



Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)] and minutes from City Council subcommittees and from other City commissions and committees [(b)-(g)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of March 20, 2012.

RECOMMENDATION: APPROVE

- b) Finance Subcommittee Meeting of March 20, 2012.

RECOMMENDATION: RECEIVE AND FILE

- c) Draft Finance Subcommittee Meeting of March 27, 2012.

RECOMMENDATION: RECEIVE AND FILE

- d) Centennial Committee Meeting of March 12, 2012.

RECOMMENDATION: RECEIVE AND FILE

- e) Centennial Committee Meeting of March 16, 2012.

RECOMMENDATION: RECEIVE AND FILE

- f) Southern California Edison Community Meeting of March 21, 2012.

RECOMMENDATION: RECEIVE AND FILE

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
CLOSED SESSION MEETING
MARCH 20, 2012**

The Closed Session Meeting of the City Council of the City of Manhattan Beach, California, was held on the 20th day of March, 2012, at the hour of 4:41 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City.

CALL TO ORDER

Mayor Pro Tem Powell called the meeting to order.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
(Mayor Tell arrived at 5:30 p.m.)
Present: City Manager Carmany and City Attorney Diaz.
Absent: None.
Clerk: Tamura.

PUBLIC COMMENT ON CLOSED SESSION AGENDA

Viet Ngo questioned why the Dolan case will be discussed in this evening's Closed Session, as the case has been settled. He also requested that all invoices charged to the City and all payments made to various attorneys who worked on the case be made public.

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

City Attorney Roxanne Diaz read into the record the following Closed Session items:

1. **CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)**
(Government Code Section 54956.9(a))

*Geoff Dolan v. City of Manhattan Beach; Robert Wadden, et.al.,
Los Angeles Superior Court
Case No. BC472421*

*Tracy Garton, et. al. v. City of El Segundo,
Rex Fowler, City of Manhattan Beach, et.a.l,
Los Angeles Superior Court
Case No. YC066586*
2. **CONFERENCE WITH LABOR NEGOTIATOR**
(Government Code Section 54957.6)

Agency Negotiator: David N. Carmany, City Manager

Employee Groups: Manhattan Beach Firefighters' Association;
Manhattan Beach Police Officers' Association;
Management Confidential; and
Teamsters

3. CONFERENCE WITH LEGAL COUNSEL (ANTICIPATED LITIGATION)
Significant Exposure to Litigation (Government Code Section 54956.9(b)(3)(E))

Number of potential cases: 1

A statement has been made threatening litigation against the City. A record of that statement is available for public inspection in the office of the City Clerk. The City has potential exposure to litigation in connection with its municipal code provisions regarding the ban on the use of plastic bags.

RECESS INTO CLOSED SESSION

Council recessed into Closed Session at 4:45 p.m.

RECESS INTO OPEN SESSION

Council reconvened into Open Session at 6:25 p.m.

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

ADJOURNMENT

At 6:25 p.m. the meeting was recessed to the 6:30 p.m. Regular City Council Meeting on Tuesday, March 20, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
REGULAR MEETING
MARCH 20, 2012**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 20th day of March, 2012, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at www.cityymb.info.

PLEDGE TO FLAG

Amber VanBuskirk, a senior at Mira Costa High School, led the pledge of allegiance.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Absent: None.
Clerk: Tamura.

CLOSED SESSION ANNOUNCEMENT

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

CEREMONIAL CALENDAR

None.

CONSENT CALENDAR

Prior to the vote on the Consent Calendar, Councilmember Lesser asked for clarification on Item No. 1f (*Minutes: Centennial Committee Minutes March 2, 2012*) as to whether the Centennial Committee has discussed a contingency plan in case there was insufficient revenue to cover the costs of the "Taste of Manhattan Beach".

Mayor Tell responded that the budget was approved at a subsequent meeting contingent on there being sufficient revenue for the tent component of the "Taste of Manhattan Beach"; however, a donation arrived today allowing sufficient dollars for the event.

Councilmember Lesser had no further questions; however, Councilmember Howorth requested that this item be pulled for discussion.

The Consent Calendar (Item Nos. 2 through 12), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Montgomery, seconded by Mayor Pro Tem Powell and passed by unanimous roll call vote, with the exception of Item Nos. 1f and 8 which were considered later in the meeting under *Items Removed From the Consent Calendar*.

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

GENERAL CONSENT

03/20/12-1. Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(b)] and minutes from City Council subcommittees and from other City commissions and committees [(c)-(f)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Capital Improvement Plan Public Workshop Meeting of February 28, 2012
- b) City Council Meeting (Closed Session) and Regular City Council Meeting of March 6, 2012
- c) Action Minutes, Parking and Public Improvements Commission Meeting of February 23, 2012
- d) Action Minutes, Planning Commission Meeting of March 14, 2012
- e) Centennial Committee Minutes February 27, 2012
- f) Centennial Committee Minutes March 2, 2012

The Council approved the City Council Meeting minutes and received and filed the minutes from the City Council Subcommittees, City Commissions and Committees, with the exception of 1f, which was pulled from the "CONSENT CALENDAR".

For Item 1f, please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

03/20/12-2. This Space Intentionally Left Blank

03/20/12-3. Continue the Appointment of the Vacant Cultural Arts Commission (Seat No. 3 - Member of the Business Community) to the May 1, 2012 City Council Meeting

The Council continued the vacancy of Cultural Arts Commission Seat No. 3 (Business Community Seat) adding this vacancy to the other annual vacancies which Council will appoint on May 1, 2012.

03/20/20-4. Resolution No. 6342 Approving Five-Year General Services Agreement with the County of Los Angeles for Miscellaneous County Services on an As Needed Basis

The Council adopted Resolution No. 6342 approving the County of Los Angeles General Services Agreement for a five-year period, through June 30, 2017.

03/20/12-5. Financial Reports:

- a) Ratification of Demands: March 15, 2012
- b) Investment Portfolio for the Month Ending February 29, 2012
- c) Financial Reports for the Month Ending February 29, 2012

The Council approved with no exception Warrant Register No. 20B in the amount of \$3,802,896.58 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register; received and filed the Investment Portfolio for the month ending February 29, 2012; and received and filed the Financial Reports for the month ending February 29, 2012.

03/20/12-6. Purchase and Installation of Replacement Hewlett Packard Storage Area Network from Nth Generation Computing, Inc. in the Amount of \$103,397.90

The Council approved an award of Bid #864-12 to Nth Generation Computing, Inc., in the amount of \$88,997.90 for the budgeted replacement of a Hewlett Packard Storage Area Network (SAN) and approved the ancillary expenditure of \$14,400 with Nth Generation for professional installation and network integration services.

03/20/12-7. Submit a Grant Application to the Department of Justice for the Community Oriented Policing Services (COPS) Hiring Recovery Program Grant for One Police Officer Position

The Council approved authorizing the City Manager to submit a COPS Hiring Recovery Program grant application and execute the necessary documents to apply for grant funding to reinstate one police officer position no longer funded in the Police Department budget.

03/20/12-8. Agreement for Services to Rural Transit Consultants to Update the Manhattan Beach Trolley Feasibility Study

Item No. 8 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

03/20/12-9. Resolution No. 6343 Authorizing the Submission of a Safe Routes to School (SR2S) Grant Application for Pedestrian and Bicycle Improvements for Manhattan Beach Schools Grades K through 8

The Council adopted Resolution No. 6343 authorizing the submission of a Cycle 10 Safe Routes to School Grant application for various pedestrian and bicycle improvements in the vicinity of all Manhattan Beach schools grades K through 8; approved authorizing the City Manager, or his designee, to delegate the authority to execute and submit on behalf of the City all documents, including but not limited to, applications, agreements, amendments, annual reports, expenditure reports and payment requests, which may be necessary for the administration of the Grant; and approved authorizing the expenditure of up to \$50,000 for the City-match portion of the Grant from the CIP Fund.

03/20/12-10. Resolution No. 6344 Authorizing the City Manager to Apply for a Community Based Transportation Planning Grant Application and to Execute All Required Documents for the Valley Drive/Ardmore Avenue Corridor Plan and Allocation of Funds

The Council adopted Resolution No. 6344 authorizing the submission of a Community Based Transportation Planning Grant application for the Valley Drive/Ardmore Avenue Corridor Plan and approved authorizing the allocation not-to-exceed \$17,500 from the CIP Fund.

03/20/12-11. *Accept the Withdrawal of the Bid Submitted by MNR Construction, Inc. and Award a Construction Contract to Ramona, Inc. for the 2011-2012 Sewer Main Rehabilitation Project (Phase 1) on Alma Avenue, Marine Avenue and 24th Street (\$1,057,835.00)*

The City Council approved a motion to consent to the request by MNR Construction, Inc. to be relieved of its bid; approved authorizing the City Manager to transmit this staff report as the City's written report in accordance with Public Contract Code Section 5103; approved authorizing the City Manager to award a contract to the second lowest bidder (Ramona, Inc.) in the amount of \$1,057,835.00 for the 2011-2012 Sewer Main Rehabilitation Project (Phase 1) on Alma Avenue, Marine Avenue and 24th Street; and, approved authorizing the City Manager to approve additional work in an amount not-to-exceed \$105,785.00 (10%).

03/20/12-12. *Progress Payment No. 2 in the Net Amount of \$533,186.04 to Harbor Construction Co., Inc. for the Joslyn Center, Begg Pool and Manhattan Heights Community Center Renovation Projects*

The Council approved Progress Payment No. 2 in the amount of \$533,186.04 to Harbor Construction Co., Inc. for the Joslyn Center, Begg Pool and Manhattan Heights Community Center Renovation Projects.

COMMUNITY ANNOUNCEMENTS

03/20/12-16. *Angela Silverman Re Foundation of Local Arts (FOLA)*

Angela Silverman, representing FOLA (Foundation of Local Arts), invited the public to a reception that will be held at Metlox on Sunday, March 25, 2012 from 11:00 a.m. to 1:00 p.m. **Former Mayor Jan Dennis'** private collection of Metlox pottery will be featured at the reception.

03/20/12-17. *James Gill Re Leadership Manhattan Beach Information Night & Centennial Medallions*

James Gill, Leadership Manhattan Beach, informed residents about the information night for prospective new Leadership Manhattan Beach members on Wednesday March 28, 2012. He also spoke of his Centennial Medallions.

03/20/12-18. *Zoe Taylor Re Annual Women in Business Conference*

Zoe Taylor, Interim Chair of the Manhattan Beach Chamber of Commerce, announced that the annual Women in Business Conference would be held on Friday, April 13, 2012.

03/20/12-19. *Don Gould Re Library Events*

Don Gould, Los Angeles County Librarian, reported upcoming Manhattan Beach Library events.

03/20/12-30. *Viet Ngo Re Corrupt City Officials*

Viet Ngo, Anti Public Corruption Advocacy, asked law enforcement to stop corruption in the city.

03/20/12-21. *Councilmember Montgomery Re Taste of Manhattan Beach*

Councilmember Montgomery encouraged residents to attend the *Taste of Manhattan Beach* on March 25, 2012 from 1:00 – 5:00 p.m. at 13th Street and Morningside for cuisine from local restaurants, chef demonstrations, live music and entertainment.

03/20/12-22. Councilmember Montgomery Re Neptunian's Centennial Art Show

Councilmember Montgomery promoted the Centennial Art Show being held in conjunction with the Taste of Manhattan event.

03/20/12-23. Councilmember Montgomery Re Edison Meeting

Councilmember Montgomery stated that there will be a community meeting with Southern California Edison on Wednesday March 21, 2012 in the Police/Fire Conference Room.

03/20/12-24. Councilmember Lesser Re County Library Public Art Meeting

Councilmember Lesser reported that Los Angeles County will lead a meeting relating to public art for the new Manhattan Beach Library on Wednesday, March 21, 2012.

03/20/12-25. Councilmember Howorth Re Mira Costa High School

Councilmember Howorth announced that ESPN released its volleyball poll and that the Mira Costa High School Boys Volleyball Team was ranked 6th in the nation. She also related results from the Fullerton Theater High School competition.

03/20/12-26. Mayor Pro Tem Powell Re Neptunian Tea and Manhattan Beach Young Professionals

Mayor Pro Tem Powell commented on the Neptunian Tea where the Centennial art judging was held and urged everyone to see the art at the Centennial display. He also mentioned a beach cleanup on Saturday March 24, 2012 sponsored by the Manhattan Beach Young Professionals.

03/20/12-27. Councilmember Howorth Re Mira Costa High School Cleanup

Councilmember Howorth announced a cleanup at Mira Costa High School on Saturday, March 24, 2012.

03/20/12-28. Councilmember Howorth Re Teleconference

Councilmember Howorth reported that she will be away for the April 3, 2012 City Council Meeting but will teleconference in from her hotel thereby fully participating in the meeting.

AUDIENCE PARTICIPATION

03/20/12-29. Willy Leventhal Re Taste of Manhattan and Boardwalk to the Beach

Willy Leventhal, Hermosa Beach, stated that even though tickets are sold out for the Taste of Manhattan, there will be a Farmers Market at the event. He also inquired about the status of the Boardwalk to the Beach.

03/20/12-30. Viet Ngo Re Geoff Dolan

Viet Ngo, Anti Public Corruption Advocacy, spoke of Geoff Dolan leaving Manhattan Beach with a vehicle owned by the City.

PUBLIC HEARINGS

None.

GENERAL BUSINESS

03/20/12-13. Ordinance No. 2158 Amending the City Of Manhattan Beach Municipal Code to Clarify that the City's Prohibition of the Distribution of Plastic Carry-Out Bags Shall Not Supersede the California Retail Food Code, or Any Other State or Federal Law

Mayor Tell introduced the subject item and City Attorney Roxanne Diaz introduced Assistant City Attorney Diana Varat from Richards, Watson, Gershon who provided the staff presentation.

The following individuals spoke on this item:

- **Craig Cadwallader, South Bay Chapter of the Surfrider Foundation**
- **Viet Ngo**

City Attorney Diaz read aloud the title of Ordinance No. 2158.

MOTION: Councilmember Montgomery moved to waive full reading of the ordinance and that the ordinance entitled: "An Ordinance of the City of Manhattan Beach Clarifying the City's Prohibition of Plastic Carry-Out Bags, and Amending Section 5.88.010 of the Manhattan Beach Municipal Code" be introduced and read by title only. The motion was seconded by Councilmember Howorth and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

03/20/12-14. This Space Intentionally Left Blank

03/20/12-15. Approve the Removal, Replacement, and Relocation of Parking Meters from the Parkview Avenue and Village Drive Commercial Area to the El Porto Beach Parking Lot

1. Removal of All 25 Parking Meters on Village Drive and 47 Parking Meters on Parkview Avenue West of the Manhattan Country Club Entrance Driveway, Leaving Free Parking Spaces
2. Replacement of 40 IPS Smart Meters on Parkview Avenue East of the Manhattan Country Club Entrance Driveway with Duncan Coin/Cash Key Operated Meters
3. Relocation of the 104 IPS Smart Meters that are Removed from Parkview Avenue and Village Drive to the El Porto Beach Parking Lot
4. Transfer of \$51,900 from the General Fund to the Parking Fund to Reimburse the Parking Fund for the Original Purchase of the 104 Parking Meters being Relocated to the El Porto Beach Parking Lot
5. Transfer of \$51,900 from the Parking Fund to the CIP Fund to Reduce the Outstanding Loan Balance Originally Incurred for the Purchase

Mayor Tell introduced the subject item and Traffic Engineer Jack Rydell provided the staff presentation.

There was no public comment on this item.

MOTION: Mayor Pro Tem Powell moved to approve removal of all 25 parking meters on Village Drive and 47 parking meters on Parkview Avenue west of the Manhattan Country Club entrance driveway, leaving free parking spaces; leave 40 IPS smart meters on Parkview Avenue east of the Manhattan Country Club entrance driveway for a period of 120 days; replace and relocate the 104 IPS smart meters that are removed from Parkview Avenue and Village Drive to the El Porto Beach parking lot; transfer \$51,900 from the General Fund to the Parking Fund to reimburse the Parking Fund for the original purchase of the 104 parking meters being relocated to the El Porto Beach parking lot; and transfer of \$51,900 from the Parking fund to the CIP Fund to reduce the outstanding loan balance originally incurred for the purchase. The motion was seconded by Councilmember Howorth and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

ITEMS REMOVED FROM THE CONSENT CALENDAR

03/20/12-1. Minutes: 1f) Centennial Committee Minutes March 2, 2012

Councilmember Howorth pulled Item No. 1f (*Centennial Committee Minutes March 2, 2012*) from the Consent Calendar to comment that she hopes an effort is being made to hire Manhattan Beach contractors.

Mayor Tell assured Councilmember Howorth that the Centennial Committee is using the same contactors that the City uses on a regular basis; clarified that the Centennial Committee has raised roughly \$320,000 to fund three major events: the "Taste of Manhattan Beach", the Pier Festival and the ball on the beach; and that it will be completely funded by sponsors.

MOTION: Councilmember Howorth moved to receive and file the minutes of the Centennial Meeting of March 2, 2012. The motion was seconded by Councilmember Montgomery and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

03/20/12-8. Agreement for Services to Rural Transit Consultants to Update the Manhattan Beach Trolley Feasibility Study

Councilmember Lesser pulled this item stating that he had questions.

City Manager Dave Carmany provided the PowerPoint presentation and responded to Council questions.

The following individuals spoke on this item:

- **Richard Zeif, Vice Chair Senior Advisory Committee**
- **Zoe Taylor, Interim President/CEO Manhattan Beach Chamber of Commerce**
- **Jon Chaykowski**

Council recommended that staff return with information on possible consultants that could assist staff in moving forward with a trolley system.

Hearing no objection it was so ordered.

CITY MANAGER REPORT(S)

03/20/12-31. City Manager Carmany Re City Manager/Police Chief Conference

City Manager Dave Carmany stated that he and Police Chief Eve Irvine attended a seminar discussing law enforcement issues, which is a huge priority for our city, and reported that budget cuts are affecting the state, with regard to prisoners.

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

03/20/12-32. Councilmember Lesser Re Library Public Art

Councilmember Lesser encouraged residents to participate in the Los Angeles County Library meeting on Wednesday, March 21, 2012 stating that it is important to solicit input from the residents for this project.

03/20/12-33. Mayor Pro Tem Powell Re Library Public Art

Mayor Pro Tem Powell agreed with Councilmember Lesser and reiterated how important it is to have as much public input as possible in this process.

03/20/12-34. Councilmember Montgomery Re Centennial Committee Meeting

Councilmember Montgomery urged residents to attend the Centennial Committee Meeting being held on Monday, March 26, 2012.

03/20/12-35. Councilmember Montgomery Re National League of Cities Conference

Councilmember Montgomery discussed the National League of Cities Conference he attended which focused on transportation.

03/20/12-36. Councilmember Montgomery Re Plastic Bags

Councilmember Montgomery reported that he also attended the Local Government Commission Conference where the Manhattan Beach Plastic Bag Ordinance was discussed and that other cities want to mirror this ordinance.

03/20/12-37. Councilmember Montgomery Re National League of Cities Calendar

Councilmember Montgomery distributed calendars from the National League of Cities with a picture of the Manhattan Beach Pier.

03/20/12-38. Councilmember Howorth Re St. Patrick's Day Parade

Councilmember Howorth announced that the Hermosa Beach St. Patrick's Day Parade, which was postponed last week due to rain, will be held this Saturday, March 24, 2012.

03/20/12-39. Councilmember Howorth Re Fire in Hermosa Beach

Councilmember Howorth shared that there was an electrical fire in Hermosa Beach at the Vons grocery store and that the Manhattan Beach Fire Department assisted.

ADJOURNMENT

At 8:19 p.m. the meeting was recessed to the 6:30 p.m. Regular City Council Meeting on Tuesday, April 3, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

Finance Subcommittee: Meeting Action Minutes

Meeting Date: March 20, 2012
Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer
Wayne Powell, Mayor Pro Tem
Richard Montgomery, City Councilmember
David N. Carmany, City Manager
Bruce Moe, Finance Director
Henry Mitzner, Controller
Eden Serina, Budget Analyst
Steve Charelian, Revenue Services Manager

Called to Order: 4:05 PM by Tim Lilligren, City Treasurer

Agenda Item #1 – Approval of Minutes from January 17, 2012 Finance Subcommittee Meetings

The Finance Subcommittee unanimously approved the minutes.

Agenda Item #2 - Temporary Modification of Existing Investment Policy to Permit the Purchase of Medium Term Notes with Maturities up to Five Years

The Finance Subcommittee voted unanimously to approve the temporary modification and accept an amendment to the Investment Policy to permit the purchase of Medium Term Notes with maturities up to five years, sunset date being December 31, 2012.

Agenda Item #3 - Consideration of Bad Debt Write-Off's for Referral to Collections and Summary Report for Write-Offs from July 1, 2011 through December 31, 2011

The Finance Subcommittee directed that the City Attorney look into the possibility of tying revocation of Conditional Use Permits to non-payment of City debts.

The Finance Subcommittee received and filed the report.

Agenda Item #4 - Financial Reports for February 2012

The Finance Subcommittee received and filed the report.

Agenda Item #5 - Investment Portfolio for February 2012

The Finance Subcommittee received and filed the report.

Agenda Item #4 - Accounts Receivable Report for February 2012

The Finance Subcommittee received and filed the report.

Agenda Item #9 – Public Comments

City Treasurer Tim Lilligren, advised the Finance Subcommittee that a Request for Proposal (RFP) for Broker/Dealers services is being prepared for the Finance Subcommittee to review prior to issuance.

Agenda Item #10 – Adjournment

The meeting was adjourned at 4:37 PM.

Finance Subcommittee: Draft Meeting Action Minutes

Meeting Date: March 27, 2012
Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer
Wayne Powell, Mayor Pro Tem
Richard Montgomery, City Councilmember
David N. Carmany, City Manager
Bruce Moe, Finance Director
Henry Mitzner, Controller
Eden Serina, Budget Analyst
Mark Young, Loop Capital Markets

Called to Order: 4:00 PM by Tim Lilligren, City Treasurer

Agenda Item #1 – Approval of Minutes from March 20, 2012 Finance Subcommittee Meetings

The Finance Subcommittee unanimously approved the minutes.

Agenda Item #2 - Consideration of Refunding Plan for Current Outstanding Debt Issues for the Metlox Public Improvements (2003) and Water/Wastewater Improvements (1996)

The Finance Subcommittee received a presentation by Finance Director Moe and Mark Young, the City's Financial Advisor, with the Loop Capital Markets on the refunding opportunity for the Metlox Public Improvements and the Water-Wastewater bonds. The Subcommittee approved the refunding plan and directed staff to include additional information in the City Council report that addresses the selection process for Bond and Disclosure Counsel, and Underwriter. Further, the report shall include an alternative amortization schedule that applies debt service payment savings to principal reduction in order to reduce the payoff schedule. The City Council will review the recommendation at their April 17, 2012 meeting.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Adjournment

The meeting was adjourned at 4:35 PM.

Manhattan Beach Centennial Committee

March 12, 2012 – 5:00 p.m. City Hall Council Chambers

Minutes

Attendees: Committee Members Jan Dennis, Irene Cotter, Jeanna Harkenrider, Grace Leung, Joe Franklin, Trish Pietrzak, and Oliver Schulster; Director of Parks and Recreation Richard Gill, Recreation Services Manager Idris Al-Oboudi, City Clerk Liza Tamura, and Recording Secretary Mary Kirchwehm

Audience Participation

Penny Wirsing from the Soroptimist International of Manhattan Beach (SIMB) inquired about the Committee's interest and possible involvement with their spring tea event proposal. The focus of their event is a competition to select a winning dessert that would be presented at a future Centennial event.

Irene Cotter reported her concern that the Committee has not had enough discussion to be able to make a decision and suggested contacting Ms. Wirsing at the end of the week. Jeanna Harkenrider reported that the Centennial Committee does not financially support approved events. Jan Dennis suggested the possibility of this event partnering with a restaurant so the dessert could be recognized and served throughout the year instead of limiting it to one event.

Action Item: Irene Cotter will contact Penny Wirsing with the Committee's final decision.

James Gill reported an update on the sales of the Centennial coins. He stated that sales are increasing and he is closer to breaking even. Mr. Gill welcomes any help with linking his website to the Centennial website. Mr. Gill also wanted to inform the Committee that the Fire Department is interested in purchasing a lapel pin to put on their badges. Richard Gill apprised the Committee that the lapel pin the Fire Department is purchasing is not the official logo. Liza Tamura reported that the City plans to purchase lapel pins using the official Centennial logo.

Action Item: Jeanna Harkenrider will create a merchandise page on the website attaching links to purchase other approved Centennial merchandise.

Liza Tamura reported that Jan Dennis left a silver coin from the 75th Anniversary and that the City purchased the numbered 100 silver coin for the Centennial which is in the City vault.

Meeting Topics

Review Meeting Notes: The Committee reviewed and adopted the February 27, 2012 Centennial Meeting notes as written and the March 2, 2012 as amended to reflect the correct date of the meeting.

Committee Reports:

Events Update:

Budget Report:

Grace Leung reported that there is no additional income to report since February 27, 2012. The total income to date remains at \$110,484.90. The expenses incurred from the period February 28, 2012 through March 12, 2012 is \$2,550.94. The total expenses to date are \$42,800.92. The total net income year to date is \$68,183.98.

Purchasing Policy:

The Centennial Committee approved the Purchasing Policy to reflect the additional check signatories as Jeanna Harkenrider and Jan Dennis; and the Purchasing Policy Committee consisting of Trish Pietrzak, Irene Cotter and Larry Lemoine.

MOTION: Trish Pietrzak made a motion to approve the Purchasing Policy as amended to reflect the additional check signatories as Jeanna Harkenrider and Jan Dennis; the Purchasing Policy Committee consisting of Trish Pietrzak, Irene Cotter and Larry Lemoine; and to omit the language that check requests must be submitted seven days in advance. The motion was seconded by Irene Cotter.

Ayes: Jan Dennis, Irene Cotter, Jeanna Harkenrider, Grace Leung, Joe Franklin, Trish Pietrzak, and Oliver Schulster.

Noes: None.

Abstain: None.

Absent: Mayor Nicholas Tell, Councilmember Richard Montgomery, Committee Members Annie Walker, Larry Lemoine and Zack Gill.

School Art Contest

Irene Cotter reported that the art from the winners of the School Art Contest (students grades K-12) will be displayed on Sunday, March 18th from 2:00 – 4:00 p.m. at the Neptunian Women's Club. March 20th is the Neptunian's official tea reception where students, family and guests will view the art from 11:00 a.m. to 1:00 p.m. The artwork will then be displayed at the Taste event. It will be the responsibility of the committee to transport the 68 pieces to and from the Taste event. The artwork will border the walkway from the entrance into the entire venue.

Taste of Manhattan

Idris Al-Oboudi reported that the alcohol and health permits have been approved. He also reported that 204 tickets to the event have been sold with 199 of those tickets purchased by Manhattan Beach residents. More advertising and email blasts will be distributed on Wednesday. Idris informed the Committee that there have been several meetings regarding

volunteers, the traffic plan, and the layout. City staff is also trying to find ways to lower costs. A notice will be sent out to the community informing them of the event and street closures.

Joe Franklin inquired if tickets can be purchased on site the day of the event. Jeanna Harkenrider and Oliver Schulster reported that tickets need to be purchased in advance and no tickets will be sold at the event site.

Parade

Jan Dennis reported that there are over 2,000 people who have committed to the parade and 79 units. She met twice with Police, Fire and Parks and Recreation. Mike Dodd will be the grand marshal and Jean McMillan will be the grand dame. Jan also reported that a trolley has been donated to help with transportation after the parade. The deadline for parade entries is March 15th.

Action Item: Jeanna Harkenrider will remove the parade application information from the website effective Thursday at midnight.

Historic Picnic

Idris Al-Oboudi presented a draft handout for proposed events for the picnic. Idris reported that the Surf City All Stars band (who toured with the Beach Boys) is available. Old fashioned community games will be played and provided by the Parks and Recreation staff. Idris provided some possible ideas for the cake and presented photos of three tiered cakes as well as a large sheet cake. Idris also proposed three gourmet food trucks at the picnic where food can be purchased. Trish Pietrzak stated her concern with the number of food trucks and the possibility of running out of food. Trish suggested that if people are walking along the parade route, they may not be carrying their food and might want to purchase food from the trucks. She suggested increasing the number of food trucks. Jeanna Harkenrider also suggested adding more trucks due to possibility of long lines.

Joe Franklin inquired about parking. Jan Dennis reported that TRW has given permission to use the parking lot on Aviation Boulevard, and the parade committee will make arrangements with shuttle buses.

Staff Reports:

California Map Art Company

Liza Tamura introduced Amanda Hunter with the California Map Art Company (CMAC). Ms. Hunter met with Nick Tell who likes and supports this idea and asked Ms. Hunter to propose the Manhattan Beach Town Map to the Centennial Committee. Ms. Hunter presented examples of other historical art maps from various towns such as the City of El Segundo. Ms. Hunter indicated that there are several Manhattan Beach businesses interested in becoming participants in this project. To put a building on the map would cost \$395 to the participant. She also reported that CMAC will commission a local artist to render the Manhattan Beach town map which she expects to the artist will complete in a 9 to 12 week timeframe. Ms. Hunter presented a list of public buildings and spaces that CMAC would like

to add to the map. She asked the Centennial Committee for financial support in the amount of \$5,135 to help cover the rendering, printing and framing costs of the public buildings and spaces on the map. Ms. Hunter reported that each participant would receive 20 prints plus 1 framed map that could be sold in order to help recover costs. Jeanna Harkenrider noted that realistically the maps would not be available to sell until August.

The Committee agreed to bring this topic back after further discussion.

Wrap-Up and Calendar Review:

- Monday, March 26, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room.
- Monday, April 9, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room.
- Monday, April 23, 2012, 5:00 p.m., Centennial Committee Meeting in the Police/Fire Conference Room.

Adjournment: The meeting was adjourned at 6:36 p.m. to the next Centennial meeting on March 26, 2012 at 5:00 p.m. in the Police/Fire Conference Room.

Manhattan Beach Centennial Committee

March 16, 2012 – 5:00 p.m. City Hall Council Chambers

Minutes

Attendees: Mayor Nicholas Tell; Committee Members Jan Dennis, Irene Cotter, Larry Lemoine, Jeanna Harkenrider, and Annie Walker; Director of Parks and Recreation Richard Gill and Recording Secretary Mary Kirchwehm

Audience Participation

None.

Meeting Topics

Consideration Regarding the Approval of the Line Item Budget for the Upcoming Taste of Manhattan Beach Centennial Event

Event Chair Annie Walker presented an adjusted line item budget for the upcoming Taste of Manhattan event as follows:

Category	Amount	Explanation
Entertainment	\$1,200.00	DJ and Feed the Kitty band
Table Décor	\$8,002.78	Growing Wild costs, materials, burlap, mason jars
CSC	\$9,000.00	Security Guards
Credentials	4,335.37	Hard cards, lanyards, wristbands, stickers, envelopes, supplies
Cooking Demonstrations	12,500.00	Kitchen build out, appliance rental, propane, kitchen rentals
Andy Gump	6,473.44	12 port a johns, basins, water hook ups
Gift Bags		Tags will be made for a nominal cost. Everything donated except the glasses. Estimates this to be less than \$1,000.
Additional Grids	\$1,600.00	Hanging of the artwork
Classic Rentals & Power Supply	\$61,000.00	Includes rentals of equipment and power supply. Still do not have a firm number on the power portion.
TOTAL	\$104,111.59	

Nick Tell reported the tickets to the Taste event completely sold out within two and a half weeks of going on sale. He also reported that the Committee has raised \$312,300. Of that amount \$87,800 are in-kind donations and \$224,500 is in cash. This budget represents about a third of the total amount raised.

Larry Lemoine inquired about the difference between the last estimate that was presented and the current estimate. Irene Cotter and Jeanna Harkenrider reported that while some costs decreased, the previous budget for Classic Rentals and the security were estimates.

Jan Dennis noted that the cost per person amounts to \$208. Nick Tell reported that the sponsors are paying for the event and the sponsorship dollars would not be here if not for this event. He explained that the sponsors are effectively paying for the event and are expecting a really nice event.

Larry Lemoine inquired about the total amount of cash that is available. Annie Walker reported the amount is approximately \$68,000. Another check was received for \$15,000 and another \$17,000 still needs to be processed. Annie also reported that checks from Dealer.com and Providence are being mailed. Larry also inquired about the terms of payment for Classic. Annie stated that it is 30 days.

Nick Tell reported that while the purpose of this meeting is to approve the budget, the Committee needs to decide how much of the \$61,000 Classic budget can be committed. It may be necessary to downsize if there is not enough cash in the bank since it is not the Committee's desire to spend money we do not have. He also reported that there are high expectations from the sponsors.

Jan Dennis reported that she has received feedback from people who are upset at the cost of this venue and that only a small number of people are able to attend. Nick Tell explained that this is not the only event. It has been the intention of the foundation to have some really nice signature events as well as having all encompassing events that will allow everyone to participate on some level.

MOTION: Larry Lemoine made a motion to approve the Taste of Manhattan line item budget subject to available funds in the bank. The motion was seconded by Irene Cotter.

Ayes: Mayor Nicholas Tell, Larry Lemoine, Irene Cotter, Jeanna Harkenrider, and Annie Walker
Noes: Jan Dennis.
Abstain: None.
Absent: Councilmember Richard Montgomery, Trish Pietrzak, Joe Franklin, Oliver Schulster and Zack Gill.

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Adjournment: The meeting was adjourned at 5:00 p.m. to the next Centennial meeting on March 26, 2012 at 5:00 p.m. in the Police/Fire Conference Room.

- Meeting Notes -

Community Meeting to Discuss Recent Power Outages
Meeting with Southern California Edison
March 21, 2012
6:30 PM - 8:00 PM
Police/Fire Conference Room
400/420 15th Street
Manhattan Beach, California 90266

This was the first of four (4) community meetings with Southern California Edison representatives to discuss the electric transmission network, the status of maintenance activities, and recent and/or frequent power outages in Manhattan Beach.

These informational meetings are in response to the City's request for information regarding Southern California Edison's recurring power outages that have affected Manhattan Beach customers.

Additional meetings are scheduled for March 29, 2012, and two dates in April 2012 TBD.

Attendance:

Present: Councilmembers Montgomery and Howorth.

Staff: Clay Curtin, Management Analyst

Others: Scott Gobble, Southern California Edison Region Manager, Local Public Affairs

Members of the Public: Joan Sherman Charles Foley
 Angela DuRoss Kathy Clark
 Ken Brown Laura Cipollari
 James Kistler Esther Besbris
 And 3 Others...

Mr. Gobble shared an internal memo that listed the outage history for the past seven months at all SCE facilities that serve Manhattan Beach. He also showed a map of the system in Manhattan Beach and the substation serving the area south of 10th Place and between Ocean and Valley Drive. Of the 18 dates over the last seven months, five outages were related to crew repairs and 13 were unplanned.

18	unique dates that affected one or more facilities serving Manhattan Beach
5	were related to crew repairs (planned)
<hr/>	
13	unplanned
2	splice failures
2	blown fuses
2	transformer failures
1	lost source sub
2	mylar balloons
1	vegetation
1	wind
2	unknown
<hr/>	
13	total unplanned

A question was raised about safety concerns from these incidents. The splice failures were singled out as especially hazardous because splice failures involve wires coming down to the ground. Mr. Gobble emphasized that all wires should be treated as live and that people should maintain a safe distance of 20-40 feet from any downed lines and call for service.

Councilmember Howorth asked if that was an unusually high number of outages and whether we can expect these to trend down again since the city experienced such a high number over the last 90 days. Mr. Gobble explained that this was a higher than normal number of unplanned outages and that SCE crews proactively look for problems but that they can't be everywhere. They still rely on calls from the public.

A question was raised about what number to call and how to get through to SCE because some have been stuck in the phone menus and waited for over 15 minutes trying to make a report. Mr. Gobble provided two numbers (800) 655-4555 (main line) and (800) 319-8765 (secondary). He stated that the secondary line doesn't get as much call volume and may be more useful.

Mr. Gobble explained how the utility currently relies on calls from the public and some basic system indicators to alert them about problem areas. With the installation of new smart meters, the system will eventually be able to isolate problem areas much more effectively. The smart meters that have already been installed are not online yet. The utility is bringing Long Beach online currently and will be working its way here. He also mentioned that in the future Edison hopes to offer outage notifications, predicted durations, and updates via text message to mobile phones.

A suggestion was made to provide more information and links on the City website about the electrical service and contact information for Southern California Edison. It was also suggested that the City provide a way for people to make calls 24 hours a day (similar to water and sewer services)

that could then be forwarded to SCE.

A question about damages was raised and Mr. Gobble briefly explained the claims process and that all of the information is available on SCE's website.

A question about the wires, distances, and specifications was raised. Mr. Gobble provided an overview of the system and how everything was regulated by the California Public Utilities Commission's General Order 95. General Order 95 is the governing regulation and it is updated frequently. Any time work is done or new lines are put in, they are installed according to the latest version of General Order 95.

Submitted by: Clay Curtin, Management Analyst