



# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:** *α* David N. Carmany, City Manager

**FROM:** Bruce Moe, Finance Director *BM*  
Gwen Eng, General Services Manager *GE*

**DATE:** May 17, 2011

**SUBJECT:** Consideration of the Award of a One-Year Extension for Trucking and Miscellaneous Hauling Services to L. Riley Trucking

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**RECOMMENDATION:**

Staff recommends that the City Council award a one-year extension for Trucking and Miscellaneous Hauling Services to L. Riley Trucking.

**FISCAL IMPLICATION:**

The City spends approximately \$10,000 annually on trucking and hauling services. This 5% reduction is estimated to save the City \$500 annually.

**DISCUSSION:**

In March 2011, the City Manager sent letters to City suppliers to consider reducing contract fees by 5% while maintaining existing service levels. As an incentive, the City would consider extending their contracts.

The City currently contracts with L. Riley Trucking to provide hauling of miscellaneous materials to and from processing plants and also to disposal sites including recycling plants. Typical materials hauled include: sand, soil, baseball field materials, gravel, broken asphalt/concrete and debris. This vendor has consistently performed well, is responsive, and has provided excellent support during the past two years.

L. Riley Trucking's contract will expire on September 30, 2012 with two option years remaining. As a result of the City Manager's letter, this vendor has agreed to the 5% reduction effective June 1, 2011, if the City will exercise the first allowable extension. The new contract expiration date will be September 30, 2013. Based on last fiscal year's costs and the remaining contract period, this would equate to approximately \$1,200 in savings to the City.

Staff recommends that the City Council approve a one-year extension to L. Riley Trucking for Trucking and Miscellaneous Hauling Services.

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