

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** David N. Carmany, City Manager

**FROM:** Bruce Moe, Finance Director *Bruce Moe*

**DATE:** December 7, 2010

**SUBJECT:** Consideration of Financial Reports:  
A) Ratification of Demands: September 29, 2011  
B) Financial Reports for the Month Ending August 31, 2011

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**RECOMMENDATION:**

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

**FISCAL IMPLICATION:**

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$3,028,365.13. This includes the warrant register, payroll and payroll related disbursements.

**BACKGROUND:**

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

**DISCUSSION:**

**Ratification of Demands:** Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

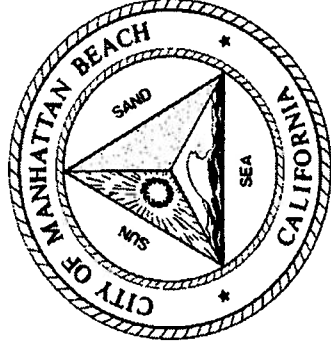
**Financial Reports:** This package includes summary level preliminary financial reports for the month ending August 31, 2011. This report marks the second month of the 2011-2012 fiscal year, and reflects the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments: A. Warrant Registers for September 29, 2011  
B. Financial Reports for the Month Ending August 31, 2011

# City of Manhattan Beach




## Ratification of Demands Register September 29, 2011

Attachment A

**CITY OF MANHATTAN BEACH**  
WARRANT REGISTER

WARRANT(S) WR 8B  
DATED: 09/29/2011

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF **\$3,028,365.13** HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.

  
FINANCE DIRECTOR

THIS 4TH DAY OF OCTOBER

  
CITY MANAGER

WARRANT REGISTER (S)	WR 8B	WARRANT(S)	8B	2,019,655.49
		PREPAID WIRES / MANUAL CKS	8B	240,933.82
		<b>SUBTOTAL WARRANTS</b>		<u>2,260,589.31</u>
		VOIDS	8B	0.00
		PAYROLL	PE 09/23/11	767,775.82
		<b>TOTAL WARRANTS</b>		<u><u><b>3,028,365.13</b></u></u>

CITY OF MANHATTAN BEACH PAYROLL  
PAY PERIOD: 09/10/11 TO 09/23/11  
PAY DATE: 09/30/11

NET PAY 767,775.82

CITY OF MANHATTAN BEACH PAYROLL REPORT  
 PAYROLL PERIOD ENDING DATE 09/23/2011

09/23/2011

09/10/2011

FUND	DESCRIPTION	AMOUNT
100	General Fund	971,538.32
201	Street Lighting & Landscape Fund	1,072.85
230	Prop. A Fund	12,607.34
232	AB 2766 Fund	480.00
501	Water Fund	30,526.62
502	Stormwater Fund	2,775.58
503	Wastewater Fund	8,354.21
510	Refuse Fund	4,565.13
520	Parking Fund	1,566.96
521	County Parking Lots Fund	439.56
522	State Pier and Parking Lot Fund	439.58
601	Insurance Reserve Fund	5,513.55
605	Information Systems Fund	19,392.71
610	Fleet Management Fund	8,115.16
615	Building Maintenance & Operations Fund	9,667.37
801	Pension Trust Fund	6,667.92
	Gross Pay	<u>1,083,722.86</u>
	Deductions	315,947.04
	Net Pay	<u><u>767,775.82</u></u>

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9/29/2011

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER:

wr 8b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
100311	10/3/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	240,506.82
<b>SUBTOTAL</b>					<b>240,506.82</b>
496915	9/29/2011	N	ACCUVANT INC	IRONPORT SUPPORT CONTRACT RENEWA	5,270.00
496918	9/29/2011	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
496921	9/29/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	8,478.11
496930	9/29/2011	N	AT&T MOBILITY	CELLULAR CHARGES	4,263.20
496933	9/29/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,128.32
496943	9/29/2011	N	CBM CONSULTING INC	2011-11 SEWER REHABILITATION PROJECT	12,905.00
496944	9/29/2011	N	CHIELLA	EARNINGS WITHHOLDING	2,758.00
496947	9/29/2011	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	8,450.00
496949	9/29/2011	N	CLEANSTREET	STREETSWEEPING & EXTRAS	56,883.83
496950	9/29/2011	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	6,300.06
496952	9/29/2011	N	CREATIVE MGMT SOLUTIONS INC	CLASSIFICATION AND COMPENSATION ST	12,350.00
496955	9/29/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	26,187.33
496958	9/29/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,871.08
496964	9/29/2011	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INS BENEFIT CHARGES	22,957.00
496974	9/29/2011	N	HD SUPPLY WATERWORKS LTD	CLA-VAL PRESSURE SUSTAINING VALVE	10,005.00
496978	9/29/2011	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	28,094.25
496979	9/29/2011	N	HUNTINGTON BCH MOTORSPORTS INC	MOTORCYCLE PARTS & SERVICE	2,664.98
496983	9/29/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	51,377.20
496984	9/29/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
496987	9/29/2011	N	INTELLIGENT PRODUCTS INC	MUTT MITTS	4,760.00
496999	9/29/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL FEES	13,056.00

7

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9/29/2011

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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497003	9/29/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,989.44
497004	9/29/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	12,320.10
497007	9/29/2011	N	MALLMAN	CERAMIC INSTRUCTOR	2,966.24
497009	9/29/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,875.00
497011	9/29/2011	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	3,135.66
497016	9/29/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-AUG 11	83,416.90
497021	9/29/2011	N	PACIFIC COAST CONSTRUCTION INC	EMERGENCY SEWER MAIN REPAIR	3,100.00
497022	9/29/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	3,466.09
497027	9/29/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	180,370.18
497028	9/29/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	220,483.38
497029	9/29/2011	N	QUICK CRETE PRODUCTS CORP	REMOVABLE BOLLARDS	6,949.13
497032	9/29/2011	N	ROUTEMATCH SOFTWARE INC	DIAL A RIDE SOFTWARE	6,975.00
497037	9/29/2011	N	SBRPCA	2ND QTR ASSESSMENT-COMM AUTH	336,863.50
497041	9/29/2011	N	SKM SYSTEMS ANALYSIS INC	BUSINESS LICENSE REFUND	3,977.00
497048	9/29/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,031.05
497049	9/29/2011	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	3,718.19
497058	9/29/2011	N	THE GAS COMPANY	GAS LIGHT MAINTENANCE	5,125.99
497062	9/29/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,640.12
497066	9/29/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	79,697.03
497071	9/29/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	6,195.38
497072	9/29/2011	N	VISA	FINANCE DEPT CREDIT CARD CHARGES	3,445.60
497077	9/29/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,024.95



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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497080	9/29/2011	N	WASTE MANAGEMENT INC	AUGUST 2011 REFUSE REMITTANCE	232,447.74
497082	9/29/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	346,280.15
497087	9/29/2011	N	WORLDPASS TRAVEL GROUP LLC	BUS TRIP-PARKS & RECREATION	37,732.00
497090	9/29/2011	N	ZIELLO	SLO-PITCH LEAGUE OFFICIAL	5,110.00
SUBTOTAL					1,934,085.45
COMBINED TOTAL					2,174,592.27

PAYMENT LEGEND:  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks

8

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 8b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
100311	10/3/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	240,506.82
SUBTOTAL					240,506.82
496914	9/29/2011	N	LOUIE E ABEYTA	MONSTER JUMP PARTY RENTALS	195.00
496915	9/29/2011	N	ACCUVANT INC	IRONPORT SUPPORT CONTRACT RENEWA	5,270.00
496916	9/29/2011	N	EDWIN ACEVEDO	REIMBURSEMENT-TRAVEL EXPENSE	713.32
496917	9/29/2011	N	ADMINISTRATIVE SERVICES CO-OP	DIAL A RIDE SUPPLEMENTAL-CAB SERVIC	321.00
496918	9/29/2011	N	ADMINSURE INC	WORKERS COMP & LIABILITY CLAIMS AD	10,273.15
496919	9/29/2011	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	933.08
496920	9/29/2011	N	JOSEPH AIELLO	REIMBURSEMENT-TRAVEL EXPENSE	98.00
496921	9/29/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	8,478.11
496922	9/29/2011	N	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP-AMERICAN PLANNING ASSC	90.00
496923	9/29/2011	N	TAMAS ANDOR	CITATION REFUND	48.00
496924	9/29/2011	N	APPLE ONE	TEMPORARY EMPLOYEE SERVICES	135.27
496925	9/29/2011	N	AQUA-FLO	IRRIGATION SUPPLIES CONTRACT	368.83
496926	9/29/2011	N	JEREMY ARGO	SOFTBALL OFFICIAL-MENS 45+	240.00
496927	9/29/2011	N	JIM ARNDT	REIMBURSEMENT-TRAVEL EXPENSE	1,203.40
496928	9/29/2011	N	AT&T	REVERSE 911 PHONE # UPDATES	309.06
496930	9/29/2011	N	AT&T MOBILITY	CELLULAR CHARGES	4,263.20
496931	9/29/2011	N	B & M GLASS	GLASS SERVICE	804.00
496932	9/29/2011	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	253.75
496933	9/29/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,128.32
496934	9/29/2011	N	JOHN OR SHARON BOHNER	RIGHT OF WAY DEPOSIT REFUND	113.50
496935	9/29/2011	N	CHANICE BOLDEN	DOG LICENSE REFUND	18.00

20

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
496936	9/29/2011	N	CHERIE BOLDEN	DOG LICENSE REFUND	18.00
496937	9/29/2011	N	CA MUNICIPAL ADJUDICATION SRVC	PARKING TICKET HEARINGS	578.00
496938	9/29/2011	N	CALIFORNIA PORTLAND CEMENT CO	CONCRETE	1,670.40
496939	9/29/2011	N	HALEYDEE REBECCA CANNING	JR GUARD PROGRAM INSTRUCTOR	1,120.00
496940	9/29/2011	N	PAIGE CANNING	JR GUARD PROGRAM INSTRUCTOR	2,178.00
496941	9/29/2011	N	KENDRA CARMAN	PARKS & RECREATION REFUND	12.00
496942	9/29/2011	N	DANA CAVALIERO	PARKS & RECREATION REFUND	71.50
496943	9/29/2011	N	CBM CONSULTING INC	2011-11 SEWER REHABILITATION PROJECT	12,905.00
496944	9/29/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
496945	9/29/2011	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	512.77
496946	9/29/2011	N	CITY OF SANTA MONICA	REGISTRATION-CRISIS NEGOTIATIONS CO	225.00
496947	9/29/2011	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	8,450.00
496948	9/29/2011	N	CLEAN ENERGY	CNG FUEL	943.78
496949	9/29/2011	N	CLEANSTREET	STREETSWEEPING & EXTRAS	56,883.83
496950	9/29/2011	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	6,300.06
496951	9/29/2011	N	DONALD COOLEY	CASH KEY REFUND	25.25
496952	9/29/2011	N	CREATIVE MGMT SOLUTIONS INC	CLASSIFICATION AND COMPENSATION ST	12,350.00
496953	9/29/2011	N	CATHY CRESS	PARKS & RECREATION REFUND	36.00
496954	9/29/2011	N	R CRAIG CROTTY	ARBORIST SERVICES	1,812.50
496955	9/29/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	26,187.33
496956	9/29/2011	N	D & D EQUIPMENT RENTAL LLC	EQUIPMENT RENTAL	1,538.46
496957	9/29/2011	N	DAVIS MECHANICAL	BUSINESS LICENSE REFUND	249.75

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
496958	9/29/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,871.08
496959	9/29/2011	N	DUNCAN PKG TECHNOLOGIES INC	COMM W RECHARGE STATION	260.63
496960	9/29/2011	N	DUTHIE GENERATOR SERVICE INC	GENERATOR RENTAL	1,289.49
496961	9/29/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	1,939.80
496962	9/29/2011	N	CHRISTIAN EICHENLAUB	REIMBURSEMENT-TRAVEL EXPENSE	114.00
496963	9/29/2011	N	ERIC DYLAN EMDEE	ASSISTANT SWIM TEAM COACH	715.00
496964	9/29/2011	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INS BENEFIT CHARGES	22,957.00
496965	9/29/2011	N	STEVE FAIRBROTHER	REIMBURSEMENT-PARAMEDIC LICENSE R	200.00
496966	9/29/2011	N	THEODORE FATUROS	CONTRACT PERSONNEL-PLANNING	608.00
496967	9/29/2011	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	113.99
496968	9/29/2011	N	FIRE INFO SUPPORT SERVICES INC	FIRE RMS COMPUTER CONTRACT SERVI	2,200.00
496969	9/29/2011	N	GALLS, AN ARAMARK CO LLC	POLICE UNIFORMS & EQUIPMENT	651.81
496970	9/29/2011	N	GEORGE R GARDINER	ART INSTRUCTOR	612.00
496971	9/29/2011	N	BERNADETTE GRADNEY	REIMBURSEMENT-TRAVEL EXPENSE	114.00
496972	9/29/2011	N	GRANICUS	MEDIA STREAMING	1,639.18
496973	9/29/2011	N	HASTY AWARDS	PLAQUES & MEDALS	485.98
496974	9/29/2011	N	HD SUPPLY WATERWORKS LTD	CLA-VAL PRESSURE SUSTAINING VALVE	10,005.00
496975	9/29/2011	N	HDL COREN & CONE	CAFR STATISTICAL REPORTS	695.00
496976	9/29/2011	N	CLAIRE HO	PARKS & RECREATION REFUND	75.00
496977	9/29/2011	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	299.14
496978	9/29/2011	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	28,094.25
496979	9/29/2011	N	HUNTINGTON BCH MOTORSPORTS INC	MOTORCYCLE PARTS & SERVICE	2,664.98

2

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CITY OF MANHATTAN BEACH  
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
496980	9/29/2011	N	I APE INC	REGISTRATION-PROPERTY ROOM MGMT	900.00
496981	9/29/2011	N	ADELE ICAZA	PARKS & RECREATION REFUND	60.00
496982	9/29/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,487.27
496983	9/29/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	51,377.20
496984	9/29/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,717.12
496985	9/29/2011	N	INCONTACT INC	LONG DISTANCE SERVICE	417.47
496986	9/29/2011	N	INFOSEND INC	PORTAL MAINTENANCE FEE	99.26
496987	9/29/2011	N	INTELLIGENT PRODUCTS INC	MUTT MITTS	4,760.00
496988	9/29/2011	N	IVA SOLUTIONS INC	SECURITY SYSTEMS REPAIR	230.00
496989	9/29/2011	N	LAURIE JESTER	REIMBURSEMENT-TRAVEL EXPENSE	736.67
496990	9/29/2011	N	CHRIS JEWETT	PARKS & RECREATION REFUND	50.00
496991	9/29/2011	N	SANDE L JOHNSON	CONTRACT ACCOUNTANT	1,925.00
496992	9/29/2011	N	VICTORIA H JOHNSON	ARTHRITIS FOUNDATION EXERCISE PROG	460.00
496993	9/29/2011	N	KIM KOMICK CONSTRUCTION	REFUND DEPOSIT	473.00
496994	9/29/2011	N	KING FENCE INC	FENCE RENTAL	30.00
496995	9/29/2011	N	KNORR SYSTEMS INC	SWIMMING POOL MAINTENANCE	1,526.35
496996	9/29/2011	N	L A COUNTY CLERK/RECORDER	GREENBELT LOW FLOW INFILTRATION PF	75.00
496997	9/29/2011	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	2,006.54
496998	9/29/2011	N	JACQUELINE LEON	LINE DANCING INSTRUCTOR	67.50
496999	9/29/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL FEES	13,056.00
497000	9/29/2011	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	450.00
497001	9/29/2011	N	LIVE CREATIVES LTD (ONE LOVE)	BUSINESS LICENSE REFUND	186.08

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9/29/2011

CITY OF MANHATTAN BEACH  
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497002	9/29/2011	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	126.20
497003	9/29/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,989.44
497004	9/29/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	12,320.10
497005	9/29/2011	N	MAGELLAN BEHAVIORAL HEALTH INC	EMPLOYEE ASSISTNACE PROGRAM	2,000.43
497006	9/29/2011	N	MAIN STREET TOURS INC	TOURS/EVENTS	860.00
497007	9/29/2011	N	MARY JEAN MALLMAN	CERAMIC INSTRUCTOR	2,966.24
497008	9/29/2011	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	180.50
497009	9/29/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,875.00
497010	9/29/2011	N	MC MURRAY STERN	CONTRACT SERVICE-FILE SYSTEM	350.00
497011	9/29/2011	N	MELAD AND ASSOCIATES INC	PLAN CHECKS & INSPECTIONS	3,135.66
497012	9/29/2011	N	MELROY COMPANY INC	CONCRETE WORK	670.00
497013	9/29/2011	N	CHEN MENGTING	CITATION REFUND	48.00
497014	9/29/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	950.00
497015	9/29/2011	N	MOFFATT & NICHOL	PIER REHABILITATION 2011	1,850.00
497016	9/29/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-AUG 11	83,416.90
497017	9/29/2011	N	VERDESIAH NASRALLA	REIMBURSEMENT-TRAVEL EXPENSE	114.00
497018	9/29/2011	N	NELSON/DANIELS CONSTRUCTION	RIGHT OF WAY DEPOSIT REFUND	496.00
497019	9/29/2011	N	NFPA	MEMBERSHIP RENEWAL	150.00
497020	9/29/2011	N	ORANGE COUNTY SHERIFF'S DEPT	REGISTRATION-CORRECTIONS OFFICER C	229.00
497021	9/29/2011	N	PACIFIC COAST CONSTRUCTION INC	EMERGENCY SEWER MAIN REPAIR	3,100.00
497022	9/29/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	3,466.09
497023	9/29/2011	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES, BADGES	517.87

4

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497024	9/29/2011	N	PENINSULA PUMP CORPORATION	PUMP REPAIRS	288.82
497025	9/29/2011	N	PORAC	MEMBERSHIP DUES	20.00
497026	9/29/2011	N	PSYCHOLOGICAL CONSULTING ASSOC	MEDICAL SERVICES	2,100.00
497027	9/29/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	180,370.18
497028	9/29/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	220,483.38
497029	9/29/2011	N	QUICK CRETE PRODUCTS CORP	REMOVABLE BOLLARDS	6,949.13
497030	9/29/2011	N	RESCUE ROOTER	PLUMBING SERVICES	1,350.00
497031	9/29/2011	N	JENNIFER RINGLER	COMPUTER LOAN	1,091.38
497032	9/29/2011	N	ROUTE MATCH SOFTWARE INC	DIAL A RIDE SOFTWARE	6,975.00
497033	9/29/2011	N	RPM MORTGAGE INC	BUSINESS LICENSE REFUND	144.05
497034	9/29/2011	N	S&S WORLDWIDE INC	PARK & RECREATION SUPPLIES	597.08
497035	9/29/2011	N	SACRAMENTO POLICE DEPARTMENT	REGISTRATION-LEGAL INTERVENTION IN	250.00
497036	9/29/2011	N	SAFETY-KLEEN CORP	GARAGE SUPPLIES	392.44
497037	9/29/2011	N	SBRPCA	2ND QTR ASSESSMENT-COMM AUTH	336,863.50
497038	9/29/2011	N	BRIAN SCOTT SCHREIBER	DISC JOCKEY-OLDER ADULT PROGRAM	350.00
497039	9/29/2011	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	598.81
497040	9/29/2011	N	SCOTT D SEALEY	FOUNTAIN CLEANING-CREATIVE ARTS CT	90.00
497041	9/29/2011	N	SKM SYSTEMS ANALYSIS INC	BUSINESS LICENSE REFUND	3,977.00
497042	9/29/2011	N	RYAN B SMALL	REIMBURSEMENT-TRAVEL EXPENSE	114.00
497043	9/29/2011	N	SMART & FINAL	MISC SUPPLIES	754.10
497044	9/29/2011	N	MARIE SOLYMOSI	BEE REMOVAL SERVICES	170.00
497045	9/29/2011	N	SOUTH BAY FAMILY MEDICAL GROUP	MEDICAL SERVICES	285.80

15

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9/29/2011

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 8b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497046	9/29/2011	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICE	442.50
497047	9/29/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	733.16
497048	9/29/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,031.05
497049	9/29/2011	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	3,718.19
497050	9/29/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,663.89
497051	9/29/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	321.23
497052	9/29/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	111.69
497053	9/29/2011	N	STEWART-JACKSON SPRINKLERS INC	BACKFLOW TESTING	1,435.00
497054	9/29/2011	N	ROBERT STONEMAN	REIMBURSEMENT-TRAVEL EXPENSE	146.00
497055	9/29/2011	N	SUNDOWN WOOD PRODUCTS INC	CUSTOM RECEPTION DESK FOR LIVE OAK	697.20
497056	9/29/2011	N	TERMINIX	PEST CONTROL SERVICE	723.00
497057	9/29/2011	N	THE ACTIVE NETWORK INC	ACTIVE NET TRAINING	2,400.00
497058	9/29/2011	N	THE GAS COMPANY	GAS LIGHT MAINTENANCE	5,125.99
497059	9/29/2011	N	THE LIFEGUARD STORE	AQUATICS SUPPLIES	1,249.75
497060	9/29/2011	N	TIME WARNER CABLE	CABLE SERVICE	91.10
497061	9/29/2011	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,300.49
497062	9/29/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	2,640.12
497063	9/29/2011	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	40.00
497064	9/29/2011	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	221.70
497065	9/29/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	77.00
497066	9/29/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	79,697.03
497067	9/29/2011	N	VAN LINGEN BODY SHOP INC	TOWING AND VEHICLE STORAGE	507.00



12:53:57PM  
9/29/2011

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 8b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497068	9/29/2011	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: Paymer	934.66
497069	9/29/2011	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
497070	9/29/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	1,100.29
497071	9/29/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	6,195.38
497072	9/29/2011	N	VISA	FINANCE DEPT CREDIT CARD CHARGES	3,445.60
497073	9/29/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	1,037.86
497074	9/29/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	159.67
497075	9/29/2011	N	VISA	FIRE DEPT CREDIT CARD CHARGES	77.32
497076	9/29/2011	N	VISION INTERNET PROVIDERS INC	WEBSITE MAINTENANCE	2,200.00
497077	9/29/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	3,024.95
497078	9/29/2011	N	GREGORY S WALL	TICKET PRINTING	881.99
497079	9/29/2011	N	WALTERS WHOLESAL ELECTRIC CO	ELECTRICAL SUPPLIES	1,930.88
497080	9/29/2011	N	WASTE MANAGEMENT INC	AUGUST 2011 REFUSE REMITTANCE	232,447.74
497081	9/29/2011	N	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	219.68
497082	9/29/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	346,280.15
497083	9/29/2011	N	WEST PAYMENT CENTER	LIBRARY UPDATES/WESTLAW	794.41
497084	9/29/2011	N	WESTCHESTER MEDICAL GROUP	MEDICAL SERVICES	630.00
497085	9/29/2011	N	WESTERN PACIFIC PULP & PAPER	SHREDDING SERVICE	272.00
497086	9/29/2011	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	614.75
497087	9/29/2011	N	WORLDPASS TRAVEL GROUP LLC	BUS TRIP-PARKS & RECREATION	37,732.00
497088	9/29/2011	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	1,000.00
497089	9/29/2011	N	ZAP MANUFACTURING INC	TRAFFIC SIGNS-REFUBISH	1,650.09

17

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9/29/2011

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 8b**

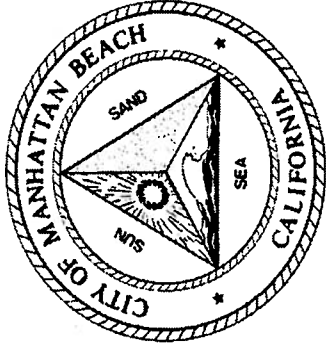
CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
497090	9/29/2011	N	JOHN EDWARD ZIELLO	SLO-PITCH LEAGUE OFFICIAL	5,110.00
497091	9/29/2011	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
<b>SUBTOTAL</b>					<b>2,019,655.49</b>
10180	9/20/2011	H	MICHAEL J SEITZ	RIGHT OF WAY DEPOSIT REFUND	427.00
<b>SUBTOTAL</b>					<b>427.00</b>
<b>COMBINED TOTAL</b>					<b>2,260,589.31</b>

**PAYMENT LEGEND:**  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks

Report of Warrant Disbursements  
wr 8b

Fund	Description	Amount
100	General	1,442,037.50
201	Street Light	9,289.32
210	Asset Forfeiture	486.20
230	Prop A	24,983.32
401	Capital Improvements	899.17
501	Water	364,049.11
502	Storm	117.92
503	Waste Water	17,649.55
510	Refuse	261,160.69
520	Parking	12,241.94
521	County Parking Lot	8,970.61
522	State Pier Lots	11,267.75
601	Insurance	35,230.58
605	Information Services	9,358.89
610	Vehicle Fleet	4,651.69
615	Building Maintenance	58,105.07
802	Trust Deposit	90.00
wr 8b		<u>2,260,589.31</u>
		<u>2,260,589.31</u>

# City of Manhattan Beach



## Month End Financial Reports

August 2011

Fiscal Year 2011-2012

Attachment C

City of Manhattan Beach  
 Fiscal Year 2012 Statement of Revenues & Expenditures  
 August 31, 2011

% of Year  
 16.667%

Fund Title		Current Year Activity					
		Budgeted Revenue	YTD Revenues	% Realized	Budgeted Expenditures	YTD Expenditures	% Expended
100	General Fund	\$51,220,408	\$5,803,207	11.33%	\$50,918,457	\$9,103,239	17.88%
201	Street Lighting & Landscaping Fund	397,064	143	0.04%	587,151	55,651	9.48%
205	Gas Tax Fund	1,381,167	181,351	13.13%	2,320,530	2,884	0.12%
210	Asset Forfeiture	15,600	19,881	127.44%	343,136	28,655	8.35%
211	Police Safety Grants	2,600	407	15.67%	104,000	-	0.00%
220	Federal & State Grants	-	-	n/a	-	438	n/a
230	Prop A Fund	623,200	85,093	13.65%	655,689	93,213	14.22%
231	Prop C Fund	460,000	75,216	16.35%	970,210	1,996	0.21%
232	AB 2766 Fund	48,000	9,497	19.78%	7,868	1,636	20.79%
233	Measure R	279,100	53,952	19.33%	-	-	n/a
401	Capital Improvements Fund	3,024,829	242,394	8.01%	2,127,676	61,371	2.88%
403	Underground Assessment District Construction	400	44	11.09%	-	(903)	n/a
501	Water Fund	12,576,100	2,050,324	16.30%	12,685,925	1,194,478	9.42%
502	Storm Drain Fund	366,200	3,139	0.86%	662,864	80,970	12.22%
503	Wastewater Fund	2,825,030	539,114	19.08%	3,075,715	285,457	9.28%
510	Refuse Fund	4,568,373	711,699	15.58%	4,549,628	403,221	8.86%
520	Parking Fund	2,113,447	446,522	21.13%	1,773,944	181,537	10.23%
521	County Parking Lots Fund	449,500	166,437	37.03%	376,341	13,296	3.53%
522	State Pier & Parking Lot Fund	436,300	109,545	25.11%	867,640	37,271	4.30%
601	Insurance Reserve Fund	4,003,726	676,647	16.90%	4,029,061	1,097,657	27.24%
605	Information Systems Reserve Fund	1,192,397	198,732	16.67%	1,329,770	178,676	13.44%
610	Fleet Management Fund	3,250,206	366,739	11.28%	5,019,823	170,489	3.40%
615	Building Maintenance & Operation Fund	1,404,275	184,415	13.13%	1,493,717	187,798	12.57%
710	Special Assessment Debt Service	968,248	19,950	2.06%	968,248	844,796	87.25%
801	City Pension Fund	145,700	388	0.27%	182,000	27,164	14.93%
		<b>\$91,751,870</b>	<b>\$11,944,836</b>	<b>13.02%</b>	<b>\$95,049,392</b>	<b>\$14,050,988</b>	<b>14.78%</b>

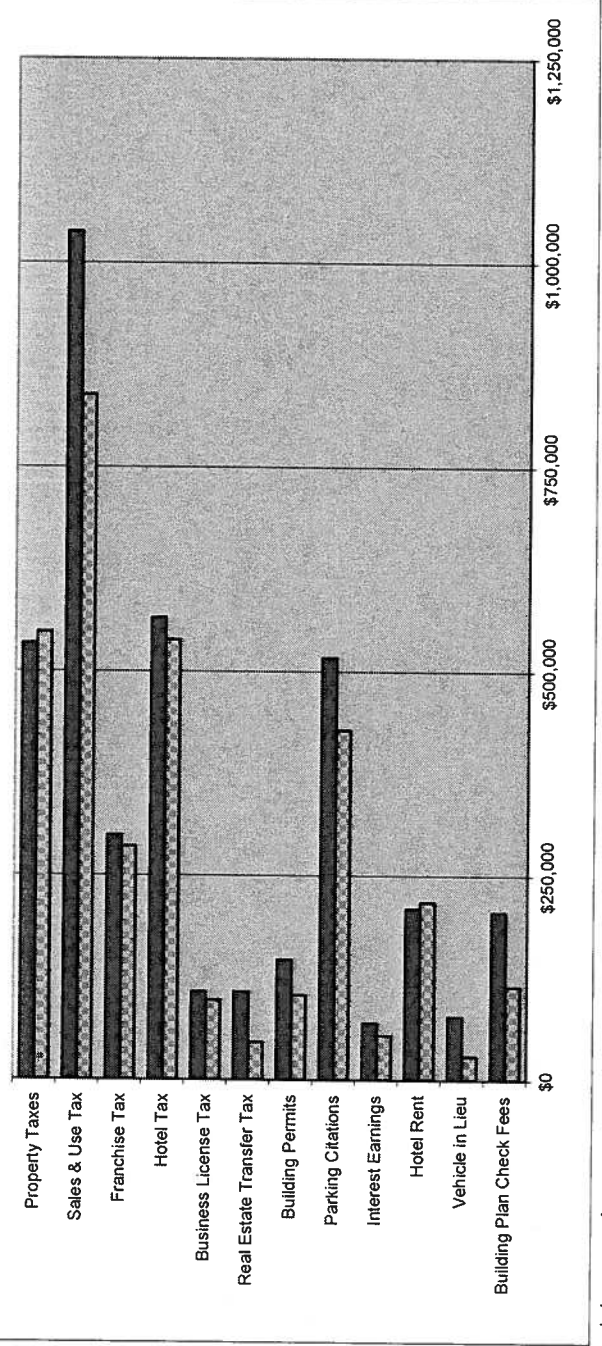
\* Revenue balance carry forwards in Recreation have not yet been effected.

City of Manhattan Beach  
Fiscal Year 2012 General Fund Major Revenue Trends  
Aug-31-2011

Percent of Year  
16.67%

Major Revenue Accounts	Fund No.	Year-To-Date Actuals					2012	Adjusted Revenue	Realized
		2007	2008	2009	2010	2011			
Property Taxes	100	494,186	514,724	549,973	574,647	547,641	534,119	19,753,700	2.70%
Sales & Use Tax	100	1,019,269	995,079	990,805	820,180	838,100	1,038,100	8,125,000	12.78%
Franchise Tax	100	103,197	119,638	112,668	277,293	285,225	299,093	1,259,543	23.75%
Hotel Tax	100	541,703	634,826	643,775	524,462	538,223	565,273	2,822,951	20.02%
Business License Tax	100	118,600	214,014	126,683	115,726	97,376	107,847	2,754,000	3.92%
Real Estate Transfer Tax	100	135,789	184,810	88,933	77,180	45,915	107,390	360,000	29.83%
Building Permits	100	144,749	130,807	111,080	103,387	103,824	146,678	720,000	20.37%
Parking Citations	100	275,353	306,553	299,187	437,786	427,846	516,606	2,580,000	20.02%
Interest Earnings	100	329,691	461,292	418,428	121,232	54,378	69,819	500,000	13.96%
Hotel Rent	100	256,935	259,654	292,741	203,179	217,264	209,689	1,018,000	20.60%
Vehicle in Lieu	100	61,252	18,726	21,895	34,558	29,152	77,688	100,000	77.69%
Building Plan Check Fees	100	178,096	130,577	107,805	93,149	114,262	205,467	840,000	24.46%
<b>Total Major Revenue Accounts</b>		<b>3,658,818</b>	<b>3,970,699</b>	<b>3,763,972</b>	<b>3,382,778</b>	<b>3,299,205</b>	<b>3,877,767</b>	<b>40,833,194</b>	<b>9.50%</b>
Over/(Under) Prior Year			311,881	(206,727)	(381,194)	(83,573)	578,561		
Percent Change From Prior Year			8.52%	(5.21%)	(10.13%)	(2.47%)	17.54%		
Other Revenues (a)		2,396,790	2,321,698	2,533,007	2,534,029	2,670,960	1,925,441	10,387,214	18.54%
<b>Total General Fund Revenues</b>		<b>6,055,609</b>	<b>6,292,397</b>	<b>6,296,979</b>	<b>5,916,807</b>	<b>5,970,165</b>	<b>5,803,207</b>	<b>51,220,408</b>	<b>11.33%</b>

General Fund Major Revenue Sources  
August 31, 2011



(a) Revenue balance carry forwards in Recreation have not yet been effected.