



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** David N. Carmany, City Manager

**FROM:** Liza Tamura, City Clerk  
Terri Aliabadi, Senior Deputy Clerk

**DATE:** April 17, 2012

**SUBJECT:** Approval to Cancel the August 21, 2012 City Council Meeting

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**RECOMMENDATION:**

Staff recommends that City Council approve cancelling the August 21, 2012 City Council Meeting.

**FISCAL IMPLICATION:**

There are no fiscal implications associated with the recommended action.

**BACKGROUND:**

Currently, the Manhattan Beach Municipal Code (MBMC) provides that City Council meetings shall be held on the first and third Tuesday of each calendar month. On July 3, 2007 the City Council adopted Ordinance No. 2104, which provides flexibility to reschedule or cancel any regular Council meeting by minute action.

**DISCUSSION:**

For the past several years, the City has gone dark twice a year, with the exception of this past January. One meeting has been canceled in August and one around the end of the holiday season. This practice enables many people to plan vacation schedules around this time and also allows staff to catch up on projects. It is recommended that City Council cancel the second meeting in August (August 21, 2012) for a summer break.