's Finance Director Bruce Moe.

05/01/12-21. Lee Dover Re Leadership Manhattan Beach

**Lee Dover, Leadership Manhattan Beach**, shared that the unveiling of the Leadership Manhattan Beach Sustainable Garden would be on Saturday, May 12, 2012 at 10:00 a.m.

**AUDIENCE PARTICIPATION**

05/01/12-22. Ed Caprielian Re Alcohol Policy

**Ed Caprielian, Manhattan Beach**, passed out information regarding alcohol outlet density; best practices for regulating alcohol; and stated that the Planning Commission had asked for policy direction on alcohol outlets several months ago. **Mr. Caprielian** urged Council to review these items before making a decision because it is a major issue of concern.

05/01/12-23 Viet Ngo Re Corruption

**Viet Ngo, Manhattan Beach**, requested that the alleged actions by a former Manhattan Beach City Manager be investigated by the Federal Bureau of Investigation and District Attorney and that various members of the Council resign due to alleged violations of State and Federal law.

**PUBLIC HEARINGS**

None.

**GENERAL BUSINESS**

05/01/12-13. Ratification of New Council Assignments

Mayor Powell introduced the subject item explaining that it is traditional that the Mayor appoints Councilmembers to serve on various organizations. Mayor Powell stated that before Councilmember Tell left, he requested to remain as the delegate for the Manhattan Beach Middle School and unless there were any objections, he will make that change.

There was no public comment on this item.

**MOTION:** Councilmember Howorth moved to approve the new Council Assignments.

Mayor Pro Tem Lesser shared that he would like to ask Councilmember Tell if he would be willing to secede as the alternate for Neighborhood Watch.

Council held a brief discussion and the following motion was made.

**MOTION:** Councilmember Howorth moved to approve ratifying the City Council assignments, with the exception of the Neighborhood Watch assignment, which will be brought back for Council consideration at the next meeting. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
 Noes: None.  
 Absent: Tell.  
 Abstain: None.

05/01/12-14. Select Members for City's Boards and Commissions and Declare Vacant Commission Seats as Appropriate:

**Cultural Arts Commission (Seat No. 3)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Powell	James Gill	James Gill	
Lesser	James Gill	James Gill	
Howorth	James Gill	James Gill	
Montgomery	Nancy Dunn	Nancy Dunn	
Tell			

**MOTION:** Mayor Pro Tem Lesser moved to appoint James Gill to Seat No. 3 of the Cultural Arts Commission. The motion was seconded by Councilmember Howorth and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
 Noes: None.  
 Absent: Tell.  
 Abstain: None.

**Cultural Arts Commission (Seat No. 5)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Montgomery	Gabriella Miller	Gabriella Miller Nancy Dunn	
Tell			
Powell	Loli Ramezani	Loli Ramezani Nancy Dunn	Nancy Dunn
Lesser	Richard Zeif	Richard Zeif Nancy Dunn	Nancy Dunn
Howorth	Nancy Dunn	Nancy Dunn Richard Zeif	Nancy Dunn

**MOTION:** Councilmember Montgomery moved to appoint Nancy Dunn to Seat No. 5 of the Cultural Arts Commission. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
 Noes: None.  
 Absent: Tell.  
 Abstain: None.

**Library Commission (Seat No. 5)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Howorth	Josh Cooperman		
Montgomery	none further		
Tell			
Powell	none further		
Lesser	none further		

**MOTION:** Councilmember Howorth moved to reappoint Josh Cooperman to Seat No. 5 of the Library Commission. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
 Noes: None.  
 Absent: Tell.  
 Abstain: None.

**Parks and Recreation Commission (Seat No. 4)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Tell			
Powell	Russel Allan		
Lesser	Russel Allan		
Howorth	Russel Allan		
Montgomery	none further		

**MOTION:** Councilmember Howorth moved to appoint Russel Allan to Seat No. 4 of the Parks and Recreation Commission. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
 Noes: None.  
 Absent: Tell.  
 Abstain: None.



**Parks and Recreation Commission (Seat No. 5)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Howorth	Thomas Allard		
Montgomery	Thomas Allard		
Tell			
Powell	Thomas Allard		
Lesser	Thomas Allard		

**MOTION:** Mayor Pro Tem Lesser moved to appoint Thomas Allard to Seat No. 5 (Older Adult Seat) on the Parks and Recreation Commission. The motion was seconded by Councilmember Howorth and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
Noes: None.  
Absent: Tell.  
Abstain: None.

**Parks and Recreation Commission (Seat No. 7)**

**MOTION:** Councilmember Howorth moved to ratify the one-year appointment of Mira Costa High School student Rebecca Roth to the Parks and Recreation Commission Seat No. 7. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Tell, Lesser and Mayor Powell.  
Noes: None.  
Absent: None.  
Abstain: None.

**Parking and Public Improvements Commission (Seat No. 5)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Lesser	Carlos Vigon	Steven Nicholson Carlos Vigon	Carlos Vigon
Howorth	Carlos Vigon	Carlos Vigon Steven Nicholson	Steven Nicholson
Montgomery	Steven Nicholson	Steven Nicholson Carlos Vigon	Steven Nicholson
Tell			
Powell	Steven Nicholson	Steven Nicholson Carlos Vigon	Steven Nicholson

**MOTION:** Councilmember Montgomery moved to appoint Steven Nicholson to Seat No. 5 of the Parking and Public Improvements Commission. The motion was seconded by Mayor Pro Tem Lesser and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
Noes: None.  
Absent: Tell.  
Abstain: None.

**Planning Commission (Seat No. 1)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Lesser	Steve Ortmann	Steve Ortmann Lester Silverman	Steve Ortmann
Howorth	Steve Ortmann	Steve Ortmann Ben Burkhalter	Steve Ortmann
Montgomery	Ben Burkhalter	Ben Burkhalter Steve Ortmann	Steve Ortmann
Tell			
Powell	Lester Silverman	Lester Silverman Steve Ortmann	Lester Silverman

**MOTION:** Mayor Pro Tem Lesser moved to appoint Steve Ortmann to Seat No. 1 of the Planning Commission. The motion was seconded by Councilmember Howorth and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
Noes: None.  
Absent: Tell.  
Abstain: None.

**Planning Commission (Seat No. 2)**

	<u>Nomination</u>	<u>1<sup>st</sup> Round Vote</u>	<u>2<sup>nd</sup> Round Vote</u>
Powell	Martha Andreani	Martha Andreani Jerry Saunders	Martha Andreani
Lesser	Martha Andreani	Martha Andreani Jerry Saunders	Martha Andreani
Howorth	Martha Andreani	Martha Andreani Jerry Saunders	Martha Andreani
Montgomery	Jerry Saunders	Jerry Saunders Martha Andreani	Jerry Saunders
Tell			

**MOTION:** Mayor Pro Tem Lesser moved to reappoint Martha Andreani to Seat No. 2 of the Planning Commission. The motion was seconded by Councilmember Howorth and passed by the following roll call vote:

Ayes: Howorth, Montgomery, Lesser and Mayor Powell.  
Noes: None.  
Absent: Tell.  
Abstain: None.

**ITEMS REMOVED FROM THE CONSENT CALENDAR**

*05/01/12-6. Update of Strategic Plan Goals and Objectives*

Prior to the audience member speaking on this item, City Manager Carmany conveyed that Councilmember Tell, who had to leave the meeting early, asked that this item be removed from the Consent Calendar and discussed on a subsequent agenda.

Council concurred to allow the audience member to speak on the issue; however no action will be taken.

**A member of the audience pulled this item from the Consent Calendar for Council discussion.**

- **Ed Caprielian**

Mayor Powell directed staff to continue this item to the next agenda.

Hearing no objection, it was so ordered.

**CITY MANAGER REPORT(S)**

None.

**OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS**

None.

**ADJOURNMENT**

At 9:10 p.m. the meeting was adjourned to the 5:30 p.m. City Council Meeting (Closed Session) to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, May 15, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

\_\_\_\_\_  
Liza Tamura  
Recording Secretary

\_\_\_\_\_  
Wayne Powell  
Mayor

ATTEST:

\_\_\_\_\_  
Liza Tamura  
City Clerk

**CITY OF MANHATTAN BEACH  
MINUTES OF THE  
CITY COUNCIL SPECIAL MEETING  
APRIL 30, 2012**

The Special City Council Meeting of the City of Manhattan Beach, California, was held on the 30<sup>th</sup> day of April, 2012, at the hour of 6:30 p.m., in the City Council Chambers at Manhattan Beach City Hall, at 1400 Highland Avenue, in said City.

**PLEDGE TO THE FLAG** – Ryan Lambert, Mayor for the Day

**CALL TO ORDER**

Mayor Tell called the meeting to order.

**ROLL CALL**

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.  
Absent: None.  
Clerk: Clerk Tamura.

**PUBLIC COMMENT**

04/30/12-3. Ed Caprielian

**Ed Caprielian, Manhattan Beach**, voiced his opinion that the Centennial Committee Co-Chairman should be removed because of past mistakes and his disapproval of alcohol on the beach and the lack of discussion of this and other Centennial items.

04/30/12-4. Willy Leventhal

**Willy Leventhal, Hermosa Beach**, commented that he would like the Centennial celebration to include more history, have a more inclusive concept and move forward positively.

04/30/12-5. Alita Rethmeyer

**Alita Rethmeyer, Manhattan Beach**, commended the volunteers of the Centennial Committee and requested that Council consider a lottery for limited number events.

04/30/12-6. Viet Ngo

**Viet Ngo, Anti Public Corruption Advocacy**, stated his views on using public money and circumventing the laws.

04/30/12-7. Bill Victor

**Bill Victor, Manhattan Beach**, stated that the Centennial should be for all of Manhattan Beach and maybe there should be a benefit to those who have been in Manhattan Beach a long time.

04/30/12-8. Unknown Speaker

**Unknown Speaker, representing the Downtown Business and Professional Association**, relayed that the merchants support for the Centennial events; however, they would like the committee to consider changing the date of the downtown event because the previously announced date is a very busy time for the merchants.

04/30/12-9. Chris Miller

**Chris Miller** voiced her concerns about events for the Centennial and stated that events should be more inclusive and less costly.

04/30/12-10. Chris Davis Re: Councilmember Montgomery

**Chris Davis** expressed her concern regarding the way that Councilmember Montgomery had his chair turned. She asked if he would turn his chair and face the podium.

### **GENERAL BUSINESS**

04/30/12-1. Discuss and Provide Direction Regarding the Scope of Events for the Manhattan Beach Centennial, which include the Remaining Events: (i) Centennial Parade and Picnic; (ii) Downtown Open House and Pier Event; (iii) Centennial Beach Ball; (iv) Centennial Holiday Fireworks

04/30/12-2. Discuss and Provide Direction Regarding the Raising of Funds (in-kind and monetary) by the Centennial Committee from Third Party Corporate and Individual Sponsors and the Scope of Sponsorship Packages and/or Consider the Approval of City Funding (Including the Provision of City Services) for Some or All of the Various Manhattan Beach Centennial Events, which include the Remaining Events: (i) Centennial Parade and Picnic; (ii) Downtown Open House and Pier Event; (iii) Centennial Beach Ball; (iv) Centennial Holiday Fireworks

Mayor Tell introduced both items and Parks and Recreation Director Richard Gill provided the staff presentation.

**The following Centennial Committee Members spoke:**

- **Annie Walker**
- **Jeanna Harkenrider**
- **Irene Cotter**
- **Joe Franklin**
- **Larry Lemoine**
- **Jan Dennis**

**The following individuals spoke:**

- **Willy Leventhal, Hermosa Beach**
- **Madonna Newburg, 2<sup>nd</sup> Street**
- **James Gill**
- **Esther Besbris, 2<sup>nd</sup> Street**
- **Chris Miller**
- **Gary McAulay**
- **Bill Victor**
- **Chris Davis**
- **Duke Noor, Hermosa Beach**
- **Carol Wahlberg**
- **Gerry O' Connor**

After a lengthy discussion Mayor Tell summarized the components for the new Centennial event that will combine elements of the Beach Ball and Downtown Festival which would include the display of antique cars, game booths and music pointed toward the beach. Mayor Tell added that the “how much and how big” will be determined by the remaining Centennial budget, how much money can be raised and what the City of Manhattan Beach will be willing to pay for.

**MOTION:** Councilmember Howorth moved to approve that the City of Manhattan Beach pay the \$3,000 for the parade barricades; the \$2,075 for the City’s Parade Float; the \$15,899.00 for the Police Department/CSC costs and \$6,200.00 for Public Works costs (previously approved at the December 20, 2012 City Council meeting); that the Centennial Committee pay \$12,000 for the Centennial Historic Picnic; and that the budget for the Centennial Parade should come out of Centennial Funds. The motion was seconded by Councilmember Montgomery and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell  
Noes: None.  
Absent: None.  
Abstain: None.

Mayor Tell then moved the discussion to the direction for the Centennial Committee which included the City Council’s approval to accept that Councilmember Howorth will replace Councilmember Montgomery on the Centennial Committee.

City Attorney Roxanne Diaz also clarified the unanimous direction to the Centennial Committee for the future event: that the Centennial Committee will work with City staff and Councilmember Howorth; that the event will not be a beach ball and it is contingent on the remaining budget; that a new event is to be designed which will encompass downtown businesses, kids and community; that the public can be on the beach listening to music; that there will be no VIP component; and there will be some component on the Pier for viewing for the older adults.

Hearing no objection it was so moved.

**ADJOURNMENT**

At 10:55 p.m. the meeting was duly adjourned to the 4:30 p.m. Closed Session to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, May 1, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

\_\_\_\_\_  
Liza Tamura  
Recording Secretary

\_\_\_\_\_  
Nicholas W. Tell, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Liza Tamura  
City Clerk



## **Manhattan Beach Centennial Committee**

**March 26, 2012 – 5:00 p.m. Police/Fire Conference**

### **Minutes**

**Attendees:** Mayor Nicholas Tell; Councilmember Richard Montgomery; Committee Members Irene Cotter, Joe Franklin, Larry Lemoine, Oliver Schulster, Jan Dennis, Zack Gill, Jeanna Harkenrider, and Trish Pietrzak; Director of Parks and Recreation Richard Gill, City Clerk Liza Tamura, Recreation Services Manager Idris Al-Oboudi, and Recording Secretary Mary Kirchwehm

#### **Audience Participation**

None.

#### **Meeting Topics**

**Review Meeting Notes:** The Committee reviewed and adopted the March 12, 2012 Centennial Meeting notes as written.

#### **Committee Reports:**

##### **Events Update:**

##### **Centennial Parade**

Jan Dennis reported that even though the application deadline passed, she added the Neptunians as a parade entry and has received a copy of their application. This brings the total number of applications to 100. Nick Tell inquired if there are any other agencies that may have missed the deadline for the parade entry. Jan reported that she is not aware of any other agencies that missed the deadline. Richard Montgomery asked Jan to bring a copy of the list of all the entries to the next meeting. Irene Cotter inquired as to why Jan had not reached out to the Neptunians prior to the application deadline.

**Action Item:** Jan Dennis will provide a copy of the list of parade entries at the next meeting.

Liza Tamura reported that the City Attorney is working on language for the waiver to be sent to all the participants.

**Action Item:** Liza Tamura will follow up with the City Attorney regarding the waiver for the parade participants and obtain the status on insurance.

Liza reported that the Parade Committee has met with City employees: City Attorney Roxanne Diaz; Traffic Engineer Jack Rydell; Community Development Management Analyst Nhung Madrid; Traffic Sergeant Mark Mason; Police Lieutenant Andy Harrod; Public Works Maintenance Superintendent Juan Price; and Fire Marshall/Captain Jim Muth.



All City departments approved the parade route as well as Cal Trans traffic engineers. Cal Trans has required that the parade flows for 5 minutes with 2-3 minutes breaks to allow traffic on Sepulveda to pass.

Jan reported that there will be buses for the high school bands which will be parked to the east of the Manhattan Beach Boulevard/Redondo Avenue intersection. She also reported that the dignitary cars will be parked at the end of the parade route in the Manhattan Beach Middle School parking lot.

### **Historic Picnic**

Recreation Services Manager Idris Al-Oboudi presented a copy of the suggested budget for the Historic Picnic.

Richard Gill reported that the suggested band, Surf City, and the bounce house rental need to be approved so they could be secured for the picnic. The cost for the band is \$2,600 for two hours, and the bounce house rental is \$800. The Committee approved the two expenses for the band and the bounce house but would like to consider the remainder of the budget at the next Committee meeting.

### **Staff Reports:**

#### **California Map Art Company**

Chris Miller and Amanda Hunter with the California Map Art Company (CMAC) discussed their previous proposal for a Manhattan Beach Town Map. The discussion included identifying the key buildings/sites of interest to put on the map. These buildings/areas include Polliwog Park, Sand Dune Park, Marine Park, Bruce's Beach, the Greenbelt, Veterans' Memorial, the 911 Memorial, City Hall, the Library, Police Department, Fire Department, the Roundhouse, the Pier, Mira Costa High School, the Historical House, and the Post Office. Ms. Hunter reported that each building/site costs \$495. However, they are offering the City a discount that would reduce the cost of each building/site to \$312.50 totaling \$5,000. This amount would include 320 prints plus 16 framed prints. The expected completed time would be the end of August.

The Committee responded with concerns regarding the expense asking why this is a Centennial Committee responsibility and not that of the City. It was decided there would need to be further discussion.

### **Wrap-Up and Calendar Review:**

- Monday, May 14, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room.

**Adjournment:** The meeting was adjourned at 5:37 p.m. to the next Centennial meeting on April 9, 2012 at 5:00 p.m. in the Police/Fire Conference Room.

# Manhattan Beach Centennial Committee

April 23, 2012 – 5:00 p.m.  
Manhattan Beach City Hall  
City Council Chambers

## Minutes

Attendees: Mayor Nicholas Tell; Councilmember Richard Montgomery; Committee Members Joe Franklin, Jan Dennis, Larry Lemoine, Oliver Schulster, Annie Walker, Jeanna Harkenrider and Irene Cotter; Director of Parks and Recreation Richard Gill, City Clerk Liza Tamura, Recreation Services Manager Idris Al-Oboudi, Recreation Supervisor Brianne Sternad, and Recording Secretary Mary Kirchwehm

### Audience Participation

Mr. James Gill provided the Committee with a copy of his quarter end financials. He reported at the end of the first quarter he sold 69 silver coins and 45 brass coins. In addition, Mr. Gill sold 4 coins at the Taste of Manhattan Beach event. He reported that at end of the quarter he had a negative balance of -\$1,600.00, but the balance is now a negative -\$1,100.00. Mr. Gill inquired if an email blast could be sent out advertising the coins. Jeanna Harkenrider reported that she recently added a page to the website that includes approved events and links to merchandise. She suggested an email blast be sent in an effort to promote the new page while at the same time giving access to the merchandise links. The Committee was fine with this.

### Meeting Topics

**Review Meeting Notes:** The Committee reviewed and adopted the March 26, 2012 Centennial Meeting notes as written.

### **Committee Reports:**

#### Budget Report:

Richard Montgomery reviewed the budget in Grace Leung's absence. The total expenses incurred during the period of March 13, 2012 to April 23, 2012 are \$112,647.26. The year to date expenses total \$155,448.18. This amount includes charges that were not associated with the Manhattan Beach Taste event budget. Net income year to date is \$33,611.72 which includes petty cash.

#### Report of New Donations:

Richard Montgomery reported that Chevron donated an additional \$30,000 bringing their total donation to \$60,000.

#### Status of Sponsor Commitments:

Annie Walker reported that there is no update because everything is on hold. Nick Tell inquired about the commitments the Committee made to sponsors. Annie reported that

commitments were made based on what City Council approved. Sponsorship is on hold because the Committee is on hold regarding the Centennial Ball event.

**Community Event Registration:**

Jeanna Harkenrider reported that aside from the previously mentioned page she created, there will be two new registered events that will be added.

**Taste of Manhattan Follow-Up Report:**

Annie Walker reported that the entertainment came within budget. The cost of the branding/banner hanging supplies was approximately \$1,784.00 less than what was originally budgeted. The rental budget was approved at \$61,000 but was \$90,148 because of the tenting, and lighting/electrical adjustments required due to the rain. The total cost for this event was \$133,026.57. Nick Tell reported approximately \$33,000 is in the bank for other events in plus other commitments going forward. Larry Lemoine inquired if this amount included ticket sales. Nick reported that ticket income is \$5,820.00.

Joe Franklin inquired if the City paid for the tents. Nick and Richard Montgomery stated that the City did not pay for the tents. Annie Walker reported that the Committee did not use police and hired CSCs as was required by the City's Police Department.

Nick reported that food for the Taste event ran out around 4:30 p.m. Richard Montgomery inquired why the number of tickets was limited to 500. Annie Walker reported that she took the number of vendors that were participating and divided it by the number of people. Annie reported that the Committee did their due diligence and spoke to several people who are experienced with organizing taste events. Richard Montgomery reported that all the food for the Taste event was donated.

**Centennial Parade Update:**

Jan Dennis presented a copy of the budget for the parade which is estimated to cost \$20,000.00. Jan reported that there will be Arabian horses at the parade and the Good Year blimp will fly over the parade. Richard Montgomery inquired about the \$1,000.00 allocated for buses. Jan reported that the \$1,000.00 for the buses is for transporting two bands who are participating in the parade. Richard Gill reported that the \$20,000.00 budget includes barricades and CSCs for each of the street corners. Liza Tamura reported that the rental cost increased to the Cal Trans requirements for street closures. Public Works has instructed that more sign boards are needed. Annie Walker inquired if the \$20,000.00 includes costs from Public Works, Police and Fire. Richard Gill reported that it does include Public Works, Police and Fire. Annie also inquired if this cost is in addition to the picnic. Richard Gill reported that this is in addition to the picnic. Annie expressed her confusion because it was her impression that there was no cost to the parade. Jan clarified that her reference to "no cost" has been in regard for anything the Committee needs to furnish such as balloons, posters, flags. Annie expressed that if it was made clear that there was going to be a cost, the Committee would have sought sponsorship for the parade. Nick Tell inquired about the \$12,000.00 that is listed. Richard Gill reported that the cost is mostly from Public Works and CSC. Liza Tamura clarified that this is an estimate. Liza reported that once Cal Trans approved the parade route, several City staff including the City's Traffic Engineer Jack Rydell, Community Development Management Analyst Nhung Madrid, Maintenance Superintendent Juan Price, Fire Marshall/Captain Jim Muth and Traffic Lieutenant Andrew Harrod had weekly meetings to review the map, end of route, staging area and VIP parking.

The department heads also reviewed the maps and concerns were made by Chief Irvine and Chief Espinoza. After a couple of weeks of going back and forth the map was finalized and Juan was then able to get estimates based on all the requirements of Cal Trans and the City. The \$20,000.00 is an estimate Jan thought she would be able to stay below. Richard Gill reported that if the City has the resources, then the Centennial would not have to pay for those resources, but if the City needs to outsource vendors, it would have to be included in the parade budget.

Irene Cotter stated that since they were under the impression that there would be no costs, there was no effort to underwrite the parade. Jan Dennis reported that in the beginning she reported that she thought the parade would cost between \$10,000.00 - \$15,000.00. Joe Franklin inquired if any overnight security would be needed. Jan reported that none would be needed. Joe inquired if Jan may have some potential sponsors that the Committee can approach. Jan reported that in the beginning she was told not to look for sponsors. Richard Montgomery reported that since the signage is done, it would not be possible to add sponsors at this time.

Richard Gill reported that the cost of the parade should not exceed \$20,000. Richard Montgomery reported that we should ask the City to help fund this event and not use sponsorship money for the parade since it was not included as part of the sponsorship. Nick Tell reported that there are some fair requests that should be asked to City Council.

Richard Montgomery requested that the real numbers be circulated to the Committee.

**Action Item:** Richard Gill will distribute the real numbers to the Committee.

Prior to approving the budget for the parade, the Committee would like to see more numbers filled in.

### **Historic Picnic**

Recreation Services Manager Idris Al-Oboudi presented a copy of budget for the Historic Picnic as well as a description and timeline of the event. He reported that the budget decreased and introduced Recreation Supervisor Brienne Sternad for review. Brienne reported that Annie Walker was instrumental in helping with reducing the budget. While Beckers first quoted \$2,500.00 for the cakes, they reduced the price of four 3-tiered cakes and 10 sheet cakes to \$1,700.00. In addition, Ralphs donated two flats of water which will be used instead of purchasing juice boxes from Costco. The band Surfari will charge \$1,000.00 and the sound equipment will also be included in that price. Classic Rentals will be supplying the tenting to go over the cakes and will provide the stage as well. The bounce house area/kid area will be in the upper area on Begg Field. Surf Concepts will be providing prop decorations for the stage. We added a contingency budget of \$2,500 for anything that may come up last minute.

Richard Montgomery inquired if anyone got in touch with Carla who runs Snapple/Dr. Pepper.

Joe Franklin suggested having water available for all the volunteers as well.

Richard Montgomery made a motion to approve the new budget for the Historic Picnic. The Committee approved the budget for the Historic Picnic.

**Other Business:**

Due to the Memorial Holiday, the Committee agreed to move that meeting to Monday, June 4, 2012.

Irene Cotter expressed her frustration watching the City Council meeting on April 17, 2012. She reported that she thinks that the Centennial events have become political and site has been lost on 2012 and the whole Centennial celebration. She reported that unless the City Council can resolve their dynamic, the Committee is paralyzed.

Larry Lemoine asks City Council to stay the course.

Jeanna Harkenrider expressed her frustration about inaccurate information that is being written without clarifying information prior.

Annie Walker reported that she thinks the Beach Ball situation is a City Council dynamic because some councilmembers have changed their position on the Beach Ball from previously supporting it.

Oliver Schulster reported that the Committee does not have enough time to go back and forth and argue if these events are going to happen or what they are going to be. In addition, the Committee is small and does not have the manpower to plan a whole new concept.

Joe Franklin expressed his disappointment that City Council can be easily swayed and feels that City Council should back up the Committee.

Irene Cotter reported that she feels like the Committee has been shut down. She would like some direction from City Council as to what they want.

Richard Montgomery and Nick Tell reported that a special City Council meeting is needed so the Committee can move forward. Nick Tell proposed a meeting with City Council on Monday, April 30, 2012.

**Wrap-Up and Calendar Review:**

- Monday, May 14, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room.
- Monday, June 4, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room

**Adjournment:** The meeting was adjourned at 6:35 p.m. to the next Centennial meeting on May 14, 2012 at 5:00 p.m. in the Police/Fire Conference Room.