



Agenda Item #: \_\_\_\_\_

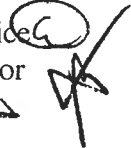



# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:**  David N. Carmany, City Manager

**FROM:** Eve R. Irvine, Chief of Police   
 Bruce Moe, Finance Director  
 Andrew Harrod, Captain   
 Chris Vargas, Sergeant

**DATE:** June 21, 2011

**SUBJECT:** Consideration of a Resolution for Acceptance of a Grant from the California Department of Alcoholic Beverage Control for Increased Education and Enforcement Activities Regarding Alcoholic Beverage Control Laws in the Amount of \$50,000 and Appropriate Said Amount from the Unreserved General Fund Balance, Which Will Be Reimbursed by the Grant.

### RECOMMENDATION:

Staff recommends that the City Council: a) accept a reimbursable grant from the State Department of Alcoholic Beverage Control, b) adopt Resolution No. 6316 authorizing the Chief of Police to execute a standard grant agreement with the State; and c) appropriate \$50,000 from the unreserved General Fund balance which will be reimbursed by the grant.

### FISCAL IMPLICATION:

The grant allows for the State of California to reimburse the Cities of Manhattan Beach, Hermosa Beach and El Segundo in an amount up to \$50,000 for expenses incurred by these agencies as a result of carrying out the requirements of the grant award. As the lead agency, Manhattan Beach will accept reimbursement for all agencies and forward the other agencies reimbursement for their expenses. This is not a budgeted item in the FY 2011/2012 budget. As a result, a General Fund appropriation is necessary in order to expend the funds in advance of the reimbursement.

### BACKGROUND:

The Manhattan Beach Police Department submitted a comprehensive proposal to the State outlining its request for grant funds for FY 2011/2012 to implement a program relating to education and enforcement of Alcoholic Beverage Control laws. Manhattan Beach will coordinate with the Hermosa Beach Police Department and the El Segundo Police Department to carry out the grant goals. The Manhattan Beach Police Department will be the lead agency on this three agency grant. The project objectives include the training of one Manhattan Beach Police Sergeant, one Manhattan Beach Police Officer, one Hermosa Beach Police Officer and one El Segundo Police Officer in Alcoholic Beverage Control enforcement laws and techniques, the identification and targeting of

problematic licensed establishments, establishment of a closer working relationship with the Alcoholic Beverage Control. Alcoholic Beverage Control will provide briefing training to patrol officers of all three police departments; these officers will in turn conduct educational presentations to high school students and their parents; conduct minor decoy/shoulder tap and sting operations; and carry out inspections of licensed locations in the Cities of Manhattan Beach, Hermosa Beach and El Segundo.

**DISCUSSION:**

Staff believes that the enhanced training and enforcement guidance provided to Manhattan Beach Police Officers, Hermosa Beach Police Officers and El Segundo Police Officers will allow the Departments to be more responsive and capable in carrying out laws and regulations related to alcoholic beverage control. The grant-funded activities will be carried out as collateral assignments, above and beyond the officers' normal duties. An educational component of the grant will allow officers to educate and train local liquor licensees in the Cities of Manhattan Beach, Hermosa Beach and El Segundo. It is expected that with this increased knowledge and awareness the licensees will do a better job preventing alcohol sales to minors and prevent negative impacts on the communities in areas where alcohol is sold. This grant is approved to take place over the FY 2011/2012. The program is set to conduct education, training, inspection and enforcement activities during each of the twelve months of the program operation.

The process adopted by the Alcoholic Beverage Control for reimbursement of "Grants to Local Law Enforcement Agencies" requires a Resolution of the Governing Board of a municipality accepting this grant.

This is a reimbursable grant. The City must expend the funds for the approved grant items and then submit a reimbursement request to the State for payment of the expenditures. Due to this requirement a supplemental budget adjustment in the amount of the grant, \$50,000, is needed to fund the expenses until the reimbursement is received. Funds are available in the General Fund for this purpose. The grant includes the following budget expenses:

<u>Item</u>	<u>Cost</u>
Personnel Services for Grant Activities	\$46,441
Manhattan Beach Sergeant to Supervise and Manage	
Manhattan Beach Police Officer	
Hermosa Beach Police Officer	
El Segundo Police Officer	
Operating Expenses	\$1,559
Training / Travel Expense	\$2,000
<b>Total Grant Award</b>	<b>\$50,000</b>

**CONCLUSION:**

Staff recommends that City Council accept the grant, adopt Resolution No. 6316 and appropriate \$50,000 from the unreserved General Fund balance.

**ATTACHMENTS:**

Attachment A – Resolution No. 6316

RESOLUTION NO. 6316

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DECLARING ITS INTENT TO ACCEPT A STATE GRANT UNDER THE GRANT ASSISTANCE TO LOCAL LAW ENFORCEMENT AGENCIES PROJECT ADMINISTERED BY THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL FOR FISCAL YEARS 2011/2012 AND AUTHORIZE THE EXPENDITURE OF THESE GRANT FUNDS FOR ALCOHOLIC BEVERAGE CONTROL TRAINING, EDUCATION AND ENFORCEMENT

WHEREAS, the City Council of the City of Manhattan Beach, California, has been notified of its eligibility to receive reimbursable grant funds provided through the Department of Alcoholic Beverage Control in the amount of \$50,000 and

WHEREAS, the City of Manhattan Beach wishes to partner with the City of Hermosa Beach and the City of El Segundo to carry out the requirements of this grant; and

WHEREAS, the procedural requirements for acceptance of funds under this program requires that City Council pass a resolution of agreement and acceptance; and

WHEREAS, the City Council concurs with the recommended expenditures in the grant application as approved by City Staff.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The expenditure of reimbursable grant funds as recommended by City Staff is consistent with the intent of the grant requirements and will enhance the delivery of police services within the City of Manhattan Beach.

SECTION 2. The City Manager and Chief of Police are hereby authorized to execute the necessary documents to accept the grant award and authorize expenditures pertinent thereto and is authorized to execute on behalf of the City Council the attached contract, including any extensions or amendments thereof and any subsequent contract with the State in relation thereto.

SECTION 3. It is agreed that any liability arising out of the performance of this contract, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Alcoholic Beverage Control disclaim responsibility for any such liability.

SECTION 4. The grant funds received hereunder shall not be used to supplement expenditures controlled by this body and this award is not subject to local hiring freezes.

SECTION 5. The City Manager is authorized to execute a budget adjustment increasing the available funds to the police department in the amount of the grant award of \$50,000.

SECTION 6. The City Clerk shall make this resolution available for public inspection within thirty (30) days of the date this Resolution is adopted.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED and ADOPTED this 21 day of June, 2011.

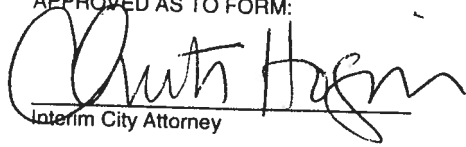
Ayes:  
Noes:  
Absent:  
Abstain:

\_\_\_\_\_  
Mayor, City of Manhattan Beach, California

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Interim City Attorney