



Agenda Item #: _____




Staff Report

City of Manhattan Beach

TO: Honorable Mayor Tell and Members of the City Council

THROUGH: David N. Carmany, City Manager

FROM: Bruce Moe, Finance Director 

DATE: November 1, 2011

SUBJECT: Consideration of Financial Reports:
A) Ratification of Demands: October 27, 2011
B) Investment Portfolio for the Month Ending September 30, 2011
C) Financial Reports for the Month Ending September 30, 2011

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$2,949,059.11. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

Investment Portfolio: Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

Please note that while the percentage of the investment portfolio deposited in LAIF (51.67%) exceeds the policy maximum of 50%, the Finance Subcommittee approved a temporary extension over 50% to accommodate additional liquidity while investment decisions are determined in the current volatile market conditions.

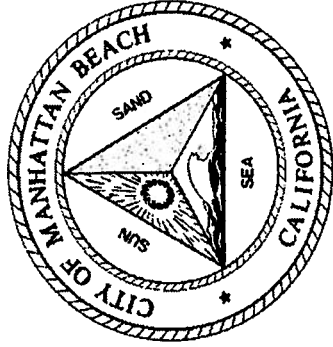
Financial Reports: This package includes summary level financial reports for the month ending September 30, 2011. These reports' dates mark the third month of the 2011-2012 fiscal year, and reflect the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Registers for October 27, 2011
 - B. Investment Portfolio for the Month Ending September 30, 2011
 - C. Financial Reports for the Month Ending September 30, 2011

City of Manhattan Beach



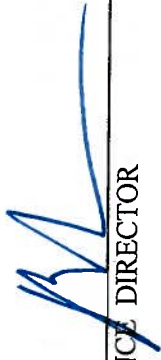
Ratification of Demands Register October 27, 2011

Attachment A

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 10B
DATED: 10/27/2011

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,949,059.11 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 1ST DAY OF NOVEMBER

CITY MANAGER

WARRANT REGISTER (S)	WR 10B	WARRANT(S)	10B	1,792,928.87
		PREPAID WIRES / MANUAL CKS	10B	402,966.03
		SUBTOTAL WARRANTS		<u>2,195,894.90</u>
		VOIDS	10B	(835.21)
		PAYROLL	PE 10/21/11	753,999.42
		TOTAL WARRANTS		<u><u>2,949,059.11</u></u>

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10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:
wr 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
101811	10/18/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY	17,057.01
101911	10/19/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	156,977.28
103111	10/31/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	228,931.74
SUBTOTAL					402,966.03
497277	10/27/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	10,480.70
497285	10/27/2011	N	AT&T MOBILITY	CELLULAR CHARGES	3,871.34
497288	10/27/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,128.32
497300	10/27/2011	N	CHIELLA	EARNINGS WITHHOLDING	2,758.00
497305	10/27/2011	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	3,575.00
497307	10/27/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	21,855.32
497308	10/27/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	2,556.72
497310	10/27/2011	N	COACH DEREK INC	MULTI-SPORT INSTRUCTOR	5,426.40
497311	10/27/2011	N	COMPUCOM SYSTEMS INC	MICROSOFT ENTERPRISE AGREEMENT	53,492.34
497316	10/27/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	15,331.21
497320	10/27/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	26,808.07
497321	10/27/2011	N	DEPARTMENT OF PUBLIC HEALTH	WATER SYSTEM FEES	6,536.36
497325	10/27/2011	N	DYE	CONTRACT PERSONNEL-ADMIN	3,847.80
497333	10/27/2011	N	GIRLS ON THE RUN OF LA COUNTY	FITNESS INSTRUCTOR	3,600.00
497346	10/27/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	56,601.40
497347	10/27/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
497352	10/27/2011	N	J & S STRIPING COMPANY INC	SAFE ROUTES TO SCHOOL REFLECTIVE SI	88,031.09
497362	10/27/2011	N	L A COUNTY	BEACH PERMIT-MB ANNUAL BEACH CLAS	3,901.92
497368	10/27/2011	N	LAGUNA CLAY COMPANY	LARGE DAMP CABINET BY DECOR	13,063.88

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497377	10/27/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,306.47
497378	10/27/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	14,809.01
497381	10/27/2011	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,246.50
497382	10/27/2011	N	MALLMAN	CERAMIC INSTRUCTOR	3,131.12
497385	10/27/2011	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	2,821.52
497386	10/27/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,819.27
497390	10/27/2011	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	3,444.37
497391	10/27/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	33,174.31
497398	10/27/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-SEPT 20	84,497.70
497414	10/27/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	178,689.23
497415	10/27/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	223,999.49
497416	10/27/2011	N	PURE SURFING EXPERIENCE INC	VB & SURFING INSTRUCTOR	7,429.50
497427	10/27/2011	N	S&J SUPPLY COMPANY INC	WATERWORKS FITTINGS	6,893.44
497431	10/27/2011	N	SAIKLEY	6 MAN VOLLEYBALL TOURNAMENT ASST	2,550.00
497444	10/27/2011	N	SSBRA	SOCCER OFFICIALS	2,762.50
497446	10/27/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,154.47
497452	10/27/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	5,066.93
497458	10/27/2011	N	TREMCO, INC	TREMCO ANNUAL ROOFING SVC AGREEM	9,100.00
497459	10/27/2011	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING-SEPT 20	14,441.72
497461	10/27/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,676.77
497465	10/27/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	84,576.60
497471	10/27/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	4,581.45

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497476	10/27/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,061.92
497477	10/27/2011	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	2,987.10
497479	10/27/2011	N	WASTE MANAGEMENT INC	REFUSE REMITTANCE-SEPT 2011	271,879.13
497480	10/27/2011	N	WATER REPLENISHMENT DISTRICT	MONTHLY PURCHASE AUG-11	56,115.12
497483	10/27/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-SEPT 2011	317,425.70
497487	10/27/2011	N	WILLDAN INC	PACIFIC AVE RESURFACING-INSPECTION :	3,645.00
SUBTOTAL					1,697,869.33
COMBINED TOTAL					2,100,835.36

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

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101811	10/18/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY	17,057.01
101911	10/19/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	156,977.28
103111	10/31/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	228,931.74
SUBTOTAL					402,966.03
497274	10/27/2011	N	ADMINISTRATIVE SERVICES CO-OP	DIAL A RIDE SUPPLEMENTAL CAB SERVIC	409.94
497275	10/27/2011	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	835.21
497276	10/27/2011	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	119.85
497277	10/27/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	10,480.70
497278	10/27/2011	N	ANGEL'S CONCRETE	RIGHT OF WAY DEPOSIT REFUND	427.00
497279	10/27/2011	N	APPLE ONE	TEMPORARY EMPLOYEE SERVICES	225.45
497280	10/27/2011	N	AQUA-FLO	IRRIGATION SUPPLIES CONTRACT	1,573.64
497281	10/27/2011	N	ARIAS HOME IMPROVEMENT INC	REFUND-RIGHT OF WAY DEPOSIT	427.00
497282	10/27/2011	N	ART TO GROW ON	CHILDRENS ART PARTY	315.00
497283	10/27/2011	N	AT&T	REVERSE 911 PHONE # UPDATES	414.72
497285	10/27/2011	N	AT&T MOBILITY	CELLULAR CHARGES	3,871.34
497286	10/27/2011	N	ATLAS GALVANIZING CO	GALVANIZING	777.24
497287	10/27/2011	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	110.00
497288	10/27/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,128.32
497289	10/27/2011	N	BENESYST INC	FLEX ADMIN SERVICES-NOV 2011	1,014.28
497290	10/27/2011	N	KURT BJERGA	REFUND-DUPLICATE PAYMENT	20.00
497291	10/27/2011	N	BLUE SKY REMEDIATION SERVICES	TRAFFIC CONTROL SUPPLIES	946.13
497292	10/27/2011	N	BODY & MIND COE-DYNAMICS INC	FITNESS INSTRUCTOR	189.00
497293	10/27/2011	N	SARAH ELIZABETH BOESCHEN	RECORDING SERVICES-PLANNING COMMI	308.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497294	10/27/2011	N	CA MUNICIPAL ADJUDICATION SRVC	ADMINISTRATIVE HEARING OFFICER SER	612.00
497295	10/27/2011	N	CA SDU	WITHHOLDING	566.25
497296	10/27/2011	N	CALIFORNIA PORTLAND CEMENT CO	CONCRETE	847.52
497297	10/27/2011	N	REYNALDO DAVID CARDENAS JR	AUTOMOTIVE REPAIR	238.34
497298	10/27/2011	N	DAVID CARMANY	REIMBURSEMENT-TRAVEL EXPENSE	62.24
497299	10/27/2011	N	JOE CHARLES	FITNESS INSTRUCTOR	1,512.75
497300	10/27/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
497301	10/27/2011	N	CITY OF EL SEGUNDO	ABC GRANT DISTRIBUTION	490.91
497302	10/27/2011	N	CITY OF HAWTHORNE	RMS WORKSTATION LICENSES	2,360.00
497303	10/27/2011	N	CITY OF HERMOSA BEACH	ABC GRANT DISTRIBUTION	224.20
497304	10/27/2011	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	527.80
497305	10/27/2011	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	3,575.00
497306	10/27/2011	N	CLEAN ENERGY	CNG FUEL	905.57
497307	10/27/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	21,855.32
497308	10/27/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	2,556.72
497309	10/27/2011	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	2,300.89
497310	10/27/2011	N	COACH DEREK INC	MULTI-SPORT INSTRUCTOR	5,426.40
497311	10/27/2011	N	COMPUCOM SYSTEMS INC	MICROSOFT ENTERPRISE AGREEMENT	53,492.34
497312	10/27/2011	N	SABINE COONEY	ALARM PERMIT REFUNDS	90.00
497313	10/27/2011	N	CORAL BAY HOME LOANS	SKATEBOARDING INSTRUCTOR	1,039.50
497314	10/27/2011	N	COUNTRY HILLS ANIMAL CLINIC	VET SERVICES	908.36
497315	10/27/2011	N	R CRAIG CROTTY	ARBORIST SERVICES	1,625.00

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497316	10/27/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	15,331.21
497317	10/27/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES-EXTRAS	858.00
497318	10/27/2011	N	MARIA T DE CASTRO	SCULPTURE GARDEN PROGRAM	417.00
497319	10/27/2011	N	DOUGLAS DECASTRO	BANNERS, DECALS, SIGNAGE	948.50
497320	10/27/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	26,808.07
497321	10/27/2011	N	DEPARTMENT OF PUBLIC HEALTH	WATER SYSTEM FEES	6,536.36
497322	10/27/2011	N	DEPT OF INDUSTRIAL RELATIONS	OSHA CONVEYANCE	225.00
497323	10/27/2011	N	CLARE DROBNY	ALARM PERMIT REFUNDS	90.00
497324	10/27/2011	N	DUNCAN PKG TECHNOLOGIES INC	PKG METER RECHARGES STATION COMM	39.00
497325	10/27/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	3,847.80
497326	10/27/2011	N	CHRISTIAN EICHENLAUB	REIMBURSEMENT-TRAVEL EXPENSE	114.00
497327	10/27/2011	N	ROBERT ESPINOSA	REIMBURSEMENT-TRAVEL EXPENSE	234.48
497328	10/27/2011	N	EXPERIAN	JOB APPLICANT CREDIT CHECKS	79.64
497329	10/27/2011	N	TIM FLORA	REIMBURSEMENT-TRAVEL EXPENSE	320.00
497330	10/27/2011	N	FRAME 2 FINISH INC	RIGHT OF WAY DEPOSIT REFUND	496.00
497331	10/27/2011	N	RONALD GELLER	ALARM PERMIT REFUNDS	90.00
497332	10/27/2011	N	GFOA	SUBSCRIPTION RENEWAL	530.00
497333	10/27/2011	N	GIRLS ON THE RUN OF LA COUNTY	FITNESS INSTRUCTOR	3,600.00
497334	10/27/2011	N	PATRICIA GOLDENBERG	ALARM PERMIT REFUNDS	90.00
497335	10/27/2011	N	JAMES GOSWILLER	ALARM PERMIT REFUNDS	90.00
497336	10/27/2011	N	GOVERNMENTJOBS.COM INC	COMPUTER CONTRACT SERVICE SUPPORT	1,530.00
497337	10/27/2011	N	GRANICUS	MEDIA STREAMING	1,639.18

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497338	10/27/2011	N	SARAH HAAZ	PARKS & RECREATION REFUND	111.00
497339	10/27/2011	N	SHERI HANDEL	ALARM PERMIT REFUNDS	90.00
497340	10/27/2011	N	HASTY AWARDS	PLAQUES & MEDALS	1,485.74
497341	10/27/2011	N	DAVID HIRSCH	ALARM PERMIT REFUNDS	90.00
497342	10/27/2011	N	TIMOTHY ADAMS HOGAN	COOKING INSTRUCTOR	1,397.00
497343	10/27/2011	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	1,462.83
497344	10/27/2011	N	HUNTINGTON BCH MOTORSPORTS INC	MOTORCYCLE PARTS & SERVICE	1,346.38
497345	10/27/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,487.27
497346	10/27/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	56,601.40
497347	10/27/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
497348	10/27/2011	N	KEN IKUTA	PARKS & RECREATION REFUND	246.00
497349	10/27/2011	N	INSIGHT PUBLIC SECTOR INC	ELECTRONIC EQUIPMENT	1,140.80
497350	10/27/2011	N	INTERNATIONAL CODE COUNCIL INC	ICC MEMBERSHIP	125.00
497351	10/27/2011	N	EVE IRVINE	REIMBURSEMENT-TRAVEL EXPENSE	212.00
497352	10/27/2011	N	J & S STRIPING COMPANY INC	SAFE ROUTES TO SCHOOL REFLECTIVE SI	88,031.09
497353	10/27/2011	N	JANSTAN STUDIO	CENTENNIAL CARDS	16.30
497354	10/27/2011	N	MARLON S JOHNSON	VOLLEYBALL INSTRUCTOR	500.00
497355	10/27/2011	N	SANDE L JOHNSON	CONTRACT ACCOUNTANT	1,925.00
497356	10/27/2011	N	HARVEY AND EVE KATOFSKY	ALARM PERMIT REFUNDS	90.00
497357	10/27/2011	N	KINECTA	ALARM PERMIT REFUND	90.00
497358	10/27/2011	N	KING FENCE INC	FENCE RENTAL	30.00
497359	10/27/2011	N	BRYAN KING	PARKS & RECREATION REFUND	74.50

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497360	10/27/2011	N	KIRK & TOBERTY	REFUND SUBPOENA FEE	150.00
497361	10/27/2011	N	KNORR SYSTEMS INC	SWIMMING POOL MAINTENANCE	1,307.63
497362	10/27/2011	N	L A COUNTY	BEACH PERMIT-MB ANNUAL BEACH CLAS	3,901.92
497363	10/27/2011	N	L A COUNTY MTA	SEPT 2011 TAP PROGRAM	842.00
497364	10/27/2011	N	L A COUNTY MTA	SEPT 2011 BUS PASSES SOLD	350.00
497365	10/27/2011	N	L A ICE VENTURES LLC	ICE SKATING INSTRUCTOR	192.00
497366	10/27/2011	N	LA AREA FIRE MARSHALS ASSOC	MEMBERSHIP DUES	50.00
497367	10/27/2011	N	LA OPINION	NEWSPAPER SUBSCRIPTION	317.92
497368	10/27/2011	N	LAGUNA CLAY COMPANY	LARGE DAMP CABINET BY DECOR	13,063.88
497369	10/27/2011	N	TIM & ANNA LEE	ALARM PERMIT REFUND	90.00
497370	10/27/2011	N	JACQUELINE LEON	LINE DANCING INSTRUCTOR	87.75
497371	10/27/2011	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	929.50
497372	10/27/2011	N	LIBARIAN INC	AUTO BODY REPAIRS	1,258.30
497373	10/27/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL FEES	873.00
497374	10/27/2011	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	387.00
497375	10/27/2011	N	LITTLE CO OF MARY HOSPITAL	WORKERS COMP CLAIMS-FIRST AID	455.88
497376	10/27/2011	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	126.20
497377	10/27/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,306.47
497378	10/27/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	14,809.01
497379	10/27/2011	N	JAMIE L MACDOUGALL MD	ALARM PERMIT REFUNDS	90.00
497380	10/27/2011	N	SUZANNE MACKEY	ALARM PERMIT REFUNDS	90.00
497381	10/27/2011	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,246.50

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497382	10/27/2011	N	MARY JEAN MALLMAN	CERAMIC INSTRUCTOR	3,131.12
497383	10/27/2011	N	FRANK J MANDO	SCULPTURE GARDEN PROGRAM	417.00
497384	10/27/2011	N	MANHATTAN AUTO CENTER	AUTOMOTIVE REPAIR SERVICES	1,226.96
497385	10/27/2011	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	2,821.52
497386	10/27/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,819.27
497387	10/27/2011	N	CASSIDY MC CARTHY	PARKS & RECREATION REFUND	50.00
497388	10/27/2011	N	AARTI MC DONALD	CASH KEY REFUND	11.75
497389	10/27/2011	N	SALLE MC NAMARA	PARKS & RECREATION REFUND	83.00
497390	10/27/2011	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	3,444.37
497391	10/27/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	33,174.31
497392	10/27/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE SERVICES-EX	1,370.00
497393	10/27/2011	N	AMY MILLER	PARKS & RECREATION REFUND	300.00
497394	10/27/2011	N	STEVEN MILLER	ALARM PERMIT REFUNDS	90.00
497395	10/27/2011	N	RENEE MOILANEN	PARKS & RECREATION REFUND	50.00
497396	10/27/2011	N	TIMOTHY MORTON	CASH KEY REFUND	20.75
497397	10/27/2011	N	MOTION PICTURE IND HEALTH PLAN	REFUND-DUPLICATE PAYMENTS	29.63
497398	10/27/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-SEPT 20	84,497.70
497399	10/27/2011	N	MUSIC RHAPSODY	MUSIC INSTRUCTOR	1,476.30
497400	10/27/2011	N	NATIONAL MEDIA INC	ADVERTISING	938.00
497401	10/27/2011	N	FRANCES SPRAU NICHOLS	ART INSTRUCTOR	280.00
497402	10/27/2011	N	OFFICE DEPOT	MISC SUPPLIES	35.85
497403	10/27/2011	N	ORIENTAL TRADING COMPANY INC	HALLOWEEN SUPPLIES	992.60

2:29:04PM
10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497404	10/27/2011	N	GARY OSTERBERG	PARKS & RECREATION REFUND	150.00
497405	10/27/2011	N	OVERPAYMENT RECOVERY	REFUND-DUPLICATE PAYMENT	986.25
497406	10/27/2011	N	P & G DEVELOPMENT INC	TOWELS-SWIM TEAM	734.06
497407	10/27/2011	N	PACIFICARE HEALTH SYSTEM	REFUND-DUPLICATE PAYMENT	296.55
497408	10/27/2011	N	RANDLE PARKER	EMPLOYEE REIMBURSEMENT	66.00
497409	10/27/2011	N	ALLISEN PATEL	ALARM PERMIT REFUNDS	90.00
497410	10/27/2011	N	ASHLEA PFLUG	PARKS & RECREATION REFUND	50.00
497411	10/27/2011	N	PRIORITY MAILING SYSTEMS LLC	MAIL METER CONTRACT	348.30
497412	10/27/2011	N	PROGRESSIVE SOLUTIONS INC	REGISTRATION-PROGRESSIVE SOLUTIONS	510.00
497413	10/27/2011	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	1,324.65
497414	10/27/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	178,689.23
497415	10/27/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	223,999.49
497416	10/27/2011	N	PURE SURFING EXPERIENCE INC	VB & SURFING INSTRUCTOR	7,429.50
497417	10/27/2011	N	QUARTERMASTER	POLICE UNIFORMS/EQUIPMENT	107.64
497418	10/27/2011	N	TIMOTHY RAFANELLO	CITATION REFUND	38.00
497419	10/27/2011	N	RAGHUVIR RAI	ALARM PERMIT REFUNDS	90.00
497420	10/27/2011	N	RED WING BRANDS OF AMERICA INC	SAFETY WORK BOOTS	102.76
497421	10/27/2011	N	KATHLEEN REESE	FITNESS INSTRUCTOR	1,228.50
497422	10/27/2011	N	PATTI REGAN	PARKS & RECREATION REFUND	90.00
497423	10/27/2011	N	LESLIE R RILEY	TRUCKING AND MISC HAULING SERVICES	1,221.27
497424	10/27/2011	N	SCOTT ROBERT	GOLF INSTRUCTOR	717.50
497425	10/27/2011	N	KATHRYN ROBINSON	ALARM PERMIT REFUNDS	90.00

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2:29:04PM
10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497426	10/27/2011	N	ROUTEMATCH SOFTWARE INC	DIAL A RIDE SOFTWARE	375.00
497427	10/27/2011	N	S&J SUPPLY COMPANY INC	WATERWORKS FITTINGS	6,893.44
497428	10/27/2011	N	S&S WORLDWIDE INC	PARKS & RECREATION SUPPLIES	13.20
497429	10/27/2011	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	169.83
497430	10/27/2011	N	SAFEWAY SANDBLASTING CORP	RIGHT OF WAY DEPOSIT REFUND	496.00
497431	10/27/2011	N	J PARKER SAIKLEY	6 MAN VOLLEYBALL TOURNAMENT ASST	2,550.00
497432	10/27/2011	N	SBRPCA	COMMUNICATIONS EQUIPMENT	1,370.04
497433	10/27/2011	N	BRIAN SCOTT SCHREIBER	DISC JOCKEY-OLDER ADULT PROGRAM	350.00
497434	10/27/2011	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	248.73
497435	10/27/2011	N	STEPHEN SCHROEDER	PARKS & RECREATION REFUND	50.00
497436	10/27/2011	N	SCOTT ROBINSON HONDA INC	AUTOMOTIVE REPAIR	517.56
497437	10/27/2011	N	SHELL	GASOLINE	464.10
497438	10/27/2011	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	109.04
497439	10/27/2011	N	SMART & FINAL	MISC SUPPLIES	238.36
497440	10/27/2011	N	SO CA FIRE PREVENTION OFFICERS	MEMBERSHIP DUES	55.00
497441	10/27/2011	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICE	1,946.62
497442	10/27/2011	N	SOUTHERN CALIF AQUATIC ASSN	ANNUAL MEMBERSHIP FEES	502.00
497443	10/27/2011	N	SPRINT COMMUNICATIONS CO LP	MOBILE CONNECTION	39.99
497444	10/27/2011	N	SSBRA	SOCCER OFFICIALS	2,762.50
497445	10/27/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	740.51
497446	10/27/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,154.47
497447	10/27/2011	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	52.20

15

2:29:04PM
10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: WT 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497448	10/27/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,313.75
497449	10/27/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	321.23
497450	10/27/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	111.69
497451	10/27/2011	N	DARYL STRAZZERI	PARKS & RECREATION REFUND	50.00
497452	10/27/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	5,066.93
497453	10/27/2011	N	TERMINIX	PEST CONTROL SERVICE	705.00
497454	10/27/2011	N	THE ADVISORS MARKETING GROUP	PROMOTIONAL ITEMS	2,442.11
497455	10/27/2011	N	THE TECHNOLOGY DEPOT	VOIP CONFERENCING SOLUTION	1,455.19
497456	10/27/2011	N	DAVID THEFELD	SCULPTURE GARDEN PROGRAM	417.00
497457	10/27/2011	N	TRAFFIC MANAGEMENT INC	TRAFFIC CONTROL SUPPLIES	438.60
497458	10/27/2011	N	TREMCO, INC	TREMCO ANNUAL ROOFING SVC AGREEM	9,100.00
497459	10/27/2011	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING-SEPT 20	14,441.72
497460	10/27/2011	N	U S POSTAL SERVICE(HASLER)	METER REPLENISHMENT	2,300.00
497461	10/27/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,676.77
497462	10/27/2011	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	91.28
497463	10/27/2011	N	UNITED RENTALS NORTHWEST INC	EQUIPMENT RENTAL	567.24
497464	10/27/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	77.00
497465	10/27/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	84,576.60
497466	10/27/2011	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	373.24
497467	10/27/2011	N	VAN LINGEN BODY SHOP INC	TOWING AND VEHICLE STORAGE	114.75
497468	10/27/2011	N	VANTAGEPOINT TRANSFER AGENTS	RETMTN HLTH SAVINGS CONTRIB: Paymer	934.66
497469	10/27/2011	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85

2:29:04PM
10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: wr 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497470	10/27/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	1,337.42
497471	10/27/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	4,581.45
497472	10/27/2011	N	VISA	FINANCE DEPT CREDIT CARD CHARGES	1,984.17
497473	10/27/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	1,538.82
497474	10/27/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	526.17
497475	10/27/2011	N	VISA	FIRE DEPT CREDIT CARD CHARGES	59.65
497476	10/27/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,061.92
497477	10/27/2011	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	2,987.10
497478	10/27/2011	N	BOB WARNKE	RIGHT OF WAY DEPOSIT REFUND	427.00
497479	10/27/2011	N	WASTE MANAGEMENT INC	REFUSE REMITTANCE-SEPT 2011	271,879.13
497480	10/27/2011	N	WATER REPLENISHMENT DISTRICT	MONTHLY PURCHASE AUG-11	56,115.12
497481	10/27/2011	N	DON WEBB	REFUND-WATER OVERPAYMENT	37.90
497482	10/27/2011	N	TIM WEISBERG	ALARM PERMIT REFUNDS	90.00
497483	10/27/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-SEPT 2011	317,425.70
497484	10/27/2011	N	WEST COAST MARINE ELECTRIC INC	AUTOMOTIVE REPAIR	350.00
497485	10/27/2011	N	WEST PAYMENT CENTER	WESTLAW ACCESS	353.60
497486	10/27/2011	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	149.53
497487	10/27/2011	N	WILLDAN INC	PACIFIC AVE RESURFACING-INSPECTION :	3,645.00
497488	10/27/2011	N	EDWARD G WOLFMAN	ALARM PERMIT REFUNDS	90.00
497489	10/27/2011	N	NAN WOLLMAN	CERAMIC INSTRUCTOR	528.00
497490	10/27/2011	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	250.00
497491	10/27/2011	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	712.98

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2:29:04PM
10/27/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: wt 10b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497492	10/27/2011	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
497493	10/27/2011	N	STEPHEN ZUKOTYNSKI	ALARM PERMIT REFUNDS	90.00
SUBTOTAL					1,792,928.87
COMBINED TOTAL					2,195,894.90

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

Check History Listing
CITY OF MANHATTAN BEACH

apCkHist
10/27/2011 2:39PM

Bank code: union

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
496037	08/04/2011	23052 ADVENTUREPLEX	V	10/27/2011	525	07/12/2011	365.40	
			V	10/27/2011	526	07/19/2011	293.63	
			V	10/27/2011	527	07/26/2011	176.18	835.21
union Total:							835.21	

1 checks in this report

Total Checks: 835.21

Report of Warrant Disbursements
wr 10b

Fund	Description	Amount
100	General	1,117,477.91
201	Street Light	6,177.76
205	Streets & Highways	3,785.00
210	Asset Forfeiture	2,267.86
230	Prop A	3,334.92
401	Capital Improvements	101,168.70
501	Water	391,004.41
502	Storm	763.28
503	Waste Water	259.41
510	Refuse	272,624.88
520	Parking	16,619.49
521	County Parking Lot	1,789.27
522	State Pier Lots	11,922.35
601	Insurance	174,677.17
605	Information Services	58,074.20
610	Vehicle Fleet	8,619.48
615	Building Maintenance	24,077.81
802	Trust Deposit	1,251.00
wr 10b		<u>2,195,894.90</u>
		<u>2,195,894.90</u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 10/08/11 TO 10/21/11
PAY DATE: 10/28/11

NET PAY 753,999.42

10/08/2011

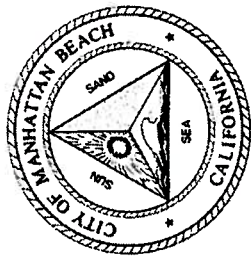
10/21/2011

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE 10/21/2011

FUND	DESCRIPTION	AMOUNT
100	General Fund	947,456.07
201	Street Lighting & Landscape Fund	1,072.85
210	Asset Forfeiture Fund	1,992.93
230	Prop. A Fund	13,654.30
232	AB 2766 Fund	600.00
501	Water Fund	29,905.96
502	Stormwater Fund	2,521.70
503	Wastewater Fund	8,738.17
510	Refuse Fund	4,565.13
520	Parking Fund	1,566.96
521	County Parking Lots Fund	439.58
522	State Pier and Parking Lot Fund	439.56
601	Insurance Reserve Fund	5,513.56
605	Information Systems Fund	19,750.76
610	Fleet Management Fund	8,180.31
615	Building Maintenance & Operations Fund	10,217.37
801	Pension Trust Fund	6,667.92
	Gross Pay	<u>1,063,283.13</u>
	Deductions	309,283.71
	Net Pay	<u><u>753,999.42</u></u>


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City of Manhattan Beach

Investment Portfolio September 2011

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.



Bruce Moe, Director of Finance


Attachment B

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
September 1, 2011 through September 30, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIIF	28,250,000.00	28,250,000.00	28,250,000.00	51.67	1	1	0.373	0.378
Certificates of Deposit - Bank	490,000.00	487,574.50	490,000.00	0.90	913	911	1.134	1.150
Medium Term Notes	4,000,000.00	4,096,220.00	4,172,260.00	7.63	1,406	297	3.204	3.248
Federal Agency Issues - Coupon	21,000,000.00	22,051,940.00	21,757,870.55	39.80	1,589	1,263	1.937	1.964
Investments	53,740,000.00	54,885,734.50	54,670,130.55	100.00%	749	534	1.218	1.235
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	-1,077,658.72	-1,077,658.72	-1,077,658.72		0	0	0.000	0.000
Accrued Interest at Purchase		6,434.03	6,434.03					
Subtotal		-1,071,224.69	-1,071,224.69					
Total Cash and Investments	52,662,341.28	53,814,509.81	53,598,905.86		749	534	1.218	1.235

Total Earnings September 30 Month Ending
 Current Year 70,749.83

10/26/2011


 BRUCE A. MOE, FINANCE DIRECTOR

Reporting period 09/01/2011-09/30/2011

Run Date: 10/25/2011 - 09:55

No fiscal year history available

Portfolio CITY
 CP
 PM (PRF_PM1) SymRept 6.42
 Report Ver. 5.00

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
September 30, 2011

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
LAIF											
SYS3000	3000	Local Agency Invest. Fund	07/01/2000	28,250,000.00	28,250,000.00	28,250,000.00	0.378		0.378	1	
Subtotal and Average				28,250,000.00	28,250,000.00	28,250,000.00	0.378		0.378	1	
Certificates of Deposit - Bank											
SYSCD0002	CD0002	American Express Centurion Ban	09/29/2011	245,000.00	243,924.45	245,000.00	1.150		1.150	912	03/31/2014
SYSCD0001	CD0001	Cit Bank	09/28/2011	245,000.00	243,650.05	245,000.00	1.150		1.150	909	03/28/2014
Subtotal and Average				490,000.00	487,574.50	490,000.00	1.150		1.150	911	
Money Market Fund											
SYSGMRA39907	GMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
Subtotal and Average				0.00	0.00	0.00	0.350		0.000	0	
Medium Term Notes											
06050AR5	MTN0057	BANKAMERICA CORP	03/11/2008	1,000,000.00	1,000,470.00	1,029,540.00	4.875	A2	4.150	350	09/15/2012
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL	09/20/2008	2,000,000.00	2,090,680.00	2,107,900.00	5.250	AA2	3.950	384	10/19/2012
949744AA4	MTN0062	WELLS FARGO & CO SRNT	03/30/2010	1,000,000.00	1,005,070.00	1,034,820.00	3.000		0.920	69	12/09/2011
Subtotal and Average				4,000,000.00	4,096,220.00	4,172,260.00	3.248		3.248	297	
Federal Agency Issues - Coupon											
31331Y2Q2	FAC0185	FED FARM CR BK	03/26/2010	1,000,000.00	1,067,120.00	1,075,090.00	4.250	AAA	1.880	646	07/08/2013
31331SNP4	FAC0194	FED FARM CR BK	07/14/2010	2,000,000.00	2,252,040.00	2,178,240.53	4.550	AAA	2.177	1,250	03/04/2015
31331J6P3	FAC0199	FED FARM CR BK	12/28/2010	3,000,000.00	3,015,360.00	3,000,000.00	2.450	AAA	2.450	1,549	12/28/2015
3133XURR6	FAC0181	Federal Home Loan Bank	09/18/2009	1,000,000.00	1,018,290.00	1,003,360.00	1.950	AAA	1.840	411	11/15/2012
3133XSAE8	FAC0186	Federal Home Loan Bank	03/26/2010	2,000,000.00	2,128,340.00	2,109,020.00	3.625	AAA	2.030	748	10/18/2013
313373ZW5	FAC0200	Federal Home Loan Bank	06/13/2011	1,000,000.00	1,002,420.00	1,000,000.00	2.250	AAA	2.250	1,717	06/13/2016
313373SZ6	FAC0202	Federal Home Loan Bank	09/29/2011	1,000,000.00	1,033,060.00	1,043,310.00	2.125	AAA	1.233	1,714	06/10/2016
313375CV7	FAC0203	Federal Home Loan Bank	09/07/2011	1,000,000.00	993,780.00	1,000,000.00	1.375	AAA	1.375	1,619	03/07/2016
3137EACD9	FAC0198	Federal Home Loan Mortgage	12/22/2010	2,000,000.00	2,132,740.00	2,094,470.68	3.000	AAA	1.576	1,031	07/28/2014
3134G2SW3	FAC0201	Federal Home Loan Mortgage	07/27/2011	3,000,000.00	3,024,330.00	3,000,000.00	2.050	AAA	2.050	1,761	07/27/2016
3128X3L76	FAC0191	Freddie Mac	06/04/2010	2,000,000.00	2,264,600.00	2,173,355.07	5.000	AAA	2.325	1,139	11/13/2014
31398AZV7	FAC0197	Fannie Mae	09/20/2010	2,000,000.00	2,119,860.00	2,081,024.27	2.625	AAA	1.482	1,146	11/20/2014
Subtotal and Average				21,000,000.00	22,051,940.00	21,757,870.55	1.964		1.964	1,263	

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CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
September 30, 2011

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity	Maturity Date
Total and Average											
				53,740,000.00	54,885,734.50	54,670,130.55			1.235	365	534

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CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
September 30, 2011

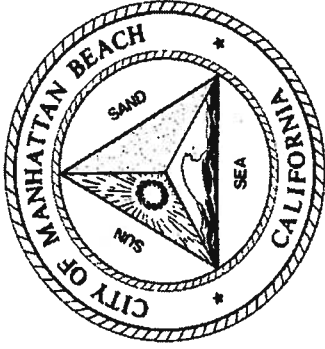
CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to 365 Maturity
Money Market Fund										
SYS39903-39902	39901	UNION BANK	06/01/2003	-1,077,658.72	-1,077,658.72	-1,077,658.72			0.000	1
Subtotal and Average					6,434.03	6,434.03				0
Subtotal					-1,071,224.69	-1,071,224.69				
Total Cash and Investmentss					53,814,509.81	53,598,905.86			1.235	534

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CITY OF MANHATTAN BEACH
September 30, 2011

<u>Investments</u>	Book Value
LAIF	28,250,000.00
Medium Term Notes	4,172,260.00
Federal Agency Issues-Coupon	21,757,870.54
Certificates of Deposit	490,000.00
Subtotal Investments	<u>54,670,130.54</u>
<u>Demand Deposit/Petty Cash</u>	
Cash in Bank	(1,077,658.72)
Petty Cash	2,177.08
Total Demand Deposit	<u>(1,075,481.64)</u>
<u>Subtotal City Cash & Investments</u>	<u>53,594,648.90</u>
<u>Bond Funds Held in Trust</u>	
Police/Fire (Bond)	817,075.00
Metlox	871,500.00
Marine	27,272.81
RCC Facility	168,666.46
Pension Bond	71,907.85
Water/Wastewater	338,577.08
Utility Assessment Dist	1,359,647.65
Subtotal Bonds Held in Trust	<u>3,654,646.85</u>
Treasurer's Balance	<u>57,249,295.75</u>

City of Manhattan Beach



Month End Financial Reports September 2011 Fiscal Year 2011-2012

Attachment C

31 Data Date 10/19/2011

City of Manhattan Beach
 Month End Financial Report
 General Fund Expenditures By Department

Percent Year 25.00
 Fiscal Year 2012
 Month September
 Period 3

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	1,828,113	155,789	426,933	0	1,401,179	23.35
12 Finance	2,737,816	218,058	687,521	9,700	2,040,595	25.47
13 Human Resources	954,506	78,566	200,418	44,210	709,878	25.63
14 Parks and Recreation	6,043,237	365,329	1,769,066	31,706	4,242,465	29.80
15 Police	20,611,833	1,574,560	5,349,921	10,360	15,251,552	26.01
16 Fire	9,879,454	736,631	2,585,991	7,607	7,285,857	26.25
17 Community Development	3,074,089	233,575	694,707	27,763	2,351,620	23.50
18 Public Works	5,789,409	398,424	1,149,615	44,145	4,595,650	20.62
100 General Fund	50,918,457	3,760,932	12,864,171	175,491	37,878,795	25.61

City of Manhattan Beach
Fiscal Year 2012 Statement of Revenues & Expenditures
 September 30, 2011

% of Year
25,000%

<u>Fund Title</u>		<u>Current Year Activity</u>					
		<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>
General Fund	100	\$51,220,408	\$8,981,445	17.53%	\$50,918,457	\$12,864,171	25.26%
Street Lighting & Landscaping Fund	201	397,064	143	0.04%	587,151	106,989	18.22%
Gas Tax Fund	205	1,381,167	323,582	23.43%	3,837,467	31,747	0.83%
Asset Forfeiture	210	15,600	17,249	110.57%	343,136	30,737	8.96%
Police Safety Grants	211	2,600	(7)	-0.28%	104,000	-	0.00%
Federal & State Grants	220	-	-	n/a	3,569,145	438	0.01%
Prop A Fund	230	623,200	132,321	21.23%	655,689	154,672	23.59%
Prop C Fund	231	460,000	106,747	23.21%	1,851,207	2,994	0.16%
AB 2766 Fund	232	48,000	(124)	-0.26%	107,868	2,205	2.04%
Measure R	233	279,100	80,737	28.93%	-	-	n/a
Capital Improvements Fund	401	3,024,829	354,444	11.72%	5,341,929	66,899	1.25%
Underground Assessment District Construction	403	400	(24)	-6.03%	-	(903)	n/a
Water Fund	501	12,576,100	3,474,059	27.62%	13,250,337	1,894,284	14.30%
Storm Drain Fund	502	366,200	(890)	-0.24%	1,329,044	130,993	9.86%
Wastewater Fund	503	2,825,030	865,119	30.62%	4,552,634	412,323	9.06%
Refuse Fund	510	4,568,373	1,067,285	23.36%	4,647,128	710,194	15.28%
Parking Fund	520	2,113,447	596,429	28.22%	2,728,916	238,051	8.72%
County Parking Lots Fund	521	449,500	212,871	47.36%	376,341	29,764	7.91%
State Pier & Parking Lot Fund	522	436,300	148,207	33.97%	880,961	62,571	7.10%
Insurance Reserve Fund	601	4,003,726	1,047,835	26.17%	4,029,061	1,344,718	33.38%
Information Systems Reserve Fund	605	1,192,397	298,098	25.00%	1,329,770	267,077	20.08%
Fleet Management Fund	610	3,250,206	545,007	16.77%	5,019,823	254,403	5.07%
Building Maintenance & Operation Fund	615	1,404,275	306,752	21.84%	1,505,127	315,452	20.96%
Special Assessment Debt Service	710	968,248	19,950	2.06%	968,248	847,766	87.56%
City Pension Fund	801	145,700	(6,519)	-4.47%	182,000	40,500	22.25%
		\$91,751,870	\$18,570,715	20.24%	\$108,115,437	\$19,808,045	18.32%

Fund No.	Major Revenue Accounts	Year-To-Date Actuals				2012	Adjusted Revenue	Realized
		2007	2008	2009	2010			
100	Property Taxes	494,186	514,724	549,973	574,647	534,119	19,753,700	2.70%
100	Sales & Use Tax	1,520,577	1,532,377	1,534,102	1,342,042	1,645,057	8,125,000	20.25%
100	Franchise Tax	103,197	119,638	112,668	277,293	285,225	1,259,543	23.75%
100	Hotel Tax	836,948	983,168	980,690	775,982	837,614	2,822,951	29.67%
100	Business License Tax	159,081	233,764	166,713	143,126	130,578	2,754,000	5.43%
100	Real Estate Transfer Tax	135,789	253,734	129,358	119,664	84,536	360,000	43.66%
100	Building Permits	224,306	212,290	172,682	148,169	161,819	720,000	29.39%
100	Parking Citations	433,562	452,392	435,012	677,809	621,224	2,580,000	30.09%
100	Interest Earnings	329,659	471,556	420,510	152,700	98,365	500,000	23.05%
100	Hotel Rent	290,268	292,987	326,074	236,512	250,597	1,018,000	23.87%
100	Vehicle in Lieu	101,476	50,651	52,026	48,958	45,575	100,000	95.91%
100	Building Plan Check Fees	241,116	170,052	161,581	143,942	186,557	840,000	32.39%
	Total Major Revenue Accounts	4,870,163	5,287,334	5,041,390	4,640,844	4,777,446	40,833,194	
	Over/(Under) Prior Year	417,171	(245,944)	(400,546)	136,602	569,413		
	Percent Change From Prior Year	8.57%	(4.65%)	(7.95%)	2.94%	11.71%		
	Other Revenues (a)	3,138,228	3,296,193	3,294,831	3,366,011	3,521,116	10,387,214	35.09%
	Total General Fund Revenues	8,008,391	8,583,527	8,336,221	8,006,854	8,298,563	51,220,408	17.53%

