



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** David N. Carmany, City Manager

**FROM:** Jim Arndt, Director of Public Works  
Steve Finton, City Engineer  
Ish Medrano, Project Manager

**DATE:** October 18, 2011

**SUBJECT:** Consideration of Final Payment in the net amount of (\$88,031.09) to J&S Striping Co., Inc.; Formally Accept the Safe Routes to School Reflective Signs and Crosswalk Replacement Project as Complete; and Authorize Filing of the Appropriate Notice of Completion and Release Retention in the Amount of (\$9,781.23)

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### **RECOMMENDATION:**

Staff recommends that the City Council pass a motion to:

- a) Approve the issuance of a Final Payment in the net amount of \$88,031.09 to J&S Striping Co., Inc. for the Safe Routes to School Reflective Signs and Crosswalk Replacement Project;
- b) Formally accept the Safe Routes to School Reflective Signs and Crosswalk Replacement Project as complete; and,
- c) Authorize filing of the appropriate Notice of Completion and the release of retention in the amount of \$9,781.23.

### **FISCAL IMPLICATION:**

The City succeeded in securing a Safe Routes to School Funds (SR2S) grant through the 2009 SR2S statewide competition. The grant will reimburse 90% of eligible projects costs up to \$735,930. The 10% match in the amount of \$81,774 was appropriated by Council on November 17, 2009 from CIP Funds.

A summary of expenditures and revenues is as follows:

	State Grant (SR2S) Grant Fund (90%)	Local Match CIP Fund (10%) <i>CIP 10846E</i>	Total
<b>BUDGET</b>	\$735,930.00	\$81,774.00	<b>\$817,704.00</b>
<b>PREVIOUS EXPENDITURES</b>			
Count Down Traffic Signal Pedestrian Heads	\$19,706.40	\$2,189.60	<b>\$21,896.00</b>
Available Budget Total	\$716,223.60	\$79,584.40	<b>\$795,808.00</b>
<b>ANTICIPATED EXPENDITURES</b>			
Original Construction Contract with J&S Striping	\$82,435.50	\$9,159.50	<b>\$91,595.00</b>
10% Contingency	\$8,244.00	\$916.00	<b>\$9,159.00</b>
Change Order No. 1	\$20,241.00	\$2,249.00	<b>\$22,490.00</b>
Total Expenditure Authorization	\$110,920.50	\$12,324.50	<b>\$123,244.00</b>
<b>J&amp;S Striping Co. Inc., Expenditures</b>			
	Net Progress Payment	Retention	<i>Total</i>
<b>Final Payment (Recommended)</b>			
<i>State Grant (SR2S) Grant Fund 90%</i>	\$79,227.98	\$8,803.11	\$88,031.09
<i>Local Match (CIP Fund) CIP 10846E 10%</i>	\$8,803.11	\$978.12	
Total Payments (J&S Striping)	\$ 88,031.09	\$9,781.23	<b>\$97,812.32</b>
Remaining in Contract + Contingency Amount			<b>\$25,431.68</b>
<b>Total Grant Costs to Date</b>			<b>\$119,708.32</b>
<b>Remaining Appropriation Available after project completion</b>			<b>\$697,995.68</b>

**BACKGROUND:**

In 1999, California legislated a Safe Routes to School program through passage of AB 1475. In 2007, AB 57 extended the program. State Code requires that Caltrans and the California Highway Patrol (CHP) make grants available to local agencies to improve safety conditions for school children walking or biking to school.

In April 2009, the City submitted an application for funding under Cycle 8 of the Safe Routes to School Program (SR2S). In August 2009, the State informed the City that the City’s application was one of 106 applications approved out of 455 applications submitted. Authorization to expend the funds was provided by the State on May 11, 2010 and City Council approved grant agreements for the project on July 6, 2010.

The grant addressed pedestrian improvements in the vicinity of the following schools:

1. Meadows Elementary School
2. Grandview Elementary School
3. Pennekamp Elementary School
4. Manhattan Beach Middle School
5. Mira Costa High School
6. Pacific Elementary School
7. American Martyrs School
8. Robinson Elementary School

The grant scope included the following improvements in the vicinity of each school:

Work	Status
Count-down traffic signal pedestrian heads	Completed in Summer 2010
School area signs and crosswalks	Complete and payment recommended through this City Council Item.
Curb ramps	Construction scheduled for Spring 2012

At its May 3, 2011 meeting, City Council passed a motion to:

1. Approve the plans and specifications for the Safe Routes to School Reflective Signs and Crosswalk Replacement Project;
2. Authorize the City Manager to award a contract to J&S Striping Co., Inc. in the amount of \$91,595.00; and
3. Authorize the City Manager to approve additional work in an amount not-to-exceed \$9,160 (10%), if required.

The scope of the recommended contract with J&S Striping Co., Inc. included installation of reflective school area signs and crosswalk near each school.

At its June 21, 2011 meeting, City Council approved revision of the plans and authorized the City Manager to execute to execute Change Order No. 1 to the construction contract with J&S Striping in the amount of \$22,490.00. This was done in order to install additional school area signs and pavement markings as part of the School Area Reflective Signs and Crosswalk Replacement Grant Project.

**DISCUSSION:**

The Contractor has completed the work and is requesting formal acceptance of the work and payment in the amount of \$ 88,031.09. A ten percent (10%) retention in the amount of \$9,781.23 would be released upon the expiration of 35 days after recordation of the Notice of Completion with the County Recorder. All work inspected by the Public Works Department has been found to be in conformance with the plans and specifications.

Remainder of Grant Funds

The remainder of work under the grant will be performed through separate contracts. Curb ramps and pavement markings will be phased over several years in conjunction with the City’s slurry seal and concrete replacement programs.

The project estimate included in the grant agreement was conservative. It is estimated that a significant balance of grant funds will remain after completion of the full scope of the grant project.

xc: Henry Mitzner, Controller  
 Jeanne D. O’Brien, Senior Accountant