



Agenda Item #: _____



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Tell and Members of the City Council

THROUGH:  David N. Carmany, City Manager

FROM: Bruce Moe, Finance Director 

DATE: January 3, 2012

SUBJECT: Financial Reports:

- A) Ratification of Demands: December 22, 2011
- B) Investment Portfolio for the Month Ending November 30, 2011
- C) Financial Reports for the Month Ending November 30, 2011

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$2,861,798.32. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

Investment Portfolio: Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

Financial Reports: This package includes summary level financial reports for the month ending November 30, 2011. These reports' dates mark the fifth month of the 2011-2012 fiscal year, and reflect the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Registers for December 22, 2011
 - B. Investment Portfolio for the Month Ending November 30, 2011
 - C. Financial Reports for the Month Ending November 30, 2011



City of Manhattan Beach

Ratification of Demands Register
December 22, 2011

Attachment A

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 14B
DATED: 12/22/2011

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,861,798.32 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 3RD DAY OF JANUARY



CITY MANAGER

WARRANT REGISTER(S)	WR 14B	WARRANT(S)	14B	1,686,677.85
		PREPAID WIRES / MANUAL CKS	14B	321,227.52
SUBTOTAL WARRANTS				<u>2,007,905.37</u>
		VOIDS	14B	0.00
		PAYROLL	PY	853,892.95
TOTAL WARRANTS				<u><u>2,861,798.32</u></u>

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12/22/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wr 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
121311	12/13/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	55,059.92
121411	12/14/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY NOV	5,647.10
122711	12/27/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	260,520.50
SUBTOTAL					321,227.52
498076	12/22/2011	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
498079	12/22/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	6,013.45
498081	12/22/2011	N	AQUILUS ENTERPRISES INC	WORKSHOP FEES	3,935.00
498082	12/22/2011	N	ARAKELIAN ENTERPRISES INC	STREET SWEEPING EXTRAS	28,565.18
498088	12/22/2011	N	BEACH CITIES HEALTH DISTRICT	CDBG PUBLIC SERVICE FUNDING	9,328.75
498090	12/22/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,416.78
498100	12/22/2011	N	CHARLES ABBOTT ASSOCIATES INC	TRAFFIC ENGINEERING SERVICES CONTR	10,300.00
498103	12/22/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
498107	12/22/2011	N	CLEANSTREET	STREETSWEEPING & EXTRAS	21,435.32
498109	12/22/2011	N	COACH DEREK INC	MULTI-SPORT INSTRUCTOR	2,952.60
498115	12/22/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	14,156.71
498118	12/22/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	27,045.37
498119	12/22/2011	N	DLT SOLUTIONS INC	AUTOCAD SOFTWARE RENEWAL	4,536.40
498121	12/22/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	3,879.60
498138	12/22/2011	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	28,094.25
498142	12/22/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,599.96
498143	12/22/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	52,715.02
498144	12/22/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
498145	12/22/2011	N	INFOSEND INC	UB BILL PROCESS & MAILINGS	3,975.08

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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498146	12/22/2011	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	10,614.39
498149	12/22/2011	N	JENKINS & HOGIN LLP	LEGAL SERVICES	6,028.14
498150	12/22/2011	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSP & FOG	4,077.50
498151	12/22/2011	N	GARRET R JOYCE	GARAGE DOOR MAINTENANCE	2,664.89
498162	12/22/2011	N	LBU INC	HOLIDAY PARKING METER BAGS	5,242.50
498163	12/22/2011	N	LEXIPOL LLC	POLICY MANUAL UPDATE SUBSCRIPTION	3,200.00
498164	12/22/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	17,451.05
498167	12/22/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,308.87
498168	12/22/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	5,693.22
498175	12/22/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,738.23
498178	12/22/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE EXTRAS	33,492.31
498179	12/22/2011	N	MERRIMAC ENERGY GROUP	AUTOMOTIVE FUELS	25,624.82
498182	12/22/2011	N	MUNICIPAL COURT	CITATION SURCHARGE	63,697.30
498183	12/22/2011	N	NATIONAL MEDIA INC	ADVERTISING	2,654.00
498190	12/22/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	2,965.00
498196	12/22/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	182,956.46
498197	12/22/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	236,065.39
498207	12/22/2011	N	SBRPCA	COMMUNICATIONS EQUIPMENT	336,999.50
498214	12/22/2011	N	SOUTH BAY FAMILY HEALTH CARE	CDBG PUBLIC SERVICE FUNDING	4,359.00
498215	12/22/2011	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING	25,879.64
498216	12/22/2011	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	71,498.56
498218	12/22/2011	N	SSBRA	SOCCER OFFICIALS	3,120.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498226	12/22/2011	N	STETSON ENGINEERS INC	URBAN WATER MANAGEMENT PLAN	8,760.14
498230	12/22/2011	N	SUNDOWN WOOD PRODUCTS INC	CUSTOM RECEPTION DESK FOR LIVE OAK	4,183.80
498231	12/22/2011	N	TANG STRUCTURAL ENGINEERS INC	STRUCTURAL EVALUATION/MBFD STATIC	5,700.00
498238	12/22/2011	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING	15,203.39
498240	12/22/2011	N	U S POSTAL SERVICE(HASLER)	POSTAGE METER REFILL	2,500.00
498251	12/22/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	12,118.67
498252	12/22/2011	N	VERSATILE INFO PRODUCTS IN	PUMA SOFTWARE SUPPORT	2,900.00
498254	12/22/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	236,064.75
498256	12/22/2011	N	WESTERN AUDIO VISUAL CORP	PUBLIC SAFETY FACILITY ROOM'S PROJE	12,680.69
SUBTOTAL					1,599,139.95
COMBINED TOTAL					1,920,367.47

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
121311	12/13/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	55,059.92
121411	12/14/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY NOV	5,647.10
122711	12/27/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	260,520.50
SUBTOTAL					321,227.52
498076	12/22/2011	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
498077	12/22/2011	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	411.08
498078	12/22/2011	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	344.05
498079	12/22/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	6,013.45
498080	12/22/2011	N	ANI ACQUISITION SUB DOCULYNX	CONTRACT SERVICES-DOCUMENT IMAGII	1,733.88
498081	12/22/2011	N	AQULUS ENTERPRISES INC	WORKSHOP FEES	3,935.00
498082	12/22/2011	N	ARAKELIAN ENTERPRISES INC	STREET SWEEPING EXTRAS	28,565.18
498083	12/22/2011	N	ARG ACRYLICS LLC	AWARDS/PLAQUES	293.63
498084	12/22/2011	N	AT&T	REVERSE 911 PHONE # UPDATES	415.16
498085	12/22/2011	N	AT&T MOBILITY	CELLULAR CHARGES	1,244.56
498086	12/22/2011	N	ATLAS GALVANIZING CO	GALVANIZING	266.44
498087	12/22/2011	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	27.50
498088	12/22/2011	N	BEACH CITIES HEALTH DISTRICT	CDBG PUBLIC SERVICE FUNDING	9,328.75
498089	12/22/2011	N	PAUL BECKER	CASH KEY REFUND	30.75
498090	12/22/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,416.78
498091	12/22/2011	N	BENESYST INC	FLEX ADMIN SERVICES-JAN 2012	659.46
498092	12/22/2011	N	SARAH ELIZABETH BOESCHEN	RECORDING SERVICES	252.00
498093	12/22/2011	N	NICHOLAS BRAASCH	REIMBURSEMENT-TRAVEL EXPENSE	66.00
498094	12/22/2011	N	ANNA BRUNAK	CITATION REFUND	999.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498095	12/22/2011	N	CA SDU	WITHHOLDING	566.25
498096	12/22/2011	N	CAL ACT	MEMBERSHIP-CAL ASSOC COORD TRANS	710.00
498097	12/22/2011	N	CALIFORNIA PORTLAND CEMENT CO	CONCRETE	1,609.99
498098	12/22/2011	N	ALFONSO CANO	COMPUTER LOAN	1,092.48
498099	12/22/2011	N	PATRICK J CARMODY	FRAMING	286.52
498100	12/22/2011	N	CHARLES ABBOTT ASSOCIATES INC	TRAFFIC ENGINEERING SERVICES CONTR	10,300.00
498101	12/22/2011	N	JOE CHARLES	FITNESS INSTRUCTOR	462.75
498102	12/22/2011	N	CHEVRON	GASOLINE	163.44
498103	12/22/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
498104	12/22/2011	N	EUNICE CHO	PARKS & RECREATION REFUND	118.80
498105	12/22/2011	N	CITY OF EL SEGUNDO	ABC GRANT DISTRIBUTION	1,450.40
498106	12/22/2011	N	CLEAN ENERGY	CNG FUEL	1,608.27
498107	12/22/2011	N	CLEANSTREET	STREETSWEEPING & EXTRAS	21,435.32
498108	12/22/2011	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	2,330.83
498109	12/22/2011	N	COACH DEREK INC	MULTI-SPORT INSTRUCTOR	2,952.60
498110	12/22/2011	N	DORENE G COLES	YOGA INSTRUCTOR	1,417.50
498111	12/22/2011	N	CORAL BAY HOME LOANS	SKATEBOARDING INSTRUCTOR	1,323.00
498112	12/22/2011	N	SANTIAGO A CORNEJO	TENNIS COURT MONTHLY WASHING	1,296.00
498113	12/22/2011	N	BILL CRAWFORD	PARKS & RECREATION REFUND	300.00
498114	12/22/2011	N	R CRAIG CROTTY	ARBORIST SERVICES	1,625.00
498115	12/22/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	14,156.71
498116	12/22/2011	N	CSULB FOUNDATION	REGISTRATION-FIELD TRAINING PROGRA	1,898.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498117	12/22/2011	N	CULLIGAN	WATER FILTER LEASE	31.65
498118	12/22/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	27,045.37
498119	12/22/2011	N	DLT SOLUTIONS INC	AUTOCAD SOFTWARE RENEWAL	4,536.40
498120	12/22/2011	N	DUNCAN PKG TECHNOLOGIES INC	PARKING METER, ACCESSORIES, & AUTO	1,163.81
498121	12/22/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	3,879.60
498122	12/22/2011	N	EDDINGS BROTHERS INC	AUTO PARTS & SUPPLIES	2.39
498123	12/22/2011	N	CHRISTIAN EICHENLAUB	REIMBURSEMENT-TRAVEL EXPENSE	114.00
498124	12/22/2011	N	ENCORE BRIDAL LLC	BUSINESS LICENSE REFUND	163.91
498125	12/22/2011	N	EYEDEAL INTERIORS INC	NEW TILE AT LIVE OAK	1,737.00
498126	12/22/2011	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	118.39
498127	12/22/2011	N	FIRE INFO SUPPORT SERVICES INC	FIRERMS SUPPORT & MAINTENANCE CON	1,000.00
498128	12/22/2011	N	FIRST AID GLOBAL LLC	FIRST AID SUPPLIES	148.14
498129	12/22/2011	N	PAUL FORD	REIMBURSEMENT-TRAVEL EXPENSE	152.00
498130	12/22/2011	N	MIKE GARCIA	MATERIALS FOR CITY HALL GARDEN	860.00
498131	12/22/2011	N	GARDA CL WEST INC	ARMORED SERVICES	446.34
498132	12/22/2011	N	GASSER/OLDS COMPANY INC	HISTORIC PLAQUES	466.32
498133	12/22/2011	N	GEOCELL, LLC	REGISTRATION-CELL PHONE INVESTIGAT	250.00
498134	12/22/2011	N	GRANICUS	MEDIA STREAMING	1,826.69
498135	12/22/2011	N	SARA HAMILTON	PARKS & RECREATION REFUND	223.59
498136	12/22/2011	N	HEALTHCARE PARTNERS LLC	REFUND-DUPLICATE PAYMENT	335.60
498137	12/22/2011	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	1,068.71
498138	12/22/2011	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	28,094.25

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **WT 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498139	12/22/2011	N	HOWROYD-WRIGHT EMPLOYMT AGENC'	TEMPORARY EMPLOYEE SERVICES	264.00
498140	12/22/2011	N	HUNTINGTON BCH MOTORSPORTS INC	MOTORCYCLE PARTS & SERVICE	472.51
498141	12/22/2011	N	KIM HYOSOON	PARKS & RECREATION REFUND	95.00
498142	12/22/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,599.96
498143	12/22/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	52,715.02
498144	12/22/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
498145	12/22/2011	N	INFOSEND INC	UB BILL PROCESS & MAILINGS	3,975.08
498146	12/22/2011	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	10,614.39
498147	12/22/2011	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE	877.74
498148	12/22/2011	N	IVA SOLUTIONS INC	SECURITY SYSTEMS REPAIR	481.20
498149	12/22/2011	N	JENKINS & HOGIN LLP	LEGAL SERVICES	6,028.14
498150	12/22/2011	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSP & FOG	4,077.50
498151	12/22/2011	N	GARRET R JOYCE	GARAGE DOOR MAINTENANCE	2,664.89
498152	12/22/2011	N	KING FENCE INC	FENCE RENTAL	30.00
498153	12/22/2011	N	BRYAN KING	PARKS & RECREATION REFUND	143.00
498154	12/22/2011	N	KNORR SYSTEMS INC	SWIMMING POOL MAINTENANCE	225.00
498155	12/22/2011	N	KOPPL PIPELINE SERVICES	WELDING	1,785.00
498156	12/22/2011	N	L A COUNTY	PIER STRUCTURAL REHABILITATION PRO	250.00
498157	12/22/2011	N	L A COUNTY CLERK/RECORDER	PIER STRUCTURAL REHABILITATION PRO	75.00
498158	12/22/2011	N	L A COUNTY MTA	NOV 2011-TAP SALES	1,226.00
498159	12/22/2011	N	L A COUNTY MTA	NOVEMBER 2011 EZ PASS	315.00
498160	12/22/2011	N	L A COUNTY SHERIFFS DEPT	POLICE DEPT JAIL FOOD	540.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498161	12/22/2011	N	LAGUNA CLAY COMPANY	CLAY PRODUCTS FOR CERAMICS CLASS	438.41
498162	12/22/2011	N	LBU INC	HOLIDAY PARKING METER BAGS	5,242.50
498163	12/22/2011	N	LEXIPOL LLC	POLICY MANUAL UPDATE SUBSCRIPTION	3,200.00
498164	12/22/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	17,451.05
498165	12/22/2011	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	100.00
498166	12/22/2011	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	647.96
498167	12/22/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,308.87
498168	12/22/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	5,693.22
498169	12/22/2011	N	MANHATTAN AUTO CENTER	AUTOMOTIVE REPAIR SERVICES	212.40
498170	12/22/2011	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	1,063.56
498171	12/22/2011	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	868.16
498172	12/22/2011	N	MARTIN CHEVROLET	AUTO PARTS & SERVICE	655.36
498173	12/22/2011	N	MATTHEW BENDER & CO INC	LIBRARY UPDATE	47.42
498174	12/22/2011	N	GRACE MAXWELL	DANCE INSTRUCTOR	770.00
498175	12/22/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,738.23
498176	12/22/2011	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	2,331.82
498177	12/22/2011	N	MELROY COMPANY INC	CONCRETE WORK	455.00
498178	12/22/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE EXTRAS	33,492.31
498179	12/22/2011	N	MERRIMAC ENERGY GROUP	AUTOMOTIVE FUELS	25,624.82
498180	12/22/2011	N	STACY MICHELA	CASH KEY REFUND	27.50
498181	12/22/2011	N	KRIS MOHANDIE, PHD	PROFESSIONAL SERVICES	1,600.00
498182	12/22/2011	N	MUNICIPAL COURT	CITATION SURCHARGE	63,697.30

**CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498183	12/22/2011	N	NATIONAL MEDIA INC	ADVERTISING	2,654.00
498184	12/22/2011	N	NET TRANSCRIPTS INC	TRANSCRIPTION SERVICE	111.52
498185	12/22/2011	N	CARLOS OLIVARES	REIMBURSEMENT-TRAVEL EXPENSE	66.00
498186	12/22/2011	N	ORANGE COUNTY SHERIFF'S DEPT	REGISTRATION-SUPERVISORY COURSE	118.00
498187	12/22/2011	N	GARY OSTERBERG	PARKS & RECREATION REFUND	50.00
498188	12/22/2011	N	OUCHEI HIGH SCHOOL	PARKS & RECREATION REFUND	44.00
498189	12/22/2011	N	P O BAHN & SON	CHAIN SAW REPAIRS	222.30
498190	12/22/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	2,965.00
498191	12/22/2011	N	PALOS VERDES POOLS	RIGHT OF WAY DEPOSIT REFUNDS	496.00
498192	12/22/2011	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES, BADGES	47.85
498193	12/22/2011	N	PORAC	MEMBERSHIP DUES	20.00
498194	12/22/2011	N	WAYNE POWELL	REIMBURSEMENT-TRAVEL EXPENSE	18.00
498195	12/22/2011	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	607.68
498196	12/22/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	182,956.46
498197	12/22/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	236,065.39
498198	12/22/2011	N	HUGH QUATTLEBAUM	PARKS & RECREATION REFUND	50.00
498199	12/22/2011	N	READY REPRODUCTIONS INC	PRINTING SERVICES	315.38
498200	12/22/2011	N	LESLIE R RILEY	TRUCKING AND MISC HAULING SERVICES	1,086.00
498201	12/22/2011	N	ROCKWELL AUTOMATION INC	CITATION REFUND	189.00
498202	12/22/2011	N	MICHAEL ROSENBERGER	REIMBURSEMENT-TRAVEL EXPENSE	172.00
498203	12/22/2011	N	ROUTEMATCH SOFTWARE INC	DIAL A RIDE SOFTWARE	375.00
498204	12/22/2011	N	JAMES R ROWAN	TRAINING & COACHING	1,500.00

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WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498205	12/22/2011	N	SANDY SAEMANN	REFUND-UB CLOSED BILLS/OVERPAYMEN	104.45
498206	12/22/2011	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	96.49
498207	12/22/2011	N	SBRPCA	COMMUNICATIONS EQUIPMENT	336,999.50
498208	12/22/2011	N	BRIAN SCOTT SCHREIBER	DISC JOCKEY-OLDER ADULT PROGRAM	350.00
498209	12/22/2011	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	350.95
498210	12/22/2011	N	SHELL	GASOLINE	54.19
498211	12/22/2011	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	111.86
498212	12/22/2011	N	SMART & FINAL	MISC SUPPLIES	1,344.75
498213	12/22/2011	N	SO CA MUNICIPAL ATHLETIC FED	MEMBERSHIP RENEWAL	210.00
498214	12/22/2011	N	SOUTH BAY FAMILY HEALTH CARE	CDBG PUBLIC SERVICE FUNDING	4,359.00
498215	12/22/2011	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING	25,879.64
498216	12/22/2011	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	71,498.56
498217	12/22/2011	N	SPCA LA	ANIMAL SHELTERING SERVICES	425.00
498218	12/22/2011	N	SSBRA	SOCCER OFFICIALS	3,120.00
498219	12/22/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	735.61
498220	12/22/2011	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	781.51
498221	12/22/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,431.14
498222	12/22/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	321.23
498223	12/22/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	111.69
498224	12/22/2011	N	STATE OF CALIFORNIA	LIVE SCAN FINGERPRINTS	390.00
498225	12/22/2011	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	490.00
498226	12/22/2011	N	STETSON ENGINEERS INC	URBAN WATER MANAGEMENT PLAN	8,760.14

2:46:22PM
12/22/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498227	12/22/2011	N	JOANIE STRIKER	BAND-OLDER ADULT HOLIDAY LUNCHEO	200.00
498228	12/22/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	1,258.15
498229	12/22/2011	N	SUN BADGE CO	BADGES	246.35
498230	12/22/2011	N	SUNDOWN WOOD PRODUCTS INC	CUSTOM RECEPTION DESK FOR LIVE OAK	4,183.80
498231	12/22/2011	N	TANG STRUCTURAL ENGINEERS INC	STRUCTURAL EVALUATION/MBFD STATIC	5,700.00
498232	12/22/2011	N	MARCELL TEJADA	MARKETING ITEMS	863.12
498233	12/22/2011	N	TERMINIX	PEST CONTROL SERVICE	657.00
498234	12/22/2011	N	THE ACTIVE NETWORK INC	DIVISION TRAINING FOR ACTIVENET	600.00
498235	12/22/2011	N	THE GAS COMPANY	MONTHLY GAS CHARGES	13.49
498236	12/22/2011	N	TIME WARNER CABLE	CABLE SERVICES	171.80
498237	12/22/2011	N	TONY TORRISI	PARKS & RECREATION REFUND	300.00
498238	12/22/2011	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING	15,203.39
498239	12/22/2011	N	TURNOUT MAINTENANCE CO LLC	UNIFORMS/SAFETY EQUIPMENT	534.46
498240	12/22/2011	N	U S POSTAL SERVICE(HASLER)	POSTAGE METER REFILL	2,500.00
498241	12/22/2011	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,300.49
498242	12/22/2011	N	UC REGENTS	REFERENCE/JOURNAL SUBSCRIPTION	275.00
498243	12/22/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,291.78
498244	12/22/2011	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	53.20
498245	12/22/2011	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	221.70
498246	12/22/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	77.00
498247	12/22/2011	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	33.11
498248	12/22/2011	N	VAN LINGEN BODY SHOP INC	TOWING AND VEHICLE STORAGE	263.25

2:46:22PM
12/22/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
498249	12/22/2011	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: Paymer	934.66
498250	12/22/2011	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
498251	12/22/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	12,118.67
498252	12/22/2011	N	VERSATILE INFO PRODUCTS IN	PUMA SOFTWARE SUPPORT	2,900.00
498253	12/22/2011	N	JOHN P WEBER	REIMBURSEMENT-TRAVEL EXPENSE	305.70
498254	12/22/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	236,064.75
498255	12/22/2011	N	WEST PAYMENT CENTER	PUBLIC RECORDS DATA BASE	1,935.07
498256	12/22/2011	N	WESTERN AUDIO VISUAL CORP	PUBLIC SAFETY FACILITY ROOM'S PROJEC	12,680.69
498257	12/22/2011	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	457.27
498258	12/22/2011	N	MARCIA WHISTLER	CASH KEY REFUND	21.75
498259	12/22/2011	N	WILLIAM R WISE	DUPLICATE PAYMENTS-AMBULANCE FEE	1,609.75
498260	12/22/2011	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	500.00
498261	12/22/2011	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	2,305.68
498262	12/22/2011	N	YOUNG CONSTRUCTION COMPANY	BUSINESS LICENSE REFUND	1,055.75
498263	12/22/2011	N	ZAP MANUFACTURING INC	TRAFFIC SIGNS-REFURBISH	1,587.98
498264	12/22/2011	N	JOHN EDWARD ZIELLO	SLO-PITCH LEAGUE OFFICIAL	1,820.00
498265	12/22/2011	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
SUBTOTAL					1,686,677.85

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **WF 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					2,007,905.37

PAYMENT LEGEND:
 T = Wire Transfers
 N = System Printed Checks
 H = Hand Written Checks

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
100001	12/22/11	T
100002	12/22/11	T
100003	12/22/11	T
100004	12/22/11	T
100005	12/22/11	T
100006	12/22/11	T
100007	12/22/11	T
100008	12/22/11	T
100009	12/22/11	T
100010	12/22/11	T
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100096	12/22/11	T
100097	12/22/11	T
100098	12/22/11	T
100099	12/22/11	T
100100	12/22/11	T

Report of Warrant Disbursements
wr 14b

Fund	Description	Amount
100	General	1,445,864.52
201	Street Light	30,329.92
210	Asset Forfeiture	448.43
230	Prop A	2,672.01
401	Capital Improvements	118.39
501	Water	274,409.73
502	Storm	3,859.06
503	Waste Water	3,562.02
510	Refuse	26,151.74
520	Parking	33,142.31
521	County Parking Lot	2,084.25
522	State Pier Lots	14,504.47
601	Insurance	70,980.17
605	Information Services	14,640.84
610	Vehicle Fleet	28,850.10
615	Building Maintenance	56,255.76
802	Trust Deposit	31.65
wr 14b		<u>2,007,905.37</u>
		<u>2,007,905.37</u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 12/03/11 TO 12/16/11
PAY DATE: 12/23/11

NET PAY 853,892.95

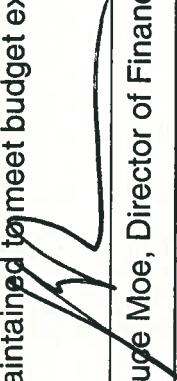
FUND	DESCRIPTION	AMOUNT
100	General Fund	1,072,406.53
201	Street Lighting & Landscape Fund	1,072.85
210	Asset Forfeiture Fund	495.22
230	Prop. A Fund	13,806.92
232	AB 2766 Fund	720.00
501	Water Fund	30,065.37
502	Stormwater Fund	2,512.99
503	Wastewater Fund	8,208.25
510	Refuse Fund	4,589.97
520	Parking Fund	1,579.37
521	County Parking Lots Fund	439.56
522	State Pier and Parking Lot Fund	439.58
601	Insurance Reserve Fund	5,513.55
605	Information Systems Fund	20,745.90
610	Fleet Management Fund	8,115.16
615	Building Maintenance & Operations Fund	9,942.37
801	Pension Trust Fund	6,852.54
	Gross Pay	<u>1,187,506.13</u>
	Deductions	333,613.18
	Net Pay	<u><u>853,892.95</u></u>



City of Manhattan Beach

Investment Portfolio
November 2011

As Finance Director of City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.



Bruce Moe, Director of Finance

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
November 1, 2011 through November 30, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIIF	22,050,000.00	22,050,000.00	22,050,000.00	41.83	1	1	0.396	0.401
Certificates of Deposit - Bank	735,000.00	733,287.45	735,000.00	1.39	1,096	1,042	1.328	1.347
Medium Term Notes	4,000,000.00	4,080,920.00	4,172,260.00	7.91	1,406	236	3.204	3.248
Federal Agency Issues - Coupon	25,000,000.00	25,977,610.00	25,757,870.55	48.86	1,612	1,280	1.847	1.873
Investments	51,785,000.00	52,841,817.45	52,715,130.55	100.00%	915	659	1.340	1.359
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	-459,700.06	-459,700.06	-459,700.06		0	0	0.000	0.000
Accrued Interest at Purchase		6,434.03	6,434.03					
Subtotal		-453,266.03	-453,266.03					
Total Cash and Investments	51,325,299.94	52,388,551.42	52,261,864.52		915	659	1.340	1.359

Total Earnings **November 30** **Month Ending**
 Current Year 79,230.11


 BRUCE A. MOE, FINANCE DIRECTOR

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
November 30, 2011

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity
LAIF										
3000		Local Agency Invest. Fund	07/01/2000	22,050,000.00	22,050,000.00	22,050,000.00	0.401		0.401	1
		Subtotal and Average		22,050,000.00	22,050,000.00	22,050,000.00			0.401	1
Certificates of Deposit - Bank										
SYSCD0002	CD0002	American Express Centurion Ban	09/29/2011	245,000.00	244,274.80	245,000.00	1.150		1.150	851 03/31/2014
SYSCD0003	CD0003	Bank of Manhattan	10/28/2011	245,000.00	245,000.00	245,000.00	1.730		1.740	1,427 10/28/2015
SYSCD0001	CD0001	Cit Bank	09/28/2011	245,000.00	244,012.65	245,000.00	1.150		1.150	848 03/28/2014
		Subtotal and Average		735,000.00	733,287.45	735,000.00			1.347	1,042
Money Market Fund										
SYSGMRA39907	GMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1
		Subtotal and Average		0.00	0.00	0.00			0.000	0
Medium Term Notes										
060505AR5	MTN0057	BANKAMERICA CORP	03/11/2008	1,000,000.00	1,001,210.00	1,029,540.00	4.875	A2	4.150	289 09/15/2012
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL	03/20/2008	2,000,000.00	2,079,380.00	2,107,900.00	5.250	AA2	3.950	323 10/19/2012
949744AA4	MTN0062	WELLS FARGO & CO SRNT	03/30/2010	1,000,000.00	1,000,330.00	1,034,820.00	3.000		0.920	8 12/09/2011
		Subtotal and Average		4,000,000.00	4,080,920.00	4,172,260.00			3.248	236
Federal Agency Issues - Coupon										
31331Y2Q2	FAC0185	FED FARM CR BK	03/26/2010	1,000,000.00	1,062,000.00	1,075,090.00	4.250	AAA	1.880	585 07/08/2013
31331SNP4	FAC0194	FED FARM CR BK	07/14/2010	2,000,000.00	2,241,960.00	2,178,240.53	4.550	AAA	2.177	1,189 03/04/2015
31331J6P3	FAC0199	FED FARM CR BK	12/28/2010	3,000,000.00	3,004,860.00	3,000,000.00	2.450	AAA	2.450	1,488 12/28/2015
3133XURR6	FAC0181	Federal Home Loan Bank	09/18/2009	1,000,000.00	1,016,070.00	1,003,360.00	1.950	AAA	1.840	350 11/15/2012
3133XSAE8	FAC0186	Federal Home Loan Bank	03/26/2010	2,000,000.00	2,118,800.00	2,109,020.00	3.625	AAA	2.030	687 10/18/2013
313373ZW5	FAC0200	Federal Home Loan Bank	06/13/2011	1,000,000.00	1,000,530.00	1,000,000.00	2.250	AAA	2.250	1,656 06/13/2016
313373SZ6	FAC0202	Federal Home Loan Bank	08/29/2011	1,000,000.00	1,042,060.00	1,043,310.00	2.125	AAA	1.233	1,653 06/10/2016
313375CV7	FAC0203	Federal Home Loan Bank	09/07/2011	1,000,000.00	995,830.00	1,000,000.00	1.375	AAA	1.375	1,558 03/07/2016
3137EACD9	FAC0198	Federal Home Loan Mortgage	12/22/2010	2,000,000.00	2,125,380.00	2,094,470.68	3.000	AAA	1.576	970 07/28/2014
3134G2SW3	FAC0201	Federal Home Loan Mortgage	07/27/2011	3,000,000.00	3,022,380.00	3,000,000.00	2.050	AAA	2.050	1,700 07/27/2016
3128X3L76	FAC0191	Freddie Mac	06/04/2010	2,000,000.00	2,243,040.00	2,173,355.07	5.000	AAA	2.325	1,078 11/13/2014
31398AZV7	FAC0197	Fannie Mae	09/20/2010	2,000,000.00	2,116,980.00	2,081,024.27	2.625	AAA	1.482	1,085 11/20/2014
3136FR7A5	FAC0204	Fannie Mae	10/17/2011	2,000,000.00	1,991,060.00	2,000,000.00	1.250	AAA	1.250	1,782 10/17/2016
3136FTKS7	FAC0205	Fannie Mae	11/09/2011	2,000,000.00	1,996,660.00	2,000,000.00	1.500	AAA	1.500	1,621 05/09/2016
		Subtotal and Average		25,000,000.00	25,977,610.00	25,757,870.55			1.873	1,280

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
November 30, 2011

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity	Maturity Date
Total and Average											
				51,785,000.00	52,841,817.45	52,715,130.55			1.359	365	659

**CITY OF MANHATTAN BEACH
 Portfolio Management
 Portfolio Details - Cash
 November 30, 2011**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity
Money Market Fund										
SYS39903-39902	39901	UNION BANK	06/01/2003	-459,700.06	-459,700.06	-459,700.06			0.000	1
			Accrued Interest at Purchase		6,434.03	6,434.03				0
			Subtotal		-453,266.03	-453,266.03				
			Total Cash and Investments	51,325,299.94	52,388,551.42	52,261,864.52			1.359	659

CITY OF MANHATTAN BEACH
November 30, 2011

Investments

	Book Value
LAIF	22,050,000.00
Medium Term Notes	4,172,260.00
Federal Agency Issues-Coupon	25,757,870.54
Certificates of Deposit	735,000.00
Subtotal Investments	<u>52,715,130.54</u>

Demand Deposit/Petty Cash

Cash in Bank	-459,700.06
Petty Cash	2,177.08
Total Demand Deposit	<u>(457,522.98)</u>

Subtotal City Cash & Investments

52,257,607.56

Bond Funds Held in Trust

Police/Fire (Bond)	817,075.00
Metlox	871,500.00
Marine	24,291.06
RCC Facility	167,446.10
Pension Bond	71,907.85
Water/Wastewater	338,589.46
Utility Assessment Dist	1,359,647.65
Subtotal Bonds Held in Trust	<u>3,650,457.12</u>
Treasurer's Balance	<u><u>55,908,064.68</u></u>



City of Manhattan Beach

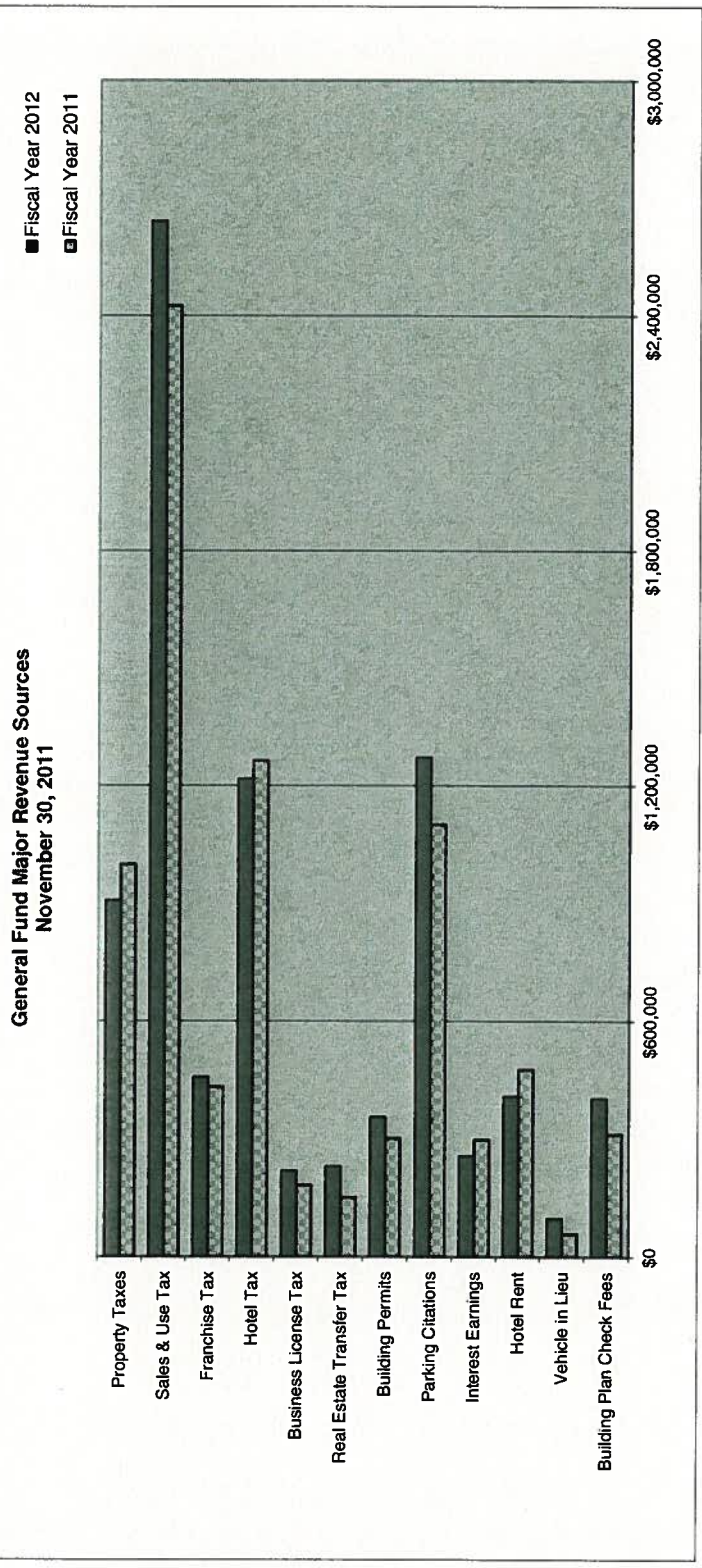
Month End Financial Reports
November 2011
Fiscal Year 2011-2012

Attachment B

2012

Major Revenue Accounts	Fund No.	Year-To-Date Actuals					Adjusted		
		2007	2008	2009	2010	2011	2012	Budgeted Revenue	Realized
Property Taxes	100	798,940	918,966	1,125,762	1,121,127	998,239	906,621	19,753,700	4.59%
Sales & Use Tax	100	2,482,677	2,519,361	2,508,015	2,199,404	2,425,336	2,640,831	8,125,000	32.50%
Franchise Tax	100	250,025	143,692	235,522	402,670	431,300	456,134	1,259,543	36.21%
Hotel Tax	100	1,331,348	1,561,348	1,532,391	1,226,113	1,263,042	1,216,507	2,822,951	43.09%
Business License Tax	100	202,079	288,656	215,835	207,724	181,072	217,524	2,754,000	7.90%
Real Estate Transfer Tax	100	285,045	308,832	189,589	176,438	149,635	229,019	360,000	63.62%
Building Permits	100	385,548	346,898	288,670	266,568	300,692	355,258	720,000	49.34%
Parking Citations	100	707,215	746,772	775,652	1,082,893	1,100,139	1,272,137	2,580,000	49.31%
Interest Earnings	100	657,958	723,373	833,700	288,029	297,587	255,520	500,000	51.10%
Hotel Rent	100	550,984	596,179	617,834	441,266	474,841	407,317	1,018,000	40.01%
Vehicle in Lieu	100	134,372	77,636	55,019	52,724	57,161	95,915	100,000	95.91%
Building Plan Check Fees	100	339,522	302,707	262,704	223,115	311,586	402,644	840,000	47.93%
Total Major Revenue Accounts		8,125,712	8,534,421	8,640,693	7,688,070	7,990,629	8,455,426	40,833,194	20.71%
Over/(Under) Prior Year		408,708	106,273	(952,623)		302,559	464,797		
Percent Change From Prior Year		5.03%	1.25%	(11.02%)		3.94%	5.82%		

Other Revenues	4,367,094	4,531,919	4,513,603	4,693,349	4,933,750	5,177,533	10,387,214	49.85%
Total General Fund Revenues	12,492,806	13,066,340	13,154,296	12,381,419	12,924,379	13,632,959	51,220,408	26.62%



City of Manhattan Beach
 Fiscal Year 2012 Statement of Revenues & Expenditures
 November 30, 2011

% of Year
 41.667%

Current Year Activity

Fund Title	Fund No.	Budgeted		YTD		%		Budgeted		YTD		%
		Revenue	Expenditures	Revenues	Expenditures	Realized	Expenditures	Expenditures	Expenditures			
General Fund	100	\$51,220,408	\$13,632,959	26.62%	\$50,960,895	\$20,565,484	40.36%					
Street Lighting & Landscaping Fund	201	397,064	3,012	0.76%	587,151	212,199	36.14%					
Gas Tax Fund	205	1,381,167	577,681	41.83%	3,837,467	123,570	3.22%					
Asset Forfeiture	210	15,600	27,935	179.07%	343,136	56,765	16.54%					
Police Safety Grants	211	2,600	42,598	1638.38%	104,000	-	0.00%					
Federal & State Grants	220	-	-	n/a	3,569,145	544,187	15.25%					
Prop A Fund	230	623,200	228,954	36.74%	655,689	265,298	40.46%					
Prop C Fund	231	460,000	180,266	39.19%	1,851,207	4,990	0.27%					
AB 2766 Fund	232	48,000	663	1.38%	107,868	3,643	3.38%					
Measure R	233	279,100	103,420	37.05%	-	-	n/a					
Capital Improvements Fund	401	3,024,829	579,434	19.16%	5,341,929	244,917	4.58%					
Underground Assessment District Construction	403	400	27	6.75%	-	(903)	n/a					
Water Fund	501	12,576,100	5,382,113	42.80%	13,288,257	3,247,251	24.47%					
Storm Drain Fund	502	366,200	12,134	3.31%	1,329,044	218,340	16.43%					
Wastewater Fund	503	2,825,030	1,378,836	48.81%	4,552,634	743,742	16.34%					
Refuse Fund	510	4,568,373	1,803,708	39.48%	4,647,128	1,404,397	30.22%					
Parking Fund	520	2,113,447	930,075	44.01%	2,728,916	359,295	13.17%					
County Parking Lots Fund	521	449,500	286,840	63.81%	376,341	78,426	20.84%					
State Pier & Parking Lot Fund	522	436,300	220,924	50.64%	880,961	151,388	17.18%					
Insurance Reserve Fund	601	4,003,726	1,715,457	42.85%	4,029,061	2,577,233	63.97%					
Information Systems Reserve Fund	605	1,192,397	496,830	41.67%	1,329,770	468,031	35.20%					
Fleet Management Fund	610	3,250,206	917,184	28.22%	5,019,823	437,830	8.72%					
Building Maintenance & Operation Fund	615	1,404,275	531,638	37.86%	1,493,717	534,870	35.81%					
Special Assessment Debt Service	710	968,248	32,826	3.39%	968,248	861,278	88.95%					
City Pension Fund	801	145,700	2,769	1.90%	182,000	67,264	36.96%					
		\$91,751,870	\$29,088,284	31.70%	\$108,164,385	\$33,169,491	30.67%					

Data Date 12/16/2011

**City of Manhattan Beach
Month End Financial Report
General Fund Expenditures By Department**

Percent Year 41.67
Fiscal Year 2012
Month November
Period 5

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	1,828,113	158,496	708,154	0	1,119,958	38.74
12 Finance	2,737,816	209,877	1,118,651	9,700	1,609,465	41.21
13 Human Resources	954,506	74,287	334,651	31,860	587,995	38.40
14 Parks and Recreation	6,054,265	370,644	2,501,601	12,034	3,540,630	41.52
15 Police	20,611,833	1,552,865	8,447,886	10,000	12,153,947	41.03
16 Fire	9,879,454	825,645	4,166,249	17,282	5,695,924	42.35
17 Community Development	3,074,089	229,452	1,163,607	27,763	1,882,719	38.76
18 Public Works	5,820,819	452,115	2,124,684	50,609	3,645,526	37.37
100 General Fund	<u>50,960,895</u>	<u>3,873,381</u>	<u>20,565,484</u>	<u>159,248</u>	<u>30,236,164</u>	<u>40.67</u>

