



Consideration of Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)-(b)] and minutes from City Council subcommittees and from other City commissions and committees [(c)-(e)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to:

- a) Approve Minutes of the City Council Meeting (Closed Session) and Regular City Council Meeting of September 6, 2011.

RECOMMENDATION: APPROVE

- b) Approve Minutes of the (Closed Session) and Regular City Council Meeting of September 20, 2011.

RECOMMENDATION: APPROVE

- c) Receive and File Action Minutes of the Planning Commission Meeting of September 28, 2011.

RECOMMENDATION: RECEIVE AND FILE

- d) Receive and File Minutes of the Centennial Committee Meeting of September 12, 2011.

RECOMMENDATION: RECEIVE AND FILE

- e) Receive and File Minutes of the Environmental Task Force Meeting of September 15, 2011.

RECOMMENDATION: RECEIVE AND FILE

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
CLOSED SESSION MEETING
SEPTEMBER 6, 2011**

The Closed Session Meeting of the City Council of the City of Manhattan Beach, California, was held on the 6th day of September, 2011, at the hour of 4:03 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City.

CALL TO ORDER

Mayor Tell called the meeting to order.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.

(Powell arrived at 4:06 p.m).

Present: City Manager Carmany.

(City Manager Carmany arrived at 4:05 p.m.).

Absent: None.

Clerk: Tamura.

PUBLIC COMMENT ON CLOSED SESSION AGENDA

None.

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

Mayor Tell announced the following items to be discussed in closed session:

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

One case pursuant to subdivision (c) of Section 54956.9

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATION OF LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:
(one case)

CONFERENCE WITH LABOR NEGOTIATOR

(Government Code Section 54957.6)

Agency Negotiator: David N. Carmany, City Manager

Employee Groups: Manhattan Beach Firefighters' Association;
Manhattan Beach Police Officers' Association;
Management Confidential; and
Teamsters

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code Section 54957)

Title: City Manager

RECESS INTO CLOSED SESSION

The Council recessed into Closed Session at 4:04 p.m.

RECESS INTO OPEN SESSION

The Council reconvened into Open Session at 6:15 p.m.

An announcement in open session was made after the "Ceremonial Calendar" at the beginning of the Tuesday, September 6, 2011 Regular City Council meeting.

City Manager Carmany announced, in Open Session, that Council met in Closed Session to discuss the items listed on the agenda and took no reportable actions. He added that Council is expected to reconvene following the Regular City Council meeting to discuss initiation of litigation and anticipated litigation.

RECESS INTO RESUMED CLOSED SESSION

At the conclusion of the Regular City Council Meeting, the City Council resumed the Closed Session at 8:03 p.m.

RECESS INTO OPEN SESSION

The Council reconvened into Open Session at 8:30 p.m.

ADJOURNMENT

At 8:30 p.m. the meeting was adjourned to the 6:30 p.m. Regular City Council Meeting on Tuesday, August 2, 2011, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 6, 2011**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 6th day of September, 2011, at the hour of 6:32 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at www.citymb.info.

PLEDGE TO FLAG

Police Chief Eve Irvine led the pledge of allegiance.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Absent: None.
Clerk: Tamura.

CLOSED SESSION ANNOUNCEMENT

City Manager Carmany announced that tonight's Meeting convened at 4:03 p.m. at which time public comment on the Closed Session agenda was invited. There being no persons wishing to address the Council, the Mayor recessed the meeting into a Closed Session, pursuant to Government Code Section 54957, Government Code Section 54597.6 and Government Code Section 54956.95 to discuss the items posted on the Closed Session Agenda.

CEREMONIAL CALENDAR

09/06/11-01a. Presentation of a Baby Passport to Julia and Dustin Beckley

Councilmember Montgomery, on behalf of the Council, presented a baby passport to **Julia and Dustin Beckley** in recognition of the birth of their son, Luke.

09/06/11-01b. Presentation of Certificates to the Manhattan Beach Sharks for Their International Division Little League Win and South Bay Tournament of Champions Win

Mayor Tell, on behalf of the Council, presented certificates to the **Manhattan Beach Sharks Baseball Team** in recognition of their International Division Little League Win and South Bay Tournament of Champions Win.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER

Prior to the Consent Calendar, Councilmember Montgomery proposed that the Council consider Item No. 17 (*Consideration of a Resolution Appointing Roxanne Diaz as City Attorney and Approve a Legal Services Agreement with Richards, Watson & Gershon for City Attorney Services at the Monthly Rate of \$19,500*) be heard in order that proposed City Attorney Roxanne Diaz be able to express her legal opinions throughout the meeting.

Hearing no objection it was so ordered.

09/06/11-17. Consideration of a Resolution Appointing Roxanne Diaz as City Attorney and Approve a Legal Services Agreement with Richards, Watson & Gershon for City Attorney Services at the Monthly Rate of \$19,500

City Manager Carmany introduced the item and Councilmember Lesser provided the staff presentation explaining the selection process.

Roxanne Diaz introduced herself and her law partner **Larry Wiener**.

The Council welcomed **Ms. Diaz** and **Mr. Wiener** to Manhattan Beach and thanked Special Counsel Christi Hogin for her service to the City.

There were no requests to speak on this item.

MOTION: Councilmember Montgomery moved to adopt Resolution No. 6327 appointing the law firm of Richards, Watson & Gershon ("RWG") to discharge the duties of the office of City Attorney, with its shareholder Roxanne Diaz serving as City Attorney and its shareholder Larry Wiener serving as Senior Counsel, and approving the proposed Agreement Between the City of Manhattan Beach and Richards, Watson & Gershon, a Professional Corporation, for City Attorney Services (the "RWG Proposed Agreement"). The motion was seconded by Councilmember Lesser and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.

Noes: None.

Absent: None.

Abstain: None.

CONSENT CALENDAR

The Consent Calendar (Item Nos. 2 through 15), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Montgomery, seconded by Councilmember Howorth and passed by unanimous roll call vote, with the exception of Item Nos. 2 and 11 which were considered later in the meeting under "*Items Removed from the Consent Calendar*".

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.

Noes: None.

Absent: None.

Abstain: None.

GENERAL CONSENT

09/06/11-02. Approve Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)] and minutes from City Council subcommittees and from other City commissions and committees [(b)-(i)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of August 2, 2011
- b) Planning Commission Meetings of August 10, 2011
- c) Planning Commission Meetings of August 24, 2011
- d) Draft Parks & Recreation Commission Minutes July 25, 2011
- e) Draft Library Commission Minutes August 8, 2011
- f) Draft Cultural Arts Minutes August 9, 2011
- g) Draft Cultural Arts Special Minutes of July 27, 2011
- h) Draft Centennial Committee Minutes July 25, 2011
- i) Ad Hoc City Attorney Selection Subcommittee July 15, 2011

Item No. 2 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

09/06/11-03. Consideration of a Proclamation Establishing a Moment of Remembrance at 1:00 p.m. Eastern Daylight Time on September 11, 2011

The Council received and filed the Proclamation establishing a moment of remembrance at 1:00 p.m. Eastern Daylight Time on September 11, 2011.

09/06/11-04. Adoption of an Ordinance Prohibiting Smoking on the Strand and Veterans Parkway (the Valley Ardmore Greenbelt)

The Council adopted Ordinance No. 2152 amending Chapter 12.12 of the Municipal Code to prohibit smoking on the Strand and along Veterans Parkway (the Valley Ardmore Greenbelt) and establish penalties for violations thereof.

09/06/11-05. Adoption of an Ordinance Amending Municipal Code Section 2.01.010 Regulating Where City Council Meetings May be Held

The Council adopted Ordinance No. 2149 amending the Manhattan Beach Municipal Code Section 2.01.010 to require that all regular meetings of the City Council must be held in the Council Chamber of City Hall unless adjourned to another facility that has reasonable recording and audio capability.

09/06/11-06. Consideration to Approve the Proposed Changes to the South Bay Cities Council of Governments (SBCCOG) Joint Powers Authority (JPA) Agreement and Review Changes Made to the SBCCOG By-Laws by the Board of Directors

The Council approved the proposed changes to the South Bay Cities Council of Governments (SBCCOG) Joint Powers Authority (JPA) agreement and reviewed changes made to the SBCCOG By-laws by the Board of Directors.

09/06/11-07. Consideration of the Grant Funded Purchase and Installation in Various City Facilities of Energy Efficient Low Flow Plumbing Fixtures from Bottomline Utility Solutions in the Amount of \$24,731

The Council approved an award of order for the purchase and installation of toilets, urinals, sink aerators and showerheads from Bottomline Utility Solutions in the amount of \$24,731; waived formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing); appropriated \$11,410 from the unreserved General Fund balance which will be partially reimbursed at a later date by funding from the Metropolitan Water District; and appropriated \$13,321 from the State Pier and Parking Lot Fund.

09/06/11-08. Consideration to Award a One Year Contract Extension to All City Management Services to Provide Crossing Guard Services in an Amount Not-to-Exceed of \$220,000

The Council waived formal bidding per Municipal Code Section 2.36.140 (waivers) and approved the one year contract extension to All City Management Services for crossing guard services with an estimated annual cost of \$220,000.

09/06/11-09. Consideration of Ratification of Motor Fuel Purchase from Merrimac Energy Group in the Amount of \$25,226.22

The Council approved ratified the purchase of fuel from Merrimac Energy Group in the amount of \$25,226.22.

09/06/11-10. Consideration of Financial Reports:

a) Ratification of Demands: August 4, 2011, August 18, 2011 and September 1, 2011

b) Investment Portfolio for the Month Ending July 31, 2011

c) Financial Reports for the Month Ending July 31, 2011

The Council approved with no exception Warrant Register Nos. 4B, 5B, 6B, 30B and 31B in the amount of \$9,300,202.29 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register; received and filed the Investment Portfolio for the month ending July 31, 2011; and received and filed the Financial Reports for the month ending July 31, 2011.

09/06/11-11. Consideration to Approve the Fee Waivers for the 2011 Pumpkin Race Event in an Amount Not-to-Exceed \$14,000

Item No. 11 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

09/06/11-12. Consideration to Approve the Plans and Specifications for the 2011 Slurry Seal Project and Authorize Staff to Solicit Bids

The Council approved the plans and specifications for the 2011 Slurry Seal Project and authorized staff to solicit bids.

BOARDS AND COMMISSIONS

Planning Commission

09/06/11-13. Consideration of Planning Commission Decision to Approve a Request for a One-Year Time Extension of a Master Use Permit and Associated Applications for 1000-1008 Sepulveda Boulevard – Versailles/Office Condominiums

The Council received and filed the decision of the Planning Commission.

09/06/11-14. Consideration of Planning Commission Approval of a Use Permit to Change the Existing Beer and Wine Sales for Off-Site Consumption (Type 20) License to a Full Alcohol Sales for Off-Site Consumption (Type 21) License at Speedi Mart, Located at 975 North Aviation Boulevard

The City Council received and filed the Planning Commission's approval of a Use Permit and determined that public convenience and necessity would be served by the change in type of the alcohol license.

09/06/11-15. Consideration of Planning Commission Approval of a Use Permit for a Child Day Care Use, Located at 1765 Artesia Boulevard

The Council received and filed the decision of the Planning Commission.

COMMUNITY ANNOUNCEMENTS

09/06/11-18. Jan Dennis Re Walking Tour

Jan Dennis, Cultural Heritage Conservancy Member, announced that the Cultural Heritage Conservancy flyer is now available and passed out the flyers.

09/06/11-19. Jan Dennis Re Centennial Parade Meeting

Jan Dennis, Centennial Parade Organizer, invited interested parties to an informational meeting regarding the Centennial Parade on September 14, 2011, at 7:00 p.m., in the Police/Fire Community Room. For more information please call (310) 372-8520.

09/06/11-20. Richard Zeif Re Continuing Adult Education

Richard Zeif, Senior Advisory Committee Vice Chair, spoke of a continuing education program called MB-U that the Senior Advisory Committee is promoting for older adults and invited Council and the public to participate.

09/06/11-21. Don Gould Re Upcoming Library Events

Los Angeles County Librarian Don Gould shared information about upcoming events at the Manhattan Beach Library.

09/06/11-22. Bill Fahey Re AYSO Update

Bill Fahey, AYSO Commissioner, announced that the American Youth Soccer Organization (AYSO) has appointed **Joyce Fahey** and **Eric Karos** to co-chair the fundraising campaign for their "Field of Dreams" plan; that the AYSO will be selling family discount cards shortly; and that there will be a soccer festival on September 24 and 25, 2011 at Marine Park East.

09/06/11-23. Craig Cadwallader Re Coastal Clean-up Day

Craig Cadwallader, Surfrider Foundation Board member, invited all to participate in the International Coastal Clean-up Day from 9:00 a.m. until 12:00 p.m. and directed interested parties to visit www.healthebay.org to get involved.

09/06/11-24. Public Works Director Jim Arndt Re Library Project

Public Works Director Jim Arndt announced that a Community Library Meeting would be held September 13, 2011 in the Police/Fire Conference Room and suggested interested parties check the City website. He added that library information and community meetings will be updated frequently.

09/06/11-25. Councilmember Howorth Re Mayor's Youth Council

Councilmember Howorth announced that the first Mayor's Youth Council meeting was a success and thanked the sponsors, City Council, former Councilmember **Portia Cohen**, and all the participants.

09/06/11-26. Councilmember Montgomery Re Manhattan Beach Open

Councilmember Montgomery thanked everyone who helped make the Manhattan Beach Open a success including: **IMG, James Leets, Dave Williams, USAVB** and stated that he is looking forward to next year's Manhattan Beach Open.

09/06/11-27. Mayor Pro Tem Powell Re Older Adults Art Show

Mayor Pro Tem Powell invited the public to the 2nd annual Manhattan Beach Older Adults Art Show on Friday, September 9, 2011 from 4:00 p.m. until 6:00 p.m.

09/06/11-28. Mayor Pro Tem Powell 9-11 Memorial Event

Mayor Pro Tem Powell stated that the City will be holding a memorial event to commemorate the 10-year anniversary of 9-11. He said that the event will be held on the corner of 15th Street and Valley Drive and asked residents to display their flags on September 11th in honor of our Country.

09/06/11-29. Mayor Tell Re Walking Moai

Mayor Tell reported that participation in his walking moais has grown. He reminded the community that his walks take place on Council Tuesdays (every first and third Tuesday of the month) and start at 9:00 a.m. at Peets Coffee. He added that everyone is welcome to walk and talk about city issues.

AUDIENCE PARTICIPATION

09/06/11-30. Abu Yusuf Re Bicycle Trail Rehabilitation Project

Abu Yusuf, County of Los Angeles Representative, explained the timeline of the Bicycle Path Rehabilitation Project in Manhattan Beach and that the closures will begin at the end of September, 2011.

09/06/11-31. Patrick Donahue Re Renaming of Sepulveda

Patrick Donahue passed out a flyer proposing that the City Council change the name of Sepulveda to Pacific Coast Highway and suggested that the City Council form a committee to study the issue.

09/06/11-32. Don Gould Re Renaming of Sepulveda

Don Gould, Redondo Beach Resident, stated that the name Sepulveda is confusing to out of town visitors and conceptually renaming it Pacific Coast Highway is a good idea.

GENERAL BUSINESS

09/06/11-16. Consideration of an Ordinance Amending Municipal Code Section 5.48.330 Regulating Leaf Blowers and Section 1.04.010 to Allow Violations of the Municipal Code to Be Charged as Either Misdemeanors or Infractions

Mayor Tell introduced the subject item and Police Chief Eve Irvine and City Attorney Roxanne Diaz provided the staff presentation.

The following individual spoke on this item:

- **Craig Cadwallader, No Address Provided**

City Attorney Diaz read aloud the title of Ordinance No. 2153.

MOTION: Councilmember Montgomery moved to waive further reading and introduce Ordinance No. 2153 amending Manhattan Beach Municipal Code Section 5.48.330 to make operation of a leaf blower a misdemeanor and Section 1.04.010 to allow violations of the Municipal Code to be prosecuted as either a misdemeanor or an infraction. The motion was seconded by Councilmember Howorth and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

09/06/11-17. Consideration of a Resolution Appointing Roxanne Diaz as City Attorney and Approve a Legal Services Agreement with Richards, Watson & Gershon for City Attorney Services at the Monthly Rate of \$19,500

This item was taken out of order. Please see page one.

ITEMS REMOVED FROM THE CONSENT CALENDAR

09/06/11-02. Approve Minutes:

This item contains minutes of City Council meetings which are presented for approval [(a)] and minutes from City Council subcommittees and from other City commissions and committees [(b)-(i)] which are presented to be received and filed by the Council. Staff recommends that the City Council by motion take action to approve the minutes of the:

- a) City Council Meeting (Closed Session) and Regular City Council Meeting of August 2, 2011*
- b) Planning Commission Meetings of August 10, 2011*
- c) Planning Commission Meetings of August 24, 2011*
- d) Draft Parks & Recreation Commission Minutes July 25, 2011*
- e) Draft Library Commission Minutes August 8, 2011*
- f) Draft Cultural Arts Minutes August 9, 2011*
- g) Draft Cultural Arts Special Minutes of July 27, 2011*
- h) Draft Centennial Committee Minutes July 25, 2011*
- i) Ad Hoc City Attorney Selection Subcommittee July 15, 2011*

Councilmember Lesser explained that he pulled the minutes to give the public a “heads up” about what issues/events may be coming back to Council and when.

A brief discussion revealed that the Sand Dune Park issue will be brought back in October; that the date for the Sculpture Garden item has not yet been determined; that the Centennial is in the storyboard process right now; that each Centennial event will have its own specific insurance; and that income/expense statements will be attached to the Centennial minutes in the future.

There were no requests to speak on this item.

MOTION: Councilmember Howorth moved to approve the subject City Council Meeting minutes and receive and file the minutes from the City Council Subcommittees, City Commissions and Committees. The motion was seconded by Councilmember Montgomery and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

09/06/11-11. Consideration to Approve the Fee Waivers for the 2011 Pumpkin Race Event in an Amount Not-to-Exceed \$14,000

Councilmember Lesser pulled this item because he was concerned about the precedent it might set; to inquire whether any other Council felt the same; and to understand the relationship between the pumpkin race and the pier-to-pier walk.

Council briefly discussed the history of the pumpkin races, the pier-to-pier walk and the fact that the organizers are appealing to the City because they are not capable of financing the pumpkin race this year.

Recreation Service Manager Idris Al-Oboudi communicated staff’s recommendation to fund the pumpkin races because it is an award winning community event.

The following individual spoke on this item:

• **Craig Cadwallader, Surfrider Foundation**

Councilmember Lesser stressed that staff should aggressively look for sponsors for the pumpkin races.

MOTION: Councilmember Howorth moved to approve the waiving of fees (\$14,000) for City services for the 2011 Pumpkin Races special event. The motion was seconded by Councilmember Powell and passed by the following unanimous roll call vote:

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

CITY MANAGER REPORT(S)

None.

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

09/09/11-33. Councilmember Lesser Re Alcohol Permits

Councilmember Lesser briefly conveyed the Planning Commission's question to Council regarding whether the increase in point of sale alcohol permits is a big enough issue to be formally agendized.

City Attorney Diaz communicated that if a majority of the Council chooses to agendize the issue, it should be brought back to a future Council meeting with background information from staff.

A majority of the Council voted to agendize the issue for a future City Council meeting.

Hearing no objection, it was so ordered.

ADJOURNMENT – in memory of Nikie Williams

At 7:59 p.m. the Regular City Council meeting of September 6, 2011 was duly adjourned to the to the 6:30 p.m. Adjourned Regular Meeting to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, September 20, 2011, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
CLOSED SESSION MEETING
SEPTEMBER 20, 2011**

The Closed Session Meeting of the City Council of the City of Manhattan Beach, California, was held on the 6th day of September, 2011, at the hour of 5:35 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City.

CALL TO ORDER

Mayor Tell called the meeting to order.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Present: City Manager Carmany.
Absent: None.
Clerk: Kennedy (Acting).

PUBLIC COMMENT ON CLOSED SESSION AGENDA

None.

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

Mayor Tell announced the following items to be discussed in closed session:

CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)

Agency Negotiator: David N. Carmany, City Manager
Employee Groups: Manhattan Beach Firefighters' Association;
Manhattan Beach Police Officers' Association;
Management Confidential; and
Teamsters

RECESS INTO CLOSED SESSION

The Council recessed into Closed Session at 5:36 p.m.

RECESS INTO OPEN SESSION

The Council reconvened into Open Session at 6:25 p.m.

An announcement in open session was made after the "Ceremonial Calendar" at the beginning of the Tuesday, September 20, 2011 Regular City Council meeting.

City Attorney Roxanne Diaz announced that tonight's Meeting convened at 5:35 p.m. at which time public comment on the Closed Session agenda was invited. There being no persons wishing to address the Council, the Mayor recessed the meeting into a Closed Session, pursuant to Government Code Section 54957, Government Code Section 54597.6 and Government Code Section 54956.95 to discuss the items posted on the Closed Session Agenda.

ADJOURNMENT

At 6:25 p.m. the meeting was adjourned to the 6:30 p.m. Regular City Council Meeting on Tuesday, September 20, 2011, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Ariana Kennedy
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 20, 2011**

The Regular Meeting of the City Council of the City of Manhattan Beach, California, was held on the 20th day of September, 2011, at the hour of 6:31 p.m., in the City Council Chambers of City Hall, at 1400 Highland Avenue, in said City. A full video of this City Council meeting can be accessed online at www.citymb.info.

PLEDGE TO FLAG

Finance Director Bruce Moe led the pledge of allegiance.

ROLL CALL

Present: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Absent: None.
Clerk: Tamura.

CLOSED SESSION ANNOUNCEMENT

City Attorney Roxanne Diaz announced that tonight's Meeting convened at 5:35 p.m. at which time public comment on the Closed Session agenda was invited. There being no persons wishing to address the Council, the Mayor recessed the meeting into a Closed Session, pursuant to Government Code Section 54957, Government Code Section 54597.6 and Government Code Section 54956.95 to discuss the items posted on the Closed Session Agenda.

CEREMONIAL CALENDAR

None.

CONSENT CALENDAR

The Consent Calendar (Item Nos. through), consisting of items under *General Consent* and *Boards and Commissions*, was approved by motion of Councilmember Montgomery, seconded by Councilmember Howorth and passed by unanimous roll call vote, with the exception of Item No. 1 which was considered later in the meeting under "*Items Removed from the Consent Calendar*".

Ayes: Lesser, Howorth, Montgomery, Powell and Mayor Tell.
Noes: None.
Absent: None.
Abstain: None.

GENERAL CONSENT

09/20/11-01. Approve Minutes of the Centennial Committee Meeting of August 22, 2011

Item No. 1 was pulled from the "CONSENT CALENDAR". Please refer to "ITEMS REMOVED FROM THE CONSENT CALENDAR."

09/20/11-02. Adoption of an Ordinance Amending Municipal Code Section 5.48.330 Regulating Leaf Blowers and Section 1.04.010 to Allow Violations of the Municipal Code to Be Charged as Either Misdemeanors or Infractions

The Council adopted Ordinance No. 2153 amending Manhattan Beach Municipal Code Section 5.48.330 to make operation of a leaf blower a misdemeanor and Section 1.04.010 to allow violations of the Municipal Code to be prosecuted as either a misdemeanor or an infraction.

09/20/11-03. Consideration of Financial Reports:

a) Ratification of Demands: September 15, 2011

b) Investment Portfolio for the Month Ending August 31, 2011

The Council approved with no exception Warrant Register No. 7B in the amount of \$1,844,810.53 in payment of ratification of demands and claims as prepared by the Director of Finance, together with the original demands and claims as prepared by said Warrant Register and received and filed the Investment Portfolio for the month ending August 31, 2011.

09/20/11-04. Consideration of a Resolution Reducing the Fee Charged by the City for Late Submittal of a Renewal for an Alarm System Permit

The Council adopted Resolution No. 6328 approving a reduction in the fine for a late submittal of an annual alarm system permit renewal or application from \$190 to \$100.

09/20/11-05. Consideration of the Award of a Three-Year Renewal of Microsoft Enterprise Software Licensing Agreement to CompuCom Systems (Estimated Value \$160,477.02)

The Council approved the award of Bid #845-12 to CompuCom Systems for the renewal of a three-year MicroSoft Enterprise Software Licensing Agreement in the amount of \$160,477.02 and approved authorizing the City Manager to sign the agreement.

09/20/11-06. This Space Intentionally Left Blank

09/20/11-07. Consideration of an Amendment to an Existing Contract with Matrix Environmental to Prepare the Environmental Impact Report for the Manhattan Village Shopping Center Expansion

The Council approved an amendment with Matrix Environmental to prepare the Environmental Impact Report for the Manhattan Village Shopping Center Expansion Project and authorize the Director of Community Development to approve amendments to the agreement in an amount not- to-exceed 10% of the total contract amount.

09/20/11-08. Consideration of Approval of the Transfer of Ownership of Retired Police Service Dog Rex to a Manhattan Beach Police Department Canine Handler for the Sum of One Dollar

The Council approved the transfer of ownership of retired police service dog Rex and approved authorizing the City Manager to execute the agreement approving the transfer of Rex to his handler.

COMMUNITY ANNOUNCEMENTS

09/20/11-13. Police Chief Eve Irvine Re Community Police Academy

Police Chief Eve Irvine announced that the Police Department is recruiting for the 2012 Community Police Academy which begins January 19, 2012 and is from 6:00 p.m. until 9:00 p.m. each Thursday.

09/20/11-14. Rachael Judson Re Manhattan Beach 10K Race

Rachael Judson, Race Director, thanked City Council for their support of the Manhattan Beach 10k Race and mentioned the race is completely run by volunteers. The race begins October 1, 2011, 7:30 a.m. and interested parties may register at the Village Runner or online.

09/20/11-15. DeAnn Flores Chase Re Hometown Fair Bike/Stroller Valet Parking

DeAnn Flores Chase, Kiwanis Club Member, announced that the Kiwanis club is sponsoring free bike/stroller valet parking at the Hometown Fair and that there will be a station at 15th Street in the Joslyn Center parking lot and another in Kid Country.

09/20/11-16. Maggie Movius Re Hometown Fair

Maggie Movius, Hometown Fair Association President, invited the community to the 39th annual fair on October 1 and 2, 2011. She shared that Saturday morning there will be an exciting parade featuring City Council and is thrilled the Kiwanis club is sponsoring bike/stroller valet parking.

09/20/11-17. Councilmember Howorth Re Emmy Winners

Councilmember Howorth congratulated residents **Bob Bronow** on his Creative Emmy win for sound editing on Deadliest Catch and **Danny Zuker** on his Creative Emmy for writing for Modern Family.

09/20/11-18. Mayor Pro Tem Powell Re Dine N Discover

Mayor Pro Tem Powell announced that the Dine N Discover topic is the Centennial oral history project; that any residents 55+ are invited for a free lunch and program; and to please reserve a spot by calling (310) 802-5430.

09/20/11-19. Mayor Pro Tem Powell Re Moving Planet Event

Mayor Pro Tem Powell invited everyone to the Moving Planet Festival from 10:00 a.m. until 2:00 p.m. on September 24th on 13th Street. He stated that the Vitality City, South Bay Bicycle Coalition, Tree Musketeers, Beach Cities Health District, Botanical Garden, and the Environmental Task Force will all have booths.

09/20/11-20. Councilmember Montgomery Re Walking School Bus

Councilmember Montgomery announced that Grandview Elementary and American Martyrs will be kicking off their walking school bus program on October 10th beginning at 7:30 a.m. at Agnes Street and 35th. He invited City Council to join him.

09/20/11-21. Mayor Tell Re Walking Moai

Mayor Tell reminded the public that every City Council Tuesday he will lead a walking Moai beginning at 9:00 a.m. at Peet's Coffee on Manhattan Beach Boulevard. Mayor Tell encouraged everyone to come and discuss City business.

AUDIENCE PARTICIPATION

09/20/11-22. Sharon Taylor Re Six-Man

Sharon Taylor, 900 Block of The Strand, shared her positive experiences during the Six-Man event and suggested in order to curb excessive drinking utilize social media to focus on the volleyball.

09/20/11-23. Bill Victor Re Six-Man

Bill Victor, No Address Provided, expressed his frustration with City Council for not agendizing the Six-Man issue for either City Council meeting in September. Mr. Victor further explained that the event no longer honors the memory of Charlie Saikley.

09/20/11-24. Stan Miles Re South Coast Air Quality

Stan Miles, from South Coast Air Quality, distributed brochures, "Vision for Clean Energy, Clean Skies, and a Growing Economy in Southern California;" explained SCAQ is granting permit amnesty for local businesses and invited City Council to the Clean Air Awards on October 7th at the Biltmore Hotel.

PUBLIC HEARINGS

None.

GENERAL BUSINESS

09/20/11-09. Consideration of the Cultural Arts Commission's Recommendation of Six Sculptures for the 2011/2012 Sculpture Garden

Mayor Tell introduced the subject item and Parks and Recreation Director Richard Gill provided the PowerPoint presentation.

Parks and Recreation Director Richard Gill and Cultural Arts Commissioner Peter DeMaria responded to Council's questions.

The following individuals spoke on this item:

- **Unidentified Speaker, No Address Provided**
- **Jacque May, No Address Provided**
- **Susan Sweeney, Cultural Arts Commissioner**
- **Bill Victor, No Address Provided**

MOTION: Councilmember Howorth moved to approve the Cultural Arts Commission's six sculpture recommendations for the 2011/2012 Sculpture Garden with the caveat that staff return to Council with the sites for the "ladder" and "believe" sculptures. The motion was seconded by Councilmember Powell and passed by the following roll call vote:

Ayes: Lesser, Howorth, Powell and Mayor Tell.

Noes: Montgomery.

Absent: None.

Abstain: None.

09/20/11-10. Consideration to Deny a Request for a Permanent, Accessible Pedestrian Walkway on the Beach for People with Limited Mobility

Mayor Tell introduced the subject item.

City Council Meeting Minutes of September 20, 2011

At 7:28 p.m. Mayor Pro Tem Powell recused himself from this item because he is a member of the Los Angeles Beach Commission.

City Attorney Roxanne Diaz confirmed that while Councilmember Powell does not have a conflict of interest under the Political Reform Act, his abstention stems from Government Code Section 10.90. She added that because there is a possibility that this issue may result in a contract with Los Angeles County, she concurred that Councilmember Powell should abstain from this item.

Recreation Services Manager Eve Kelso provided the staff presentation.

Parks and Recreation Director Richard Gill and Recreation Services Manager Kelso responded to Council's questions.

Councilmember Montgomery left the City Council meeting at 7:40 p.m.

The following individuals spoke on this item:

- **Evelyn Frye, No Address Provided**
- **Unidentified Speaker, No Address Provided**
- **Bill Victor, No Address Provided**

Following a short discussion, Council concurred to appoint Mayor Tell and Councilmember Howorth to an Ad Hoc Subcommittee.

Hearing no objection, it was so ordered.

At 7:45 p.m. Mayor Pro Tem Powell returned to the dais.

09/20/11-11. Consideration of Approval of the 2011-2012 Fiscal Year City Council Work Plan

Mayor Tell introduced the subject item and City Manager Carmany provided the staff presentation.

Council discussed the process for developing the Work Plan and how items are placed on the Work Plan.

Councilmember Powell pointed out a few corrections to be made.

The following individuals spoke on this item:

- **Jennifer Goldstein, Chair of the Executive Board of the Manhattan Beach Chamber of Commerce**
- **Bill Victor, No Address Provided**
- **Mary Ann Varni, Executive Director of the Downtown Business and Professional Association**

Council concurred to approve the revised 2011-2012 Fiscal Year City Council Work Plan.

Hearing no objection, it was so ordered.

ITEMS REMOVED FROM THE CONSENT CALENDAR

09/20/11-01. Approve Minutes of the Centennial Committee Meeting of August 22, 2011.

Councilmember Montgomery pulled the subject item to discuss the Centennial meeting minutes.

The following individual spoke on this item:

- **Annie Walker, Centennial Committee Member**

MOTION: Councilmember Howorth moved to receive and file the subject Centennial Meeting minutes and directed staff to place on a future agenda the Centennial Committee Budget for review. The motion was seconded by Mayor Pro Tem Powell and passed by the following roll call vote:

Ayes: Lesser, Howorth, Powell and Mayor Tell.
Noes: None.
Absent: Montgomery.
Abstain: None.

THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER

OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS

09/20/11-12. Library Subcommittee Status Report

Councilmember Lesser and Mayor Pro Tem Powell summarized the recent Community Library Meeting and Parks and Recreation Director Richard Gill reported on upcoming Commission meetings at which the library renovation will be discussed. He reported that following these meetings, another community meeting will take place in early November to discuss the final schematic design.

Chief Deputy Librarian Fred Hungerford emphasized that Los Angeles County will stay on budget with the library; that the City will not “be on the hook” for any cost overruns; and that the budget can be provided at the next Library meeting, if Council so chooses.

Mayor Pro Tem Powell emphasized that he and Councilmember Lesser are committed to doing outreach and will be meeting with other community organizations to make sure that all the needs are addressed. He suggested that the County notify library users of the next Library Meeting.

Councilmember Howorth added that the students in the Mayor’s Youth Council program are looking forward to being involved in the planning of the new library.

The following individuals spoke on this item:

- **Willie Levanthal, Hermosa Beach**
- **Bill Victor, No Address Provided**

In response to an audience member’s questions, Mayor Pro Tem Powell clarified that a Book Mobile will be available; children’s Story Time will continue (in a different location); and residents can visit other county libraries.

Council concurred to receive and file the status report.

CITY MANAGER REPORT(S)

09/20/11-25. City Manager Carmany Re Greenbelt

City Manager Carmany announced that replacement of wood chips on the Greenbelt should be complete by the end of the week.

09/20/11-26. City Manager Carmany Re Libraries

City Manager Carmany shared that he had a very interesting conversation with members of the American Library Association regarding the future of libraries.

09/20/11-27. City Manager Carmany Re Street Sweeping

City Manager Carmany acknowledged that he has received positive initial reports from Maintenance Superintendent Juan Price regarding Athens, the City's new street sweeping contractor.

09/20/11-28. City Manager Carmany Re Risk Management Program

City Manager Carmany reported that Mayor Pro Tem Powell and staff attended a meeting regarding the Risk Management Program and that staff will be bringing a report to Council with some comparative costs for the present and proposed programs.

09/20/11-29. City Manager Carmany Re 9/11 Ceremony

City Manager Carmany commended Crime Prevention Officer Stephanie Martin, Police Sergeant Ryan Small, Fire Battalion Chief Ken Shuck, Fire Chief Bob Espinosa and Police Chief Eve Irvine for putting together a simple, yet classy 9-11 ceremony.

ADJOURNMENT - In Memory of Michelle Woods.

At 9:10 p.m. the Regular City Council meeting of September 20, 2011 was duly adjourned to the to the 5:30 p.m. Adjourned Regular Meeting to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, July 19, 2011, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

Liza Tamura
Recording Secretary

Nicholas W. Tell, Jr.
Mayor

ATTEST:

Liza Tamura
City Clerk

**CITY OF MANHATTAN BEACH
PLANNING COMMISSION AGENDA**

September 28, 2011

Council Chambers – 1400 Highland Avenue

6:30 P.M.

Final Decisions Made Tonight Will be Scheduled for City Council Review on October 18, 2011

(Unless otherwise stated at the meeting)

1. CALL MEETING TO ORDER **6:30 P.M.**
2. PLEDGE TO FLAG
3. ROLL CALL **GROSS, CONAWAY, CHAIRPERSON
PARALUSZ, SEVILLE-JONES,
VICE-CHAIR ANDREANI**
4. APPROVAL OF MINUTES
09/28/11-1. Regular meeting – August 24, 2011 **APPROVED WITH NO CHANGES**

09/28/11-2. Commissioners Workshop (South Bay Bike Master Plan) – August 25, 2011
APPROVED AS AMENDED
5. AUDIENCE PARTICIPATION **(3-Minute Limitation)**
The public may address the Commission regarding any item of City business not on the agenda.
6. PUBLIC HEARINGS
09/28/11-3. Consideration of a Use Permit and Coastal Development Permit for Proposed Construction of a Mixed Use Building with One Medical Office Space and One Residential Dwelling Unit at 3912 Highland Avenue (Karimi).
CONDUCTED PUBLIC HEARING, ADOPTED RESOLUTION AND APPROVED AS AMENDED (5:0)

09/28/11-4. Consideration of Zoning Text and Local Coastal Program Amendments to Allow Tattoo Studios to Operate within the City.
CONDUCTED THE CONTINUED PUBLIC HEARING AND APPROVED AS AMENDED (3:2)
7. BUSINESS ITEMS
09/28/11-5. Consideration of a Sign Exception For the Installation of One Electronic Changeable Copy LED Sign for a Church Located at 1243 Artesia Boulevard (Journey of Faith).
DISCUSSED AND DENIED (5:0)
8. DIRECTOR'S ITEMS
a. Tentative Special Library Community Meeting on October 26, 2011
9. PLANNING COMMISSION ITEMS
10. TENTATIVE AGENDA October 12, 2011
a. Library Status Report
11. ADJOURNMENT TO October 12, 2011 **MEETING ADJOURNED AT 10:18 P.M.**

October 12, 2011 October 26, 2011 November 9, 2011 November 23, 2011 (cancelled)

Meetings are broadcast live through Manhattan Beach Local Community Cable Channels (Time Warner Channel 8 and Verizon Channel 35), and Live Webcast via the City's website. Most meetings are rebroadcast at 12:00 PM and 8:30 PM on the Friday and Sunday following the Wednesday meeting on the Community Cable Channels and Live Webcast. If a City Council meeting falls in the same week as a Planning Commission meeting, the Commission meeting will be replayed the next week on Thursday at Noon. Meetings are archived at www.cityymb.info.

Manhattan Beach Centennial Committee

September 12, 2011 – 5:00 p.m. Police and Fire Conference Room

Meeting Notes

Attendees: Mayor Nicholas Tell, Councilmember Richard Montgomery; Committee Members Joe Franklin, Grace Leung, Jan Dennis, Trish Pietrzak, Oliver Schulster, Jeanna Harkenrider, Annie Walker, Larry Lemoine, and Irene Cotter; Parks & Recreation Director Richard Gill, Recreation Services Manager Eve Kelso, and Recording Secretary Mary Kirchwehm.

Audience Participation

George presented some historical, educational and geographical information on the beach that can be incorporated with some of the Centennial events and photos. Nick Tell and Annie Walker will coordinate something with George.

Meeting Topics

Review Meeting Notes: Jan Dennis reported that the September 12, 2011 minutes should be amended to reflect that having signs at Marine Avenue and Second Street notifying drivers to prepare to stop for the parade is a suggestion. The Committee reviewed and adopted the September 12, 2011 Centennial Committee meeting notes as amended.

Committee Reports:

Budget Report, Purchasing Policy and Donations Update:

Grace Leung reported that since the last meeting there is an additional \$335.00 income from reserved seating and miscellaneous t-shirt sales, and expenses totaling \$419.64 for PayPal fees, digital images for the Centennial, and flyers for the parade. The income to date is \$5,484.04. The total income for the reserved seats for Concerts in the Park totaled \$4,600.00. (See attached budget report.)

Grace also reported that she met with Bruce Moe and he suggested that she move forward and speak with Gary Wayland to see what he has done with other non-profit agencies.

Action Item: Grace will get in touch with Gary.

Community Outreach and Sponsorship Update:

Richard Montgomery reported that Manhattan Beach Studios (formerly known as Raleigh Studios) committed to donating \$10,000 now and \$10,000 next year after January 1, 2012.

Action Item: Nick Tell will contact the Country Club.

Trish Pietrzak reported Little Company of Mary has made a commitment for \$25,000. Larry Lemoine reported that the *L.A. Times* would like to contribute in some way but has not yet made any type of commitment. They would like to meet the Mayor regarding their

sponsorship. Trish reported that KTLA committed to covering events and that they are interested in sponsorship in exchange for "behind the scenes" coverage. She also reported that KTLA committed to live coverage on the KTLA 5 Morning News.

Action Item: Larry and Trish will work with KTLA regarding coverage.

Trish reported that Ralphs would like to make a financial contribution for \$10,000 plus in kind donations. In addition, they are very interested in contributing food on the day of the parade.

Trish received an email from the American Youth Soccer Organization (AYSO) chairman who would like to meet with her sometime throughout the season.

Beach Reporter, Easy Reader and Daily Breeze Update:

Trish Pietrzak reported that there are no updates.

Parade Efforts Update:

Jan Dennis reported that a public community meeting is scheduled for September 14th at 7:00 p.m. in the Police/Fire Conference Room. To date, Jan has received a commitment from 22 parade units, and her goal is to reach approximately 72 units. She also reported that the parade is scheduled to begin at 10:00 a.m., with participants arriving at 8:45 a.m. She expects the parade to last approximately 90 minutes. There will be another meeting in February or March and would like the float commitments by the end of December.

Annie Walker inquired about parking for the parade and if the parade will be approaching from the north or side south of Manhattan Beach Boulevard. Jan reported that the approach will be from the south side of Manhattan Beach Boulevard and that the vehicles will park on Redondo Avenue because of easy access. Once animals are disbursed at Pacific, the cars, buses and trailers will park on Redondo Avenue. Jan confirmed that Redondo Avenue and the school parking lot will only be accessible for parade participants. Annie inquired how long after they arrive will Manhattan Beach Boulevard reopen. She also inquired about the length of time between the first float arrival to Polliwog and the last float arrival. Jan reported that she expects the parade to last approximately 90 minutes and that she intends for there to be signs at Marine Avenue and 2nd Street notifying drivers to prepare to stop. The parade will cross Sepulveda at intervals. Richard Montgomery reported that a traffic plan will be necessary from the Police Department. Jan reported that she has been working with Police and Fire on the parade route.

Historic Picnic/School Art Contest and Manhattan Village Event/Taste of Manhattan/Chair Assignments for All Events Update:

Historic Picnic:

Annie Walker reported that she would like to walk Polliwog Park with Richard Gill to review the space. Annie would also like to meet with Oliver regarding displaying of the historical photos. In addition, Annie suggested the possibility of providing shuttles for seniors living in

Manhattan Beach as well as providing transportation from the two senior villas to the picnic. Annie presented a storyboard for the Historic Picnic with the following comments:

- Current plan is for 500 people.
- Possibility of selling merchandise.
- Two bands to play music at 90 minutes each.
- Ralphs offered to donate beverages for the picnic.
- Food can be cooked by caterers at a per person price if the food is donated.
- Possible donation of dessert from Ralphs or other bakeries.
- Possible donations from other grocery stores.
- Free admittance with an advanced online reservation for residents who reserve before a specific date and a nominal charge for residents and non residents who make online reservations after a specific date. On site admittance cost would be slightly more. Those who sign up early would receive a Centennial shirt. Some type of wristband system would probably be required.
- A chairperson is needed.
- Annie reported that for the picnic we need to charge for the food (even if it's just a nominal fee), otherwise it will become a Health Department issue.

School Art Contest:

Annie Walker has a friend who is going to help her in trying to find someone to spearhead this event. Trish reported that Northrup Grumman would like to be involved with an art project.

Manhattan Village Mall Event:

Annie presented a storyboard for the Village Mall Event:

- It will be an indoor event.
- Tentative time from 1:00 – 4:00 p.m.
- One hour sing-a-long
- Art workshop
- Face painters
- Balloon artists
- Photo booth
- Caricature artist
- Costume characters
- Popcorn
- Cotton candy
- Balloon arches
- Event will be advertised in the *Beach Reporter* the Thursday prior to the event.
- The mall will provide signage throughout the mall, post the event on their website and have flyers. Wording should be reviewed to ensure that it is advertised as a Centennial event and not a mall event.
- Social media opportunity
- Goody bags
- Possible kiosk access from October 2011 through 2012

Annie reported that the Village Mall would like 300 postcards to distribute and that the Committee can meet with the individual stores regarding displaying historical photos. Annie also suggested starting the volunteer effort as soon as possible for this event. The Village Mall has specific guidelines for volunteers, and the Soroptomists, Sandpipers and Neptunians are already approved by the Village Mall. She believes the City is also approved. An event chair is also needed.

Action Item: Trish will work with the Village Mall on copywriting.

Taste of Manhattan:

Annie presented a storyboard for the Taste of Manhattan event with the following information:

- Three residents have offered to chairs this event: Clint Clausen, owner of Four Daughters Kitchen and Director of Operations for King Taco; John Atkinson, owner of North End Café; and Debbie Goldberg, owner of Fresh Brothers.
- Administrative chair will be needed.
- 13th Street to be tented.
- 10' X 15' area for each vendor on 13th Street. Each space will be provided with two tables, power access and linens. If stoves are needed for on site cooking, it can be provided at a discounted rate by Classic.
- Pizza demonstration for children every hour from Fresh Brothers. Would like to be able to temporarily remove the benches in the plaza area.
- Possible cooking demonstrations in the courtyard near Shade. Still need to speak with Milo. If approved, Clint Clausen can bring in a well known celebrity chef.
- This event should be ticketed, otherwise it will become a Health Department issue.
- Farmers Market to sell cooking related items such as various olive oils, breads, etc.
- Closure of the upper City Hall parking lot for the vendors and runners.

Annie reported that a minimum of 50 volunteers would be needed for this event. Trish suggested recyclable totes for this event.

Festival by the Pier:

Annie reported that she will be having a meeting this weekend. She confirmed that Parnelli Jones will be the Grand Marshall.

Sponsorship Guide Update:

The date for the Taste of Manhattan will change to Sunday, March 25 from 1:00 to 5:00 p.m.

Action Item: Annie will confirm the date for the Festival and Pier event.

Oliver Schulster reported that a check was sent to Steve Meisenholder, and Oliver should be receiving the historical images shortly. Richard Montgomery inquired if these images will be on the website and suggested adding an audio narration on the website. Richard Gill inquired about the cost to blow up a picture to a theater size poster. Prior to enlarging any of the images, Oliver will find out what the images will be used for so they can possibly be reused.

Oliver reported that the Centennial logo was displayed throughout the Manhattan Beach Open and it was in all the ads. He would also like to speak with someone regarding having a magnetic emblem on the fire trucks, police cars and other city vehicles.

Action Item: Richard Gill will work with Oliver on this.

Merchandise Sales Update:

Irene Cotter reported that she has looked at baseball caps and water bottles to sell at the Hometown Fair. She does not think it is feasible to do anything for the Hometown Fair at this point. Irene reported her frustration with the amount of time it takes to plan and develop product and to get approval from the Committee.

Action Item: A protocol needs to be set up regarding making these decisions. Oliver will speak with James from IMG with the possibility of turning around 100 caps (75 adult caps and 25 kid caps) in time for the Hometown Fair.

Community Event Registration Update:

Jeanna Harkenrider reported there is no update.

Volunteer Recruitment List and Organizational Chart Update:

Joe Franklin reported that there is an additional 17 volunteers which brings the total to approximately 30 volunteers on the list. Joe reported that he has two volunteers who are interested in working on the parade. He also has a subcommittee who will be helping to recruit more volunteers. Joe Franklin has received many requests for a volunteer flyer that can be attached to emails and forwarded.

Action Item: Oliver will create a volunteer flyer that can be forwarded through emails.

Action Item: Joe requested that the Committee provide him with job descriptions and manpower requirements for the events as early as possible so he can coordinate the volunteers.

Other Business:

Hometown Fair Booth:

The Centennial Committee will have two booths at the Hometown Fair. One booth will be selling water in the food area and the other booth will be in the civic area where information will be disbursed and caps will be sold, if available. Volunteers will be needed.

Action Item: Eve Kelso will recruit volunteers for the Hometown Fair water booth. There needs to be a minimum of two volunteers per shift and a supervisor needs to be present at all times.

Action Item: Annie will arrange the delivery of water to the booth.

Action Item: The self-standing banner and the vinyl banner that Oliver previously made can be used at the booths.

Adjournment: At 6:37 p.m., the meeting was adjourned to the next scheduled meeting, Monday, September 26, 2011 at 5:00 p.m. in the Police/Fire Conference Room.

ENVIRONMENTAL TASK FORCE MINUTES

September 15, 2011 5:30 P.M.

Police and Fire Community Facility
420 15th Street Manhattan Beach, CA 90266

1. CALL MEETING TO ORDER

In attendance: Environmental Task Force co-chair Councilmember Amy Howorth, ETF Members Kim Matsoukas, Greg Monfette, Julie Gonella, Gretchen Renshaw, and Paul Beswick; and City Staff Public Works Director Jim Arndt, Maintenance Superintendent Juan Price, Utilities Manager Raul Saenz, Environmental Programs Manager Sona Kalapura, and Utilities Division Secretary Christina Lopez.

2. BUSINESS ITEMS

Kalapura then began introductions of the ETF and public in attendance before continuing on with the ETF timeline and project deadline below.

ETF Timeline:

- o September 24th & Oct 1-2nd : community outreach at Moving Planet and Hometown Fair
 - ETF Booth
 - Botanical Garden Booth
- o October 4th – present recommendations to City Council
- o October 20th – ETF Meeting – report on initial interested in programs (Neighborhood Conservation Contest and Green Business Challenge)
- o November 17 & December 15: ETF Meetings – monitor initial program results, develop final recommendations for City Council.
- o December 20th – Provide final status report and recommendations to City Council

3. ENVIRONMENTAL TASK FORCE ITEMS

Energy Efficiency and Renewable Energy (Energy Work Group members: Andy Cobb, Stacia Costa, Audrey Judson, Kim Matsoukas, and Daniel Salzman)

Presenter: Kim Matsoukas:

Manhattan Beach Climate Commitment

- Energy Conservation Contest
 - o Emphasis on education and outreach
- Green Business Challenge
 - o Scorecard for businesses
 - Scorecards have time period to monitor improvements/reductions
- Metlox Solar System

- Proposal
 - Install a 4.7 kw solar PVElectric system in Metlox Common Area
 - Monitoring Portal
 - Purpose
 - Power Escalator/Farmers Market
 - Educational/awareness
 - Community Relations
 - Financial
 - Funded by Private donations
 - No net costs for City of Manhattan Beach
 - City manages all funds
 - Next Steps
 - Seek Council approval for recommended programs on October 4th
 - If approved:
 - Work with City to develop solar display RFP for installation
 - Continue to develop community-wide “green business challenge” with ICLEI/EPA and SBESC
 - Explore other energy efficiency incentives and outreach for residential contest
 - Continue to develop ETF outreach articles in the Beach Reporter
 - Complete Investment Grade Solar Audit
- Timeline
- September 24th & Oct 1-2nd : community outreach at Moving Planet and Hometown Fair
 - October 4th – Present recommendations to City Council
 - October 20th – ETF Meeting – report on initial interested in programs (Neighborhood Conservation Contest and Green Business Challenge)
 - November 17 & December 15: ETF Meetings – monitor initial program results, develop final recommendations for City Council.
 - December 20th – Provide final status report and recommendations to City Council

Discussion:

Councilmember Amy Howorth suggested samples of the scorecards be provided for the City Council Meeting.

Water Conservation and Sustainable Landscaping (Water Conservation work group members: Paul Beswick, Julie Gonella, Ann Lin, Greg Monfette, and Gretchen Renshaw)

Presenter: Paul Beswick

Water Conservation & Sustainable Landscaping: Recommendations for City Council

- **ETF Water Conservation Goals**
 - o Statewide goal to reduce water consumption 20% per capita by 2020 in order to maintain the health and stability of water resources
 - o 20% consumption target = 5,280 acre feet (note: this figure has been updated with receipt of new data to 5,397 acre feet)
 - o City reached the 5,280 target with implementation of the Water Conservation Ordinance
 - o Now the City needs to encourage residents to adopt permanent behaviors that will sustain this level of water consumption for the long term
 - o ETF recommendation will lead to this type of behavior change

- **Recommendations to City Council**
 - o Landscape Sustainability Check-up
 - o Community Mulch Pilot Program
 - o School – wide Efficient Water – use slogan contest

Presenter: Greg Monfette

- **Landscape Sustainability Audit**

Goal: A program to assist residents in identifying the aspects of their landscaped property which can be changed to conserve water, reduce runoff, and maintain landscapes which are CA-friendly.

 - **What the resident will receive**
 - o The Environmental Task Force will provide the resident with a list of approved landscape contractors who will complete the landscape audit developed by the ETF to promote principles of sustainable landscaping

 - **What we are doing to vet contractors?**
 - o Contractor Approval Criteria
 - The contractors will be required to meet qualification criteria to participate in the program, including maintaining the proper licenses and insurance, certifications, and additional experience in sustainable landscape projects.
 - o Meeting the Contractors
 - o What should the property owners do?
 - o Questions for the property owners to assist.
 - Any default on the criteria, or negative feedback from residents will result in removal from the program

 - **Program Cost**
 - o Advertising = \$1,000
 - o Brochure and workshop materials = \$500
 - o Staff time: 5 hours/week

Note: These costs are currently available in the FY 11-12 budget.

- Program Value to Overall Goal
 - o Sustainability landscaped properties use 35-40 % less water than traditional landscapes. The landscape audit will provide residents with an actionable tool to guide them in conserving water; reducing runoff, and saving money while maintaining an environmentally sustainable landscape.
- Sustainability of the Program
 - o The audit will be a finalized document the City can present to homeowners using the vetted list of landscape contractors. Should the City wish to continue this program, it can vet contractors with the assistance of City staff, the Environmental Task Force or another volunteer group such as the Manhattan Beach Botanical Garden.

Discussion:

Councilmember Howorth suggested that the Contractor should also be an expert on Sustainable Landscaping.

Presenter: Julie Gonella

- Post Office Demonstration

Goal: Create demonstration garden showcasing the principles of the Landscape Sustainability Audit Pilot Program and the Pilot Mulch Program, generating awareness of sustainable landscaping practices

- Design Elements
 - o Paths
 - “Circulation Paths” linking common destinations – the corner of 15th and Valley cutting through the grass to the post office entrance.
 - Use Decomposed Granite (DG) – mulch is a tripping hazard, color of DG compliments stone on building
 - o Rose Box Garden
 - Replace 2 or 3 white roses with “Pink Iceberg” roses. They are drought – tolerant and will add some color
 - Apply mulch between plants
 - o Plants
 - Use some cuttings from City Hall satellite garden succulents
 - Other plants with lots of green, and gray accents, like Old Venice garden which has been very popular
 - Trees – keep pepper trees, remove dead trees, check pine tree for safety (it leans)
 - Mulch between plants.
 - o Other Elements

- Seating – provide a community atmosphere with some sort of seating. Examples include concrete benches that match the city hall plaza, river rock which are wide and flat and would complement building – great for children. Or combination of both.
- Rocks at artwork – anchors plantings visually, add interest
- Artwork – recondition existing artwork
- Budget
 - Complete project in phases
 - The first phase would encompass the grassy square at the corner. It includes the flag pole, Pepper trees and signage area.
 - Plants, Installation and to Oversee project \$5,000
 - Mulch is free
 - Need costs for decomposed granite, benches, rocks, site prep, and irrigation.

Discussion

Councilmember Howorth asked the question as to whether the Library was due for the upgrade. Juan Price replied explaining that it was in future plans to upgrade the Library.

Paul Beswick emphasized the need for us to create programs to “Make Them Care”.

Greg Monfette suggested that we post before and after pictures for the post office demonstration garden.

Presenter: Julie Gonella

- Got Mulch?

Goal: Promote water conservation by impeding evaporation and runoff. The ETF would like the City to provide a sustainable, free, local source for it, as opposed to the energy intensive store-bought mulch that most residents currently use.

- Location of Mulch Pile
 - ETF worked with the Public Works and Fire Departments to locate a safe area to store the mulch
 - The Public Works Yard on Bell Avenue has an available space large enough for truck deliveries and residential pick – up
 - PW also has the material and staff needed to maintain a safe mulch pile
- Program Cost
 - Advertising: newspaper, street banner, bill inserts/flyers = \$1,500
 - Brochures and signage materials = \$500
 - Staff time = 2 hours/week

Note: These costs are currently available in the FY 11-12 budget.

- Program Value to Overall Goal

- The goal of the project is to raise awareness on sustainable landscape principles including the use of mulch to aide water conservation and soil health
- Benefits to the residents will be seen in reduced water and energy consumption to maintain landscape properties
- Sustainability of the Program
 - The program is intended as a 6 – month pilot that will be monitored by City Staff and the Environmental Task Force. Should the City wish to continue this program, it can assign the program to City Staff, or seek the assistance of other volunteer groups

Presenter: Paul Beswick

- Efficient Water Use Slogan Contest

Goal: Engage the youth of Manhattan Beach in developing an efficient water use message with which residents can identify and feel ownership. The goal of the contest is to design a message that will be broadcast community – wide as a statement on the need for efficient use of water as a lifestyle change to maintain the reliability and sustainability of the region’s water resources.

- Program Cost
 - Advertising = \$500
 - Prizes = \$500 (or donated)
 - Staff time = 2-5 hours/week for duration of contest

Note: Funds are currently available in the FY 11-12 budget for this program.

- Program Value to Overall Goal
 - Public education and engagement of youth are the primary values of this project.
 - The program’s primary goal is development of a creative way to communicate more efficient use of water as part of a permanent lifestyle change, and to communicate this in a manner that will be well received by Manhattan Beach residents
- Sustainability of the Program
 - The program is intended as one – time contest that will be monitored by City staff and the Environmental Task Force
 - Should the City wish to continue this program in the next school year, it can assign the program to City staff
- Next Steps
 - Seek approval from City Council
 - Develop Slogan Contest details for implementation
 - If approved, kickoff sustainable landscape and mulch programs in mid – October

Discussion:

Councilmember Howorth also stressed the emphasis on Education and Outreach for the ETF programs. Also highlighting programs like the slogan/art contest which seem intangible

actually have a tangible idea behind them and the ETF can explain the impact it will have on the community. She also addressed the upcoming October 4th Council Meeting and explained that it would be beneficial for the ETF to bring supporters for these initiatives in the event that further input from the public is necessary for the programs to move forward.

Sona Kalapura stated Audrey Judson (ETF member) had spoken with the School Superintendent Matthews, and that he had approved district support for the art contest and energy contest.

Support from the Surf Rider Foundation was offered by a Manhattan Beach resident, Craig Cadwallader, who is also a member of the Surfrider Foundation South Bay Chapter. Stating the idea of the “Art of the Surf” with a Water Conservation Theme.

Valerie Hill co-Director of the Roundhouse Aquarium also offered her assistance in judging the art contest and reaching out to the student and teachers to gather participation.

Craig Cadwallader also suggested contacting Surfrider’s Ocean Friendly Garden program for funding on the Post Office demonstration garden.

Manhattan Beach residents Robert Poor, Mark Machuszek, and Gary McCullough, were also in attendance.

4. ADJOURNMENT

The next ETF meeting will be held on Thursday, November 17th at 5:30 PM in the Manhattan Beach Police Fire Community Room: 420 15th St., Manhattan Beach, CA 90266.

Regular meetings of the ETF are held on the 3rd Thursday of each month. Meeting information will also be posted on the Going Green webpage at www.citymb.info.

