



Agenda Item #: _____




Staff Report

City of Manhattan Beach

TO: Honorable Mayor Tell and Members of the City Council

THROUGH:  David N. Carmany, City Manager

FROM: Richard Gill, Director of Parks and Recreation 
 Bruce Moe, Finance Director
 Mark Leyman, Recreation Services Manager
 Gwen Eng, General Services Manager

DATE: November 15, 2011

SUBJECT: Consideration of Ratification of Emergency Pool Heater Replacement for Begg Pool by Knorr Systems, Inc. in the Amount of \$22,056.30 and Appropriation of \$11,028.15 from the Unreserved General Fund for the City's Portion of the Replacement

RECOMMENDATION:

Staff recommends that the City Council: a) waive formal bidding per Municipal Code Section 2.36.140 (waivers); b) ratify the expense for the emergency replacement of the pool heater at Begg Pool provided by Knorr Systems, Inc. in the amount of \$22,056.30; and c) appropriate \$11,028.15 from the unreserved General Fund for the City's portion of the replacement (the school district will reimburse the City for half the cost).

FISCAL IMPLICATION:

The total cost of the emergency pool heater replacement is \$22,056.30, and is not budgeted in fiscal year 2011-2012. The Manhattan Beach Unified School District has agreed to reimburse the City for half the cost (\$11,028.15). An appropriation in the amount of \$11,028.15 from the unreserved General Fund is necessary to fund the remaining half of the replacement.

DISCUSSION:

Begg Pool is used by the Parks and Recreation Department for its year-round aquatics program and by the Manhattan Beach Middle School (MBMS) for physical education classes. There is only one heater at Begg Pool, which recently failed and couldn't be repaired, necessitating replacement. The consequences of not replacing the heater immediately would have been cancellation of City and MBMS classes for several weeks during the formal bid process. As a result, staff proceeded to obtain informal quotes in order to procure the heater immediately, with City Council ratification after the fact.

Bid Recaps

Staff solicited quotes which resulted in the following bids:

<u>Vendor</u>	<u>Total Bid</u>
1. Knorr Systems Inc.	\$22,056.30
2. Horizon	\$25,605.00
3. Elmco Duddy	\$28,858.93

Due to the immediate need, staff proceeded with the purchase and installation of a pool heater, and is now seeking Council ratification for the expense. Sufficient funds are available in the unreserved General Fund to effect the purchase.