



Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(d)] and minutes from City Council subcommittees and from other City commissions and committees [(e)-(f)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting Strategic Planning Meeting of January 20, 2012.

RECOMMENDATION: APPROVE

- b) Special City Council Strategic Planning Meeting of January 31, 2012.

RECOMMENDATION: APPROVE

- c) City Council Meeting (Closed Session) and Regular City Council Meeting of February 7, 2012.

RECOMMENDATION: APPROVE

- d) City Council Meeting (Closed Session) and Regular City Council Meeting of February 21, 2012.

RECOMMENDATION: APPROVE

- e) Draft Centennial Committee Minutes February 13, 2012.

RECOMMENDATION: RECEIVE AND FILE

- f) Environmental Task Force Meeting of February 16, 2012.

RECOMMENDATION: RECEIVE AND FILE

**CITY OF MANHATTAN BEACH
MINUTES OF THE
SPECIAL CITY COUNCIL
STRATEGIC PLANNING MEETING
JANUARY 20, 2012**

The Special Work Plan Meeting of the City Council of the City of Manhattan Beach, California, was held on the 20th day of January, 2012, at the hour of 8:30 a.m., in the Police/Fire Conference Room, 400/420 15th Street

ROLL CALL

Present: **City Council:** Lesser, Howorth, Montgomery, Powell and Mayor Tell.
 Staff: City Manager Dave Carmany, City Attorney Roxanne Diaz, City Clerk Liza Tamura, Community Development Director Richard Thompson, Finance Director Bruce Moe, Fire Chief Bob Espinosa, Human Resources Director Cathy Hanson, Parks and Recreation Director Richard Gill and Public Works Director Jim Arndt.
 Consultants: Marilyn Snyder, Facilitator Snyder & Associates and Gail Tsuboi, Graphic Recorder

Absent: **City Council:** Police Chief Eve Irvine.
 Staff: None.

Clerk: Tamura.

AUDIENCE PARTICIPATION

The following individuals spoke on Work Plan items:

- Richard Zeif
- Jim Fasola, Hermosa Beach
- Manhattan Beach Fire Battalion Chief Frank Chiella
- Paul Gross

STRATEGIC PLANNING SESSION

- 01/20/12-1. Introduction of the Facilitator, City Council and Department Heads.
- 01/20/12-2. Identify the City's Strengths and Accomplishments in 2011.
- 01/20/12-3. Identify Current Internal Weaknesses/Challenges.
- 01/20/12-4. Identify External Factors/Trends that Will/Might Have an Impact on the City in the Next Three Years.
- 01/20/12-5. Develop a Mission Statement.
- 01/20/12-6. Identify Three Year Goals.
- 01/20/12-7. Identify 6-Month Strategic Objectives.
- 01/20/12-8. Identify Next Steps/Follow-Up Process to Monitor Progress on the Goals and Objectives.
- 01/20/12-9. Summary of Strategic Plan Meeting.

Throughout the day, the City Council and Staff addressed the subject matters above. At the end of the meeting, the following Mission Statement and Three-Year Goals were created:

Mission Statement: The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.

Three-Year Goals (2012-2015):

- Maintain and enhance financial stability
- Increase Organizational effectiveness and efficiency
- Maintain and enhance city facilities, programs and the infrastructure
- Encourage engagement and increase participation of residents and businesses

Council reviewed the next steps and follow-up process and scheduled the next Strategic Plan Meeting for Wednesday, July 11, 2012.

ADJOURNMENT

The meeting was duly adjourned at 3:58 p.m. to the 5:30 p.m. City Council Meeting (Closed Session) to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, February 7, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

ATTEST:

Nicholas W. Tell, Jr.
Mayor

Liza Tamura
City Clerk

CITY OF MANHATTAN BEACH
SIX-MONTH STRATEGIC OBJECTIVES
 20 January 2012 through 1 July 2012

GOAL A						
MAINTAIN AND ENHANCE FINANCIAL STABILITY						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
A1. March 31, 2012	City Council (Mayor Nick Tell – lead)	Define who is on the Labor Negotiating Team with each of the three labor groups and develop the objectives for moving forward to manage and/or stabilize labor costs				
A2. April 1, 2012	City Manager and Director of Finance	Identify additional sources for financing ongoing and future capital projects, including a general fund & storm water/street lighting revenue enhancement study, and present a report to the City Council Finance Subcommittee for direction.				
A3. May 1, 2012	City Manager and Director of Finance, with input from the City Council	Review operating departments for potential economies and efficiencies and make recommendations to the City Council for action to enable a balanced budget.				
A4. July 1, 2012	Director of Finance, working with the City Council Finance Subcommittee	Evaluate the cost savings that could be achieved by refinancing outstanding debt and present the results to the City Council.				
FUTURE OBJECTIVE	Director of Community Development	Update Sepulveda Corridor development guidelines, Zoning Code standards, and prepare Sepulveda economic development plan				

GOAL B

INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
B1. April 1, 2012	HR Director and City Attorney	Identify and present to the City Manager for direction subject areas requiring standardized training for city employees, commissioners and Council members (e.g., "AB 123" training for commissioners, "How to draft an RFP" for staff) that could be presented internally.				
B2. May 1 2012	City Clerk and City Manager, in consultation with all Department Heads	Propose to the City Manager for action revisions to the process for preparing approving and posting City Council agenda item				
B3. July 1, 2012	HR Director	Poll all Department Heads regarding potential successors and provide the information to the City Manager for inclusion in the succession planning process.				
B4.	City Council	Hold Joint Meetings with all City Boards and Commissions				
B5.	Director of Human Resources	Wellness Program				
B6.	Fire Chief	Study consolidation of South Bay Fire Departments				
FUTURE OBJECTIVE	Finance Director	Develop and present to the City Council for consideration a Three-Year Information Services/Technology Master Plan for inclusion in the FY 2012-2013 budget.				

<p>FUTURE OBJECTIVE</p>	<p>Finance Dir., in consultation with all Department Heads</p>	<p>Survey comparable cities regarding available software to reduce the amount of paperwork needed and improve the delivery of services and present the results to the City Council.</p>				
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GOAL C

MAINTAIN AND ENHANCE CITY FACILITIES, PROGRAMS AND THE INFRASTRUCTURE

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
C1. March 1, 2012	Parks and Recreation Director	Present to the City Council a process for obtaining positive and negative feedback from the community regarding current programs.				
C2. April 1, 2012	Public Works Director	Present to the City Manager recommendations for the budget process for the percentage of infrastructure value (based on replacement) to be reserved for annual budget purposes in the areas of buildings, storm drains roads, sidewalks , water/sewer and non-motorized.				
C3. May 1, 2012	Public Works Director and Community Development Director	Present to the City Council for action an RFP for a transportation consultant to be included in the FY 2012-2013 budget to prepare a Multi-Modal Transportation Plan as a part of updating the Circulation Element of the General Plan.				
C4.	Director of Public Works	Prepare Tree Master Plan for Public Property				
C5.	Director of Community Development	Analyze No Parking/Red Zone on Sepulveda Boulevard				

GOAL D

ENCOURAGE ENGAGEMENT AND INCREASE PARTICIPATION OF RESIDENTS AND BUSINESSES **

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
D1. April 1, 2012	City Manager – lead, City Clerk, Finance Director, and the ad hoc City Council Open Government Subcommittee, with feedback from users	Analyze the current city website, research models of effective city websites including social media and make a report, with recommendations, to the Dept. Heads for feedback.				
D2. April 15, 2012	City Manager, with input from the City Council	Select a trainer and schedule and hold a City Council training/team building workshop on increasing engagement with each other and the public.				
D3. June 1, 2012	Each City Council Member	Hold one meeting in his/her elementary school area to get feedback and encourage public participation.				
D4.	Mayor Tell	Define objectives of Mayor's Wellness Initiative				

** This goal includes the advancement of the Open Government Initiatives (#1-18) as adopted by the City Council.

ADDITIONAL COUNCIL PRIORITIES

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
	City Attorney	Provide Overview of Telecommunications Issues (Cell Towers) and Information Regarding Removal of Obsolete Satellite Dishes				
6 Months	City Attorney and Director of Community Development	Return to City Council with Best Practices from Other Cities on Dispute Resolution Strategies between Contractors and Residents, including Contractor bonds				
	City Council School District Subcommittee (Tell, Howorth)	School Partnership-Hold Joint Meeting with School District to define goals				
6 Months	Fire Chief	Emergency Planning-Provide City Council with more detail on increasing public engagement, partnering with schools and increasing outreach and information, enhance website				
	Director of Public Works	Provide Report to Council Regarding Review of Environmental Programs				
FUTURE OBJECTIVE	Director of Community Development and City Attorney	Prepare Zoning Ordinance Text Amendment defining Open Space				

**CITY OF MANHATTAN BEACH
MINUTES OF THE
SPECIAL CITY COUNCIL
STRATEGIC PLANNING MEETING
JANUARY 31, 2012**

The Special Work Plan Meeting of the City Council of the City of Manhattan Beach, California, was held on the 31st day of January, 2012, at the hour of 5:36 p.m., in the City Council Chambers, located at 1400 Highland Avenue, Manhattan Beach, CA 90266.

ROLL CALL

Present: **City Council:** Lesser, Howorth, Montgomery, Powell and Mayor Tell.
 Staff: City Manager Dave Carmany, City Clerk Liza Tamura, Community Development Director Richard Thompson, Finance Director Bruce Moe, Police Chief Eve Irvine, Fire Battalion Chief John Weber, Human Resources Director Cathy Hanson, Parks and Recreation Director Richard Gill, Public Works Director Jim Arndt and Administrative Assistant to the City Manager Patricia Schilling

Absent: **City Council:** None.
 Staff: None.

Clerk: Tamura.

AUDIENCE PARTICIPATION

The following individual spoke on this item:

- **Frank Wattles**

SCHEDULED – STRATEGIC PLANNING SESSION

REVIEW AND DISCUSSION OF THE 2011-2012 WORK PLAN AND CITY
COUNCIL STRATEGIC PLAN

City Manager Carmany summarized the January 20, 2012 Strategic Planning Meeting and the posting of the video to the City's website.

The City Council conformed the City Council Work Plan to the Strategic Plan; discussed the recommended list of projects and budget line; and reviewed the quarterly update.

CITY MANAGER REPORTS

City Manager Dave Carmany provided an update on a recent meeting that the City had with Caltrans officials regarding the fatal accident that happened on Sepulveda Boulevard and 8th Street. He stated that the outcome of the meeting provided both interim/short term solutions which include turn restrictions and U-turn restrictions; along with long term solutions which include an upgraded traffic signal with a protected left turn.

City Manager Carmany also reminded the public about the upcoming Walking School Bus event.

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

ADJOURNMENT

The meeting was duly adjourned at 7:37 p.m. to the 5:30 p.m. City Council Meeting (Closed Session) to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, February 7, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

ATTEST:

Nicholas W. Tell, Jr.
Mayor

Liza Tamura
City Clerk

CITY OF MANHATTAN BEACH
SIX-MONTH STRATEGIC OBJECTIVES
 20 January 2012 through 1 July 2012

THREE-YEAR GOAL: MAINTAIN AND ENHANCE FINANCIAL STABILITY					
WHEN	WHO	WHAT	STATUS		
			DONE	ON TARGET	REVISED
1. March 31, 2012	City Council (Mayor Nick Tell – lead)	Define who is on the Labor Negotiating Team with each of the three labor groups and develop the objectives for moving forward to manage and/or stabilize labor costs			
2. April 1, 2012	City Manager and Director of Finance	Identify additional sources for financing ongoing and future capital projects and present a report to the City Council Finance Subcommittee for direction.			
3. May 1, 2012	City Manager and Director of Finance, with input from the City Council	Review operating departments for potential economies and efficiencies and make recommendations to the City Council for action to enable a balanced budget.			
4. July 1, 2012	Director of Finance, working with the City Council Finance Subcommittee	Evaluate the cost savings that could be achieved by refinancing outstanding debt and present the results to the City Council.			

THREE-YEAR GOAL: INCREASE ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. April 1, 2012	HR Director and City Attorney	Identify and present to the City Manager for direction subject areas requiring standardized training for city employees, commissioners and Council members (e.g., "AB 123" training for commissioners, "How to draft an RFP" for staff) that could be presented internally.				
2. May 1 2012	City Clerk and City Manager, in consultation with all Department Heads	Propose to the City Manager for action revisions to the process for preparing approving and posting City Council agenda items.				
3. July 1, 2012	HR Director	Poll all Department Heads regarding potential successors and provide the information to the City Manager for inclusion in the succession planning process.				
4. FUTURE OBJECTIVE _____	Finance Director	Develop and present to the City Council for consideration a Three-Year Information Services/Technology Master Plan for inclusion in the FY 2012-2013 budget.				
5. FUTURE OBJECTIVE _____	Finance Dir., in consultation with all Department Heads	Survey comparable cities regarding available software to reduce the amount of paperwork needed and improve the delivery of services and present the results to the City Council.				

**THREE-YEAR GOAL: MAINTAIN AND ENHANCE CITY FACILITIES, PROGRAMS
AND THE INFRASTRUCTURE**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. March 1, 2012	Parks and Recreation Director	Present to the City Council a process for obtaining positive and negative feedback from the community regarding current programs.				
2. April 1, 2012	Public Works Director	Present to the City Manager recommendations for the budget process for the percentage of infrastructure value (based on replacement) to be reserved for annual budget purposes in the areas of buildings, storm drains roads, water/sewer and non-motorized.				
3. May 1, 2012	Public Works Director and Community Development Director	Present to the City Council for action an RFP for a transportation consultant to be included in the FY 2012-2013 budget to prepare a Multi-Modal Transportation Plan as a part of updating the Circulation Element of the General Plan.				

**THREE-YEAR GOAL: ENCOURAGE ENGAGEMENT AND INCREASE PARTICIPATION
OF RESIDENTS AND BUSINESSES**

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. April 1, 2012	City Manager – lead, City Clerk, Finance Director, and the ad hoc City Council Open Government Subcommittee, with feedback from users	Analyze the current city website, research models of effective city websites and make a report, with recommendations, to the Dept. Heads for feedback.				
2. April 15, 2012	City Manager, with input from the City Council	Select a trainer and schedule and hold a City Council training/team building workshop on increasing engagement with each other and the public.				
3. June 1, 2012	Each City Council Member	Hold one meeting in his/her elementary school area to get feedback and encourage public participation.				

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
CLOSED SESSION MEETING
FEBRUARY 7, 2012**

The Closed Session Meeting of the City Council of the City of Manhattan Beach, California, was held on the 7th day of February, 2012, at the hour of 4:31 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City.

CALL TO ORDER

Mayor Tell called the meeting to order.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Present: City Manager Carmany and City Attorney Diaz.
Absent: Mayor Tell.
Clerk: Tamura.

PUBLIC COMMENT ON CLOSED SESSION AGENDA

None.

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

City Attorney Roxanne Diaz read into the record the following Closed Session items:

CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Negotiator: David N. Carmany, City Manager

Employee Groups: Manhattan Beach Firefighters' Association;
Manhattan Beach Police Officers' Association;
Management Confidential; and
Teamsters

RECESS INTO CLOSED SESSION

Council recessed into Closed Session at 4:32 p.m.

RECESS INTO OPEN SESSION

Council reconvened into Open Session at 6:05 p.m.

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

ADJOURNMENT

At 6:05 p.m. the meeting was recessed to the 6:30 p.m. Regular City Council Meeting on Tuesday, February 7, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
REGULAR MEETING
FEBRUARY 7, 2012**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 7th day of February, 2012, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at www.citymb.info.

PLEDGE TO FLAG

Candace Cameron, an 8th Grader at Manhattan Beach Middle School, led the pledge of allegiance.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.

Absent: None.

Clerk: Tamura.

CLOSED SESSION ANNOUNCEMENT

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

CEREMONIAL CALENDAR

02/07/12-1. Presentation of Certificates to the Winners of the 2011 Fire Department Annual "Home Escape Plan" Contest

Mayor Tell, on behalf of the City Council, with Fire Engineer/Paramedic Brian Yount presented certificates and City pins to the following winners of the 2011 Fire Department Annual "Home Escape Plan" Contest: **Hatcher Johnson** (Pacific), **Kirra Troeger** (Grandview), **Kaitlin Beltran** (American Martyrs), **Nicole Wuelfing** (Pennekamp), **Betina Lounsbury** (Robinson) and **Isabella Sewell** (Meadows).

02/07/12-2. Designation of Properties as Culturally Significant Landmarks and Presentation of Plaques

Mayor Tell, on behalf of the City Council, along with former Mayor **Jan Dennis** and **Heritage Conservancy Member Robin Kirk**, presented Landmark Plaques to the following four property owners identifying their properties as culturally significant landmarks: **Frank Matranga** of 118 North Ardmore Avenue; **Cheryl Crabtree** of 328 28th Street; and **Michelle Demarko** of 2620 Alma Avenue. The Council also recognized property owner **Loralee Litchfield Cameron** of 129 13th Street, who was unable to attend.

CONSENT CALENDAR

The Consent Calendar (Item Nos. 3 through 11), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Montgomery, seconded by Mayor Pro Tem Powell and passed by unanimous roll call vote; with the exception of Item Nos. 3a (which was continued to the February 21, 2012 City Council meeting), 9 and 11 which were considered later in the meeting under *Items Removed From the Consent Calendar*.

Prior to voting on the Consent Calendar, Mayor Pro Tem Powell requested that the date of the Library Commission Meeting minutes (Item No. 3a) be corrected on the City Council agenda to show that the meeting was held on December 12, 2011, not January 9, 2012.

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

GENERAL CONSENT

02/07/12-3. Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(b)] and minutes from City Council subcommittees and from other City commissions and committees [(c)-(h)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of January 3, 2012
- b) City Council Meeting (Closed Session) and Regular City Council Meeting of January 17, 2012
- c) Draft Cultural Arts Commission Meeting of December 13, 2011
- d) Parks and Recreation Commission Meeting of December 13, 2011
- e) Library Commission Meeting of December 12, 2012
- f) Planning Commission Meeting of January 25, 2012
- g) Draft Finance Subcommittee Meeting of January 17, 2012
- h) Centennial Committee Meeting January 9, 2012

The Council continued the January 3, 2012, City Council Meeting minutes; approved the January 17, 2012, City Council Meeting minutes; and received and filed the minutes from the City Council Subcommittees, City Commissions and Committees, as amended.

02/07/12-4. Adoption of Ordinance No. 2156 Amending the Manhattan Beach Zoning Code and Establishing Regulations for the Operation of Food Trucks on Private Property

The Council adopted Ordinance No. 2156, an Ordinance of the City of Manhattan Beach Establishing Regulations for the Operation of Food Trucks on Private Property.

02/07/12-5. Ratification of Motor Fuel Purchase from Southern Counties Oil in the Amount of \$27,494.77

The Council waived formal bidding per Municipal Code Section 2.36.140 (waivers) and approved ratifying the purchase of fuel from Southern Counties Oil in the Amount of \$27,494.77.

02/07/12-6. Purchase of Four Budgeted Replacement Police Motorcycles from Huntington Beach Honda (\$95,805.36)

The Council approved the award of Bid #858-12 to Huntington Beach Honda in the amount of \$95,805.36 for the budgeted purchase of four replacement Police motorcycles.

02/07/12-7. Purchase of One Budgeted Replacement Vehicle for the Police Department From Wondries Fleet Group in the Amount of \$27,950.98

The Council approved one item on Bid #859-12 to Wondries Fleet Group in the amount of \$27,950.98 for the budgeted replacement of a Police vehicle.

02/07/12-8. Financial Reports:

a) Ratification of Demands: January 19, 2012 and February 2, 2012

b) Investment Portfolio for the Month Ending December 31, 2011

c) Financial Reports for the Month Ending December 31, 2011

The Council approved with no exception Warrant Register No. 18B in the amount of \$3,030,080.44 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register; received and filed the Investment Portfolio for the month ending December 31, 2011; and received and filed the Financial Reports for the month ending December 31, 2011.

02/07/12-9. Fiscal Year 2011-2012 Mid-Year Budget Review

Item No. 9 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

02/07/12-10. Two Year Contract Extension with Lance, Soll & Lunghard, LLP to Provide Professional Audit Services (\$80,256)

The Council approved a contract extension with Lance, Soll & Lunghard, LLP, Certified Public Accountants, to provide financial audit services for two additional fiscal years audits for fiscal year ending June 30, 2012 and June 30, 2013.

02/07/12-11. Designating Pacific Avenue and Redondo Avenue as Bicycle Friendly Streets

Item No. 11 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

COMMUNITY ANNOUNCEMENTS

02/7/12-19. Don Gould Re Library Events

Don Gould, Los Angeles County Librarian, announced Manhattan Beach Library events.

02/7/12-20. George Butts Re Community Emergency Response Team (CERT)

George Butts, President of the CERT Board of Directors, announced that 32 individuals graduated from the CERT program last month; that CERT has trained a total of 335 people; and that there are 289 residents on their roster.

02/7/12-21. Vickie Wippel Re Waste Management Services

Vickie Wippel, Waste Management Community Relations Manager, reminded residents that they can get new trash carts or change-out their current carts by calling Waste Management at (310) 830-7100.

02/7/12-22. Councilmember Howorth Re Kick-Off

Councilmember Howorth noted Robinson Elementary School's "Walking School Bus" kick-off on February 8, 2012.

02/7/12-23. Councilmember Howorth Re Send-Off

Councilmember Howorth encouraged residents to attend the Mira Costa High School Choir's fundraiser/send-off, for their performance at Carnegie Hall, on February 12, 2012 at 5:30 p.m. at Mira Costa High School.

02/7/12-24. Councilmember Howorth Re Math Team from Manhattan Beach Middle School

Councilmember Howorth announced that a team of ten students from Manhattan Beach Middle School placed first in the "Math Counts" competition and that six individual students placed in the top 20, including first and third place. She suggested that these students be recognized at a Council meeting after the State competition on March 17, 2012.

02/7/12-25. Mayor Pro Tem Powell Re Free Tax Advice

Mayor Pro Tem Powell advised that the IRS will be providing free tax services to individuals 55 and older and that those interested should call (310) 546-1911 for further information.

02/7/12-26. Councilmember Montgomery Re Leadership Manhattan Beach

Councilmember Montgomery announced Leadership Manhattan Beach's fundraiser at California Pizza Kitchen on February 13, 2012.

02/7/12-27. Mayor Tell Re State of the City

Mayor Tell reported that he gave the "State of the City" address this morning and that he will be repeating his presentation at the Rotary Club meeting on February 13, 2012.

02/7/12-28. Mayor Tell Re "Walking and Talking" Group

Mayor Tell mentioned that his Mayor's Moai Walk (a walk for anyone wishing to talk about City issues) meets every Council Tuesday at 9:00 a.m. at Peet's Coffee.

02/7/12-29. Viet Ngo Re Public Officials

Viet Ngo, Anti Public Corruption Advocacy, encouraged residents to report crimes by public officials.

AUDIENCE PARTICIPATION

02/7/12-30. Ed Skebe Re Unsatisfactory Work by Utility Companies

Ed Skebe presented a photo to substantiate his concerns over the unacceptable job done by Verizon and Time Warner with regard to wires on utility poles. He urged the Council to hold the utility companies accountable for the removal of old wires and the clean-up of "loops and tangles."

02/7/12-31. Steve Guidone Re Arson Investigation

Steve Guidone discussed the arson fire at the building in which his dental business was located. He questioned whether everything possible had been done to apprehend the person responsible and requested that the City explore the possibility of soliciting help from Los Angeles County, the State or Federal arson teams.

02/7/12-32. Arpad Pallal Re Cost Cutting Measures

Arpad Pallal, 200 Block of 8th Street, expressed his disappointment with the Council's lack of discussion regarding cost-cutting measures. He stressed the importance of paying attention to how the taxpayers' dollars are spent and voiced his opinion that the number one priority should be employee union contracts.

02/7/12-33. Viet Ngo Re Public Officials

Viet Ngo, Anti Public Corruption Advocacy, discussed public officials' continued disregard for the law.

02/7/12-34. Councilmember Montgomery Re League of California Cities' Poll

Councilmember Montgomery mentioned an article in *Westways* Magazine regarding a League of California Cities' poll about the State Legislature.

02/7/12-35. Mayor Pro Tem Powell Re Undergrounding Wires

With regard to comments made earlier in the meeting, Mayor Pro Tem Powell asked City Manager Carmany to contact the utility companies to clean up the undergrounding wires.

02/7/12-36. Mayor Pro Tem Powell Re Reward for Arsonist

Referencing another speaker's comments earlier in the meeting, Mayor Pro Tem Powell requested information on the process for establishing a reward for information leading to the arrest of the arsonist.

City Manager Carmany related his uncertainty as to whether this would be appropriate, but acknowledged that he will follow up on the idea.

PUBLIC HEARINGS

02/07/12-12. Public Hearing Regarding Utilization of Community Development Block Grant (CDBG) Funds

Mayor Tell introduced the subject item and Assistant Planner Angelica Ochoa provided the staff presentation.

Assistant Planner Ochoa responded to Council questions.

Mayor Tell opened the Public Hearing at 7:18 p.m.

The following individuals spoke on this item:

- **Stephanie Morales, South Bay Center for Counseling**
- **John Merryman, South Bay Family Health Care**
- **Marilyn Rafkin, Beach Cities Health District**
- **Sayward Daley, 1736 Crisis Center**
- **Tina Harris, South Bay Children's Health Center**
- **Dorothy Forba, Project Touch**

Mayor Tell closed the Public Hearing at 7:28 p.m.

MOTION: Councilmember Howorth moved to adopt Resolution No. 6339; approve authorizing the City Manager to execute the agreement with the City of Hawaiian Gardens, and approve an allocation of general funds received to the identified public service agencies for the 2012-2013 Fiscal Year. The motion was seconded by Councilmember Lesser and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

02/07/12-13. Renewal of the North Manhattan Beach Business Improvement District (BID) for Fiscal Year 2011-2012

Mayor Tell introduced the subject item and Revenue Services Manager Steve Charelian provided the staff presentation.

Finance Director Bruce Moe and Revenue Services Manager Charelian responded to Council questions.

Mayor Tell opened the Public Hearing at 7:32p.m.

The following individual spoke on this item:

- **Michelle Murphy, 4400 Block of the Strand**

Mayor Tell closed the Public Hearing at 7:34 p.m.

MOTION: Councilmember Howorth moved to adopt Resolution No. 6340 providing for the collection of assessments for the North Manhattan Beach Business Improvement District (NMBBID) and approved ratifying the BID advisory board members for 2012. The motion was seconded by councilmember Montgomery and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

02/07/12-14. Regulations for Mobile Food Trucks in the City of Manhattan Beach: Ordinance No. 2157 Amending the Manhattan Beach Municipal Code and Adding a New Chapter 3.68 Regarding Mobile Food Vendors on the Public Right-of-Way

Mayor Tell introduced the subject item and City Attorney Roxanne Diaz provided the staff presentation.

Finance Manager Bruce Moe, Community Development Director Richard Thompson and City Attorney Diaz responded to Council questions.

Mayor Tell opened the Public Hearing at 7:45 p.m.

The following individual spoke on this item:

- **Kevin Behrendt, of Dermer Behrendt**, representing the Food Truck Association

Mayor Tell closed the Public Hearing at 7:46 p.m.

City Attorney Diaz handed out a revised Ordinance No. 2157 explaining that Paragraph "L" was completely removed, and after talking with the Food Truck Association, Paragraph "C" on Page 2, Subsection 3.68.030, was removed in favor of "B" "the vending vehicle does not obstruct pedestrian or vehicular traffic", which was clearer.

MOTION: Councilmember Howorth moved to waive further reading and introduce Ordinance No. 2157, as amended, adding new chapter 3.68 regarding Mobile Food Vendors and further amending the Manhattan Beach Municipal Code. The motion was seconded by Mayor Pro Tem Powell and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

GENERAL BUSINESS

02/07/12-15. Review of the Pilot Program for the El Porto Parking Lot Exit

Mayor Tell introduced the subject item and Traffic Engineer Jack Rydell provided the PowerPoint presentation.

Traffic Engineer Rydell and Police Chief Eve Irvine responded to Council questions.

Councilmember Lesser disclosed that he had been on a ride along of the area with a Kelp Avenue resident and that he has friends who live on Ocean just south of 40th Street; however, stated that he has no financial interest in the issue.

The following individuals spoke on this item:

- **Michael Hoffman, 40th Street**
- **Shawn Papazian, 40th Street**
- **Noel Merritt, 3900 Block of The Strand**
- **Will Cherry, 3900 Block of The Strand**

- **Michelle Murphy, 4400 Block of The Strand**
- **Ed Skebe, 200 Block of Kelp Street**
- **Art Merkin, 3900 Block of The Strand**
- **Fred Cohen, Kelp Street**

Council directed staff to approve replacing existing signs at the Ocean Drive and 40th Street intersection as described by Traffic Engineer Rydell; placing a temporary barricade to force left turns on Southbound Ocean to 40th Street between 3:00 p.m. and 8:00 p.m. Monday through Friday; and replacing traffic spikes at the exit of the El Porto parking lot.

Council further directed Traffic Engineer Rydell to bring back a more comprehensive study of all of the issues discussed including using eastbound 40th Street as a possible exit from the El Porto parking lot and to evaluate signal timing on Highland to ensure proper timing.

Council further requested that the study should include all twelve locations for a period of one year, using weekly intervals, during all four seasons of the year, and on an hourly basis.

Hearing no objection, it was so ordered.

RECESS AND RECONVENE

At 9:11 p.m. the Council recessed and reconvened at 9:19 p.m. with all Councilmembers present.

02/07/12-16. Status Update on Energy Efficiency and Water Conservation Programs from the Environmental Task Force

Mayor Tell introduced the subject item and Public Works Director Jim Arndt provided the PowerPoint presentation.

There were no requests to speak on this item.

Mayor Tell received and filed the status update on the energy efficiency and water conservation programs of the Environmental Task Force.

Hearing no objections, it was so ordered.

02/07/12-17. Goals for Fiscal Year 2012-2013 Budget

Mayor Tell introduced the subject item and Finance Director Bruce Moe provided the PowerPoint presentation.

Finance Director Moe responded to Council questions.

There were no requests to speak on this item.

Mayor Pro Tem Powell requested that Council be provided with a budget to year-to-date actuals at the beginning of the budget process

Mayor Tell received and filed the status report.

Hearing no objections, it was so ordered.

ITEMS REMOVED FROM THE CONSENT CALENDAR

02/07/12-9. Fiscal Year 2011-2012 Mid-Year Budget Review

Councilmember Lesser explained that he pulled this item off the Consent Calendar in order to allow Finance Director Bruce Moe to present the highlights of the mid-year budget review.

Finance Director Moe summarized some of the budget highlights.

MOTION: Councilmember Howorth moved to approve the Fiscal Year 2011-2012 Mid-Year Budget Review. The motion was seconded by Councilmember Lesser and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

02/07/12-11. Designating Pacific Avenue and Redondo Avenue as Bicycle Friendly Streets

Councilmember Lesser pulled this item for clarification on the implementation of the proposal in the staff report.

City Traffic Engineer Jack Rydell responded to Council questions.

MOTION: Councilmember Lesser moved to approve designating Pacific Avenue and Redondo Avenue as Bicycle Friendly Streets. The motion was seconded by Mayor Pro Tem Powell and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell
Noes: None.
Absent: None.
Abstain: None.

CITY MANAGER REPORT(S)

02/07/12-35. City Manager Re Upcoming Meeting

City Manager Carmany reminded everyone that the Capital Improvement Plan (CIP) Workshop Meeting will be held on February 28, 2012.

02/07/12-36. City Manager Re Hotel Operators

City Manager Carmany reported that he had an initial meeting with hotel operators and that they will be talking amongst themselves about a "T-Bid" and a Business Improvement District specifically for hotels. He added that once they get that in focus, they will return and ask the Council to take a look at it.

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

02/07/12-18. Calendar of Meetings for Los Angeles County Library, Manhattan Beach

Mayor Pro Tem Powell presented a one page calendar showing future City Commission meetings that will discuss the new County Library and art projects, for which he and Councilmember Lesser are liaisons as well as the Arts Committee Subcommittee representatives.

Councilmember Lesser commented that the purpose of the calendar is just to give an update on where the project stands and what the upcoming opportunities are for the public to comment on them.

02/07/12-37. Mayor Pro Tem Powell and Councilmember Montgomery Re Independent Cities' Association Meeting

Mayor Pro Tem Powell and Councilmember Montgomery reported on discussions at the recent Independent Cities' Association meeting, including the State of California's desire to shift responsibilities to municipalities without providing funding. They were also provided with updated information by the Drug Enforcement Agency with regard to medical marijuana and moratoriums in cities.

ADJOURNMENT

At 10:20 p.m. the Regular City Council meeting of February 7, 2012 was duly adjourned to the to the 5:30 p.m. City Council Meeting (Closed Session) to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, February 21, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
CLOSED SESSION MEETING
FEBRUARY 21, 2012**

The Closed Session Meeting of the City Council of the City of Manhattan Beach, California, was held on the 21st day of February, 2012, at the hour of 5:34p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City.

CALL TO ORDER

Mayor Tell called the meeting to order.

ROLL CALL

Present: Lesser, Montgomery, Powell and Mayor Tell.
Present: City Manager Carmany and City Attorney Diaz.
Absent: Howorth.
Clerk: Tamura.

PUBLIC COMMENT ON CLOSED SESSION AGENDA

None.

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

City Attorney Roxanne Diaz read into the record the following Closed Session items:

CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)
(Government Code Section 54956.9(a))

- a) *DFA PVA II Partner, LLC v. IMG Worldwide Inc., USA Volleyball, Leverage Agency LLC, Jose Cuervo International, Inc., U.S. Tequila Cuervo LA Rojena, SA De CV, City of Manhattan Beach, US Federal District Court, CV 11-06851*
- b) *Geoff Dolan v. City of Manhattan Beach; Robert Wadden, et.al., Los Angeles Superior Court Case No. BC472421*

RECESS INTO CLOSED SESSION

Council recessed into Closed Session at 5:35p.m.

RECESS INTO OPEN SESSION

Council reconvened into Open Session at 6:22 p.m.

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

ADJOURNMENT

At 6:22 p.m. the meeting was recessed to the 6:30 p.m. Regular City Council Meeting on Tuesday, February 21, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
REGULAR MEETING
FEBRUARY 21, 2012**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 21st day of February, 2012, at the hour of 6:30 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at www.citymb.info.

PLEDGE TO FLAG

Parks and Recreation Director Richard Gill led the pledge of allegiance.

ROLL CALL

Present: Lesser, Montgomery, Powell and Mayor Tell.
Absent: Howorth.
Clerk: Tamura.

CLOSED SESSION ANNOUNCEMENT

City Attorney Roxanne Diaz announced that the City Council met in Closed Session and that there were no reportable actions.

CEREMONIAL CALENDAR

None.

CONSENT CALENDAR

The Consent Calendar (Item Nos. 1 through 9), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Montgomery, seconded by Mayor Pro Tem Powell and passed by the following roll call vote, with the exception of Item Nos. 1b, 1c and 1d which were considered later in the meeting under *Items Removed From the Consent Calendar*.

Ayes: Lesser, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: Howorth.
Abstain: None.

GENERAL CONSENT

02/21/12-1. Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(d)] and minutes from City Council subcommittees and from other City commissions and committees [(e)-(j)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of January 3, 2012
- b) City Council Meeting Strategic Planning Meeting of January 20, 2012
- c) Special City Council Strategic Planning Meeting of January 31, 2012
- d) City Council Meeting (Closed Session) and Regular City Council Meeting of February 7, 2012
- e) Draft Minutes, Cultural Arts Commission Meeting of January 10, 2012
- f) Draft Minutes, Cultural Arts Commission Special Meeting of January 17, 2012
- g) Action Minutes, Planning Commission Meeting of February 8, 2012
- h) Action Minutes, Parking and Public Improvements Commission Meeting of January 26, 2012
- i) Draft Minutes, Centennial Committee Meeting of January 23, 2012
- j) Draft Minutes, Parks and Recreation Commission Meeting of January 23, 2012

The Council approved the January 3, 2012 City Council Meeting minutes; continued the January 20, 2012, January 31, 2012 and February 7, 2012 City Council minutes; and received and filed the minutes from the City Council Subcommittees, City Commissions and Committees.

Item No. 1b, 1c and 1d were pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

02/21/12-2. Adoption of Ordinance No. 2157 Amending the Manhattan Beach Municipal Code and Adding a New Chapter 3.68 Regarding Mobile Food Vendors on the Public Right-of-Way

The City Council adopted Ordinance No. 2157, an Ordinance of the City of Manhattan Beach establishing Regulations for the Operation of Food Trucks on Public Streets.

02/21/12-3. Financial Reports:

- a) Ratification of Demands: February 16, 2012
- b) Investment Portfolio for the Month Ending January 31, 2012
- c) Financial Reports for the Month Ending January 31, 2012

The Council approved with no exception Warrant Register No. 18B in the amount of \$3,030,080.44 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register; received and filed the Investment Portfolio for the month ending January 31, 2012; and received and filed the Financial Reports for the month ending January 31, 2012.

02/21/12-4. Ratification of Motor Fuel Purchase from General Petroleum in the Amount of \$26,822.54

The City Council waived formal bidding, per Municipal Code Section 2.36.140 (waivers), and approved ratifying the purchase of fuel from General Petroleum in the amount of \$26,822.54.

02/21/12-5. Grant Funded Purchase of Dual-Band Radios from Motorola Solutions in the Amount of \$228,000

The City Council waived formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing); approved authorizing the purchase of dual-band radios from Motorola Solutions in the amount of \$228,000; and appropriated \$228,000 from the General Fund which will be fully reimbursed at a later date by grant funds from the Department of Homeland Security (DHS).

02/21/12-6. Purchase of Eight Ford F250 Budgeted Replacement Trucks for the Public Works Department from Theodore Robins Ford in the Amount of \$257,895.94

The City Council approved an award of Bid #859-12 to Theodore Robins Ford in the amount of \$257,895.94 for the budgeted replacement of eight Public Works trucks.

02/21/12-7. Award a Construction Contract to John T. Malloy, Inc. for the 2011-2012 Water Main Replacement Project Phase 1 in Various Streets in the Sand Section (\$1,241,940.00); and Award a Professional Engineering Services Contract to Willdan Engineering (\$63,600.00) for Construction Engineering/Project Management Services

The City Council approved authorizing the City Manager to award a contract in the amount of \$1,241,940.00 to John T. Malloy, Inc. for the 2011-2012 Water Main Replacement Project Phase 1 in Various Streets in the Sand Section; approved authorizing the City Manager to approve additional work in an amount not-to-exceed \$124,194.00 (10%); and approved authorizing the City Manager to execute a Professional Engineering Services contract with Willdan Engineering in an amount not-to-exceed \$63,600.00 for construction engineering/project management services.

02/21/12-8. Approve Progress Payment Number 1 in the Net Amount of \$267,746.32 to Harbor Construction Co., Inc. for the Joslyn Center, Begg Pool and Manhattan Heights Community Center Renovation Projects

The City Council approved authorizing the City Manager to approve Progress Payment No. 1 in the amount of \$267,746.32 to Harbor Construction Co., Inc. for the Joslyn Center, Begg Pool and Manhattan Heights Community Center Renovation Projects.

BOARDS AND COMMISSIONS

Parking and Public Improvements Commission

02/21/12-9. Approval of Traffic Safety Measures at Pennekamp Elementary School Based on the Follow-up Evaluation

The City Council approved the traffic safety measures for Pennekamp Elementary School which are supported by the school and area residents.

COMMUNITY ANNOUNCEMENTS

02/21/12-13. Don Gould Re Library Events

Don Gould, Los Angeles County Librarian, announced upcoming Manhattan Beach Library events.

02/21/12-14. Maggie Movius Re Manhattan Beach Hometown Fair Association

Maggie Movius, President of Manhattan Beach Hometown Fair Association, invited residents of Manhattan Beach to apply for an opening on the Board.

02/21/12-15. Steve Snively Re Centennial Book

Steve Snively, representing the Manhattan Beach Historical Society, shared information about the www.mb100book.com website, planting a time capsule, collecting names of residents for the Centennial Book and distributed a flyer to Councilmembers.

02/21/12-16. Tony Salvaggio Re Leadership Manhattan Beach

Tony Salvaggio, Leadership Manhattan Beach member, highlighted the recruitment campaign for next year's Leadership Manhattan Beach Class.

02/21/12-17. Councilmember Montgomery Re Taste of Manhattan Beach

Councilmember Montgomery encouraged residents to attend the *Taste of Manhattan Beach* on March 25, 2012 from 1:00 – 5:00 p.m. at 13th Street and Morningside for cuisine from local restaurants, chef demonstrations, live music and entertainment.

02/21/12-18. Mayor Pro Tem Powell Re Manhattan Beach Historical Society

Mayor Pro Tem Powell announced that the Manhattan Beach Historical Society would be presenting a program regarding one hundred years of beach erosion and tide levels taught by a resident and University of Southern California Professor.

02/21/12-19. Mayor Pro Tem Powell Re Little League Parade

Mayor Pro Tem Powell stated that the annual Little League Parade will be held on Saturday, March 3, 2012.

AUDIENCE PARTICIPATION

02/21/12-20. Ester Besbris Re City Recovery Costs

Ester Besbris, 2nd Street, discussed the fact that the City Recovery Costs were on the January Consent Calendar; that they didn't afford audience input; and requested that it be brought back for discussion. She also requested that the order of who pulls *Items Removed From the Consent Calendar* be restored.

02/21/12-21. Bill Victor Re Open Government and the Centennial

Bill Victor agreed with **Ms. Besbris** on the City Recovery Costs; spoke about how *Mutt Mitts* have not been available and therefore more animal waste is not being picked up; and added that he is concerned about Open Government in regard to the Centennial and activities on the beach.

02/21/12-22. *Jonathon Tolkin Re Metlox Participation Check*

Jonathon Tolkin, Managing Member of Metlox LLC, announced that a check for \$141,297.03 had been mailed to the City for income participation in Metlox. He also shared his excitement about the future of Metlox and the upgrades in terms of open space as well as tenant space.

02/21/12-23. *Peter De Maria Re Art Fund Process*

Peter De Maria, Cultural Arts Commission Chairperson, spoke of a handout regarding Ordinance No. 2040, which imposed development fees for public art, and asked questions regarding the proper use of the designation and disbursement of funds from the Commission.

02/21/12-24. *Viet Ngo Re Easy Reader Article*

Viet Ngo, Anti Public Corruption Advocacy, spoke of an Easy Reader article regarding former City Manager Geoff Dolan and made comments regarding violations of the Brown Act.

02/21/12-25. *Fyliss Kramer Re Dial- a-Ride*

Fyliss Kramer, Manhattan Beach Resident and Senior Advocate, inquired as to when the seniors will have answers to their Dial-a-Ride questions.

02/21/12-26. *Andre Leroux Re Bike Lane Proposal*

Andre Leroux, Redondo Beach resident, displayed a map outlining “impacted streets and indirect results of bike lanes”; discussed the Aviation Bike Lane Proposal; and voiced opposition to the proposal. He reiterated that there was a lack of noticing to residents and businesses and requested a better notification system.

02/21/12-27. *Faith Lyons Re Parking Meters*

Faith Lyons, 500 Block of 33rd Street, asked if council had ever considered waving parking meter fees during City Council Meetings.

PUBLIC HEARINGS

02/21/12-10. *Appeal of Planning Commission Approval of a Use Permit to Demolish an Existing Office Building and Construct a New Pre-School (Daycare), Playground and Parking Lot at 1030 Manhattan Beach Boulevard (Chalk School)*

Mayor Tell introduced the subject item and Community Development Director Richard Thompson and City Attorney Roxanne Diaz provided the staff presentation.

Director Thompson and City Traffic Engineer Jack Rydell responded to Council questions.

Mayor Tell opened the Public Hearing at 8:15 p.m.

Project Architect Patrick Killen gave a PowerPoint presentation on the property site and proposed layout of the preschool.

City Manager Dave Carmany communicated Councilmember Howorth's apology that she could not attend tonight's meeting and her deep appreciation for resident and neighbor input.

The following individuals spoke on this item:

- **Bill Victor**
- **Karol Wahlberg**
- **Doug Olaf, owner of Chalk Schools**
- **April Schafer, Director of Chalk Preschool Venice**
- **Ethan Morrow**

Mayor Tell closed the Public Hearing at 8:27 p.m.

Traffic Engineer Rydell presented a PowerPoint regarding traffic issues.

At 8:41 p.m. Mayor Tell reopened the Public Hearing.

The following individual spoke on this item:

- **Doug Olaf, owner of Chalk Schools**

Seeing no additional requests to speak, at 8:46 p.m., Mayor Tell closed the Public Hearing.

MOTION: Councilmember Montgomery moved to adopt Resolution No. 6341 upholding the Planning Commission approval for a new pre-school, playground and parking lot at 1030 Manhattan Beach Boulevard (Chalk School) including the following conditions: that there will be no more than 91 students; that the applicant shall provide a half day program; that the applicant shall replace one compact space with an additional standard parking space and endeavor to provide one more standard parking space; and that as part of the review process language under Traffic Condition No. 10, a report shall be submitted to the Community Development Department every six months. The motion was seconded by Mayor Pro Tem Powell and passed by the following roll call vote:

Ayes: Lesser, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: Howorth.
Abstain: None.

RECESS AND RECONVENE

At 8:49 p.m. the Council recessed and reconvened at 8:56 p.m. with all Councilmembers present.

GENERAL BUSINESS

02/21/12-11. Discussion of Sand Dune Park Operations; Approval of Permanent Fencing on the Top and Bottom of the Sand Dune Hill; and Appropriate \$50,000 from the Capital Improvement Project (CIP) Funds

Mayor Tell introduced the subject item and Recreation Services Manager Gina Allen and Recreation Supervisor Jessica Vincent provided the staff presentation.

Public Works Director Jim Arndt, Parks and Recreation Director Richard Gill, Recreation Services Manager Allen and Recreation Supervisor Vincent responded to Council questions.

The following individuals spoke on this item:

- David Peterson
- Jacob Rome, 400 Block of 28th Street
- Bill Hory, 1300 Block of Manhattan Beach Boulevard
- Mark Wilson
- Irene White, 500 Block of 33rd Street
- Wendy Watanabe Winter
- Cliff Phillips
- Don Trucker, Chestnut Avenue
- Shirley Phillips, 33rd Street
- Steve Nicholson, 33rd Street
- Robert Hess, 500 Block of 33rd Street
- David Peterson
- Dennis White, 33rd Street
- Unknown Speaker, 500 Block of 30th Street
- Faith Lyons

MOTION: Mayor Pro Tem Powell moved to approve the recommendations from the Parks and Recreation Commission to: approve the installation of a permanent 6-foot high, sand-colored, vinyl coated, chain link fence for the top and bottom of the sand dune; and appropriate \$50,000 from the Capital Improvement Project (CIP) fund for fence installation. The motion was seconded by Councilmember Lesser and passed by the following roll call vote:

Ayes: Lesser, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: Howorth.
Abstain: None.

02/21/12-12. Use of Public Art Trust Funds for Two City of Manhattan Beach Public Art Projects: the City Centennial and the New Manhattan Beach Library; Direction to the Cultural Arts Commission Regarding the Centennial Art Piece; and Direction to the City Staff Regarding the Public Art Master Plan

Mayor Tell introduced the subject item and Parks and Recreation Director Richard Gill provided the staff presentation.

Parks and Recreation Director Gill responded to Council questions.

The following individuals spoke on this item:

- Peter DeMaria, Chairperson of the Cultural Arts Commission
- Jim Murray, Cultural Arts Ad Hoc Committee member

MOTION: Councilmember Lesser moved to approve \$150,000 towards the new library based on the stipulations in the subject staff report which include that public meetings be held; that the City's and County's Funds for art be accounted for; that the City's and County's Funds be held separately and not comingled; and that a Joint Memorandum of Understanding (MOU) Agreement between the City and the County be created. The motion was seconded by Mayor Pro Tem Powell and passed by the following roll call vote:

Ayes: Lesser, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: Howorth.
Abstain: None.

ITEMS REMOVED FROM THE CONSENT CALENDAR

02/21/12-1. Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(d)] and minutes from City Council subcommittees and from other City commissions and committees [(e)-(j)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of January 3, 2012
- b) City Council Meeting Strategic Planning Meeting of January 20, 2012
- c) Special City Council Strategic Planning Meeting of January 31, 2012
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- e) Draft Minutes, Cultural Arts Commission Meeting of January 10, 2012
- f) Draft Minutes, Cultural Arts Commission Special Meeting of January 17, 2012
- g) Action Minutes, Planning Commission Meeting of February 8, 2012
- h) Action Minutes, Parking and Public Improvements Commission Meeting of January 26, 2012
- i) Draft Minutes, Centennial Committee Meeting of January 23, 2012
- j) Draft Minutes, Parks and Recreation Commission Meeting of January 23, 2012

Mayor Pro Tem Powell pulled the City Council Strategic Planning Meeting minutes of January 20, 2012, the Special City Council Strategic Planning Meeting of January 31, 2012 and the City Council Meeting minutes of February 7, 2012.

Mayor Pro Tem Powell stated that he would like to see the actual Strategic Plan attached to the minutes of the January 20, 2012 and January 31, 2012 meetings and asked that the word "Scheduled" be removed from the January 20, 2012 Strategic Planning minutes.

City Manager David Carmany also asked that Police Chief Irvine's name be removed from the list of staff members in attendance at the January 20, 2012 Strategic Planning minutes, as she was not there.

Mayor Pro Tem Powell suggested that a better explanation of what took place at the January 31, 2012 Strategic Planning meeting would be that "*the Council conformed the Work Plan to the Strategic Plan*".

Councilmember Montgomery also suggested the following change: "The City Council discussed the recommended list of projects, budget line and *reviewed the quarterly update*".

Lastly on the February 7, 2012 City Council Meeting minutes, Mayor Pro Tem Powell requested that his remarks regarding the Goals for Fiscal Year 2012-2013 Budget be changed to reflect that: "*Mayor Pro Tem Powell requested that Council be provided with a budget to year-to-date actuals at the beginning of the budget process*".

Following a brief discussion, Council concurred to continue Item 1b (*City Council Strategic Planning Meeting minutes of January 20, 2012*); Item 1c (*Special City Council Strategic Planning Meeting of January 31, 2012*); and Item 1d (*City Council Meeting minutes of February 7, 2012*) to the March 6, 2012 City Council meeting.

Hearing no objections, it was so ordered.

CITY MANAGER REPORT(S)

City Manager Dave Carmany stated that because of the concerns of the recent fatality on Sepulveda Boulevard, Caltrans will be posting signs within the next two weeks.

City Manager Carmany related that the City had received an unusual amount of letters from Manhattan Beach residents about a Waste Management employee that had been fired. He stated that he met with Waste Management Representatives and reported that they are addressing the issue at the highest levels. He further relayed that Waste Management will write a personal response to all who wrote letters; that they will have a community meeting; and that they will advertise in the newspaper affirming their commitment to safety.

City Manager Carmany lastly wanted to compliment Public Works Director Jim Arndt for his utilization review for the purchase of new vehicles thus reducing the size of the City's fleet by six vehicles.

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

None.

ADJOURNMENT

At 10:47 p.m. the Regular City Council meeting of February 7, 2012 was duly adjourned to the 5:30 p.m. City Council Capital Improvement Plan Public Workshop Meeting on Tuesday, February 28, 2012, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

Manhattan Beach Centennial Committee

February 13, 2012 – 5:00 p.m. City Hall Council Chambers

Minutes

Attendees: Councilmember Richard Montgomery; Committee Members Jan Dennis, Trish Pietzrak, Grace Leung, Oliver Schulster, Annie Walker, and Jeanna Harkenrider; Director of Parks and Recreation Richard Gill, City Clerk Liza Tamura, and Recording Secretary Mary Kirchwehm

Audience Participation

James Gill reported that he has sold 35-40 Centennial coins and the silver coins are almost completely sold out. Mr. Gill also reported that he has recovered 50% of his initial investments in the first month and welcomes any marketing ideas from the Committee.

Richard Montgomery suggested that the link to ordering coins can be added to the Centennial website.

Action Item: Richard Montgomery will send Richard Gill a revised draft agreement between James Gill and the Committee and requested that it be sent to James Gill for his comments/signature.

Action Item: James Gill will give Richard Gill his financials.

Meeting Topics

Review Meeting Notes: The Committee reviewed and adopted the January 23, 2012 Centennial Meeting notes as written.

Committee Reports:

Events Update:

Budget Report:

Grace Leung reported that the total income generated from January 24, 2012 to February 13, 2012 is \$7,003.86. This amount was generated from carnival sales, and sponsorship. The total income to date is \$110,484.90. The expenses incurred from January 24, 2012 to February 13, 2012 is \$16,511.70. The total expenses to date are \$40,249.98. The total net income year to date is \$70,734.92.

Consideration of an Amendment to the Purchasing Policy:

Richard Montgomery reported that he and Nick Tell would like to reduce the dollar amount limit to \$2,500 and any amount, above an approved line item budget, would need a vote of approval from the subcommittee.

Action Item: Liza Tamura stated that she would work with Grace Leung in order to produce the final Purchasing Policy and resolution at the next meeting.

Liza Tamura asked the committee for confirmation regarding those assigned to the Purchasing Policy Subcommittee regarding check signing authority and line item budget approval in excess of \$2,500.

Action Item: Trish Pietzrak will replace Annie Walker on the Purchasing Policy Subcommittee; and Grace Leung, Jeanna Harkenrider and Jan Dennis received committee approval to be check signers.

Report of New Donations:

Annie Walker reported a \$10,000 donation was received from Dealer.com and Providence has committed to a \$25,000 donation. Annie also reported the total donation amount for Chevron is \$60,000 not \$30,000.

Annie also reported that she has been in touch with Houstons and is setting up meetings with Raytheon, NRG, Toyota, Direct TV, Fergusens, and Kaiser. A resident who works with the Dr. Pepper/Snapple group on the west coast may possibly be able to assist with bringing in a food or drink donation. Annie stated that Balloon Baby may donate \$2,500 and Williams Sonoma and Pottery Barn expressed interest in making an in-kind donation. Annie is still working on Target.

Action Item: Richard Montgomery will give Annie Walker a Target contact out of Minnesota.

Recent Website Updates and Event Registration

Jeanna Harkenrider reported that she received website statistics from the City's I.S. Department. Since January 2011, the main page of the Centennial website has received 1,551 visits. The events page has received 2,177 visits. Jeanna will continue to provide updates as she receives them.

Action Item: Jeanna reported that she just received an application from the Downtown Business and Professional Association and will distribute the application after she has reviewed it.

Action Item: Jeanna Harkenrider will add the most recent sponsorship guide to the website.

Manhattan Village Follow Up

Annie Walker reported that the carnival event at Manhattan Village was very successful. She also stated that Irene worked very hard and the Neptunians help was valuable. The historic photos were a huge hit and are being sold individually for \$300.

School Art Contest

Annie Walker reported that the Neptunians sent out the announcements to the schools for the school art contest. The art will be selected between March 12-14 and write out certificates. The art will be set up from March 16-17. On March 18 there will be a general open house for public viewing. On March 20 students, family and guests will view the art from 11:30 a.m. to 1:00 p.m. with a reception. After the Neptunians event is over, the winners' artwork will be displayed at the Taste of Manhattan Beach. Annie further stated that in order to advertise this event, postcards (that Oliver designed for this event) will be placed at the schools and other kid friendly places around town.

Taste of Manhattan

Annie Walker reported that due to costs, the large tent for this event will be on emergency call only, and the turf has been eliminated. There has been a lot of positive feedback from restaurants and space is becoming scarce. The Farmers Market area will be free to the public and just the Taste will be ticketed. All the tickets will be on will-call. Annie stated all the invitations were sent out to the restaurants and vendor applications are being finalized. Zisliss and Simms both responded. Simms is helping with getting other vendors involved with getting donations with wine and beer tasting. There are two wineries in northern California interested in participating at the tasting. There will be a separate area charge for the wine and beer tasting. Annie reported that each vendor will still be covered with a 10' x 10' tent. Annie also reported that there are currently seven restaurants who have committed and that the maximum number of restaurant participants is 20 with 10 sweets and treats participants. This does not include the beer and wine tasting. The cost is \$15 per person, \$25 per couple and \$10 for the beer and wine tasting area. Children under 12 are free. The cost for tickets for residents and non-residents is the same. Residents will be able to purchase tickets two week in advance of non-residents. The ticketing will be through the City's software program called ActiveNet.

Action Item: Mary Kirchwehm will distribute the special event application to all departments.

Annie Walker introduced Mike Schrobo and Michele Bartnik, volunteers who put together a plan for the entire year for all Centennial events. Michelle reported some of the plans for marketing the Centennial events through Facebook, Twitter, and planning an email blast through the City's ActiveNet list. There will also be an ad in the *Manhappenings* and communications will be sent through the local schools, restaurants and businesses. Michelle also suggested a window decal for local restaurants to show their participation in the Taste event. Oliver Schulster presented a sample of the window decal. Michelle reported there will be advertising through two weeks of communication in the *Beach Reporter*, advertising in the *Easy Reader*, water bill inserts and banners. The Manhattan Beach School Board also offered to make announcements at the beginning of each board meeting.

Action Item: Trish Pietzrak will forward her downtown business contact list to Michelle.

Richard Montgomery inquired if the Taste event will have a maximum number of people who can attend. Annie Walker reported that she will be speaking with Police and discuss the maximum allowed.

Downtown Business Association representative Mary Ann Varni inquired if there is a list of restaurant participants. Annie Walker reported that invitations were recently sent to the first round of restaurants. Ms. Varni reported that there are at least one dozen merchants who would be interested in possibly participating in the Taste event by passing out coupons. Annie reported that there will be gift bags in which merchants can place coupons or giveaway items.

Ms. Varni inquired if the Centennial logo will be the only logo used for the Taste event. Annie reported that the Centennial logo, the Taste logo and the logo that is used for the website will be used at the Taste event. However, Annie suggested the Downtown Business Association logo be used for the Festival event since that event will be a downtown event.

Parade

Jan Dennis reported that there are 2,092 people who have committed to the parade. Entries will be accepted until March 15th. Jan stated that there are over 66 entries. Jan also stated that the insurance is requiring that everyone signs a waiver and inquired how this would affect other activities. Richard Gill reported that everyone must comply with the insurance requirements. Jeanna Harkenrider explained that her understanding is that those in the parade are considered participants not just attendants, which is why they are being required to sign waivers. Annie Walker reported that all the vendors for events such as the Taste event would be required to have insurance and add the City as additional insured.

Jan also wanted to reiterate that the parade committee will not be involved with the picnic as they are separate events. Richard Gill reported that it can still be advertised together and that the Parks and Recreation Department can arrange for the games, and he would like for the Historical Building open. He added that cake would be nice at the picnic and anything beyond cake would be great. There was some confusion as to how Ralphs plans to contribute to either the parade or the picnic. Jeanna Harkenrider reported that a yogurt truck contacted her with interest in participating at a Centennial event.

Staff Reports:

Banners:

Oliver Schulster presented to the Committee a sample of the Taste postcard with the logos and explained that the back of the card will list the calendar of events.

Oliver Schulster presented a sample of the vertical banners showing the front of the banners with the logos. In addition, he reported that brackets were purchased for the vertical banners. Annie Walker reported that the installation issue is holding things up because the initial quote for installing the vertical banners did not include any staggering. The quote was strictly for the installation and removal of banners at one time. Annie reported that she would like to propose that the City absorb the costs of hanging the vertical banners and reported that Nick Tell agreed and instructed her to take a vote on her proposal. She reported that Nick would speak with the City Manager.

Oliver presented to the Committee a sample of the over the street banner.

Merchandise for Purchase and Giveaways:

Liza Tamura inquired if the committee is interested in purchasing canvass tote bags and lapel pins.

Action Item: Trish will email Irene for a quote for lapel pins and a general Centennial tote bag and a vote will be taken at the next meeting.

Wrap-Up and Calendar Review:

- Monday, February 27, 2012, 5:00 p.m. Centennial Committee Meeting in the Police/Fire Conference Room
- Monday, March 12, 2012, 5:00 p.m. Centennial Committee Meeting in City Hall
- Monday, March 26, 2012, 5:00 p.m. Centennial Committee Meeting in the Police/Fire Conference Room.

Adjournment: The meeting was adjourned at 6:36 p.m. to the next Centennial meeting on February 27, 2012 at 5:00 p.m. in the Police/Fire Conference Room.

DRAFT

**MB Centennial Foundation
Income & Expenses
YTD 2/13/12**

Prepared by: Grace S. Leung

Income

1/23/2012 **Beginning Balance ~ from Last Report on 1/23/12** **\$ 103,481.04 (Attached)**

Income Generated ~ Period 1/24/12 - 2/13/12

Date	Event / Description	Amount
2/3/2012	Carnival - Merchandise Sold (\$50 was on CC)	950.00
2/10/2012	Carnival - 15% of Book Sales	53.86
2/10/2012	Donation - Russ Lesser (Body Glove) - Total was \$10K	2,500.00
2/13/2012	Donation - Metlox	1,000.00
2/13/2012	Donation - Belamar	2,500.00
Total Income Generated ~ Period 1/24/12 - 2/13/12		\$ 7,003.86
Total Income YTD 2/13/12		\$ 110,484.90

Expenses

1/23/2012 **Beginning Balance ~ from Last Report on 1/23/12** **\$ 23,738.28 (Attached)**

Expenses Incurred ~ Period 1/24/12 - 2/13/12

Date	Vendor	Expense Description	Amount
1/23/2012	Annie Walker	Reimbursement for Office Supplies Purchased at Office Depot	483.39
		15 Grids and 90 hooks ~ units that will be used to display historical photographs throughout the year	616.44
1/23/2012	Store Supply Warehouse	Discount	(203.44)
	Merriwether & Williams		
1/23/2012	Insurance Services	Insurance for Events	1,467.25
	Visual Solutions	Carnival - LCD Rental	676.38
1/25/2012	Go Daddy.com	Charge for 20 Additional Email Addresses	85.88
1/25/2012	Sir Speedy Printing		136.56
1/26/2012	VOX DJ	Carnival - DJ	700.00
1/27/2012	Helen Marish	Carnival - Kid's Club Art Activity - Centennial Celebration Art	450.00
1/27/2012	Beckers Bakery	Carnival - Cookies & Cupcakes	225.00
1/27/2012	Civic Couch	Carnival - Photographer	200.00
1/27/2012	Rob Christie	Carnival - Video Loop for Kiosk	450.00
1/27/2012	Beatriz Sic	Carnival - 12 hours	156.00
1/27/2012	Manhattan Beach Tailors	Carnival - Sewing of Ceremonial Ribbon	40.00
1/27/2012	Tom Kelly	Carnival - Caricature Artist	420.00
1/27/2012	Kinkos	Carnival -	1,251.00
1/27/2012	The Green Screen	Green Screen for Carnival - Balance	500.00
1/30/2012	Embroid Me		174.00
1/30/2012	Del Rey Party Rentals	Carnival - Red Carpet/Stanton Rental	486.00
2/2/2012	Corner Bakery	Snacks for Taste Meetings	324.86
2/2/2012	Easy Reader	Full Page Ad	800.00
2/3/2012	Joey Gian	Carnival - National Anthem	500.00
2/3/2012	Ready Productions	Water Bill Insert Fliers	1,277.63
2/6/2012	AAA Flag & Banner		62.53
2/8/2012	CX & B UNITED CORP	Merchandise - Towels	2,635.38
2/8/2012	Free Form	Event Banners	1,436.84
2/13/2012	Free Form	Event Banners	1,160.00
Total Expenses Incurred ~ Period 1/24/12 - 2/13/12		\$ 16,511.70	
Total Expenses YTD 2/13/12		\$ 40,249.98	

Net Income YTD 2/13/12 **\$ 70,234.92** **

Petty Cash - Locked Boxes in City Hall **\$ 500.00**

Total Net Income YTD 2/13/12 **\$ 70,734.92** **

**Out of this amount ~
Monies currently in our PayPal account ~ total \$45.65

ENVIRONMENTAL TASK FORCE MINUTES
February 16, 2012 5:30 P.M.
City Council Chambers
1400 Highland Avenue Manhattan Beach, CA 90266

1. CALL MEETING TO ORDER

In attendance: Environmental Task Force co-chair Councilmember Amy Howorth, ETF Members Audrey Judson, Kim Matsoukas and Environmental Programs Manager Sona Kalapura. Andrea Nylund from EcoHatchery was in attendance to discuss the new Light Bulb Finder application. Grace Farwell-Granger from the South Bay Environmental Service Center Several was in attendance to lead the workshop on the Energy Upgrade CA program. An additional eight community members attended the meeting and workshop.

2. AUDIENCE PARTICIPATION

Lillian Light, former ETF member and Environmental Priorities Network member, announced the date for the City's 4th annual Solar Homes Tour (May 12, 2012), and signed up volunteers for the event.

3. ENVIRONMENTAL TASK FORCE ITEMS

Kalapura gave a brief status update on each of the energy efficiency and water conservation initiatives being pursued by the Environmental Task Force. A similar update was provided to City Council on February 7, 2012. Kalapura discussed each program and then mentioned that several of the Environmental Task Force programs will culminate during the 2012 Earth Day celebration (April 28th, Polliwog Park). The remaining programs can conclude in June 2012.

Following the brief updates summarized below, Grace Farwell-Granger from SBSEC gave a presentation on the Energy Upgrade CA program. Fred Koch from Koch Development is one of the Energy Upgrade CA approved contractors, and was on hand to discuss the program as well.

I. Water Conservation and Sustainable Landscaping (Water Conservation work group members: Paul Beswick, Julie Gonella, Greg Monfette, and Gretchen Renshaw)

Landscape Sustainability checkup:

- Landscape Sustainability Audit available online
- Local landscape contractors will go through landscape checklist for residents at no charge
- Several residents have expressed interest in the program
 - 5 audits conducted to date
- Interest in the program expected to increase with warmer weather, increased irrigation, and higher water billing
- Completion of the Sustainable Garden at the Post Office by Leadership Manhattan Beach – May 2012 – will generate additional interest
 - Final audit results will be reported to City Council July 1st

Community mulch pilot program:

- The Community Mulch Pilot is a successful, self-service program (at Public Works Yard)
- Local tree trimmers provide safe, organic mulch to the City at no cost

- Program can be continued if Council chooses

Post Office Demonstration garden:

- ETF & LMB partnership
- Community meeting held to discuss tree removal
- Initial design was approved, and work has begun
- LMB is raising funds for project completion by May 2012
- Plant installation starts April 2012

School-wide water conservation contest:

- Designed as a program to engage the youth of Manhattan Beach in developing an efficient water use message
- Due to a conflict with the timing of an existing Centennial Committee program, the Water Use Contest has been postponed for the time being

II. Energy Efficiency and Renewable Energy (Energy Work Group members: Andy Cobb, Audrey Judson, Kim Matsoukas, and Daniel Salzman)

Watt Watcher Energy Contest:

- Contest is well-received by the community – over 150 participants
- Several community partners sponsoring the contest by providing energy conservation tools and prizes
- 3-month contest period, closes April 15th, winners to be announced April 28th during Earth Day Festival

Green Business Certification:

- Partnering with Waste Management to run this green business recognition program through the California Green Business Program Network
- ETF and Waste Management will target businesses that currently participate in City's environmental programs (approx. 140 businesses)
- Waste Management will continue to run the program as part of the new solid waste contract

Metlox Solar Display:

- ETF coordinated with City departments to submit site design plans
- Install a 4 KW Solar PV electric system in Metlox Common Area
 - Renewable power to offset escalator/Farmers Market
- Project will be funded through private donations
 - \$15,000 raised to date
 - 2 additional donors pending
- City manages all funds
- Construction complete by July 1, 2012

4. Energy Upgrade CA Workshop

The South Bay Environmental Services Center gave a presentation on how residents can make their homes more energy efficient, and receive rebates and incentives from the County of Los Angeles and Southern California Edison through the Energy Upgrade CA program.

5. Audience Participation

Andrea Nylund from EcoHatchery explained how the new Light Bulb Finder application from iPhone and Android smart phones will work, and how the free tool can help residents reduce their energy consumption.

6. ADJOURNMENT

The next ETF meeting will be held on April 19, 2012 in the Police and Fire Community Room, and meeting information will be posted on the Going Green webpage at www.citymb.info.