



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH:  David N. Carmany City Manager

FROM: Bruce Moe, Finance Director 

DATE: June 7, 2011

SUBJECT: Public Hearing and Adoption of Fiscal Year 2011-2012 Operating Budget and Fiscal Years 2012-2016 Capital Improvement Plan, and Authorization for the City Manager to Negotiate and Execute the Purchase of \$100,000 of Proposition "A" Funds for an Amount not to Exceed \$70,000 in Budgeted General Funds

RECOMMENDATION:

Staff recommends that the City Council: a) conduct a Public Hearing; b) adopt Resolution No. 6311 establishing the appropriations limit for the 2011-2012 fiscal year (FY); c) adopt Resolution No. 6312 approving the FY 2011-2012 Operating Budget; d) adopt Resolution No. 6313 approving the FY 2012-2016 Capital Improvement Plan; and e) authorize the City Manager to negotiate and execute the purchase of \$100,000 of Proposition "A" funds from another public agency for an amount not to exceed \$70,000 in General Fund moneys once the budget is adopted and effective.

FISCAL IMPLICATION:

As a result of the two budget study sessions and meetings, there are a number of changes to the proposed budget. These adjustments are presented on Attachment "A" of this report. All changes will appear in the final adopted budget document.

The revised General Fund budget is as follows:

	<u>Original</u>	<u>Revised</u>	<u>Difference</u>
Revenues	\$51,170,408	\$51,170,408	\$-0-
Expenditures	<u>\$50,661,290</u>	<u>\$50,657,495</u>	<u>\$3,795</u>
Surplus	\$ 509,118	\$ 512,913	\$3,795

The revised budget results in an estimated unreserved General Fund balance of \$1,426,730 at the end of FY 2011-2012. The City's Financial Policy reserve of 20% is maintained as is the \$4 million Economic Uncertainty reserve.

Funding for the first year of the FY 2012-2016 Capital Improvement Project plan is included in this budget in the various funds. By the end of FY 2011-2012, the estimated available undesignated fund balance in the Capital Improvement Project (CIP) Fund (used for general, non-enterprise/special revenue projects) is \$4,427,345 which is available for City Council to appropriate for projects. This includes the budgeted \$3 million transfer from the General Fund to the CIP Fund.

DISCUSSION:

Tonight's meeting is the culmination of the budget process for FY 2011-2012. Several steps need to be taken in order to approve this financial plan that will take effect on July 1, 2011. These include adoption of resolutions approving our legally-required spending limits (Gann limit), the operating budget and capital improvements plan.

Budget-Related Resolutions

The budget related resolutions included with this report establish the City's spending limit in compliance with State law (Resolution No. 6311 – Attachments "B" and "C"); authorize the City Manager to proceed in implementing the FY 2011-2012 proposed operating budget (Resolution No. 6312 – Attachment "D"); and approve the FY 2012-2016 Capital Improvement Plan (Resolution No. 6313 (Attachment "E")). The FY 11-12 budget includes the first year funding of the CIP plan, while out-year projects will be appropriated in the respective future budget years.

Appropriation Limit

In 1980, California voters adopted Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, placing limits on the amount of tax proceeds that State and local agencies can appropriate each year. The City's limit is adjusted each year for inflation, population and other factors.

On June 5, 1990, Proposition 111 was voted into California law. Among other provisions, Proposition 111 provided for changes in the calculation of the Gann Appropriation Limit. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth. Beyond local inflation and population factors, the provisions allow a City to use the higher of the percentage growth in personal income or the percent increase in the local tax roll due to non-residential property construction. Additionally, cities can choose to use the rate of change in population either within the City or County, whichever is higher. The City utilized elements of these adjustment factors in calculating this year's Gann Appropriation Limit.

Staff has calculated the Gann limit to be \$54,750,520. The City's tax proceeds subject to the FY 2011-2012 Gann limit equal \$35,871,633. Therefore, the City is within the Gann limitation by \$18,878,887 and in compliance with state law. This Gann limit calculation is attached as Attachment "C."

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year when the budget is adopted. City Council may do so by adopting Resolution No. 6311 (Attachment "B").

Proposition "A"

The FY 2011-2012 budget includes funding for the purchase of \$100,000 of Proposition "A" funds from another public agency using \$70,000 of General Fund moneys. This purchase is necessary to properly fund the services supported by Proposition "A" including Dial-A-Ride, Ocean Express, Beach Cities Transit and recreational bus trips. Without this purchase the Proposition "A" deficit in FY 2011-2012 would grow from an estimated \$32,489 (the estimated beginning fund balance in Proposition "A" is sufficient to fund this deficit) to \$132,489, which would require either a reduction in service levels or a subsidy from another funding source such as Measure "R." As a result, staff recommends that the City Council authorize the City Manager to negotiate and execute the purchase of \$100,000 of Proposition "A" funds for an amount not to exceed \$70,000 (seventy cents on the dollar is the prevailing rate) once the budget is approved.

CONCLUSION:

Staff is pleased to present a balanced FY 2011-2012 operating budget and the FY 2012-2016 CIP plan for your final consideration and adoption. The final budget, which will include the complete five year forecast for all funds, will be available in July. It will also be available to our community on the City's website at www.citymb.info.

- Attachments
- A. Summary of financial changes to the budget
 - B. Resolution No. 6311 (Appropriation Limit)
 - C. Gann limit calculation
 - D. Resolution No. 6312 (Budget Adoption)
 - E. Resolution No. 6313 (CIP Adoption)
 - F. List of Materials Requested by the City Council and Associated Documents

FY 2011-2012 NET CHANGES FROM PROPOSED TO ADOPTED

June 7, 2012

	General Fund		Other Funds		City-Wide	
	Revenues	Exp	Revenues	Exp	Revenues	Exp
Proposed FY 2012 Budget	\$51,170,408	\$50,661,290	\$40,528,854	\$44,325,991	\$91,699,262	\$94,987,281
Net	\$509,118	\$509,118	(\$3,797,137)	(\$3,797,137)	(\$3,288,019)	(\$3,288,019)
Council Directed Changes						
Reinstate Environmental Program Manager as FTE		124,124				124,124
Remove part-time Environmental Program Manager		(52,328)				(52,328)
Reduce Council Contingency from \$100k to \$50k		(50,000)				(50,000)
Subtotal Council Changes	-	\$21,796	-	-	-	\$21,796
Finance Adjustments						
Increase Parks & Rec - Art Classes Contract Personnel by \$2k to reflect Shakespeare in the Park program which was not included in original budget in error		2,000				2,000
Remove part-time Warehouse Assistant ancillary costs in Purchasing		(1,417)				(1,417)
Reallocate Electrical program costs in General Fund to Building Maintenance Fund		(26,413)		26,413		-
Streetlighting Assessment/Transfer (Net)		239			239	239
Streetlighting Revenue Assessment (Net) adjustment in line with Assessment Engineer's report			2,369		2,369	-
Subtotal Finance Adjustments	-	(\$25,591)	\$2,608	\$26,413	\$2,608	\$822
Net Changes	-	(\$3,796)	\$2,608	\$26,413	\$2,608	\$22,618
Adopted FY 2012 Budget	\$51,170,408	\$50,657,495	\$40,531,462	\$44,352,404	\$91,701,870	\$95,009,899
Net	\$512,913	\$512,913	(\$3,820,942)	(\$3,820,942)	(\$3,308,029)	(\$3,308,029)

A

RESOLUTION NO. 6311

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MANHATTAN BEACH, CALIFORNIA, ESTABLISHING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2011-2012

SECTION 1. The City Council of the City of Manhattan Beach, California, hereby makes the following findings:

- A. Government Code Section 7910 requires the City Council to establish its appropriations limit pursuant to Article XIII B of the State Constitution; and
- B. The appropriations limit to be applied to the "proceeds of taxes" as defined by Section 7910 of the Government Code for Fiscal Year 2011-2012 has been calculated to be \$54,750,520

SECTION 2. That the annual adjustment factors used in making such calculation based on the percentage changes in California per capita income and the annual population for the City of Manhattan Beach.

SECTION 3. That this resolution shall become effective as of, on and after the 1st day of July, 2011.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 7th day of June, 2011.

Ayes:
Noes:
Absent:
Abstain:

Mayor, City of Manhattan Beach, California

ATTEST:

City Clerk

Christine Hagan
APPROVED AS TO FORM

"C"

APPROPRIATIONS LIMIT CALCULATION

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that State and local agencies can appropriate and spend each year.

The limit is different for every agency and changes each year. The annual limit is based on the amount of tax proceeds that were authorized to be spent in FY 1978-79, modified for changes in inflation and population. Inflationary adjustments are based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. An adjustment is also made based on changes in Manhattan Beach's population or County population.

For FY 2011-2012, the estimated tax proceeds appropriated by the Manhattan Beach City Council are under the Limit. The adjusted Appropriation Limit for FY 2011-2012 is \$54,750,520. This amount is the maximum amount of tax proceeds the City is able to appropriate and spend in FY 2011-2012. The appropriations subject to the Limit are \$35,871,633 leaving the City with an appropriations capacity under the Limit of \$18,878,887

Section 7910 of the State Government Code requires a governing body to annually adopt, by resolution, an Appropriations Limit for the upcoming fiscal year.

SPENDING LIMIT CALCULATION FY 2011-2012

Appropriations subject to limit

FY 2011-2012 Revenues (all funds)		\$91,701,870
Less: Nonproceeds of tax		55,830,237
Plus: User fees in excess of costs		0
Total appropriations subject to limit		<u>\$35,871,633</u>

Appropriation limit

FY 2010-2011 adjusted appropriation limit		\$49,927,817
Audit adjustment		144,023
Adjusted FY 2010-2011 appropriation limit		50,071,840
A. Population adjustment	1.0038	
(Based on change in City/County population)		
B. Percent growth in non residential assessed valuation	1.0893	

Total Annual Adjustment = (A multiplied by B)	<u>1.09343934</u>	
Increase in appropriation limit		<u>\$4,678,680</u>
FY 2011-2012 appropriation limit		<u>\$54,750,520</u>
Appropriations subject to limit		<u>\$35,871,633</u>
Remaining appropriation capacity		<u>\$18,878,887</u>

Available capacity as a percent of appropriation limit **34.48%**

RESOLUTION NO. 6312

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MANHATTAN BEACH, CALIFORNIA, ADOPTING THE ANNUAL
BUDGET FOR FISCAL YEAR 2011-2012

SECTION 1. The City Council hereby makes the following findings:

- A. The Manhattan Beach Municipal Code provides that the City Manager of Manhattan Beach shall cause to be prepared and submitted to the City Council an annual budget; and
- B. The budget covering the fiscal year 2011-2012 has been reviewed by the City Council with regard to the approval of estimated revenues and expenditures; and
- C. The City Council has made such necessary revisions to the budget as provided for in Exhibit "A" attached hereto.

SECTION 2. The 2011-2012 proposed budget, as amended by Exhibit "A" attached hereto, is hereby approved and adopted as the official municipal budget for the City of Manhattan Beach.

SECTION 3. The City Clerk is directed to maintain three copies of the municipal budget on file at all times for inspection by the public.

SECTION 4. Effective July 1, 2011 the City Manager is hereby authorized to proceed with the implementation of the work program as incorporated in the approved and adopted budget, and that he has the authority to transfer any sum of appropriated funds between departments and programs provided they do not cross funds.

SECTION 5. Unexpended appropriations may be carried forward to the next fiscal year provided the funds have been previously encumbered for a specific purpose, or apply to authorized, but uncompleted projects in the Capital Improvement Plan.

SECTION 6. This resolution shall become effective as of, on and after the 1st day of July 2011.

SECTION 7. The City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be entered among the original resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 7th day of June, 2011.

Ayes:
Noes:
Absent:
Abstain:

Mayor, City of Manhattan Beach, California

ATTEST:

City Clerk

APPROVED AS TO FORM


Christi Hogin

"E"

RESOLUTION NO. 6313

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2012-2016

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby makes the following findings:

A. It is the desire of the Manhattan Beach City Council to develop a proactive capital improvement plan to meet the community's needs and desires for future services, programs and facilities, and improve the City's ability to continue providing essential services in an emergency situation; and

B. The proposed Capital Improvement Plan was reviewed by the Parking and Public Improvements Commission; and

C. The proposed Capital Improvement Plan was presented to the City Council on May 25, 2011.

D. On May 11, 2011, in accordance with Government Code sections 65103 (c) and 6540; the Planning Commission reviewed the Fiscal Year 2011-12 Capital Improvement Plan (CIP) and determined that it is consistent with the City of Manhattan Beach General Plan

SECTION 2. The Capital Improvement Plan for fiscal years 2012-2016 is hereby approved and adopted.

SECTION 3. The City Clerk is directed to maintain three copies of the Capital Improvement Plan on file at all times for inspection by the public.

SECTION 4. By adoption of the FY 2012-2016 Capital Improvement Plan, it is the intent of the City Council to revise the five year plan each year by continuing to identify capital improvement projects five years into the future and re-prioritize existing capital improvements based on perceived community need.

SECTION 5. This resolution shall become effective as of, on and after the 1st day of July, 2011.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 7th day of June, 2011.

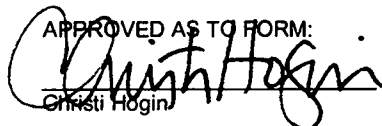
Ayes:
Noes:
Absent:
Abstain:

Mayor, City of Manhattan Beach, California

ATTEST:

City Clerk

APPROVED AS TO FORM:


Christi Hogin

City Council Information Requests from the FY 2011-2012 Budget Study Sessions

This packet includes the following:

- 1) Line-Item Detail for the Six Requested Objects, sorted by Major Program (includes list of conferences)
- 2) Detail on the Building & Operations Allocation
- 3) Revenues & Expenditures related to the Six-Man Volleyball Tournament
- 4) Fully Burdened Costs of Parks and Recreation Programs
- 5) Revenues and Costs Associated with School Fields
- 6) Detail on Insurance Allocations
- 7) Copy of Annual Letter Relating to Library Funding
- 8) List of Duties & Tasks for the Environmental Program Manager
- 9) Scope of Availability of Use of AB 2766 Funds
- 10) Seismic Integrity of the Water Tower
- 11) Explanation of Storm Drain Initiative J-5 & J-6
- 12) Explanation for Absence of Digitized Conditional Use Permits on the Website
- 13) Subtotals for Operating versus Capital Expenditures by Major Program (*to be instituted next year in the narratives*)

Attachment (1)

Detail on Six Requested Objects by Major Program

Overtime

Contract Services

Contract Personnel

Memberships & Dues

Conferences & Meetings

Departmental Supplies

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 11 Management Services
 Major Program: 010 -CITY COUNCIL-

Account Number /Title / Budget Line item Descriptions	Amount
010 -CITY COUNCIL-	
11-010-5101 Contract Services	
1 Priority Mail Service: 700 forms and misc. mailing.	100.00 1
<hr/>	
Object Totals 11-010-5101 Contract Services	100.00
11-010-5202 Memberships & Dues	
1 Southern California Assn. of Governments (SCAG), (actual 2010/2011 \$3017.00 with 10% waiver)	3,200.00 1
<hr/>	
2 South Bay Cities Council of Governments (SBCCOG), (actual 2010/2011 \$14,419)	14,500.00 2
<hr/>	
3 Independent Cities Association (actual \$1,544 2010/2011)	1,600.00 3
<hr/>	
4 Manhattan Beach Coordinating Council - this fee covers the cost of 1 membership and 3 lunches at each Coordinating Council meeting.	135.00 4
<hr/>	
5 League of California Cities - L.A. County Division 2010/2011 Actual was \$1315, however they used the same rate as the previous year based on the economic crisis.	1,500.00 5
<hr/>	
6 League of California Cities - city-wide membership. Covers cost of membership & Grassroots Network Coordinator Program. Based on	12,000.00 6

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 010 -CITY COUNCIL-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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Account Number /Title / Budget Line item Descriptions	Amount	
6 population of 36733		6
7 Miscellaneous city-wide memberships	250.00	7
8 US Conference of Mayors membership dues (actual 2010/2011 \$3,489).	4,000.00	8
9 No record of payment for membership with Sister Cities for the past two fiscal years.	250.00	9
10 Local Agency Formation Commission (LAFCO) - costs of commission, which is a legal requirement, is divided equally amongst LA County cities (actual 2010/2011 \$1062.26).	1,500.00	10
Object Totals	38,935.00	
11-010-5202		
Memberships & Dues		
11-010-5204		
Conferences & Meetings		
1 Independent Cities Association - winter & summer conferences with 5 attendees. (actual 2010/2011 \$11660.11)	12,500.00	1
2 League of California Cities Annual Conference with 5 attendees (actual 2010/2011)	7,000.00	2
3 City Council's Work Plan Meeting (actual 2010/2011 \$1228.66)	1,300.00	3
4 California Contract Cities Association - Annual Summit	1,000.00	4
5 Medal of Valor Luncheon (1/2 table)	175.00	5

Fiscal Year 2012
Level 3
Fund General Fund
Department: 11 Management Services
Major Program: 010 -CITY COUNCIL-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

Data Date XDB
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Account Number /Title / Budget Line item Descriptions	Amount	
6 Chamber of Commerce Installation Banquet (5 Council @ \$50 pp).	250.00	6
7 Leadership Manhattan Beach~ a) "Meet the City" event (\$125)~ b) Mock City Council meeting (\$125)~ c) Graduation Dinner (\$150 - 5 Council @ \$30 pp)	150.00	7
8 Annual Interviews with Board/Commission candidates (\$100). Boards and Commissions orientation, this is a new meeting based on Council direction for 2008 (\$150).	150.00	8
9 Joint Meetings with Board/Commission Members and School District	1,500.00	9
10 State of the City Address (table \$250).	250.00	10
11 Lifeguard Medal of Honor dinner (5 Council @ \$20 per person)	75.00	11
12 Chamber of Commerce Women in Business 1/2 table for Council.	250.00	12
13 US Mayors Conference of Mayors winter and summer, actual 2010/2011 6171.85.	6,200.00	13
14 SCAG General Assembly	600.00	14
15 Women in Business Conference.	500.00	15
16 National League of Cities Leadership Summits - 1 attendee	7,200.00	16

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 010 -CITY COUNCIL-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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Account Number /Title / Budget Line item Descriptions			Amount
Object Totals	11-010-5204	Conferences & Meetings	39,100.00
11-010-5217 Departmental Supplies			
1	P.O.W./M.I.A. Flags (each flag approx \$50)		150.00 1
2	Awards & Certificates (specialty parchment paper, frames, embossed blue folders, etc.) based on historical costs.		1,500.00 2
3	Pen/Pencil Sets		500.00 3
4	Beach Chairs (7 remaining)		500.00 4
5	City Council badges and Council/Commission name plates.		500.00 5
6	Flowers for condolences and appropriate ceremonies		500.00 6
7	Council Photos - frames and pictures. Needed when new Council seated.		750.00 7
8	Refreshments for various meetings (examples; City Council meetings, Joint meetings, Special meetings, Re-org).		5,000.00 8
Object Totals	11-010-5217	Departmental Supplies	9,400.00
Program Total	010	-CITY COUNCIL-	87,535.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 020 -CITY MANAGER-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

XDB
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Account Number /Title / Budget Line item Descriptions			Amount	
020 -CITY MANAGER-				
11-020-5101 Contract Services				
1	Priority Mail Service (Federal Express, etc.)		100.00	1
2	Cell phone services approximately \$1800		1,800.00	2
Object Totals 11-020-5101 Contract Services			1,900.00	
11-020-5202 Memberships & Dues				
1	ICMA Membership - City Manager (dues calculated based on CM's gross salary x .008%)		1,400.00	1
2	MMASC- Deputy City Manager		100.00	2
3	PERS Public Agency Coalition (PERS PAC)		500.00	3
4	ASPA Membership - City Manager		100.00	4
5	Associate ICMA Membership - Deputy City Manager		816.00	5
6	California City Management Foundation Annual Dues (Based on average annual increase)		375.00	6
7	SBCCOG City Managers Association (New annual fee as of August 2007)		100.00	7
Object Totals 11-020-5202 Memberships & Dues			3,391.00	
11-020-5204 Conferences & Meetings				

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 020 -CITY MANAGER-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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 Data Date 05/25/2011
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Account Number /Title / Budget Line item Descriptions	Amount	
1 League of California Cities City Mgr., LCC Annual Conference, new Council/Mayors Conference	3,900.00	1
2 ICMA Conference - City Mgr. & Deputy City Mgr.	3,000.00	2
3 ICA Winter Conference and Summer Conference	2,450.00	3
4 South Bay Cities COG - City Managers' monthly lunch mtgs (CM & ACM, based on 11 meetings per year @ \$35 each, increase of \$255 annually)	770.00	4
5 Miscellaneous Meetings & Conferences	500.00	5
6 MMASC Conference (1 Person, increased by \$200 based on actual costs).	605.00	6
Object Totals 11-020-5204 Conferences & Meetings	11,225.00	
11-020-5217 Departmental Supplies		
1 Miscellaneous items - name badges, special equipment, plaques, etc. decreased \$250 based on actuals.	250.00	1
2 Annual Employee Breakfast,(decreased \$500 per last year's actual)	1,500.00	2
Object Totals 11-020-5217 Departmental Supplies	1,750.00	
Program Total 020 -CITY MANAGER-	18,266.00	

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 030 -CITY TREASURER-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

XDB
 Data Date 05/25/2011
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Account Number /Title / Budget Line item Descriptions			Amount
030 -CITY TREASURER-			
11-030-5202 Memberships & Dues			
1	Calif Municipal Treasurers Assn membership		160.00 1
2	Association of Public Treasurer's of the U.S. & Canada (APT US&C)		187.00 2
Object Totals 11-030-5202 Memberships & Dues			347.00
11-030-5204 Conferences & Meetings			
1	LAIF Conference. Based on FY 2010 actuals (conference was also in Sacramento) plus 10% inflationary adjustment.		471.00 1
2	CMTA Workshop. Based on prior year actuals		490.00 2
3	CMTA Conference. Based on prior year estimate plus 10% inflationary adjustment		1,069.00 3
4	CSMFO Luncheon. Based on prior year estimate plus 5% inflationary adjustment		52.00 4
Object Totals 11-030-5204 Conferences & Meetings			2,082.00
Program Total 030 -CITY TREASURER-			2,429.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 040 -CITY CLERK-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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 Data Date 05/25/2011
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Account Number /Title / Budget Line item Descriptions			Amount
040 -CITY CLERK-			
11-040-4111 Overtime Regular Employees			
1	Deputy City Clerk Overtime for City Council Meetings - calculated at (2 meetings of 5 hours at \$49.74 an Hour (Estimate Based on Average of Prior Actuals)		500.00 1
Object Totals 11-040-4111 Overtime Regular Employees			500.00
11-040-5101 Contract Services			
1	Offsite Storage of Records (Cost Dependant Upon Number of Boxes Requested, Stored or Destroyed). Increase due to actual storage costs		10,000.00 1
2	Municipal Code (Includes Annual Software Support, Upgrades and 2 Supplements) . Increase due to #'s of Ordinances going up; as well as # of pages <increase in content per page>.		4,000.00 2
3	Annual Maintenance Fee for Records Retention Schedule.		250.00 3
4	Cell Phone Services		840.00 4
Object Totals 11-040-5101 Contract Services			15,090.00
11-040-5202 Memberships & Dues			
1	International Institute of Municipal Clerks Annual Membership Dues: Actual Cost FY 2011-2012		165.00 1

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 040 -CITY CLERK-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

XDB
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Account Number /Title / Budget Line item Descriptions	Amount
1 City Clerk (\$165) Budgeted Amount Based on Actual Cost.	1
2 City Clerks Association of California Annual Membership Dues: City Clerk (\$120.00) Deputy City Clerk (45.00)	165.00 2
3 Association of Records Management Administration (ARMA) Annual Membership Dues for City Clerk	230.00 3
4 CA Association of Clerks & Elected Officials	125.00 4
Object Totals 11-040-5202 Memberships & Dues	685.00
11-040-5204 Conferences & Meetings	
1 Southern California's City Clerk's Quarterly Luncheon Meetings City Clerk & Senior Deputy City Clerk (Registration Only to Attend 2 Meetings)	160.00 1
2 California City Clerk's Conference (CCAC) Conference Registration, Travel & Lodging City Clerk & Senior Deputy City Clerk	1,000.00 2
3 International City Clerk's Conference (IIMC)~ Conference Registration, Travel & Lodging~ City Clerk & Senior Deputy City Clerk	3
Object Totals 11-040-5204 Conferences & Meetings	1,160.00
11-040-5217 Departmental Supplies	

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 11 Management Services
 Major Program: 040 -CITY CLERK-

Account Number / Title / Budget Line item Descriptions	Amount
1 Purchase of Magnetic Name Badges.	50.00 1
<hr/>	
Object Totals 11-040-5217 Departmental Supplies	50.00
Program Total 040 -CITY CLERK-	17,485.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 11 Management Services
 Major Program: 050 -CITY ATTORNEY-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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Account Number /Title / Budget Line item Descriptions				Amount	
050 -CITY ATTORNEY-					
11-050-5101 Contract Services					
1	Contract Deputy City Prosecutor ~			64,872.00	1
	60 hours per month x \$90 per hour x 12 months.				

2	Cellular phone (AT&T)			800.00	2

3	Misc. litigation costs			10,000.00	3

Object Totals	11-050-5101	Contract Services		75,672.00	
11-050-5202 Memberships & Dues					
1	State Bar dues			477.00	1

Object Totals	11-050-5202	Memberships & Dues		477.00	
11-050-5217 Departmental Supplies					
1	Notary supplies (forms & seal)			100.00	1

Object Totals	11-050-5217	Departmental Supplies		100.00	
Program Total	050	-CITY ATTORNEY-		76,249.00	

Fiscal Year 2012
Level 3
Fund General Fund

City of Manhattan Beach
FY 2011-2012 Dept Request Level 3
Itemized Line Item Detail
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Department: 11 Management Services
Major Program: 050 -CITY ATTORNEY-

Account Number /Title / Budget Line item Descriptions	Amount
11 Management Services	201,964.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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 Expenditures

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Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
12-010-4111 Overtime Regular Employees	
1 Executive Secretary contingency purposes - OT hrs may be needed for budget support - document publishing - minutes creation-imaging-assist in department documentation & file organization project. Based on prior year estimated amount.	530.00 1
<hr/>	
Object Totals 12-010-4111 Overtime Regular Employees	530.00
12-010-5101 Contract Services	
1 Shredding @ \$17/month and shipping @ \$20/month	444.00 1
2 Cell Phone Service based on average of \$64/month	768.00 2
<hr/>	
Object Totals 12-010-5101 Contract Services	1,212.00
12-010-5202 Memberships & Dues	
1 2 - Government Finance Officers Association memberships (\$125/each), 1 - California Society of Municipal Finance Officers membership (\$110), 1 - California Municipal Treasurers Association (\$155)	515.00 1
<hr/>	
Object Totals 12-010-5202 Memberships & Dues	515.00
12-010-5204 Conferences & Meetings	

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 020 -ACCOUNTING-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
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Account Number /Title / Budget Line item Descriptions			Amount
020 -ACCOUNTING-			
12-020-4111 Overtime Regular Employees			
1	Accounting Staff - Overtime needed to support audit and budgeting.		500.00 1
<hr/>			
Object Totals	12-020-4111	Overtime Regular Employees	500.00
12-020-5101 Contract Services			
1	Actuary for Retirement Services Supplemental & Single Highest Year. Block Consulting Actuaries Inc #11149. Occurs every other year - last spend was FY 2010-2011.		1
2	GASB 43 & 45 Actuarial Study for OPEB. After FY 2011-2012, scheduled biennially thereafter. Estimated cost of \$15k from Joseph D. Sintov (#26249).		11,000.00 2
<hr/>			
Object Totals	12-020-5101	Contract Services	11,000.00
12-020-5202 Memberships & Dues			
1	GFOA- Controller and Sr Accountant - Annual Dues-January - V# 11531		300.00 1
<hr/>			
Object Totals	12-020-5202	Memberships & Dues	300.00
12-020-5204 Conferences & Meetings			

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 020 -ACCOUNTING-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions			Amount
1	Eden Systems User Group Conference		1,500.00 1
<hr/>			
Object Totals	12-020-5204	Conferences & Meetings	1,500.00
12-020-5217	Departmental Supplies		
1	CAFR Award application		500.00 1
<hr/>			
2	Checks/Paper & MICR toner - Vendor NowDocs Intl. Inc. V# 23309 (payroll/AP)		800.00 2
<hr/>			
3	W2 Forms/Paper - Vendor NowDocs (AP&PR) +1099. Order every other year.		200.00 3
<hr/>			
Object Totals	12-020-5217	Departmental Supplies	1,500.00
Program Total	020	-ACCOUNTING-	14,800.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 030 -REVENUE SERVICES-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
030 -REVENUE SERVICES-	
12-030-4111 Overtime Regular Employees	
1 O/T for Renewals/Business License Resolution. This would also be used by Business License Account Services Rep. during February-April for annual business license renewals.	500.00 1
1 Miscellaneous Overtime - Account Services Representative - Animal and Bus. Licensing Renewals (Linda) \$38.18 @ 15 hrs.	600.00 1
1 O/T to be used for approximately 100 hrs @ \$38.18 for the new Utility Billing and new Refuse billings	3,818.00 1
<hr/>	
Object Totals 12-030-4111 Overtime Regular Employees	4,918.00
12-030-5101 Contract Services	
1 HdL Sales Tax Audit Services (Quarterly Payments of \$1500)	6,000.00 1
1 Outsourcing of annual Animal & Business Licensing stuffing, inserting, mailing (Mail Master); last year dog renewals - \$230.00 mailing services, business license renewals - \$420.00 mailing services - (includes pick up charges)	700.00 1
1 Infosend bill print and mail regular water & refuse only. Avg \$1,250/mo (incl envelopes and stock, includes tax for stock) - includes commercial refuse billing added in 2010	14,900.00 1
<hr/>	
2 HdL Property Tax Audit Services (Quarterly Payments of \$2,700)	10,800.00 2

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 030 -REVENUE SERVICES-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount	
2 Infosend - Web Portal \$50/mo plus processing fee approx \$40 (based on .06 per transaction)	1,100.00	2
3 Armored Transport daily pick-ups avg. \$385 per month average. Includes fluctuating fuel surcharges. (Contractual)	4,700.00	3
3 Annual P.O. Box rental (3040) for all water mail - 2011 rate increase included \$1,632	1,650.00	3
4 Armored Transport parking meter coin pick-ups (excess liability) \$75 per month average. (Contractual)	900.00	4
4 Electronic Bill Presentment (EBP) and UB Web Portal monthly processing fee and gateway maintenance - avg. \$485/mo. Plus \$50 per month for web portal	6,600.00	4
5 Wittman Enterprises Ambulance Billing Services - Includes ambulance rate increase effective 7/1/2010 - \$5,000 per month average. (Contractual)	60,000.00	5
6 State Mandated Costs filing by DM Maximus offset program by Revenue Account #100-3604 Contractual Service	4,400.00	6
Object Totals 12-030-5101 Contract Services	111,750.00	
12-030-5202 Memberships & Dues		
1 CMRTA Annual Membership for California Municipal Revenue and Tax Association for Account Services Rep(s).	75.00	1

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 030 -REVENUE SERVICES-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 12-030-5202 Memberships & Dues	75.00
12-030-5204 Conferences & Meetings	
1 Calif. Municipal Revenue Tax Assn (CMRTA) Annual Seminar: Revenue Division - Account Services Rep(s) should attend to learn latest laws and techniques in collections business licenses. Annual conference - every other year when in Southern California no travel included - Oct 2011 will be in Orange County.	400.00 1
Object Totals 12-030-5204 Conferences & Meetings	400.00
12-030-5217 Departmental Supplies	
1 Quadrant cash register thermal receipts papaer and ribbons. \$135/case x 2 = \$270 (includes tax/shipping)	300.00 1
1 Local business longevity awards program - amount approved by City Council; proclamation paper, envelopes for mailing & plaques. Unknown the number of recipients per year.	250.00 1
2 Micro check encoder/endorser supplies: 220 per box x 2 = \$440 (includes tax/shipping)	500.00 2
2 Business License Certificates, colored paper and envelopes (approx 15,000/yr) 30 boxes envelopes. \$700 Certs and paper, \$150 envelopes & mailing	850.00 2
3 Perforated paper for accounts receivable invoicing.	100.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 12 Finance
 Major Program: 030 -REVENUE SERVICES-

Account Number /Title / Budget Line item Descriptions			Amount
Object Totals	12-030-5217	Departmental Supplies	2,000.00
Program Total	030	-REVENUE SERVICES-	119,143.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 040 -GENERAL SERVICES-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
040 -GENERAL SERVICES-	
12-040-4111 Overtime Regular Employees	
1 Potential overtime for year end processing including purchase orders, warehouse inventory, purchasing card and invoices.	100.00 1
<hr/>	
Object Totals 12-040-4111 Overtime Regular Employees	100.00
12-040-5101 Contract Services	
1 Package delivery charges for product returns or bid documents.	100.00 1
1 Multi-function copier leases City Hall: Management Services, Community Development (2), Human Resources, and Finance.	50,550.00 1
<hr/>	
2 Pallet jack repair/maintenance (always needed in case of equipment breakdown)	270.00 2
2 Priority Mail - mail machine rental, maint, and supplies. Installed Jan 2009, rental for 5 years.	4,530.00 2
<hr/>	
3 Telephone system maintenance contract (exclusive of adds, moves and changes). Current contractor: Standard Tel (All Depts.) Moved from 5501	31,000.00 3
<hr/>	
4 Telephone System adds, moves, and changes for all departments.~ Most minor a/m/c's are being done in-house.~ Cost to be allocated to departments.	7,000.00 4
<hr/>	

Fiscal Year 2012
 Level 3
 Fund Building Maintenance & Oper:

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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 Expenditures

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Department: 12 Finance
 Major Program: 040 -GENERAL SERVICES-

Account Number /Title / Budget Line item Descriptions			Amount
Object Totals	12-040-5101	Contract Services	93,450.00
12-040-5202 Memberships & Dues			
1	National Institute of Governmental Purchasing (NIGP) Calif Chapter - Genl Svces Manager		25.00 1
2	National Institute of Governmental Purchasing (NIGP) Calif Chapter - Genl Svces Coordinator		25.00 2
3	National Institute of Governmental Purchasing (NIGP) Agency Membership (National)		330.00 3
4	Costco executive membership (City wide, 2% rebate on purchases)		100.00 4
5	National Institute of Governmental Purchasing (NIGP) membership for Purchasing Clerk		25.00 5
Object Totals	12-040-5202	Memberships & Dues	505.00
12-040-5204 Conferences & Meetings			
1	National Institute of Governmental Purchasing (NIGP) Annual Conference		1,500.00 1
2	Quarterly NIGP Calif Chapter Mtgs (4 mtgs @ \$20 ea x2.5)		200.00 2
Object Totals	12-040-5204	Conferences & Meetings	1,700.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 12 Finance
 Major Program: 040 -GENERAL SERVICES-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
12-040-5217 Departmental Supplies	
1 Miscellaneous Supplies (Tshirts for warehouse assistant and ergonomic chairs/keyboards etc)	700.00 1
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Object Totals 12-040-5217 Departmental Supplies	700.00
Program Total 040 -GENERAL SERVICES-	96,455.00
050 -INFORMATION SYSTE	
12-050-4111 Overtime Regular Employees	
1 Overtime for Network Administrators to provide routine and emergency network support and maintenance that cannot be performed during normal business hours~ ~ NOTE: several I.S. projects will take place outside of normal business hours such as scheduled network maintenance such as server and infrastructure upgrades and replacements	12,040.00 1
<hr/>	
Object Totals 12-050-4111 Overtime Regular Employees	12,040.00
12-050-5101 Contract Services	
1 Smartphone monthly cost of voice and data service plan	4,235.00 1
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2 Broadband mobile connection for website administration	480.00 2

Fiscal Year 2012
 Level 3
 Fund Information Systems Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

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Department: 12 Finance
 Major Program: 050 -INFORMATION SYSTEMS-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 12-050-5101 Contract Services	4,715.00
12-050-5202 Memberships & Dues	
1 Membership to Municipal Information Systems Association of California (MISAC) for Information Systems Manager	240.00 1
2 Membership to State of California and Nevada Chapter National Association of Telecommunications, Officers and Advisors (SCAN NATOA) for broadcasting	75.00 2
3 Membership to California Association of Public Information Officers (CAPIO) for Information Systems Manager (related to website administration and technology)	225.00 3
Object Totals 12-050-5202 Memberships & Dues	540.00
12-050-5204 Conferences & Meetings	
1 California Association for Public Information Officers (CAPIO) Conference for Information Systems Manager; includes registration and travel expenses	1,000.00 1
2 Eden Users Conference for Eden Financial Management System; includes registration and travel expenses	2,000.00 2

Fiscal Year 2012
 Level 3
 Fund Information Systems Fund

City of Manhattan Beach
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Department: 12 Finance
 Major Program: 050 -INFORMATION SYSTEMS-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 12-050-5204 Conferences & Meetings	3,000.00
12-050-5217 Departmental Supplies	
1 Special Departmental Supplies	100.00 1
Object Totals 12-050-5217 Departmental Supplies	100.00
Program Total 050 -INFORMATION SYSTEMS-	20,395.00
12 Finance	256,850.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 13 Human Resources
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
13-010-4111 Overtime Regular Employees	
1 Projected Overtime for one Human Resources Assistant for recruitment activities and/or special projects. (16 Overtime hours at current rate)	599.00 1
<hr/>	
Object Totals 13-010-4111 Overtime Regular Employees	599.00
13-010-5101 Contract Services	
1 Delivery Service Vendors (UPS, Federal Express)	545.00 1
2 Benesyst Inc. - Flex Spending (FY 11/12 - \$1,100 per Finance) includes:~ -Enrollment Fees & Materials~ -Set-Up Fees & Materials	1,100.00 2
3 Berlitz Language Services - Bilingual testing for Teamsters and Police. ~ 110.00 per test (5 tests anticipated in FY11/12)	550.00 3
4 Western Pacific Pulp & Paper Secure Shredding Service (\$17.00 per tote x 6)	102.00 4
5 AT&T Mobility Cell Phone charge HR Director (12 months at \$90/month plus \$294 for hardware costs). Note: HR Director reimbursement of \$20.00 per month to general fund account (\$240).	1,374.00 5

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 13 Human Resources
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 13-010-5101 Contract Services	3,671.00
13-010-5202 Memberships & Dues	
1 CALPELRA membership for HR Director. Due July, 2011. (Annual Dues: \$350.00)	350.00 1
2 SCPMA for HR Director, Risk Manager and HR Analyst. Due January, 2012	150.00 2
3 SCPLRC (Agency Membership). Membership Dues \$150.00 - Due July, 2011	150.00 3
4 IPMA for HR Director. Individual Membership On-line \$105 - Due July, 2011	105.00 4
5 SHRM for HR Director and HR Analyst. Due July 1	180.00 5
Object Totals 13-010-5202 Memberships & Dues	935.00
13-010-5204 Conferences & Meetings	
1 California Public Employers Labor Relations Assn (HR Director and/or Risk Manager) includes registration, travel, lodging, per diem, parking and car rental.	1,500.00 1
2 Liebert, Cassidy, Whitmore Public Sector Employment Conference (HR Director and Sr. HR Analyst). Scheduled every March - Registration fee \$500 per person	1,000.00 2
3 Western Region Intergovernmental Personnel	510.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 13 Human Resources
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
3 Assessment Council (Sr. Human Resources Analyst and/or Human Resources Analyst) attending 2 conferences includes registration, travel, lodging, per diem, car rental and meals. Conferences scheduled January, April, May and September.	3
4 So. Calif Personnel Management Assn Conference (Human Resources Analyst and HR Director). Scheduled every March. Members: \$75 Non-Members: \$99	150.00 4
5 So. Calif Public Labor Relations Council Annual Conference (H.R. Director, SR. Human Resources Analyst). Scheduled every February. Registration fee \$70 per person	140.00 5
6 PERS Public Agency Coalition	190.00 6
Object Totals 13-010-5204 Conferences & Meetings	3,490.00
Program Total 010 -ADMINISTRATION-	8,695.00
020 -RISK MANAGEMENT-	
13-020-4111 Overtime Regular Employees	
1 Projected Overtime for one Human Resources Technician for special projects. (8 Overtime hours at current rate)	375.00 1
Object Totals 13-020-4111 Overtime Regular Employees	375.00

Fiscal Year 2012
 Level 3
 Fund Insurance Reserve Fund
 Department: 13 Human Resources
 Major Program: 020 -RISK MANAGEMENT-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
13-020-5101 Contract Services	
1 EAP (Employee Assistance Program)~ \$2.79 x 239 x 12 = \$8001.72 (includes Legal and Financial consultation services) Rate is guaranteed through 6/30/12.~ 5 hrs x \$125 = \$625	8,627.00 1
2 DRS (Dispute Resolution Services) ~ Operations Fee: \$800 per quarter~ Case File Fee: \$150 per case~ Total maximum fee per FY \$11,000	11,000.00 2
3 UC Express (Unemployment Compensation Administrator) ~ TALX Corporation -- No fee change FY 11/12 (\$245 per quarter)~ Contract period is from 7-1 to 6-30 each year	980.00 3
Object Totals 13-020-5101 Contract Services	20,607.00
13-020-5202 Memberships & Dues	
1 State PARMA - Regular public agency membership dues are \$100.00 per year	100.00 1
2 PRIMA California Chapter Annual Membership Dues: \$95	95.00 2
3 Association of ADA Coordinators - Individual Associate \$175	175.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
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Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
14-010-4111 Overtime Regular Employees	
1 Overtime for Park Service Enforcement Officer - \$46.10 x 61 hours.	2,802.00 1
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Object Totals 14-010-4111 Overtime Regular Employees	2,802.00
14-010-5101 Contract Services	
1 Cell phone charges for Department Director, Park Services Enforcement Officer and Base Camp (City Hall)	1,800.00 1
1 Graphic design services contract for quarterly (4 per year) Manhappenings Activity Guide. Three year graphic design service contract approved by City Council on 1/6/09. Contract expires January 2012.	15,200.00 1
<hr/>	
Object Totals 14-010-5101 Contract Services	17,000.00
14-010-5102 Contract Personnel	
1 Receptionist coverage (vacation, illness, traning) 50 hours @ \$15/hour. Remainder budgeted in Part-Time.	750.00 1
1 Marketing contracts such as:~ Filmmaker (30 clips x \$100) \$3000~ Graphic Artist (Community Pride Program) \$2000	5,000.00 1

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions			Amount
Object Totals	14-010-5102	Contract Personnel	5,750.00
14-010-5202 Memberships & Dues			
1	Department Director~ NRPA - National Recreation and Park Association \$145 (annual)~ CPRS - California Park and Recreation Society \$450 (annual)		595.00 1
2	Park Services Enforcement Officer~ PLEA - Park Law Enforcement Agency \$35 (annual)~ PRAC - Park Rangers Association of California \$35 (annual)		70.00 2
Object Totals	14-010-5202	Memberships & Dues	665.00
14-010-5204 Conferences & Meetings			
1	Department Director~ CPRS - California Park and Recreation Society membership meetings \$90 (3x\$30)		90.00 1
Object Totals	14-010-5204	Conferences & Meetings	90.00
14-010-5217 Departmental Supplies			
1	Giveaways, stickers, handouts for Park Services Enforcement Officer.		365.00 1
1	Department pens \$1,300~ Department polos \$200~ Six replacement banners (6 x \$400) \$2,400		3,900.00 1

Fiscal Year 2012
Level 3
Fund General Fund
Department: 14 Parks and Recreation
Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
2 Supplies for Council and three Commisions.	135.00 2
Object Totals 14-010-5217 Departmental Supplies	4,400.00
Program Total 010 -ADMINISTRATION-	30,707.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 020 -RECREATION SERVICES-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
020 -RECREATION SERVIC	
14-020-4111 Overtime Regular Employees	
1 Overtime hours as needed	500.00 1
1 Public Works Employee for Band Shell Rentals= 8hrs x 1 rentals x \$36.00/hr	288.00 1
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Object Totals 14-020-4111 Overtime Regular Employees	788.00
14-020-5101 Contract Services	
1 Lease for copy machines at Manhattan Heights and Joslyn \$138 X 12 months X 2 = \$3,312.	3,312.00 1
1 D.J. and safety awareness contract	1,000.00 1
1 Instructor payments for classes & camps (Tennis, Education, Adventure)	43,805.00 1
1 Teen Event Trips to Disneyland, , Catalina Island, Big Bear lake, Magic Mountain etc.: 8 trips x 60 participantsX \$35 = \$16,800	16,800.00 1
1 Contingency court repair, resurfacing and striping at Manhattan Heights, Live Oak, and Mira Costa Tennis Courts	3,297.00 1
1 ADDITIONAL CLEANING OF FACILITIES PRIOR T (Joslyn, Manhattan Heights, Polliwog & Marine) \$372/mo x 12 mo/yr	4,457.00 1
<hr/>	
2 Monthly contract for daily cleanings of Manhattan Heights, Annex, Marine Ave Joslyn Center, Live Oak Hall, Scout House, and Postal Annex	59,679.00 2
2 Rec Camp (Summer, Thanksgiving, Winter, Spring): Safety classes, moon bounce, dj, dunktank	1,600.00 2
2 Rec Special Activities: Tickets for trips to	16,000.00 2

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 14 Parks and Recreation

Major Program: 020 -RECREATION SERVICES-

Account Number /Title / Budget Line item Descriptions	Amount	
2 Disneyland, Knotts Berry Farm, Universal Studios etc. (8 trips x 50 participants x \$40)= \$16,000~ (Adjusted to reflect 2010 reduction of \$7,000 in this line-item)		2
2 Repair, resurface, restripe, and windscreen replacement for basketball courts	2,000.00	2
<hr/>		
3 Extra cleanings for all facilities (Joslyn Center; Manhattan Heights, Marine Ave., and Live Oak Park Hall): Strip floors, wax floors, detail bathrooms etc. 4 cleanings a year x \$2,339.00 = \$9,357.00 (+ 5% cost of living included)	9,825.00	3
3 Lift Tickets for Teen Snow Trips to Big Bear (6 trips x 40 teens x \$50)= \$12,000~ (Adjusted to reflect 2010 reduction of \$7,000 in this line-item)	12,000.00	3
3 Cell Phone Service with Comet Tracker: 9 phones x \$66/mo x 12 mo/yr = \$7128~ Cell Phones for 2 Recreation Services Managers and 3 Recreation Supervisors: 5 phones x \$80/mox 12 mo/yr = \$4,800	11,928.00	3
<hr/>		
4 Creative Arts Center Extra Cleanings; detail bathrooms, floors, walls, offices, etc. 4 cleanings per year (5% cost of living included)	2,385.00	4
4 Afterschool Rec Program: Clowns, Magician, Bounce House, Dunk Tanks, etc. = \$3,000~ (Adjusted to reflect 2010 reduction of \$7,000 in this line-item)	3,000.00	4
4 Banner Hanging for external customers: 41 banners x \$407 ea.= \$16,687	16,687.00	4
<hr/>		
5 Entertainment and DJ's for City Employee Picnic	1,000.00	5
5 Movies on the Beach Event: Rentals services per event: Movie rental, Movie License Fee, Porter	5,030.00	5

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Department: 14 Parks and Recreation
 Major Program: 020 -RECREATION SERVICES-

Account Number /Title / Budget Line item Descriptions	Amount
5 services etc. = \$5,030	5
6 Alarm system for Historical House at Polliwog Park	1,200.00 6
7 Earth Day:~ Rentals - tables, chairs, booth, entertainment, etc.	1,000.00 7
8 Court Resurfacing (Tennis and Basketball courts). Cost to be offset with fee increase by \$1 in Tennis Operations program 027.	20,000.00 8
Object Totals 14-020-5101 Contract Services	236,005.00
14-020-5102 Contract Personnel	
1 Instuctor payments for Recreation Classes (Tot Time, Tennis, Skateboarding, Rec Camps, Cooking, Click Club, etc.)	71,398.00 1
1 Entertainment for Family Campout(music performance, pupetteer, bounce house rental, dunk tank rental, etc.) = \$2100.00	2,100.00 1
1 Tennis court cleaning (Live Oak, Mira Costa, Manhattan Heights): \$1200/month x 12 months/yr	14,400.00 1
2 USTA contract officials, tournament director, and tournament seeding for tennis tournaments = \$2,500.00	2,500.00 2
2 Additional court cleaning prior to tennis tourament	1,100.00 2
3 Contract services for High School Events: DJ's for Dances, Bands for Concerts; Improv Club at MCHS = \$1,500.00	1,500.00 3

Fiscal Year 2012
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 Department: 14 Parks and Recreation
 Major Program: 020 -RECREATION SERVICES-

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Account Number /Title / Budget Line item Descriptions	Amount	
3 Tennis tournament contract for director payment	2,000.00	3
<hr/>		
Object Totals 14-020-5102 Contract Personnel	94,998.00	
14-020-5202 Memberships & Dues		
1 CPRS, NRPA, Recreation and Supervisor	400.00	1
1 NRPA and CPRS membership	300.00	1
<hr/>		
Object Totals 14-020-5202 Memberships & Dues	700.00	
14-020-5217 Departmental Supplies		
1 Center Supplies for Joslyn and Heights: Sports Equipment (PA systems, digital display board, furniture, fixtures, equipment, tools, audio & visual equipment)	9,470.00	1
1 Teen Center Program Special Event Supplies Arts and Crafts (craft projects, glue); Sports Equipment (balls, jump ropes, basketballs) Food Supplies (hot dogs, buns, chips, drinks) and Games (board games, table games)	6,000.00	1
1 Tennis Class Supplies	3,400.00	1
1 Decorations, Food Supplies, Paper Goods, Sports Supplies, Music, prizes, etc. for special events (Family Camp (\$1,000), Haunted House/ Carnival \$500)	1,500.00	1
1 Live Oak Tennis	2,553.00	1
1 Operational supplies for facility, field, and park reservations:~ tables, chairs, signage, storage bins, easels, locks, easels, locks, storage bins, camera, etc.	1,059.00	1

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Department: 14 Parks and Recreation

Major Program: 020 -RECREATION SERVICES-

Account Number /Title / Budget Line item Descriptions	Amount	
2 Supplies for City Employee Picnic	230.00	2
2 Rec Camp Vacation supplies (Winter, Thanksgiving, Spring): TV's, projectors, arts & crafts, snacks, games, waterslide, sound equipment, music, entertainment	2,575.00	2
2 Teen Center Special Event/Activities Supplies: POP-O SHOT, Foosball Table, Ping Pong Table, Pool Table, T.v's, sound equipment, musical instruments, BBQ, Recording equipment event, T-Shirts, food, music, entertainment etc. \$5,250.00	5,550.00	2
2 Manhattan Heights Tennis	1,000.00	2
2 Cell Phone Supplies: Replacement of batteries, chargers, holsters, etc. for 3 phones.	300.00	2
<hr style="border-top: 1px dashed black;"/>		
3 Earth Day:~ Miscellaneous supplies and refreshments for staff and volunteers	300.00	3
3 Rec Camp Summer Supplies: TV's, projectors, arts & crafts, snacks, games, waterslide, sound equipment, bby, music, entertainment	10,000.00	3
3 T-shirts, drawsheets, nets and supplies for Tennis Tournaments	500.00	3
3 Mira Costa Tennis	1,000.00	3
<hr style="border-top: 1px dashed black;"/>		
4 After School Rec Supplies: games, arts & crafts, sports equipment, cleaning supplies, etc.~ (Adjusted to reflect 2010 reduction of \$1,500 in this line-item)	5,250.00	4

Object Totals 14-020-5217 Departmental Supplies 50,687.00

Program Total 020 -RECREATION SERVICES- 383,178.00

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 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 030 -CULTURAL ARTS-

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Account Number /Title / Budget Line item Descriptions	Amount
030 -CULTURAL ARTS-	
14-030-4111 Overtime Regular Employees	
1 To support art camps and events ~ 1 Rec. Leader II (\$10.93) x 5 hours x 12 months	650.00 1
1 Concert Supervisor = 1 Sr. Rec. Leader II (in addition to his regular work hours) 6 hours x (@18.54 x 1.5) x 11 concerts = \$1836	1,836.00 1
<hr/>	
Object Totals 14-030-4111 Overtime Regular Employees	2,486.00
14-030-5101 Contract Services	
1 Security System - Monitoring contract for Logix	500.00 1
1 Ceramic equipment repair. Payment of summer music and drama camps (Cancellation of bus tour packages \$5,000)	68,000.00 1
1 Toilets increase to 8. @250 x 8 Portable Toilets = \$2,000	2,000.00 1
<hr/>	
2 Art Insurance for exhibitions	2,500.00 2
2 Sound Technician (11 concerts x @1200 per concert = \$13,200~ Sound system equipment \$800	14,000.00 2
<hr/>	
Object Totals 14-030-5101 Contract Services	87,000.00
14-030-5102 Contract Personnel	
1 Ceramics Laboratory Technitian @16 x 20 hours x 52weeks = 16,640	16,640.00 1

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 Department: 14 Parks and Recreation
 Major Program: 030 -CULTURAL ARTS-

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Account Number /Title / Budget Line item Descriptions	Amount	
1 Musicians & Bands 11 concerts x \$1,700.00 per concert	18,700.00	1
<hr/>		
2 Art instructors for classes, workshops, camps, all disciplines. (Cancellation of Shakespeare by the Sea Performances - \$2,000)	83,360.00	2
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Object Totals 14-030-5102 Contract Personnel		118,700.00
14-030-5202 Memberships & Dues		
1 Cultural Arts Manager: Americans For the Arts; California Arts Advocates; Calif Assn. of Local Art Agencies	300.00	1
<hr/>		
Object Totals 14-030-5202 Memberships & Dues		300.00
14-030-5204 Conferences & Meetings		
1 One day conference for 2 employees by CPRS, American for the Arts, or California Art Museum Association	300.00	1
<hr/>		
Object Totals 14-030-5204 Conferences & Meetings		300.00
14-030-5217 Departmental Supplies		
1 Supply for general Division needs, mainly for Creative Arts Center (not covered by program-specific account)	1,500.00	1
1 Art Supplies for classes, workshops & camps (clay, paper, wood, paint, brushes, gourds, masks)	12,000.00	1

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Department: 14 Parks and Recreation
Major Program: 030 -CULTURAL ARTS-

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<u>Account Number /Title / Budget Line item Descriptions</u>	<u>Amount</u>
1 film, scripts, costumes, props, etc.	1
1 Water, ice, coolers, soda, etc. for concerts	150.00 1
<hr/>	
Object Totals 14-030-5217 Departmental Supplies	13,650.00
Program Total 030 -CULTURAL ARTS-	222,436.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 040 -SPORTS & AQUATICS-

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Account Number /Title / Budget Line item Descriptions	Amount
040 -SPORTS & AQUATICS-	
14-040-4111 Overtime Regular Employees	
1 Lifeguards/Instructors	2,000.00 1
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Object Totals 14-040-4111 Overtime Regular Employees	2,000.00
14-040-5101 Contract Services	
1 6-person volleyball tournament: porta potties, fence rental, truck rental, t-shirts medals, PA system, food for staff, radios, security personnel.	130,000.00 1
1 LA County - 10% gross receipts + \$200 application fee per class.	20,000.00 1
1 Annual Pool Maintenance Service - maintenance costs - MBUSD will reimburse City during exclusive use as well as for shared use (maintenance and chemicals).	25,000.00 1
<hr/>	
2 Softball~ Men's 16" Slo-Pitch - 132 games @ \$35 per game x 2 seasons = \$9,240~ Co-ed Slo-Pitch - 160 games @ \$35 per game x 3 seasons = \$16,800~ Co-ed 16" Slo-Pitch - 18 games @ \$35 per game x 1 season = \$630	26,670.00 2
2 \$50/mo X 12 months = \$600	600.00 2
2 AT&T - mobile phone for Aquatics Supervisor. 12mo. x \$40 = \$480	480.00 2
<hr/>	
3 SSBRA - 7 on 7 Adult Soccer~	31,200.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 14 Parks and Recreation
 Major Program: 040 -SPORTS & AQUATICS-

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Account Number /Title / Budget Line item Descriptions	Amount	
3 1 umpire @ \$32.50 per game x 240 games x 4 seasons = \$31,200		3
3 Janitorial Services: 12 months x \$1,200/mo	14,400.00	3
<hr/>		
Object Totals	14-040-5101	Contract Services
	248,350.00	
<hr/>		
14-040-5102		Contract Personnel
1 6-Person Volleyball Tournament: director \$4500; 2 Sr. staff \$2000; 10 staff \$3000, 40 USA volleyball officials, \$15,000	40,000.00	1
1 Brit-West - soccer camps and classes - year round.	100,000.00	1
1 Red-Cross Trainers: 1 x \$30/hr x 40 hrs	1,200.00	1
<hr/>		
2 Summer Sunset Basketball League: Officials: \$7000 (2 officials x 140 games X \$25 per game) Scorekeepers (2 x 140 games x \$10 per game = \$2,800) Director: \$3000	12,800.00	2
2 Adult Fitness Classes - boot camp, body blueprints, happy hour, total conditioning, CrossFit, move fitness	45,000.00	2
2 Jr. Guard Program Instructors - 2 x \$25/hr. x 10 hrs X 10 wks = \$2500	5,000.00	2
<hr/>		
3 Kickball: 1 umpire @ 30/game * 87 games * 3 seasons=	7,830.00	3
3 Surfing - summer camps and classes	12,000.00	3
3 Masters Swim Coach - \$35/hr. x 175hrs annually = \$6,125	6,125.00	3
<hr/>		
4 Basketball and Volleyball Camps	7,500.00	4
4 Ice Sports - ice skating and ice hockey for all ages - year round classes.	4,000.00	4
4 Head Swim Team Coach - \$15/hr. x 600 annually =	9,000.00	4

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Account Number /Title / Budget Line item Descriptions	Amount	
4 \$9,000		4
5 MBO / AVP VB Pole re-installation		5
5 Volleyball instruction - Youth and Adult - holiday camps, year round classes	45,000.00	5
5 Water Aerobics Instructor - \$30/hr. x 200 annually = \$6,000	6,000.00	5
6 Aqualetics: 2 directors \$10,000 + 12 instructors \$25,000	35,000.00	6
7 Golf Class - year round classes for adults and Stroller Fitness: (70/30 split - \$10,000 x 0.70 = youth.	5,000.00	7
8 Stroller Fitness: (70/30 split - \$10,000 x .70 = youth.	7,000.00	8
9 Beach Camp - summer youth program.	10,000.00	9
10 Karate Classes - year round adult and youth programs.	3,500.00	10
11 Gymnastics - Superkids gymnastics and birthday parties year round.	30,000.00	11
12 Tai Chi Classes - adult programs year round.	8,000.00	12
13 Yoga Classes - adult programs year round	21,000.00	13
14 Youth Sports - Coach Derek, Inc. (\$80K), Parent and child BB/BB (\$5K) Golf (\$2K), Running for Youth (\$5K), Girls on the Run (\$9K).	101,000.00	14

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 Department: 14 Parks and Recreation
 Major Program: 040 -SPORTS & AQUATICS-

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Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 14-040-5102 Contract Personnel	521,955.00
14-040-5202 Memberships & Dues	
1 SCMAF\$100 CPRS \$300 2 sup/1mgr.	400.00 1
1 CPRS, NRPA Membership for Rec. Manager and Rec. Supervisor	300.00 1
1 Southern Calif Public Pool Operators Assn membership (increase in annual dues)	75.00 1
<hr/>	
2 Entry fees for swim meets	2,000.00 2
<hr/>	
Object Totals 14-040-5202 Memberships & Dues	2,775.00
14-040-5217 Departmental Supplies	
1 2 Men's 16" Slo-Pitch Leagues: Softballs \$3840; bags of chalk \$200 T-shirts \$800; Trophies \$320; bases, pitching rubbers and home plates = \$300	5,460.00 1
1 Replacement storage shed roofing supplies and beach class materials, ie. pop-ups, camp shirts, etc..	6,000.00 1
1 Pool Equipment - pool vacuum, pool covers, kickboards, lounge chairs, pool toys, swim flags, clocks, rescue tubes, backboard, lifeguard tower, stop watches, storage shed, whistles, etc.	10,000.00 1
<hr/>	
2 3 Co-Ed Slo-Pitch Leagues: Balls \$2100; chalk \$300; bases, pitching rubbers and home plates \$300, T-shirts=\$1440, trophies \$840.	4,980.00 2
2 Adult V-ball: replacement nets, volleyballs, tiedowns, and lines	4,000.00 2
2 Pool Supplies - lifeguard books, swimming books,	5,000.00 2

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 Department: 14 Parks and Recreation
 Major Program: 040 -SPORTS & AQUATICS-

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Account Number /Title / Budget Line item Descriptions	Amount
2 pocket masks, first aid supplies, pool decorations, food for pool parties, swim prizes, sunscreen, pool signs, swim caps, etc.	2
3 Sunset Basketball League: Uniforms - \$10000	10,000.00 3
3 Beach Camp: arts & Crafts supplies and snacks	2,000.00 3
3 Field Trips - raging waters, leeway sailing, etc.	4,000.00 3
4 Basketball camps - Balls and supplies.	2,000.00 4
4 Swim Team - ribbons, plaques, etc.	2,400.00 4
5 Adult Soccer League: T-Shirts \$2710, trophies \$400, goals and nets \$900.	4,010.00 5
5 Swim Team and Jr. Guard uniforms	25,000.00 5
6 Kickball - balls \$900, t-shirts \$1,200, trophies \$480, chalk, \$200.	2,780.00 6
7 Coed 16" Slo-Pitch Softball - balls \$300, trophies \$50, home plate extensions \$30	380.00 7
8 6-Man meals, nets, tie downs, hardware, lines, balls, etc.	4,000.00 8
Object Totals 14-040-5217 Departmental Supplies	92,010.00
Program Total 040 -SPORTS & AQUATICS-	867,090.00

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 Department: 14 Parks and Recreation
 Major Program: 050 -VOLUNTEERS-

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Account Number /Title / Budget Line item Descriptions	Amount
050 -VOLUNTEERS-	
14-050-5101 Contract Services	
1 Catering for Volunteer Recognition Event (approximately 250-300 people @ \$80/person). PD contributes additional funding for this purpose, paying half of event costs.	5,300.00 1
2 Entertainment for Volunteer Recognition Event (disk jockey, band, casino equipment, facility usage fee...). PD contributes additional funding for this purpose, paying half of event costs.	1,200.00 2
3 Miscellaneous contract services, including catering services for volunteer meetings, trainings and events, temp. agency support staff for clerical duties.	1,060.00 3
Object Totals 14-050-5101 Contract Services	7,560.00
14-050-5202 Memberships & Dues	
1 Annual membership volunteermatch.com	100.00 1
2 California Parks and Recreation Society Membership	150.00 2
Object Totals 14-050-5202 Memberships & Dues	250.00
14-050-5217 Departmental Supplies	
1 Volunteer recognition gifts and certificates.	700.00 1

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Department: 14 Parks and Recreation
 Major Program: 050 -VOLUNTEERS-

Account Number /Title / Budget Line item Descriptions	Amount
2 Decorations, photos, refreshments for volunteer trainings and events.	600.00 2
<hr/>	
Object Totals 14-050-5217 Departmental Supplies	1,300.00
Program Total 050 -VOLUNTEERS-	9,110.00

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Department: 14 Parks and Recreation
 Major Program: 060 -OLDER ADULT PROGRAMS

Account Number /Title / Budget Line item Descriptions	Amount
060 -OLDER ADULT PROGR	
14-060-5101 Contract Services	
1 Bus Excursions: All ages, based on current year spending.	5,650.00 1
1 Two Older Adult Special Event Luncheons (250+ People) at \$4000.00 each.	8,000.00 1
<hr/>	
2 Senior Bus Trips including luncheons on the road, based on current year spending.	9,000.00 2
2 Entertainment for two Older Adult Luncheons and other special events.	1,400.00 2
<hr/>	
3 OAP Lunch Bunch Meals one time per week~ \$6 per person x 52 weeks x an average of 37 people= \$11,544, rounding to \$12,000 as average may increase.	12,000.00 3
3 Professional Services. Older Adult Services & Programming including Dine 'N Discover, Health and exercise programs, Elder Law programs, Early Alzheimers, FYI Discussion Groups, Support Groups, Music and Art Classes, Seminars from Rancho Los Amigos Medical Center, and other OAP seminars, professional services (i.e. survey completion and analysis, focus group facilitation, SAC Training), Temp agency support staff for clerical duties.	4,750.00 3
<hr/>	
4 DAR mini bus excursions twice monthly (24 trips)	400.00 4
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5 City cell phone service	600.00 5
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6 Annual OAP Health Fair Lunches for program	2,500.00 6

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Department: 14 Parks and Recreation
 Major Program: 060 -OLDER ADULT PROGRAMS

Account Number /Title / Budget Line item Descriptions	Amount
6 participants.	6
7 Vons Purchases for OAP events like Dine N Discover, Seminars...	743.00 7
8 Art Hanging Fees for Older Adult Art at Creative Art Center, Joslyn Center, OASIS; Reception for Older Adult Art Show	1,100.00 8
Object Totals 14-060-5101 Contract Services	46,143.00
14-060-5102 Contract Personnel	
1 Swing and Sway DJ for dances: \$3500~ Special interest classes including Arthritis Foundation PACE exercise class, fall prevention class, Older Adult Art classes and other social service and special interest classes. \$8,000	11,500.00 1
Object Totals 14-060-5102 Contract Personnel	11,500.00
14-060-5202 Memberships & Dues	
1 Rotary Club Membership for OAP Supervisor	765.00 1
Object Totals 14-060-5202 Memberships & Dues	765.00
14-060-5204 Conferences & Meetings	
1 Staff training sessions, conferences, meetings	250.00 1

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Department: 14 Parks and Recreation
 Major Program: 060 -OLDER ADULT PROGRAMS

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 14-060-5204 Conferences & Meetings	250.00
14-060-5217 Departmental Supplies	
1 Swing and Sway Supplies and refreshments = \$1000	1,000.00 1
1 Decorations, supplies and door prizes for two older Adult Luncheons.	1,000.00 1
<hr/>	
2 OAP Lunch Bunch supplies, desserts, prizes...	2,000.00 2
2 Replacement equipment and new equipment as needed for club events and classes including tables, chairs, brochure racks, room dividers, mats, etc.	3,500.00 2
<hr/>	
3 Bus Excursion supplies	500.00 3
3 Supplies for Older Adult Programs and Services which may include microphones, laptops, desktop computers, decorations, craft supplies, office supplies for OASIS, Flu Shot Clinic supplies, cleaning supplies, game equipment such as ping pong, Wii, Petanque, Cards, Board Games, Bingo equipment. Coffee and refreshments for OAP functions including movies, OASIS events... Miscellaneous supplies to support the Older Adult Clubs.	4,000.00 3
<hr/>	
4 Older Adult Health Fair supplies, decorations, giveaways...	1,500.00 4
<hr/>	
Object Totals 14-060-5217 Departmental Supplies	13,500.00
Program Total 060 -OLDER ADULT PROGRAMS-	72,158.00

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 Department: 14 Parks and Recreation
 Major Program: 090 -TRANSPORTATION-

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Account Number /Title / Budget Line item Descriptions	Amount
090 -TRANSPORTATION-	
14-090-4111 Overtime Regular Employees	
1 Two full-time drivers - 40 hours per driver =80 hours @ \$38.48/hr	3,078.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 14-090-4111 Overtime Regular Employees	3,078.00
14-090-5101 Contract Services	
1 AT and T Cell phone service @ 490 ea. per year (6 phones)	3,600.00 1
2 Ocean Express Trolley. Currently, there is no contract for 2011-12. History of funding is: FY10-11, 09-10 and 08-09 \$20,000 each year; FY 07-08 and 06-07 \$10,000 each year, 05-06 \$5K	20,000.00 2
3 DAR Taxi service- 4 one-way cab trips per week based on \$25 one-way fare	5,200.00 3
4 Beach Cities Transit Funding \$56,583.56, as discussed at a city council meeting in July 2010. Currently, there is no contract for 2011-12.	56,584.00 4
5 Increase in cab service as approved by City Council at the 8/3/10 Council meeting. 65 round trips per year, to medical facilities outside of the service area, but within a 20 mile service area.	6,500.00 5

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Fund Prop. A Fund

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Department: 14 Parks and Recreation
Major Program: 090 -TRANSPORTATION-

Account Number /Title / Budget Line item Descriptions

Amount
1,683,606.00

14 Parks and Recreation

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions			Amount
010 -ADMINISTRATION-			
15-010-4111 Overtime Regular Employees			
1	Executive Secretary (Chief's)		1,381.20 1
2	Executive Secretary (Captain's)		3,683.20 2
3	Police Academy Trainees		400.50 3
4	Rounding		0.10 4
Object Totals 15-010-4111 Overtime Regular Employees			5,465.00
15-010-4112 Overtime Sworn Employees			
1	1 Sergeant Human Resources & Training		3,993.20 1
2	1 Officer Human Resources & Training		2,779.60 2
3	1 Lieutenant Administrative O/T (straight time)		2,631.20 3
4	Cal/OSHA Training/Gas Mask Fittings~ Sworn: 40 x 2 hours = 80 hours		5,856.00 4
5	Cal/OSHA Instructor Training~ 2 Instructors x 10 hrs		1,464.00 5
6	Department Required Training~ (Drivers Training, Range Training, Active Shooter, Use of Force, etc)		23,424.00 6

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 15-010-4112 Overtime Sworn Employees	40,148.00
15-010-5101 Contract Services	
1 Required Hepatitis B vaccinations and TB testing for employees and volunteers	360.00 1
2 Department Pagers	100.00 2
3 Firearms Range Maintenance & Lead Decontamination Service: The range is required by the EPA to be maintained and decontaminated. This contract will provide for annual cleaning of the range and lead traps, filter replacements and annual filter housing decontamination.	2,000.00 3
4 Gun Club Fees (Long gun and SWAT monthly training)	440.00 4
5 Cell phone monthly charges	4,500.00 5
6 Transcription Service (Net Transcripts)	3,000.00 6
7 Maintenance/repairs/service for: ALPRS (license plate readers \$5000), PUMA license fees, DSX key card security system, JAMAR street traffic strip, Message boards, I.D. card system, T 3's, Metlox office, tasers, gas masks (fittings), audio visual equipment, Global Positioning Systems (GPS), robot, Bike Bait Program, Sound meter, Firearms Training System (FATS), etc.	10,000.00 7
8 4/29/11: CM Approved Budget Savings Proposal to remove \$32,100~ ~	8

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount	
8 Wellness Program for Police personnel: Contract with Wellness Solutions to enhance health and fitness and to reduce injuries.		8
9 Charges for Livescan fingerprinting for the public. Revenue to offset this expenditure is deposited in 100-3708 Police Services	8,000.00	9
10 Lexipol Dept Policy Manual Revision and Legal Review	3,200.00	10
Object Totals 15-010-5101 Contract Services	31,600.00	
15-010-5202 Memberships & Dues		
1 CPCA Dues (Chief of Police & Captain)	1,450.00	1
2 CPOA Dues (Chief of Police, Captain, Lieutenant)	285.00	2
3 LACPCA Dues (Chief of Police)	350.00	3
4 LEEDA (Captain)	50.00	4
5 South Bay Explorers	500.00	5
6 Peace Officers Association of Los Angeles County (Chief of Police)	50.00	6
7 California Background Investigators Association	155.00	7
Object Totals 15-010-5202 Memberships & Dues	2,840.00	

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
15-010-5204 Conferences & Meetings	
1 League of Calif Cities Conf (Chief of Police)	900.00 1
2 Calif Chiefs Assoc Conf (Chief of Police and second in command)	1,300.00 2
3 Host Agency Expenses (Chief of Police)	300.00 3
4 South Bay Commander's Assoc (Administrative/ Investigative Captain)	50.00 4
5 Background Investigators' Conference	875.00 5
Object Totals 15-010-5204 Conferences & Meetings	3,425.00
15-010-5217 Departmental Supplies	
1 Handgun duty ammo:~ 9mm 40,000 rounds~ .40 cal. 10,000 rds~ .357 sig, 10,000 rds~ .45 cal. 5,000 rds~ (Includes Police Academy Ammunition)	18,400.00 1
2 SWAT 9mm Ammunition (20,000 rounds):~ 9mm 10,000 rounds~ .223 6,000 rds~ .357 Sig 4,000 rds	3,100.00 2
3 12 ga. 2 3/4, 00 Buck, duty ammo (1000 rounds)	860.00 3
4 12 ga. slugs (1000 rounds)	500.00 4

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount	
5 Rifle duty loads, .308 cal, (500 rounds)	220.00	5
6 Firearms repair and replacement (pistols, rifles shotguns, M-16, MP-5)	1,800.00	6
7 Less than lethal munitions (rubber bullets, bean bags, tear gas, flash bangs, simunitions)	800.00	7
8 Specialized equipment & repair: (spotting scopes, night vision equipment, radio headsets, impact weapons, robot, eye & ear protection)	2,500.00	8
9 Firearms range maintenance (targets, target systems, batteries, misc. modifications/repairs)	1,700.00	9
10 SWAT telephone and electricity usage fund	100.00	10
11 Community Police Academy - one eleven-week academy session (including Live Scan for all applicants [25 @ \$32 ea = \$800] class supplies, workbooks, refreshments, graduation materials, etc.)	2,000.00	11
12 Annual Police Department Memorial Ceremony	600.00	12
13 Police Department volunteers and Explorer Scouts (equipment & misc supplies)	800.00	13
14 Misc Police Supplies~ (Caution tape, gate remote batteries, canopies, supplies for Dept-hosted meetings, cell phone supplies, etc.)	1,400.00	14
15 Gasoline	500.00	15

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Department: 15 Police
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
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Object Totals	15-010-5217	Departmental Supplies	35,280.00
Program Total	010	-ADMINISTRATION-	118,758.00

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Department: 15 Police
 Major Program: 020 -PATROL-

Account Number /Title / Budget Line item Descriptions			Amount
020 -PATROL-			
15-020-4111 Overtime Regular Employees			
1	Overtime hours for driver's training - City auto mechanics, role players for SWAT & K-9 training		1,656.00 1
Object Totals 15-020-4111 Overtime Regular Employees			1,656.00
15-020-4112 Overtime Sworn Employees			
1	Court Appearances, Shift Coverages, Training, and Misc City/Department Events. (Average Ofcr/Sgt rate)		417,240.00 1
2	SWAT (call outs and specialized training) and South Bay Platoon (call outs and specialized training) (Average Ofcr/Sgt rate)		71,004.00 2
3	City Council meetings Sergeant at Arms~ (Average Ofcr rate)		6,873.00 3
Object Totals 15-020-4112 Overtime Sworn Employees			495,117.00
15-020-5101 Contract Services			
1	Cell phone charges		3,700.00 1
2	Country Hills K-9 Veterinarian Services		1,800.00 2
3	Canine grooming, flea baths & care products		2,200.00 3
4	Monthly Offsite K-9 Training \$250/mo x 12 mos		3,000.00 4

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Department: 15 Police
 Major Program: 020 -PATROL-

Account Number /Title / Budget Line item Descriptions			Amount	
5	Canine Residential Exterminator Contract		100.00	5
6	Mobile Video System, MDC, and Disk Publisher (MVS duplicated on disk) Maintenance and Repairs		5,800.00	6
7	Police vehicle detailing		3,200.00	7
8	Haz Mat cleaning of police cars		1,400.00	8
9	K9 boarding while officer on vacation		450.00	9
Object Totals			21,650.00	
15-020-5101		Contract Services		
15-020-5202 Memberships & Dues				
1	CPOA Dues		85.00	1
2	CAHN - California Assoc of Hostage Negotiators		287.00	2
3	PORAC Dues (Reserve Officers)		150.00	3
4	CRPOA Dues (Reserve Ofcrs & Reserve Ofcr Spvsr)		360.00	4
5	NTOA - National Tactical Officers Association		275.00	5
6	National Field Training Officers Association		40.00	6
7	L.A. Forensic Supervisors Group		50.00	7
8	CATO (California Assoc of Tactical Officers)		100.00	8

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Department: 15 Police
 Major Program: 020 -PATROL-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 15-020-5202 Memberships & Dues	1,347.00
15-020-5204 Conferences & Meetings	
1 Police K-9 Training Conf (Tuition \$500, Lodging \$325, Meals \$100) and Canine Competitions (\$175 x 2 trials)	1,275.00 1
2 APROC Conf (3 reserve officers)	2,100.00 2
3 South Bay Commanders Assn (Field Operations Capt)	50.00 3
Object Totals 15-020-5204 Conferences & Meetings	3,425.00
15-020-5217 Departmental Supplies	
1 ABC Enforcement "Buy money" & decoy expenses	200.00 1
2 Canine Food	1,000.00 2
3 Canine Equip replacement & repair (bite sleeves, bite sleeve covers, collars, leads)	250.00 3
4 Patrol Equipment, Replacement, & Repair: (Digital Cameras 2 x \$150, Rolotapes 3 x \$60, Digital Voice Recorders \$300) and DVD's for MVS Disk publisher (\$400), Intoxilizer Mouthpieces, SWAT van and Command Post supplies	1,480.00 4
5 Concealed Weapon Fee for Reserve Officers	200.00 5
6 Portable Radio Battery Replacement (24 x \$55)	1,320.00 6

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City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 15 Police
 Major Program: 020 -PATROL-

Account Number / Title / Budget Line item Descriptions	Amount
7 Gasoline	500.00 7
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-020-5217 Departmental Supplies	4,950.00
Program Total 020 -PATROL-	528,145.00

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Department: 15 Police
 Major Program: 030 -INVESTIGATIONS-

Account Number /Title / Budget Line item Descriptions	Amount
030 -INVESTIGATIONS-	
15-030-4111 Overtime Regular Employees	
1 Secretary (Detective Bureau)	800.00 1
<hr/>	
Object Totals 15-030-4111 Overtime Regular Employees	800.00
15-030-4112 Overtime Sworn Employees	
1 Detective Sergeant~ (Rates reflect current DB Sergeant)	12,673.75 1
1 Overtime school resource officer (2 SROs) ~ (Average SRO OT rate)	11,920.00 1
<hr/>	
2 Detectives (10 x 125 hrs)~ (Rates reflect average DB Officer OT rate)~ SROs OT budgeted in 032 account	90,375.00 2
<hr/>	
3 Rounding	0.25 3
<hr/>	
Object Totals 15-030-4112 Overtime Sworn Employees	114,969.00
15-030-5101 Contract Services	
1 Vehicle Impounding & Evidence Storage Fees	100.00 1
<hr/>	
2 Locksmith Services & Emergency Call-outs	50.00 2
<hr/>	
3 Misc. Contract Services: cell phone record searches, radio repair, narcotics disposal service	400.00 3
<hr/>	
4 Sexual Assault Examinations 6 exams x \$730	4,380.00 4

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Department: 15 Police
 Major Program: 030 -INVESTIGATIONS-

Account Number /Title / Budget Line item Descriptions	Amount
5 Cell phone/aircard charges	5,140.00 5
Object Totals 15-030-5101 Contract Services	10,070.00
15-030-5102 Contract Personnel	
1 Forensic Consulting (latent print development, Cal-ID tracings, fingerprint identification, classification & court testimony).	12,000.00 1
Object Totals 15-030-5102 Contract Personnel	12,000.00
15-030-5202 Memberships & Dues	
1 California Sexual Assault Investigators Membership Fees and Monthly Mtgs	120.00 1
1 School Resource Officer Membership	100.00 1
2 CNOA Membership	75.00 2
3 International Assoc of Financial Crime Investigators	90.00 3
4 CPOA	85.00 4
5 High-tech Crime Investigations Association	40.00 5
Object Totals 15-030-5202 Memberships & Dues	510.00
15-030-5204 Conferences & Meetings	

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Department: 15 Police
 Major Program: 030 -INVESTIGATIONS-

Account Number /Title / Budget Line item Descriptions	Amount	
1 Specialized Training Conferences (robbery, burglary, assaults, juveniles, financial crimes, computer crimes, narcotics)	2,000.00	1
2 California Sexual Assault Investigators Annual Conference	650.00	2
Object Totals 15-030-5204 Conferences & Meetings	2,650.00	
15-030-5217 Departmental Supplies		
1 CSI Supplies (evidence retrieval supplies, fingerprint dusting powder, brushes and lifting tape, etc.)	1,750.00	1
1 School Resource Officer Program Materials	2,000.00	1
2 Misc. Investigation Supplies & Services (surveillance/wire device maintenance, binoculars, telephone/video/voice recorder repair/replacement, DNA tests, record searches, prisoner extradition, etc.)	1,300.00	2
3 Autopsy Reports	300.00	3
4 Cold phones & prepaid phone cards	370.00	4
Object Totals 15-030-5217 Departmental Supplies	5,720.00	
Program Total 030 -INVESTIGATIONS-	146,719.00	

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Department: 15 Police
 Major Program: 040 -TECHNICAL SUPPORT SER

Account Number /Title / Budget Line item Descriptions			Amount
040 -TECHNICAL SUPPORT			
15-040-4111 Overtime Regular Employees			
1	Police Records Tech/Matron		13,228.00 1
2	Police Services Officer		1,356.00 2
Object Totals 15-040-4111 Overtime Regular Employees			14,584.00
15-040-5101 Contract Services			
1	Technical Consultant (misc admin projects & RMS consulting projects)		1,000.00 1
2	Photocopier Usage (Records Bureau)		6,800.00 2
3	Photocopier Rental (Admin, Front Desk, & Detective Bureau)		18,000.00 3
4	Federal Express/UPS charges		775.00 4
5	Records Retrieval Costs for Records Stored Off-site		200.00 5
6	Service Agreement renewal for Applicant Livescan machine. (Preventative maintenance/service)		3,315.00 6
7	Monthly service charges for Emergency Subscriber list information from telephone service providers.		1,130.00 7
8	Shredding Service		950.00 8
9	Repairs to security system, room alarms, CCTV		3,000.00 9

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Department: 15 Police
 Major Program: 040 -TECHNICAL SUPPORT SER

Account Number /Title / Budget Line item Descriptions	Amount
10 Fire extinguisher service	150.00 10
Object Totals 15-040-5101 Contract Services	35,320.00
15-040-5202 Memberships & Dues	
1 CLEARs (Calif Law Enforcement Assn of Records Supervision) Annual Dues	50.00 1
2 Tiburon Annual National Users Group Dues	100.00 2
3 CLETS Computer Users Group (CCUG)	50.00 3
4 Calif Assn of Property and Evidence	50.00 4
5 International Association of Property & Evidence (IAPE)	50.00 5
Object Totals 15-040-5202 Memberships & Dues	300.00
15-040-5204 Conferences & Meetings	
1 Tiburon CUG-RMS Software Users Group Conference and Reverse 911 Conference	2,250.00 1
2 Calif Law Enforcement Assn of Records Supervisors Conference	1,000.00 2
3 CLETS Computer Users Group Conference.	1,800.00 3
4 Calif Assn of Property & Evidence Conference	125.00 4

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Department: 15 Police
 Major Program: 040 -TECHNICAL SUPPORT SER

Account Number /Title / Budget Line item Descriptions	Amount	
5 CLEARs Monthly Membership Meetings	150.00	5
6 Membership Meetings (CCUG)	50.00	6
Object Totals 15-040-5204 Conferences & Meetings	5,375.00	
15-040-5217 Departmental Supplies		
1 Misc Station Supplies (safety gloves, kitchen supplies, handsoap, sanitizer gel)	2,500.00	1
2 Photo Processing	50.00	2
3 Evidence and Property packaging materials.	500.00	3
4 Keys duplication/equipment engraving	400.00	4
5 Signage/decals/graphics	460.00	5
6 Misc evidence room supplies, duplicating tapes & machines, evidence envelopes, drup drop box supplies	1,000.00	6
7 First Aid supplies	600.00	7
Object Totals 15-040-5217 Departmental Supplies	5,510.00	
Program Total 040 -TECHNICAL SUPPORT SERVIC	61,089.00	

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Department: 15 Police
 Major Program: 050 -CRIME PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount
050 -CRIME PREVENTION-	
15-050-4112 Overtime Sworn Employees	
1 Crime Prevention Officer	6,984.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-050-4112 Overtime Sworn Employees	6,984.00
15-050-5101 Contract Services	
1 Hearing Officer (contract) Conducts Administrative Review of False Alarm fines/appeals and social host ordinance appeals	700.00 1
2 Temp employee for yearly False Alarm data entry	2,500.00 2
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-050-5101 Contract Services	3,200.00
15-050-5202 Memberships & Dues	
1 CPOA - California Peace Officers Association	85.00 1
2 Group Membership - Coordinating Council	135.00 2
3 National Association of Town Watch	25.00 3
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-050-5202 Memberships & Dues	245.00
15-050-5204 Conferences & Meetings	
1 Local Professional Organization Meetings/Conferences (California Crime Prevention	200.00 1

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Department: 15 Police
 Major Program: 050 -CRIME PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount	
1 Officers Association, etc.)		1
<hr/>		
Object Totals	15-050-5204	Conferences & Meetings
		200.00
<hr/>		
15-050-5217	Departmental Supplies	
1 Volunteer Recognition Program: Annual Volunteer Appreciation Dinner (50/50 split with Parks & Rec \$5500), Youth Volunteer Appreciation Event (split with Parks & Rec \$500), Volunteer Presidential Pins/Certificates (\$500)	6,500.00	1
<hr/>		
2 Neighborhood Watch "Home Security" Pamphlets, Vacation Checklists, and No Soliciting Signs	275.00	2
<hr/>		
3 Child Safety Information: Child Fingerprinting Kits (500 x 1.00); Child Safety Coloring Books, Educational Pamphlets, & Handouts (\$500)	1,000.00	3
<hr/>		
4 Handouts/supplies for Police Station Tours (36 tours/year x \$15), Neighborhood/Community Presentations (40/year x \$15), Community Events (Take 25 (\$100), Hometown Fair (\$150), National Night Out (\$100), Open House (\$200), etc.	1,800.00	4
<hr/>		
5 Disaster Preparedness/Crime Prevention Training DVDs and materials	300.00	5
<hr/>		
6 Business Watch (Business window placards, supplies, brochures/handouts)	850.00	6
<hr/>		
7 Victim Assistance Team~ Victim Services Guide, supplies/expenses	200.00	7

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City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 15 Police
 Major Program: 050 -CRIME PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 15-050-5217 Departmental Supplies	10,925.00
Program Total 050 -CRIME PREVENTION-	21,554.00

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City of Manhattan Beach
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Department: 15 Police
 Major Program: 060 -TRAFFIC SAFETY-

Account Number /Title / Budget Line item Descriptions	Amount
060 -TRAFFIC SAFETY-	
15-060-4112 Overtime Sworn Employees	
1 Traffic Sergeant~ (Rate adjusted to reflect current OT rate for Motor Sergeant)	15,831.00 1
2 Motor Officers (6)~ (Rate adjusted to reflect current OT rate for Traffic Officers)	67,185.00 2
3 Special Traffic Enforcement ~ (Rate adjusted to reflect current OT rate for Traffic Officers)	14,930.00 3
Object Totals 15-060-4112 Overtime Sworn Employees	97,946.00
15-060-5101 Contract Services	
1 Radar (Laser) Calibration & Maintenance, batteries & chargers	1,100.00 1
2 Portable Blood Alcohol Testing Device (PAS) Calibration & Maintenance	900.00 2
3 Cell phone charges (Traffic Lt. and Traffic Sgt.)	1,500.00 3
4 Misc. repairs/maintenance for message boards, radar trailers, stealth radar units, and police car speedometer checks	1,900.00 4
5 Security and Traffic Control Services (CSC)~ (Hometown Fair, Fireworks, etc.)	5,850.00 5

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Department: 15 Police
 Major Program: 060 -TRAFFIC SAFETY-

Account Number /Title / Budget Line item Descriptions	Amount
6 Crossing Guard Contract. The City contracts with ACMS (All City Management Services) to provide school crossing guard services at 21 sites. The FY 2011-2012 budget includes a 2% salary increase for most of the guards (some of the guards are maxed out and will not receive an increase).	228,000.00 6
Object Totals 15-060-5101 Contract Services	239,250.00
15-060-5202 Memberships & Dues	
1 National Safety Council Membership (Traffic Lt)	36.00 1
Object Totals 15-060-5202 Memberships & Dues	36.00
15-060-5217 Departmental Supplies	
1 Camera Repair & Replacement	300.00 1
2 Motorcycle Boom Microphone Replacement	460.00 2
3 PAS Mouth Piece Replacements: 1000 x .25	250.00 3
4 Radar/Laser Holsters (1) replacement	300.00 4
5 Misc supplies for Traffic Volunteers	300.00 5
6 Radio batteries & misc supplies for Traffic Bureau	1,627.00 6
7 Handouts/promotional items for Community Events & meetings	400.00 7

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Department: 15 Police
 Major Program: 060 -TRAFFIC SAFETY-

Account Number /Title / Budget Line item Descriptions	Amount
8 Supplies for hosting monthly DUI debriefings and Dec holiday deployment	500.00 8
<hr/>	
Object Totals 15-060-5217 Departmental Supplies	4,137.00
Program Total 060 -TRAFFIC SAFETY-	341,369.00

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Department: 15 Police
 Major Program: 070 -JAIL OPERATIONS-

Account Number /Title / Budget Line item Descriptions	Amount
070 -JAIL OPERATIONS-	
15-070-4111 Overtime Regular Employees	
1 Police Services Officers (PSO) ~ (Average PSO OT rate)	30,989.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-070-4111 Overtime Regular Employees	30,989.00
15-070-5101 Contract Services	
1 Inmate Emergency Medical Care: (12 inmates)	5,500.00 1
2 Blood Alcohol Lab Analysis	2,240.00 2
3 LA County Booking Fees: (16 bookings x \$150)	2,400.00 3
4 Inmate Transportation	250.00 4
5 Haz mat cleaning of jail cells (blood, vomit, urine)	1,000.00 5
<hr style="border-top: 1px dashed black;"/>	
Object Totals 15-070-5101 Contract Services	11,390.00
15-070-5217 Departmental Supplies	
1 Inmate uniform replacement	250.00 1
2 Inmate Disposable Uniforms	70.00 2
3 Jail Mattress	220.00 3
4 Jail Mattress Covers	240.00 4

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Department: 15 Police
 Major Program: 070 -JAIL OPERATIONS-

Account Number /Title / Budget Line item Descriptions	Amount
5 Jail Towels	110.00 5
6 Jail Blankets	140.00 6
7 Fingerprinting Supplies: (print ink, print handcleaner; live-scan cleaner; & live-scan wipes)	100.00 7
8 Inmate Meals Breakfast	1,900.00 8
9 Inmate Meals Lunch	800.00 9
10 Inmate Meals Dinner	1,300.00 10
11 Inmate Meals Fruit Juice & Milk	250.00 11
12 Jail equipment maintenance and repair (laundry, food service, audio, video, cameras, security doors, etc.)	3,000.00 12
13 Intoxilyzer Supplies (mouthpieces, paper)	100.00 13
14 First Aid Supplies	440.00 14
15 MISC jail supplies (gloves, prisoner property bags, court transportation handcuffs, disposable toothbrushes, air freshener, etc)	600.00 15
Object Totals 15-070-5217 Departmental Supplies	9,520.00
Program Total 070 -JAIL OPERATIONS-	51,899.00

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Department: 15 Police
 Major Program: 080 -PARKING ENFORCEMENT-

Account Number /Title / Budget Line item Descriptions			Amount
080 -PARKING ENFORCEMI			
15-080-4111 Overtime Regular Employees			
1	Community Service Officers~ (Average CSO OT rate)		15,048.00 1
Object Totals 15-080-4111 Overtime Regular Employees			15,048.00
15-080-4112 Overtime Sworn Employees			
1	PACS Sergeant OT		3,975.20 1
2	Rounding		(0.20) 2
Object Totals 15-080-4112 Overtime Sworn Employees			3,975.00
15-080-5101 Contract Services			
1	Locksmith Services and Emergency Responses		60.00 1
2	PACS Supervisor Cell phone charges 12 mos. x \$20		240.00 2
3	MDC & radio repair		400.00 3
4	Hearing Officer - conducts administrative review of parking tickets pursuant to Vehicle Code Section 40215.		5,600.00 4
Object Totals 15-080-5101 Contract Services			6,300.00

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 15 Police
 Major Program: 080 -PARKING ENFORCEMENT-

Account Number /Title / Budget Line item Descriptions			Amount	
15-080-5217 Departmental Supplies				
1	Portable radio battery/charger replacement; camera repair and replacement		1,032.00	1
2	Speaker Mic Replacements 5 x \$32		160.00	2
3	Parking enforcement public relations publications/announcements, handout materials, parking information guides, etc.		100.00	3
4	Tire chalk		100.00	4
5	Rain bags for parking citations		120.00	5
Object Totals	15-080-5217	Departmental Supplies	1,512.00	
Program Total	080	-PARKING ENFORCEMENT-	26,835.00	

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 Fund General Fund

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Department: 15 Police
 Major Program: 090 -ANIMAL CONTROL-

Account Number /Title / Budget Line item Descriptions	Amount
090 -ANIMAL CONTROL-	
15-090-4111 Overtime Regular Employees	
1 Community Services Officers ~ (AC Officer OT rate)	3,483.00 1
2 Department Required Training ~ (Average AC Officer OT rate)	1,215.00 2
Object Totals 15-090-4111 Overtime Regular Employees	4,698.00
15-090-5101 Contract Services	
1 Animal Shelter Housing Fees	2,700.00 1
2 Dead animal disposal fees	500.00 2
3 Veterinarian Costs	3,000.00 3
4 MDC, Radio, Camera Repair	500.00 4
5 Cell phone charge (12 mos. x \$30)	360.00 5
Object Totals 15-090-5101 Contract Services	7,060.00
15-090-5217 Departmental Supplies	
1 Animal Traps	500.00 1
2 Animal Capture Equip (capture sticks, leads, gloves) and misc. supplies not available through warehouse (kennel cleaning supplies, etc.)	800.00 2

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 Fund General Fund

City of Manhattan Beach
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Department: 15 Police
 Major Program: 090 -ANIMAL CONTROL-

Account Number /Title / Budget Line item Descriptions	Amount
3 Pet Food (dog, cat, rabbit, etc)	400.00 3
4 Large kennels	800.00 4
5 Small kennels	150.00 5
6 Animal Care Handbooks and educational/promotional items for community events	500.00 6
<hr/>	
Object Totals 15-090-5217 Departmental Supplies	3,150.00
Program Total 090 -ANIMAL CONTROL-	14,908.00
200 -ASSET FORFEITURES-	
15-200-4112 Overtime Sworn Employees	
1 LA Impact Detective	35,000.00 1
<hr/>	
Object Totals 15-200-4112 Overtime Sworn Employees	35,000.00
15-200-5101 Contract Services	
1 Blue Checks Fingerprinting Device Data Plan~ (2 units x \$60/month x 12 months)	960.00 1
<hr/>	
2 Cellular Phone, air card, monthly service charges for GPS tracking units, data plan for mobile surveillance	5,400.00 2
<hr/>	
3 Internet fees and Cold Phone fees.~ International Crimes Against Children (ICAC)	3,000.00 3

Fiscal Year 2012
 Level 3
 Fund Asset Forfeiture Fund

City of Manhattan Beach
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Department: 15 Police
 Major Program: 200 -ASSET FORFEITURES-

Account Number /Title / Budget Line item Descriptions	Amount
4 Computer Forensic Investigations Services	15,000.00 4
Object Totals 15-200-5101 Contract Services	24,360.00
15-200-5202 Memberships & Dues	
1 CNOA Dues	75.00 1
Object Totals 15-200-5202 Memberships & Dues	75.00
15-200-5204 Conferences & Meetings	
1 CNOA Conference (1 officer x \$1200)	1,200.00 1
Object Totals 15-200-5204 Conferences & Meetings	1,200.00
15-200-5217 Departmental Supplies	
1 LA Impact Detective undercover expenses, vehicle expenses, gasoline	4,000.00 1
2 Equipment and supplies for Front line law enforcement, South Bay Platoon, Area G responders, Hometown security, Critical Response Team	50,000.00 2
Object Totals 15-200-5217 Departmental Supplies	54,000.00
Program Total 200 -ASSET FORFEITURES-	114,635.00

Fiscal Year 2012

Level 3

Fund Asset Forfeiture Fund

Department: 15 Police

Major Program: 200 -ASSET FORFEITURES-

<p style="text-align: center;">City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures</p>
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Account Number /Title / Budget Line item Descriptions	Amount
15 Police	1,425,911.00

Amount
1,425,911.00

15

Police

1,425,911.00

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 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
16-010-5101 Contract Services	
1 Area G Dues	10,775.00 1
2 Xerox 7345 Copier lease @307 per mo.	3,685.00 2
3 Physical exam program per MOU for 12 FD staff at \$750 ea.	9,000.00 3
4 Fire Chief PDA service	1,800.00 4
5 Background finger prints~ 15 per year @ \$32 ea.	480.00 5
6 Psychological Exam 2 @ \$350 ea.	700.00 6
7 Polygraph Test - 2 @ \$275 ea.	550.00 7
Object Totals 16-010-5101 Contract Services	26,990.00
16-010-5202 Memberships & Dues	
1 Calif Fire Chiefs Assn membership for Fire Chief	300.00 1
2 LA County Fire Chiefs Assn membership	600.00 2
3 South Bay Fire Chiefs	200.00 3
4 Training Officers Assn memberships for Training Officer	100.00 4

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 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 16-010-5202 Memberships & Dues	1,200.00
16-010-5204 Conferences & Meetings	
1 Firehouse World Conference: 1 Fire Chief; \$500 Air; \$625 Lodging; \$145 Meals; \$330 Registration.	1,600.00 1
2 League Conference: Fire Chief. Airfare-200; Lodging for 3 days and 2 nights-250; Meals-150; Registration- \$500. Fire Chief & 1 Battalion Chief	1,100.00 2
3 LA County Fire Chiefs semi-annual seminar/conference. Twice annually for the Fire Chief, \$450 each, including registration, meals, lodging and travel.	900.00 3
4 Professional organization mtgs (ICMA, LOCC, State OES, etc.) Fire Chief & 1 Battalion Chief, 1 day registrations for five days.	400.00 4
Object Totals 16-010-5204 Conferences & Meetings	4,000.00
16-010-5217 Departmental Supplies	
1 Communication equipment purchases and repairs.	1,500.00 1
2 Radio Batteries	1,000.00 2
3 Administrative supplies	200.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 16 Fire
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 16-010-5217 Departmental Supplies	2,700.00
Program Total 010 -ADMINISTRATION-	34,890.00

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 Fund General Fund

City of Manhattan Beach
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 Expenditures

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Department: 16 Fire
 Major Program: 020 -PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount
020 -PREVENTION-	
16-020-4112 Overtime Sworn Employees	
1 To cover overtime for special Fire Prevention needs; training, Fire Service Day & Fire Prevention Week, 475 hrs. x \$70/hr.	18,250.00 1
1 Overtime for Fire/Arson, Explosives/Fireworks, and Special Department Investigations. Estimate at 80 hours at \$70/hr (Used on a case load basis)	5,600.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 16-020-4112 Overtime Sworn Employees	23,850.00
16-020-5101 Contract Services	
1 Contract Fire Plan Checks (offset w/revenue account 100-3717)	22,000.00 1
1 Removal and disposal of hazardous materials at Headquarters Fire Station. Based on current hazardous materials disposal costs. Rates for disposal costs vary based on material and quantity	2,500.00 1
1 Cell phone service for 2 Investigators	1,200.00 1
<hr style="border-top: 1px dashed black;"/>	
2 Cell Phones (3) Phones	3,250.00 2
<hr style="border-top: 1px dashed black;"/>	
3 PDA Service~ 1 B/C phone	1,800.00 3
<hr style="border-top: 1px dashed black;"/>	
Object Totals 16-020-5101 Contract Services	30,750.00
16-020-5202 Memberships & Dues	

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 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 020 -PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount	
1 South Bay Fire Prevention Officers Assn Dept. membership	100.00	1
1 Calif Conference of Arson Investigators. \$70 each for 2 investigators	140.00	1
1 Membership dues for CPR recertification	100.00	1
<hr style="border-top: 1px dashed black;"/>		
2 LA Area Fire Chiefs Fire Prevention Officers Assn for 2 members. (1 Fire Marshal, and 1 Fire Fire Prevention Inspector)	175.00	2
2 South Bay Arson Control Team. \$200 for City membership	200.00	2
<hr style="border-top: 1px dashed black;"/>		
3 Natl Fire Protection Assn (1 Fire Marshal for department membership)	95.00	3
<hr style="border-top: 1px dashed black;"/>		
Object Totals	16-020-5202	Memberships & Dues
		810.00
<hr style="border-top: 1px dashed black;"/>		
16-020-5217	Departmental Supplies	
1 Inspection small tools and equipment	200.00	1
1 Zorbite Multipurpose absorbent	1,090.00	1
1 Supplies necessary for Arson Investigations, including digital photography. ID cards, business cards, evidence collection, digital recorders.	350.00	1
1 Jr. Fire Marshal Badges for Public Education.	550.00	1
<hr style="border-top: 1px dashed black;"/>		
2 Jr. Fire Marshal Coloring books/workbooks for Public Education.	400.00	2
<hr style="border-top: 1px dashed black;"/>		
3 National Fire Protection Assn Fire Prevention brochures for Public Education.	850.00	3
<hr style="border-top: 1px dashed black;"/>		
4 Jr Marshal Helmets for pre-school and school public education	3,800.00	4

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 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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 Expenditures

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Department: 16 Fire
 Major Program: 020 -PREVENTION-

Account Number /Title / Budget Line item Descriptions	Amount
5 CPR/AED Training Materials	1,000.00 5
6 National Fire Service Day Materials	800.00 6
7 Sparky Batteries	150.00 7
Object Totals 16-020-5217 Departmental Supplies	9,190.00
Program Total 020 -PREVENTION-	64,600.00

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 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 030 -SUPPRESSION-

Account Number /Title / Budget Line item Descriptions			Amount
030 -SUPPRESSION-			
16-030-4112 Overtime Sworn Employees			
1	Overtime for Sworn Fire Personnel to cover such items as sick leave, vacation, training, injuries on duty etc., 6,990 hours at an average of \$70.00 hr.		489,300.00 1
2	Overtime to cover training of new hires. (3 @ 96 hours x \$70.00/hr).		20,160.00 2
3	Holiday pay per MBFA MOU. (26 x 96 hrs. = 2,496 hrs. divided by 2 = 1,248 hrs @ \$70/hr.		87,360.00 3
4	1,248 hrs. MOU mandated training @ \$70/hr. divided by 2		43,680.00 4
Object Totals	16-030-4112 Overtime Sworn Employees		640,500.00
16-030-5101 Contract Services			
1	Refill and service fire extinguishers used on FD emergency apparatus.		1,000.00 1
1	Hepatitis "A" vaccines, 2 @\$160~ (New Mandate)		320.00 1
2	Required testing and certification of ladders used in emergency operations.		1,150.00 2
2	Hepatitis "B" vaccines, 2 @\$160~ (New Mandate)		320.00 2
3	SCBA Air Compressor Maintenance		1,000.00 3
3	TB Testing, 15 @ \$18		270.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 030 -SUPPRESSION-

Account Number /Title / Budget Line item Descriptions	Amount
4 Nextel phones 7 @\$30/mo. x 12.	2,520.00 4
4 DOT Ambulance Physicals	300.00 4
5 OSHA required fit testing - medical	750.00 5
6 PDA service for one (1) B/C phone	1,800.00 6
7 SAT phone service & minute use.	400.00 7
8 Plymovent service/repairs	2,500.00 8
Object Totals 16-030-5101 Contract Services	12,330.00
16-030-5217 Departmental Supplies	
1 Replacement of outdated fire hose. Brush hose and fittings.	7,500.00 1
2 Replacement of small handtools on the fire apparatus that are broken or missing.	6,000.00 2
3 NEW Fire shelters (large)~ 10 @ \$350 ea.	3,500.00 3
4 Replacement of outdated map books and supplemental maps on emergency apparatus and in the fire stations.	500.00 4
5 Replacement firefighting foam used at emergency scenes. 150 gal at \$25 a gallon	3,750.00 5
6 Station Maintenance Supplies, soaps, waxes, towels, polish, etc.	1,500.00 6

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 16 Fire
 Major Program: 030 -SUPPRESSION-

Account Number /Title / Budget Line item Descriptions	Amount
7 Replacement of rope rescue equipment. Ropes, slings, hardware, bags, headgear, etc.	4,500.00 7
8 SCBA upgrade program.	2,400.00 8
9 Vehicle detailing after brush fire exposure	500.00 9
10 Chain Saw repairs and chains	500.00 10
11 Burlington safety testing (underfunded, required testing)	1,200.00 11
12 Batteries for gate opener	150.00 12
13 Engine oil and lubricants	500.00 13
Object Totals 16-030-5217 Departmental Supplies	32,500.00
Program Total 030 -SUPPRESSION-	685,330.00

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 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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 Expenditures

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Department: 16 Fire
 Major Program: 040 -PARAMEDICS-

Account Number /Title / Budget Line item Descriptions	Amount
040 -PARAMEDICS-	
16-040-4112 Overtime Sworn Employees	
1 Overtime required to meet minimum staffing levels to cover vacation, sick, IOD, etc. 7669 hours at an average of \$70.00/hr.	536,830.00 1
2 1,248 hours MOU mandated training @ \$70/hr. divided by 2	43,680.00 2
3 Holiday pay per MBFA MOU (26 x 96 hrs. = 2,496 hrs. divided by 2 = 1,248 hr @ \$70/hr.)	87,360.00 3
Object Totals 16-040-4112 Overtime Sworn Employees	667,870.00
16-040-5101 Contract Services	
1 Paramedic recertification fees for State license every two years (for 50% of staff) \$165 (per paramedic) x 13.5	2,228.00 1
2 PM maintenance of ambulance gurneys.	2,000.00 2
3 Hepatitis "A" vaccines	240.00 3
4 Hepatitis "B" vaccines	240.00 4
5 TB Testing	135.00 5
6 Maintenance for Defibrillators~ 4 @ \$1000	4,000.00 6
7 City Gym equipment, monthly maintenance, repairs	10,500.00 7

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 Fund General Fund

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Department: 16 Fire
 Major Program: 040 -PARAMEDICS-

Account Number /Title / Budget Line item Descriptions	Amount
7 as needed, worn equipment replacement	7
8 PDA service for one (1) B/C phone	1,800.00 8
Object Totals 16-040-5101 Contract Services	21,143.00
16-040-5102 Contract Personnel	
1 Contract for Nurse Educator to comply with QI Program. OT for off-duty required CE has been reduced. (Reimbursed by BCHD: partial offset). \$2300.50/mo. x 12	27,606.00 1
Object Totals 16-040-5102 Contract Personnel	27,606.00
16-040-5217 Departmental Supplies	
1 Oxygen tank refills.	2,400.00 1
2 Medical supplies for the Fire Stations such as bandages, splints, cold packs, etc.	2,500.00 2
3 Rescue Unit upkeep and cleaning supplies.	500.00 3
4 Medications and supplies for Paramedic units. 2010 historical usage. These cost are currently being offset by patients being billed for these supplies.	46,900.00 4
5 Fire Basic Life Support Transport Services Medical Supplies	6,000.00 5
6 Cylinder Rentals	1,300.00 6

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 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 16 Fire
 Major Program: 040 -PARAMEDICS-

Account Number / Title / Budget Line item Descriptions	Amount
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Object Totals	16-040-5217	Departmental Supplies	59,600.00
Program Total	040	-PARAMEDICS-	776,219.00

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City of Manhattan Beach
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Department: 16 Fire
 Major Program: 050 -SPECIAL SERVICES-

Account Number /Title / Budget Line item Descriptions	Amount
050 -SPECIAL SERVICES-	
16-050-4112 Overtime Sworn Employees	
1 CERT/Disaster preparedness training courses instructor overtime costs.	5,000.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 16-050-4112 Overtime Sworn Employees	5,000.00
16-050-5101 Contract Services	
1 Annual Service Contract for the EOC Satellite System.	2,868.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 16-050-5101 Contract Services	2,868.00
16-050-5217 Departmental Supplies	
1 Emergency food and water supplies for emergency.	500.00 1
<hr style="border-top: 1px dashed black;"/>	
2 Emergency first aid cache for a major incident to be stored at both Fire Stations.	750.00 2
<hr style="border-top: 1px dashed black;"/>	
3 EOC enhancements as needed	1,900.00 3
<hr style="border-top: 1px dashed black;"/>	
4 C.E.R.T. supplies.	5,000.00 4
<hr style="border-top: 1px dashed black;"/>	
Object Totals 16-050-5217 Departmental Supplies	8,150.00
Program Total 050 -SPECIAL SERVICES-	16,018.00

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Fund General Fund

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Department: 16 Fire
Major Program: 050 -SPECIAL SERVICES-

Account Number /Title / Budget Line item Descriptions

Amount

16

Fire

1,577,057.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 17 Community Development
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
17-010-4111 Overtime Regular Employees	
1 Executive Secretary - may use compensated time-off or overtime pay for contingency purposes such as City Council or Commission agenda preparation.	100.00 1
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Object Totals 17-010-4111 Overtime Regular Employees	100.00
17-010-5101 Contract Services	
1 Contract with Doculynx company to provide continuing building document imaging services for completed plans and documents, which are converted into digital format and then into the retrieval software called LibertyNet . Doculynx scans hard copy materials, indexes digital records, stores hard copy documents, and destroys hard copy documents when all records retention time limits are complete and approvals obtained.	20,000.00 1
<hr/>	
2 FedEx	400.00 2
<hr/>	
Object Totals 17-010-5101 Contract Services	20,400.00
17-010-5102 Contract Personnel	
1 Department-wide clerk scans and indexes smaller documents, prepares larger-sized documents (building plans) for scanning company (Doculynx)	33,280.00 1

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 17 Community Development
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
1 pickup, provides Quality Control of digitized documents. Provides clerical support throughout department as needed, including answering phones, preparing distribution and Agenda packets for Council and commissions, follow up for expired or incomplete permits.	1
<hr/>	
Object Totals 17-010-5102 Contract Personnel	33,280.00
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17-010-5202 Memberships & Dues	
1 American Planning Assn Dues - Richard Thompson	400.00 1
2 Other memberships - Richard Thompson	105.00 2
3 American Planning Assn Dues - Planning Commission Chair	100.00 3
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Object Totals 17-010-5202 Memberships & Dues	605.00
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17-010-5204 Conferences & Meetings	
1 Calif Chapter American Planning Assn Conference	317.00 1
2 American Planning Assn National Conference	395.00 2
3 Coastal Commission meeting - travel and hotel per diem.	109.00 3
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Object Totals 17-010-5204 Conferences & Meetings	821.00

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 Fund General Fund

City of Manhattan Beach
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Department: 17 Community Development
 Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions				Amount	
17-010-5217 Departmental Supplies					
1	Meeting Refreshments (Planning Commission / Parking and Public Improvements Commission / Contractors/ Code Enforcement)			800.00	1
2	Recorder Fees/County Parcel Maps			320.00	2
3	Employee badges			80.00	3
4	5 historical plaques for landmarks selected by the Cultural Heritage Conservancy			650.00	4
Object Totals					
	17-010-5217	Departmental Supplies		1,850.00	
Program Total					
	010	-ADMINISTRATION-		57,056.00	

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 17 Community Development
 Major Program: 020 -PLANNING-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions			Amount
020 -PLANNING-			
17-020-4111 Overtime Regular Employees			
1	Associate and Assistant Planners attendance at Planning Commission, City Council and other after hours meetings. Review of special projects and maintenance of 4 to 6 week plan check turnaround goal.		2,500.00 1
1	Associate and Assistant Planners attendance at Planning Commission, City Council and other after hours meetings. Review of special projects and maintenance of 4 to 6 week plan check turnaround goal.		2,000.00 1
<hr/>			
Object Totals	17-020-4111	Overtime Regular Employees	4,500.00
17-020-5101 Contract Services			
1	Arborist Services. Tree permit application fees cover the cost of this service. ~ Consultants review and input on new sustainable Zoning Code Amendments including low impact development (L.I.D.) and best management practices (B.M.P.'s).		5,000.00 1
1	Contract Services for special projects, work plan items, required studies, and new projects that are assigned to the department during the year, including Stormwater Code Amendments and implementation.		8,000.00 1
<hr/>			
Object Totals	17-020-5101	Contract Services	13,000.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 17 Community Development
 Major Program: 020 -PLANNING-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
17-020-5102 Contract Personnel	
1 Planning staff support. Estimated cost for Contract Personnel staff with a maximum of 990 hours (19 hours a week) @ \$16/hr = \$15,800. Provide counter, phone and customer service support. Maintain 4 to 6 week plan check turnaround goal. Helps fill in for the Associate Planner position that was previously eliminated from the budget.	15,800.00 1
1 Contract Minutes Secretary for Planning Commission - Average 12 hours per meeting x 22 @ \$28/hour. Planning Commission meetings are long, with complex discussions and require detailed minutes to document as all the decisions are forwarded to City Council.	7,000.00 1
Object Totals 17-020-5102 Contract Personnel	22,800.00
17-020-5202 Memberships & Dues	
1 American Planning Association (APA) Dues - Associate/Assistant Planner	310.00 1
1 American Planning Association (APA) Dues - Planning Manager	310.00 1
2 American Planning Association (APA) Dues - Assistant Planner	285.00 2
2 American Planning Association (APA) Dues - Associate Planner	440.00 2
3 American Planning Association (APA) Dues - Assistant Planner	285.00 3

Fiscal Year 2012
 Level 3
 Fund General Fund

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 17 Community Development
 Major Program: 020 -PLANNING-

Account Number /Title / Budget Line item Descriptions	Amount
<hr/>	
Object Totals 17-020-5202 Memberships & Dues	1,630.00
17-020-5204 Conferences & Meetings	
1 1 Planner - Annual Planners Institute registration, hotel, meals and travel.	1,350.00 1
<hr/>	
Object Totals 17-020-5204 Conferences & Meetings	1,350.00
Program Total 020 -PLANNING-	43,280.00

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 17 Community Development
 Major Program: 030 -BUILDING-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
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Account Number /Title / Budget Line item Descriptions	Amount
030 -BUILDING-	
17-030-4111 Overtime Regular Employees	
1 Senior Permits Technician & Secretary - There is a continuing need to create specialized department reports and update City web site requirement. We anticipate the need for continuing overtime.It is anticipated that more Compensated Time Off will be used, rather than paid overtime.	300.00 1
1 Inspectors and Permits Technician anticipated overtime. Based on past practice, this assumes 70% of the Principal Building Inspector's overtime will be taken as time off and a portion of the Permit Technician overtime will be paid.	300.00 1
<hr style="border-top: 1px dashed black;"/>	
Object Totals 17-030-4111 Overtime Regular Employees	600.00
17-030-5101 Contract Services	
1 Two In-house Plan Check Engineers provide a majority of the building, engineering, disabled access, shoring,stormwater, grading, energy, green/sustainable plan reviews as well as assist other departments with Code-related questions. ~ To maintain the 4 to 6 week turn-around service target for Building & Safety plan reviews, the City also contracts with an outside plan check firm. Plan check fees provide direct recovery for the costs of plan reviews, including those by the Contract Plan Checking firm. ~	150,000.00 1

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 Department: 17 Community Development
 Major Program: 030 -BUILDING-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
<p>1 The proposed budget amount reflects that since January 2011, there has been a steady influx of new speculative residential buildings as well as increased demands for expedited plan reviews. This is in addition to the steady applications for remodels, tenant improvements, and custom homes. Expedited plan reviews are an accelerated service that In-house engineers and the plan check consultant provide for additional fees.~</p> <p>Utilizing both the In-house Plan Check Engineers and contract plan check service provides owners, builders and developers a means to control the plan check turnaround, provide expeditious service and options to the Construction Community while balancing revenue increases with direct cost-recovery, resulting in No Cost to the City. It allows the In-house Plan Check Engineers to provide the one-on-one customer service. The proposed construction services budget will match what was allocated in the 2009-10 budget.</p>	1
<p>1 Contract Building Inspection Services. These expenditures are offset by revenues the City receives through permit fees. Based on building activity, which includes new residential speculative building permits as well as a steady number of permits for commercial tenant improvements, residential remodels, and new custom home projects that will require inspections as well as maintaining the "next day" inspection performance measure during City Inspector vacations and sick time.</p>	16,000.00 1

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Department: 17 Community Development
 Major Program: 030 -BUILDING-

Account Number /Title / Budget Line item Descriptions	Amount	
2 ATT cellular phone system \$350/month accounts for City-wide billing for Community Development Director, inspection & code enforcement personnel.	4,200.00	2
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Object Totals	17-030-5101	Contract Services
		170,200.00
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17-030-5202	Memberships & Dues	
1 Management Plan Check Engineer: Structural Engineers Assn of Southern California	220.00	1
1 Building Official: International Code Council Class A \$125/International Code Council Los Angeles Basin Chapter Class A \$100/California Building Officials \$230/International Association of Plumbing and Mechanical Officials \$200; National Fire Protection Association \$150	805.00	1
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2 Both In-house Plan Check Engineers License Renewals.	350.00	2
2 Principal Building Inspector: International Association of Electrical Inspectors Membership	105.00	2
<hr style="border-top: 1px dashed black;"/>		
3 Senior Building Inspector - Recertification Renewals 2 @ \$70 ea.	140.00	3
<hr style="border-top: 1px dashed black;"/>		
4 Build It Green Membership Renewal \$200 & 1/2 of United States Green Building Council renewal (500/2 = \$250 - Shared with Environmental Programs Manager Budget)	450.00	4
<hr style="border-top: 1px dashed black;"/>		
Object Totals	17-030-5202	Memberships & Dues
		2,070.00

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 Department: 17 Community Development
 Major Program: 030 -BUILDING-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
17-030-5204 Conferences & Meetings	
1 One Plan Check Engineer - California Building Officials or International Code Council Training and annual business meeting to maintain knowledge of current California State Code requirements and satisfy applicable State legislation for mandatory continuing education and training for structural, fire life safety, energy, sustainable development and disabled access: Registration, Hotel, Airfare,Car Rental, per diem meals.	2,050.00 1
1 ICC Mtgs/Building Official & Plan Check Eng bi-monthly	150.00 1
<hr style="border-top: 1px dashed black;"/>	
2 One Plan Check Engineer - Structural Engineers Association Of Calif Training and annual business meeting to maintain knowledge of current California State Code requirements and satisfy applicable State legislation for mandatory continuing education and training for professional engineering licenses and to obtain information about the latest advancement in construction engineering and technology: Registration, Hotel, transportation, per diem meals.	1,650.00 2
2 IAPMO & UPPA Mtgs/Building Inspector monthly	375.00 2
<hr style="border-top: 1px dashed black;"/>	
3 Calif Building Officials/International Code Conference	400.00 3
<hr style="border-top: 1px dashed black;"/>	
4 Int'l Assn of Elec Insp Meetings/Building Inspector monthly	150.00 4
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Fiscal Year 2012
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City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 17 Community Development
 Major Program: 030 -BUILDING-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 17-030-5204 Conferences & Meetings	4,775.00
17-030-5217 Departmental Supplies	
1 2 new Smart Levels, Flashlights, First Aid & Heat Illness prevention - Worker Safety equipment per Cal/OSHA requirements	480.00 1
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Object Totals 17-030-5217 Departmental Supplies	480.00
Program Total 030 -BUILDING-	178,125.00

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 Department: 17 Community Development
 Major Program: 040 -CODE ENFORCEMENT-

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Account Number /Title / Budget Line item Descriptions			Amount
040 -CODE ENFORCEMENT			
17-040-4111 Overtime Regular Employees			
1	Code Enforcement Officer and Residential Code Officer		100.00 1
<hr/>			
Object Totals	17-040-4111	Overtime Regular Employees	100.00
17-040-5202 Memberships & Dues			
1	Code Enforcement Certifications for Residential Construction Officer		250.00 1
<hr/>			
2	Code Enforcement Officer and Residential Code Officer dues for So CA Assoc. of Code Enforcement Officials.		150.00 2
<hr/>			
Object Totals	17-040-5202	Memberships & Dues	400.00
17-040-5204 Conferences & Meetings			
1	Southern California Association of Code Enforcement Officers Annual Training Meeting: Registration, per diem, lodging, airfare. This will provide code enforcement certification & updates. Week long training.		1,300.00 1
<hr/>			
Object Totals	17-040-5204	Conferences & Meetings	1,300.00

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Department: 17 Community Development
Major Program: 040 -CODE ENFORCEMENT-

Account Number /Title / Budget Line item Descriptions	Amount
Program Total 040 -CODE ENFORCEMENT-	1,800.00

Fiscal Year 2012
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 Fund General Fund
 Department: 17 Community Development
 Major Program: 050 -TRAFFIC ENGINEERING-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
050 -TRAFFIC ENGINEERIN	
17-050-5101 Contract Services	
1 Traffic Engineering Services~ Consultant City Traffic Engineer with Charles Abbott Associates for routine traffic engineering services and one day per week office hours. 10 hrs. per week @ \$132/ph= \$69,000. Routine services include processing traffic requests (red curb, stop signs, speed limit signs, crosswalks, pavement markings, parking permit applications); Engineering and Traffic Surveys; review of traffic control plans (large scale street closures, construction, and special events); and citywide school studies for K-12.	69,000.00 1
2 Work Plan Item: El Porto Parking Lot Exit Traffic Study~ Traffic counts and license plate survey to be performed at the El Porto Parking Lot in August 2011 and October 2011.	5,000.00 2
3 Traffic Engineer to review traffic plans for Plaza El Segundo (\$3500) and Manhattan Village Mall (\$3500).	7,000.00 3
4 Work Plan Item: Feasability Study for the reallignment of Valley/Ardmore at Joslyn Center and the evaluation of a traffic circle at the intersection of Valley/Ardmore/15th St.	10,000.00 4
5 Work Plan Item: City Wide Pedestrian Study to evaluate all pedestrian facilities, evaluate new	7,000.00 5

Fiscal Year 2012
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 Department: 17 Community Development
 Major Program: 050 -TRAFFIC ENGINEERING-

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Account Number /Title / Budget Line item Descriptions	Amount
5 crosswalks locations, enhancement of existing crosswalks, high visibility signage and/or markings, paddle signs, and determining standards/policies for flashing in-pavement warning lights (solar powered). Staff will apply for grants to cover the cost of the study, if available.	5
<hr/>	
Object Totals 17-050-5101 Contract Services	98,000.00
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17-050-5102 Contract Personnel	
1 Minutes Secretary for Parking and Public Improvements Commission (PPIC) meetings.	1,800.00 1
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Object Totals 17-050-5102 Contract Personnel	1,800.00
<hr/>	
17-050-5202 Memberships & Dues	
1 Municipal Management Assoc of Southern Calif (MMASC) membership	100.00 1
<hr/>	
Object Totals 17-050-5202 Memberships & Dues	100.00
<hr/>	
17-050-5204 Conferences & Meetings	
1 University of California - Institute of Transportation Studies: Three-day course related to Traffic Calming. Requires travel, hotel, and per diem expenses.	1,000.00 1
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City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Department: 17 Community Development
 Major Program: 050 -TRAFFIC ENGINEERING-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 17-050-5204 Conferences & Meetings	1,000.00
Program Total 050 -TRAFFIC ENGINEERING-	100,900.00

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Department: 17 Community Development
Major Program: 050 -TRAFFIC ENGINEERING-

Account Number /Title / Budget Line item Descriptions

Amount

17

Community Development

381,161.00

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 Department: 18 Public Works
 Major Program: 010 -ADMINISTRATION-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions	Amount
010 -ADMINISTRATION-	
18-010-5101 Contract Services	
1 AT&T Phone x \$70 per month x 12 mos x 1 user: Department Director.)	840.00 1
2 FY2011-2012 Budget Savings Proposal. Approved to remove by Bruce (4/29/11) the amount of \$6,500.00 ~ Social Vocational Services. Non-profit job program for disabled youth. Typical job is litter collection at parks. Based on actual expenditures from prior years.	2
3 Lease Xerox Copiers for Administration and Operations. Approx. \$625 per month x 12. Includes maintenance, supplies and copy usage.	7,500.00 3
4 Environmental Program: ~ Environmental Task Force Support	5,000.00 4
Object Totals 18-010-5101 Contract Services	13,340.00
18-010-5202 Memberships & Dues	
1 APWA Membership for Director (\$155)	155.00 1
2 Environmental Program:~ MMASC - Environmental Programs Manager	100.00 2
3 Environmental Program:~ Environmental Memberships: City Wide Green Building Council (\$250), City Wide Responsible	850.00 3

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City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 18 Public Works

Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
3 Purchasing (\$300), Misc (\$300)	3
<hr/>	
Object Totals 18-010-5202 Memberships & Dues	1,105.00
<hr/>	
18-010-5204 Conferences & Meetings	
1 APWA annual conference. Attendee: Public Works Director. Registration, Lodging, Meals, and Transportation costs.	2,155.00 1
<hr/>	
2 Miscellaneous Meetings	600.00 2
<hr/>	
3 Environmental Program:~ Environmental Conferences and Meetings	1,000.00 3
<hr/>	
Object Totals 18-010-5204 Conferences & Meetings	3,755.00
<hr/>	
18-010-5217 Departmental Supplies	
1 Miscellaneous supplies for administration projects. (This account is used for office supplies that can't be purchased from Office Depot or Warehouse). Example: Name tags. furniture for Director & Executive Secretary.	2,000.00 1
<hr/>	
2 Environmental Program:~ Environmental education materials, special event items and supplies (e.g. pins, reusable bags, climate action education booklets, energy efficiency toolkits, seed bookmarks and event signs).	10,000.00 2
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Department: 18 Public Works

Major Program: 010 -ADMINISTRATION-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-010-5217 Departmental Supplies	12,000.00
Program Total 010 -ADMINISTRATION-	30,200.00

Fiscal Year 2012
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 Fund General Fund
 Department: 18 Public Works
 Major Program: 020 -CIVIL ENGINEERING-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Account Number /Title / Budget Line item Descriptions			Amount
020 -CIVIL ENGINEERING-			
18-020-4111 Overtime Regular Employees			
1	Inspection on weekends, overtime to meet scheduling deadlines. Estimated to be: 18 hours at \$45.55/hour for Engineering Tech.		820.00 1
Object Totals 18-020-4111 Overtime Regular Employees			820.00
18-020-5101 Contract Services			
1	Traffic Signal Maintenance \$76,500 for County signal maintenance contract; \$23,400 for signal knock downs (some costs reimbursable); \$7,500 for Caltrans signal maintenance on Sepulveda Blvd.; \$10,500 for Opticom maintenance.		117,900.00 1
2	AT&T Cell Phone Service (3 Engineers x \$36.72, 1 Technician x \$8.82, 1 City Engineer x \$67.22) x 12 months		2,230.00 2
3	Nextel Phone Service (1 PW Inspectorx \$40) x 12 months		480.00 3
Object Totals 18-020-5101 Contract Services			120,610.00
18-020-5202 Memberships & Dues			
1	Los Angeles County/City Engineers Membership for City Engineer and PW Director.		60.00 1
2	APWA Membership for City Engineer and 3 Senior		700.00 2

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City of Manhattan Beach
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Department: 18 Public Works
 Major Program: 020 -CIVIL ENGINEERING-

Account Number /Title / Budget Line item Descriptions	Amount
2 Engineers.	2
3 MMASC Membership for Management Analyst	65.00 3
4 GIS: URISA Membership (GIS Analyst and GIS Technician).	350.00 4
Object Totals 18-020-5202 Memberships & Dues	1,175.00
18-020-5204 Conferences & Meetings	
1 League of California Cities Public Works Officers Institute~ Attendee: City Engineer	1,600.00 1
2 GIS Meetings: Quarterly GIS User Group Meetings. Cost for parking and fees.	55.00 2
3 ESRI Annual User Conference~ Attendee: GIS Analyst~ (Includes mileage, 5 dyas hotel stay, 5 days meals, and mielage	1,725.00 3
4 Monthly Meetings: South Bay COG - IWG, South Bay Engineers, Los Angeles County/City Engineers, APWA Attendee: City Engineer or his appointee.~ COG 10 x 25 = \$250~ LA City/County 7 x 25 = \$175~ APWA 7 x 30 = \$210	635.00 4
Object Totals 18-020-5204 Conferences & Meetings	4,015.00

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Department: 18 Public Works
 Major Program: 020 -CIVIL ENGINEERING-

Account Number / Title / Budget Line item Descriptions				Amount
18-020-5217 Departmental Supplies				
1	Toner and paper for the Plan Xerox Machine.			3,600.00 1
<hr style="border-top: 1px dashed black;"/>				
2	GIS: Color plotter printer cartridges, map paper, & color printer supplies.			2,000.00 2
<hr style="border-top: 1px dashed black;"/>				
Object Totals	18-020-5217	Departmental Supplies		5,600.00
Program Total				132,220.00
	020	-CIVIL ENGINEERING-		

Fiscal Year 2012
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 Fund General Fund
 Department: 18 Public Works
 Major Program: 030 -STREET MAINTENANCE-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions			Amount
030	-STREET MAINTENANC		
18-030-4111	Overtime Regular Employees		
1	Emergency and standby overtime. 240 hrs at \$38.32/hr		9,197.00 1
1	Traffic Overtime based upon yearly trend.~ 26 hours x \$38.33		1,000.00 1
Object Totals 18-030-4111 Overtime Regular Employees			10,197.00
18-030-5101	Contract Services		
1	Landscaping - Regular landscaping for street medians. Based on monthly cost of \$5,759 x 12.~ ~ Locations:~ 26th St - Vista Dr to Grandview Ave~ Drainage Swale- 9th St. btwn Meadows and Rowell~ Pedestrian Walkways~ Rosecrans Ave Medians~~ Marine Ave Medians- ~ Manhattan Beach Blvd Medians~~ Artesia Blvd Medians~~ Sepulveda Blvd Medians~~ Duncan Dr Medians- Duncan E/O Kuhn Dr.~ Pacific Triangle - Ardmore Ave & Pacific Ave~ Dead End - 30th & Sepulveda Blvd ~ Pedestrian Walkways~ Aviation Blvd. Medians~ Aviation Blvd. Sound Wall		70,065.00 1
1	Semi-Annual centerline striping and legends/crosswalks.		57,000.00 1

Fiscal Year 2012
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City of Manhattan Beach
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Department: 18 Public Works

Major Program: 030 -STREET MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount	
2 Extra landscaping - tree trimming plant replacement, tree replacements, seeding, sod replacement, and repair to medians from vehicle damage (seed and sod)	25,000.00	2
2 Special event advance warning, crowd control barriers, water barricades, towable message boards, etc.	5,000.00	2
3 Special cleanup of hazaradous spills-best estimate based on historical experience.	4,000.00	3
4 Phone: \$272 per month x 12 months~ 1 Maint. Supt., \$116 includes phone email support; 2 Maint. Supervirsors \$100; and 2 Lead \$56.	3,264.00	4
5 Arborist Services.	8,000.00	5
6 Rental fencing at 2613 Crest for condemned property.	360.00	6
7 Africanized bee removal.	1,020.00	7
8 Cal Trans delegated maintenance agreement for sidewalk repairs (Sepulveda Blvd). All expenditures up to \$20,000 are reimbursed by Cal Trans.	20,000.00	8
9 Nextel Phone for 1 Management Analysts \$40 each x 12 months. (Moved from 510-18-411-5101)	480.00	9
10 Asphalt and Concrete Dumping Fees. Materials from replacement of asphalt and concrete for City streets and facilities. Based on prior year's expenditures. Paid to a recycling facility and	34,000.00	10

Fiscal Year 2012
 Level 3
 Fund General Fund
 Department: 18 Public Works
 Major Program: 030 -STREET MAINTENANCE-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount
10 hauler of the City's choice. (Moved from 510-18-411-5101)	10
11 CM Approved Supplemental~ GIS Inventory of all street median trees	10,000.00 11
Object Totals 18-030-5101 Contract Services	238,189.00
18-030-5202 Memberships & Dues	
1 MSA (Maintenance Superintendents Assoc.) for 1 employee (Reduced from 3 employees to 1).	75.00 1
Object Totals 18-030-5202 Memberships & Dues	75.00
18-030-5204 Conferences & Meetings	
1 APWA Workshops.	900.00 1
Object Totals 18-030-5204 Conferences & Meetings	900.00
18-030-5217 Departmental Supplies	
1 Type II Cement (sack), rapid set, sand, gravel, calcium chloride	2,400.00 1
1 New regulatory traffic signs (STOP, ONE-WAY, YIELD, WRONG WAY, DO NOT ENTER).	34,500.00 1
2 Asphalt, UPM cold mix, petromat, seal coat material, citrus and mineral oil compounds for cleaning tools and truck bed coatings.	23,000.00 2
2 Traffic Paint, reflective beads, stencil guard,	9,500.00 2

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Department: 18 Public Works

Major Program: 030 -STREET MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount
2 flushing material for street legends (STOP, KEEP CLEAR, PED XING, SPEED XX MPH, etc.) and curb painting (red no parking, yellow loading zone, green 24 minute parking, etc.).	2
3 Asphalt emulsion (SS1H).	5,000.00 3
3 Type II barricades, cones, delineators, stainless steel hardware, reflective sheeting, sign posts, temporary signs, graffiti remover, flashers, rapid set concrete.	8,915.00 3
4 Spray coatings (zinc, enamel, lubes, paint, graffiti remover).	1,700.00 4
4 Thermoplastic/hot tape.	2,000.00 4
5 Rope, flags, flag holders, greenbook supplementals, watch handbook	1,000.00 5
5 Gloves, safety glasses, etc.	200.00 5
6 Irrigation repair parts, controllers replacement street trees	10,000.00 6
6 Striper repair parts-hoses, valves, screens, tips.	1,400.00 6
7 Concrete Benches	3,400.00 7
8 Ready mix concrete (primarily for concrete streets, curb, and gutters).	40,000.00 8
Object Totals 18-030-5217 Departmental Supplies	143,015.00
Program Total 030 -STREET MAINTENANCE-	392,376.00

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Department: 18 Public Works
 Major Program: 040 -BUILDING & GROUNDS MAI

Account Number /Title / Budget Line item Descriptions	Amount
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040 -BUILDING & GROUND

18-040-4111 Overtime Regular Employees

1	Overtime approx. 35 hours at \$38.33 per hour.	1,350.00	1
1	Emergency overtime 174 hours at \$43.25 per hour. (OT for street lighting surveys, off hours painting, and misc. work to minimize interference to City Hall business.)	7,501.00	1

Object Totals	18-040-4111	Overtime Regular Employees		8,851.00
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18-040-5101 Contract Services

1	Regular monthly landscaping services. Landscaping includes mowing, edging, detailing, fertilizing, de-thatching, irrigation, restrooms, tree trimming, disease and pest control.~ ~ Locations:~ Marine Ave Park - 1625 Marine Ave~ Marine Sports Complex - 1801 Marine Ave~ Sand Dune Park - 33rd St @ Bell Ave~ Public Works Yard - 3621 Bell Ave~ Creative Arts Center - 1560 Manhattan Beach Blvd Manhattan Heights Community Center - 1600 MBB~ Polliwog Park - 1601 Manhattan Beach Blvd~ Bruce's Beach - 2601 Highland Av~ Par Course - Strand between 26th St and 27th St~ The Strand ~ Village Soccer Field- 1300 Parkview Avenue~ Fire Station 2 - 1400 Manhattan Beach Blvd~ Live Oak Park & Dorsey Field - 1901 N Valley Dr~ Joslyn Center - 1601 N Valley Dr~	261,165.00	1
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Department: 18 Public Works
 Major Program: 040 -BUILDING & GROUNDS MAI

Account Number /Title / Budget Line item Descriptions	Amount	
1 Postal Annex - 425 15th St~ Veterans Parkway		1
1 Regular Landscape and irrigation based on monthly cost.~ ~ Locations:~ Grandview Elementary School - 455 24th St~ Pacific Field - 1214 Pacific Avenue ~ Center Field - Poinsettia @ 19th St~ Begg Field - 1431 15th St~ Manhattan Beach Middle School - 1501 N Redondo Ave Pennekamp School - 110 S Rowell Ave~ Robinson School - 80 Morningside Drive~ Meadows Elementary School - 1200 N Meadows Ave	52,838.00	1
1 HVAC Maintenance (Year 5 of 5 year contract):~ City Hall: 2 Chillers, 3 Air Handlers, 1 Boiler with HW Pump, Air Compressor and Air Dryer, and 14 Exhaust Fans of various sizes~ PD: 2 Chillers, 6 Air Handlers, 1 Boiler, 10 Stand Alone Units, and 17 Exhaust Fans of various sizes ~ Fire: 1 Package Unit and Utility Heater~ Public Works Yard: 5 Package Units, 9 Utility Heaters, 2 Split Systems (window mount), and 6 Exhaust Fans~ Annex: 3 Package Units, 5 Exhaust Fans	90,640.00	1
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2 Extra landscaping Tree trimming, extra labor for concerts in the park, ball field renovations. Based on current level of service.	87,061.00	2
2 Maintenance fee payable to Mira Costa.~ Note: This pays for their maintenance for fields we use.	75,000.00	2
2 Automatic entrance doors at City Hall and Annex - PM and cost. ~	9,222.00	2

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 Fund Building Maintenance & Oper:
 Department: 18 Public Works
 Major Program: 040 -BUILDING & GROUNDS MAI

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2 (Maintenance based on historical monthly trend and repairs)		2
<hr/>		
3 Flag display holidays, elections, etc. (Memorial Day, Labor day, 4th of July, Election Day, Flag Day, President's Day).	7,696.00	3
3 Overhead and Sectional Door Contract; and Police Jail Door Maintenance.~ Overhead Door Locations:~ Fire Station 1 = 18~ Fire Station 2 = 6~ Public Works Yard = 31~ Police Dept. = 24 each~ City Hall = 7 each~ Marine Avenue Park = 2 each~ Marine Sports Complex = 5 each	21,100.00	3
<hr/>		
4 Replacement glass and repair (based on historical use)	1,000.00	4
4 Elevator monthly maintenance and inspection contract - (Mandatory)~ Includes: City Hall, PD/FD, Wheelchair Lift at City Hall	11,135.00	4
<hr/>		
5 Emergency rooter plumbing/drain clearing services (based on historical use)	1,000.00	5
5 Janitorial Maintenance - (based on monthly trend) City Hall (3 days a week)~ Public Works (3 days a week)~ PD (7 days a week)~ Fire Dept (5 days a week)	147,871.00	5
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6 Chain saw sharpening.	1,200.00	6
6 Janitorial extras for City Hall, PD, Annex, PW. Extras include carpet and upholstery cleaning,	16,000.00	6

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6 floor striping, waxing, buffing, window service, etc. Extras are not part of a base contract (based on 3 year historical data).		6
7 Automatic Door Service.	2,839.00	7
7 Pest control - (based on historical monthly trend)	4,525.00	7
8 Pest Control~ Locations:~ Joslyn, Live Oak Park, Creative Arts, Polliwog, Manhattan Heights, Marine Ave. Sports Complex	1,607.00	8
8 Replacement glass and repairs	2,756.00	8
9 Painting as needed.	14,950.00	9
9 Emergency plumbing rooter/drain clearing services.	2,755.00	9
10 Sand Dune Replenishment~ Replenish the sand to the top of the dune at Sand Dune Park twice per year, @ \$6,000 per replenish (per City Council decision on April 13, 2010).	6,000.00	10
10 Fire Safety and Suppression (Portable units)~ Fire extinguisher service (based on historical monthly trend)~ Locations: City wide including all vehicles	3,000.00	10
11 HVAC - Heating, cooling, air conditioning maintenance~ Locations: Joslyn, Heights, Marine, Live Oak Park and Red House	20,000.00	11
11 Extras for unknown maintenance. (Based on historical use).~ May include: HVAC coil replacements, pump motors, extra pest control service, door repair.	15,000.00	11
12 Boomlift rentals for field light replacements at	1,000.00	12

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 Fund General Fund

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 Major Program: 040 -BUILDING & GROUNDS MAI

Account Number /Title / Budget Line item Descriptions	Amount	
12 athletic fields.		12
12 Phones for Supervisor, 3 Building Repair Craftsmen, and 1 Electrician.	4,848.00	12
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13 CM Approved Supplemental~ GIS Inventory of all street median trees	25,000.00	13
13 Scheduled Quarterly Generator Maintenance~ City Hall, PSF, FS#2, and Yard.	4,000.00	13
<hr/>		
14 Yard Sweeping at 3 times per week @ \$241.50/month	2,898.00	14
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15 PSF parking lot maintenance~ Includes:~ bumper blocks, lamps, appliance repairs, plumbing repairs, alarming maintenance, fire suppression maintenance; fixed sprinklers, and misc. rental equipment	11,025.00	15
<hr/>		
16 Fire Alarm Monitoring	1,947.00	16
<hr/>		
17 Floormat service for City Hall, Public Safety and Public Works based on historical data.	1,350.00	17
<hr/>		
18 Electrical contract service	60,600.00	18
<hr/>		
19 Contract Painting to bring buildings to proper maintenance status and to keep maintained. (New '11-'12)~ City Hall Annex: Interior/Exterior~ Marine Ave. Comm. Center: Interior/Exterior incl. stucco repair, facaia & exterior trim replacement/repair, metal door and panel grind/sand/bondo, prep., prime, and paint~ Creative Arts Center: Interior/Exterior~ 3 Utility Sheds (various locations)~	85,000.00	19

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 Fund Building Maintenance & Oper:
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19 FS#2 (materials only)~ ~ *The listed locations are first on the list. However, all facilities are included.	19
20 Roof Maintenance for all City facilities.	9,100.00 20
21 Tree Trimming	5,000.00 21
Object Totals 18-040-5101 Contract Services	1,068,128.00
18-040-5217 Departmental Supplies	
1 Fencing materials-chain link fabric, railing, posts, gates, clips, wire, hinges, bolts, etc.	3,600.00 1
1 Irrigation repair parts-pipe, valves, valve boxes sprinkler heads.	7,475.00 1
1 Door hardware - keys, locks, hinges, etc.	4,122.00 1
2 Park furnishings-windcreens, netting, signs, play equipment repair and replacement- swing seats, slides, spring toys, chain, castings, etc.	16,200.00 2
2 Replacement of lamps and ballasts for field lights - Mira Costa Tennis, etc.	7,505.00 2
2 Paint - interior and exterior.	5,434.00 2
3 Ballasts, lamps, wire, switches, doors, door hardware, windows, drinking fountains, plumbing parts, graffiti remover.	4,800.00 3
3 Lumber, drywall, laminates, miscellaneous hardware, and floor tile.	18,000.00 3
4 Replacement trees, root barriers, lodge poles, ties.	4,800.00 4

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4 Doors, windows (replacements).	6,793.00	4
5 Replacement irrigation controllers, controller repairs, irrigation boxes, valves, pipe, wire, conduit, heads.	33,360.00	5
5 Plumbing-valves, faucets, sinks, etc.	6,793.00	5
6 Lumber for pathways, play equipment repair, and fencing, light poles, security lighting.	6,960.00	6
6 Electrical-ballasts, lamps, wire, switches, etc.	23,424.00	6
7 Hot mix asphalt for pathway repairs, PCC for sidewalk repairs.	2,400.00	7
7 Signage-informational directories	2,038.00	7
8 Janitorial supplies-paper goods, chemicals, deodorizers, cleaners, etc.	9,102.00	8
9 Holiday Lighting Replacements~ (New '11-'12)	800.00	9
10 Appliance Replacement Costs @ Public Safety Facility~ (New '11-'12)	1,000.00	10
11 SCAQMD Permit Fees (State Mandated)~ Service Station: Storage and Dispensing~ PW Generator~ City Hall Generator~ Fire Dept. Generator~ PSF	2,443.00	11
12 Tools; such as: cordless drill motors/batteries, drain auger cables, saw blades, and expendable drill bits and router bits	1,500.00	12

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 Major Program: 040 -BUILDING & GROUNDS MAI

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Account Number /Title / Budget Line item Descriptions				Amount
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Object Totals	18-040-5217	Departmental Supplies		168,549.00
Program Total	040	-BUILDING & GROUNDS MAINT		1,245,528.00
110	-STREET LIGHTING & I			
18-110-5101	Contract Services			
1	Annual Street Lighting Assessment Engineer Report and direct assessment to County Auditor Controller			7,000.00 1
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Object Totals	18-110-5101	Contract Services		7,000.00
18-110-5217	Departmental Supplies			
1	Replacement bulbs, ballasts, photo cells, poles. Cost based on use and pole replacement - if a pole is knocked down.			1,553.00 1
<hr/>				
Object Totals	18-110-5217	Departmental Supplies		1,553.00
Program Total	110	-STREET LIGHTING & LANDSCA		8,553.00

Fiscal Year 2012
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 Fund Street Lighting & Landscape F

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Department: 18 Public Works
 Major Program: 120 -STREETSCAPE MAINTENAN

Account Number /Title / Budget Line item Descriptions			Amount
120	-STREETSCAPE MAINTI		
18-120-5101	Contract Services		
1	Landscape maintenance based on \$3083 per month.		36,996.00 1
2	Landscape extras: Tree trimming, plant replacement, mulching, irrigation specials, etc.		9,000.00 2
3	Pest control for commercial district.		1,100.00 3
4	Contract electrical services		3,802.00 4
Object Totals 18-120-5101 Contract Services			50,898.00
18-120-5217	Departmental Supplies		
1	Bulbs, ballasts, voltage reducers, transformers, and electrical supplies.		2,000.00 1
2	Irrigation supplies		700.00 2
3	Steam cleaner repairs		1,600.00 3
4	Replacement signs, Tile grout, iron crete.		2,400.00 4
5	Landscape lighting repair/replacement		2,000.00 5
6	Tree well covers		1,000.00 6
7	Street light poles		2,100.00 7
8	Special pavement markings		500.00 8

Fiscal Year 2012
 Level 3
 Fund Street Lighting & Landscape F
 Department: 18 Public Works
 Major Program: 120 -STREETSCAPE MAINTENAN

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Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-120-5217 Departmental Supplies	12,300.00
Program Total 120 -STREETSCAPE MAINTENANCE	63,198.00
210 -WATER ADMINISTRA	
18-210-5101 Contract Services	
1 Underground Service Alert~ (Utility and 3 Substructure Location Service; includes e-mail ntification service charge)	2,000.00 1
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Object Totals 18-210-5101 Contract Services	2,000.00
18-210-5202 Memberships & Dues	
1 American Water Works Association Membership for 1 Supervisor~ (New '11-'12)	400.00 1
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Object Totals 18-210-5202 Memberships & Dues	400.00
18-210-5217 Departmental Supplies	
1 Miscellaneous supplies based on historical use.	500.00 1
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Object Totals 18-210-5217 Departmental Supplies	500.00
Program Total 210 -WATER ADMINISTRATION-	2,900.00

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 Level 3
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Department: 18 Public Works
 Major Program: 220 -WATER SOURCE OF SUPPL

Account Number /Title / Budget Line item Descriptions	Amount
220 -WATER SOURCE OF S	
18-220-5101 Contract Services	
1 DHS Assessment for services. Anticipated expense if system inspection takes place. (Hourly costs)	8,400.00 1
2 Water conservation public outreach program - mailers, flyers, pamphlets. Focus will be on local outreach efforts with emphasis on water use reduction.	10,000.00 2
3 CA Department of Health Title 22 monitoring by West Basin MWD - For well sampling	1,700.00 3
4 Title 22 Administration Assessment by WBMWD (by acre foot)	1,700.00 4
5 Groundwater Well 15 and Well 11 Property Tax - Finance allocated charge.	2,700.00 5
6 WBMWD Reclaimed Water Purchases; 300 AF x \$77 = \$232,500	232,500.00 6
7 WBMWD Capacity Reservation Charge; 11.2 CFS x \$6,500/CFS	72,800.00 7
8 WBMWD Monthly Service Charge; 15 CFS @ \$38 12 months = \$6,840	6,840.00 8
9 WBMWD Imported Water Purchases - Assumes 15% conservation over Base Year 2004-2008 and 953 AF groundwater lease from City of El Segundo ((2,238 AF x \$964/AF) + (1,985 AF x \$1,024)) = \$4,190,061	4,190,061.00 9

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 Fund Water Fund

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Department: 18 Public Works
 Major Program: 220 -WATER SOURCE OF SUPPL

Account Number /Title / Budget Line item Descriptions	Amount
10 CA Department of Health Annual Water System Inspection \$222/hr x 8hrs/day x 5days ((x1.2))	8,880.00 10
11 CA Department of Water Resources Water Master Service.	8,400.00 11
Object Totals 18-220-5101 Contract Services	4,543,981.00
18-220-5202 Memberships & Dues	
1 West Basin Membership Dues	250.00 1
2 West Basin Assessment Fee @ \$1.00/AF	1,359.00 2
Object Totals 18-220-5202 Memberships & Dues	1,609.00
Program Total 220 -WATER SOURCE OF SUPPLY-	4,545,590.00

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 Fund Water Fund
 Department: 18 Public Works
 Major Program: 230 -WATER PUMPING-

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Account Number /Title / Budget Line item Descriptions	Amount
230 -WATER PUMPING-	
18-230-4111 Overtime Regular Employees	
1 Emergency overtime for 3 Water Plant Operators at time-and-a-half based on history. 80 hours x \$47.72	3,817.00 1
<hr/>	
Object Totals 18-230-4111 Overtime Regular Employees	3,817.00
18-230-5101 Contract Services	
1 Pump, Motor and VFD Repairs; chlorinators, cathodic protection, chlorine analysers, HVAC chlorine analyser service (Peck & B35), includes telemetry equipment services and repairs.	25,000.00 1
2 Emergency contract for generator annual service and maintenance for B35 Res, Peck Res, Well 11, Well 15 and, Larsson Boosters.(5 sites @ \$2,700 each).	13,500.00 2
3 Fire alarm monitoring & maintenance for Block 35 - LOGIX and Facility protection. (Quarterly monitoring @ \$165 and maintenance @ \$1732/yr)	2,400.00 3
4 3 Cell phones @ \$55/month (Supervisor, Sr. Pump Operator and Water Plant Standby)	1,980.00 4
5 SCAQMD - B35, Peck, Well 11, Well 15, Larsson Booster (flat fee \$130, AQMD fee @ \$176, certification fee @ \$353) x 5 locations.	3,295.00 5
6 So Cal Edison pump efficiency and diagnostic	4,020.00 6

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Department: 18 Public Works

Major Program: 230 -WATER PUMPING-

Account Number /Title / Budget Line item Descriptions	Amount
6 testing. (10 pumps @ \$402/pump)	6
7 Pump control valve preventative maintenance. (6 valves @ \$400 per valve)	2,400.00 7
8 Annual routine maintenance and diagnostics of variable frequency drives for Peck Reservoir, Block 35, and Larsson Booster. (11 VFD's @ 275)	3,025.00 8
9 Rockwell SCADA software technical support	1,500.00 9
Object Totals 18-230-5101 Contract Services	57,120.00
18-230-5217 Departmental Supplies	
1 Sump pumps, relays, hinges, stainless steel hardware and fasteners, small motors, and ventilation fans.	9,175.00 1
2 Chlorinator parts.	3,765.00 2
3 Electrical control hardware.	2,590.00 3
4 Turbine oil.	1,035.00 4
Object Totals 18-230-5217 Departmental Supplies	16,565.00
Program Total 230 -WATER PUMPING-	77,502.00

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Department: 18 Public Works
 Major Program: 240 -WATER TREATMENT-

Account Number /Title / Budget Line item Descriptions	Amount
240 -WATER TREATMENT-	
18-240-5101 Contract Services	
1 Monthly bacti/plate counts. Coliform Samples 624 x \$7.00. Heterotrophic Plate Samples 104 x \$2.99 Vendor: Clinical Laboratories. Testing and reporting is mandated by the State and Fed Govt. All lab unit costs constant by contract.	4,680.00 1
2 Additional testing as needed. Tests may include Coliform Sampling \$7.00 per test; Heterotrophic Plate Counts \$2.99 per test; Trihalomethanes Sampling \$32.00 per test. Vendor: Truesdail Labs	5,000.00 2
3 Trihalomethanes Sampling. U.S.E.P.A. method 502.2 Tested 36 times per year (9 times per quarter). 36 samples x \$35.00. Vendor: Truesdail Labs. Testing and reporting is mandated by the State and Federal Govt.	1,260.00 3
4 Annual Water Quality Report printing costs. Testing and reporting is mandated by the State and Federal Govt.	5,000.00 4
5 Water Testing:~ Halocetic Acids: 36 samples a year at \$95.00 per sample. Bromate and Chlorite: 32 samples each per year at \$65.00 per sample.	7,580.00 5
6 LA DHS Backflow processing fee for backflows tested by city forces.	596.00 6

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 Fund Water Fund
 Department: 18 Public Works
 Major Program: 240 -WATER TREATMENT-

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Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-240-5101 Contract Services	24,116.00
18-240-5202 Memberships & Dues	
1 Backflow inspectors certificate (annually) - 1 x \$296.00	296.00 1
2 USC Backflow & Cross Connection Association Fee	670.00 2
3 DHS Water Treatment Certification. 3 Treatment II employees @ \$90.00 each, 2 Treatment III employees @ \$105 each.	480.00 3
Object Totals 18-240-5202 Memberships & Dues	1,446.00
18-240-5217 Departmental Supplies	
1 Chlorine for water treatment assumes disinfection of 1,132 AF of adjudicated rights, 950 AF of leased water rights and 20% rechlorination. 1.2 x (1,132 AF + 950 AF) @ \$30/AF = \$75,000	75,000.00 1
2 Backflow units-new and replacement parts - springs, diaphragms, seats, o-rings.	4,700.00 2
3 Water Treatment Supplies: ~ chlorine/nitrification/ammonia residual packets~ chlorine analyzer electrolyte	1,700.00 3
4 Rehabilitation of chlorination system plumbing at Peck and Block 35 Reservoirs	15,000.00 4

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 Fund Water Fund

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Department: 18 Public Works

Major Program: 240 -WATER TREATMENT-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-240-5217 Departmental Supplies	96,400.00
Program Total 240 -WATER TREATMENT-	121,962.00

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 Fund Water Fund
 Department: 18 Public Works
 Major Program: 250 -WATER MAINTENANCE-

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Account Number /Title / Budget Line item Descriptions			Amount	
250	-WATER MAINTENANC			
18-250-4111	Overtime Regular Employees			
1	Emergency and Standby overtime for water main breaks.~ 268 hours x \$39.71		10,643.00	1
Object Totals				
	18-250-4111	Overtime Regular Employees	10,643.00	
18-250-5101	Contract Services			
1	Landscape maintenance for Well #11A (MBB @ Green Lane in Redondo Beach) \$105.83 per month.		1,270.00	1
2	Landscape maintenance for Well #13 (6th @ Aviation) \$105.83 per month		1,270.00	2
3	Landscape maintenance for Well #15 (MBB @ Vail in Redondo Beach) \$59 per month		708.00	3
4	Landscape maintenance for Peck Reservoir (1800 North Peck Avenue) \$220.08 per month.		2,641.00	4
5	Landscape maintenance for Block 35 Reservoir (1431 6th Street) \$243.33 per month		2,920.00	5
6	Landscape maintenance for Larsson Street Parkette (211 Larsson Street) (pump station for water distribution). \$312.25 per month.		3,747.00	6
7	Landscape maintenance for 8th Street Parkette (1746 8th Street) (old well site) \$196.18 per month.		2,483.00	7

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 Major Program: 250 -WATER MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount
8 Contract extras/tree trimming and plant replacement based on historical use.	2,329.00 8
9 Stand-by pager @ \$5.50 per mo x 12 months	66.00 9
10 Roof Maintenance Program.	1,798.00 10
11 2 Cell phones @ \$55/month for the Water Distribution Standby and Water Field Supervisor.	1,320.00 11
12 Neptune Technical Service for meter reading hand held.	2,450.00 12
13 Bee Removal - Meter boxes, vaults, buildings (20 \$55/visit)	1,035.00 13
14 Class B license (3 renewal @ \$65 and 3 physicals @ \$80)	435.00 14
Object Totals 18-250-5101 Contract Services	24,472.00
18-250-5202 Memberships & Dues	
1 AWWA membership for Supervisor	200.00 1
2 Water Certification Renewals required by Dept. of Public Health - 3 @ \$90	270.00 2
Object Totals 18-250-5202 Memberships & Dues	470.00
18-250-5217 Departmental Supplies	

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Department: 18 Public Works

Major Program: 250 -WATER MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount	
1 Concrete meter boxes:~ 3/4"-1" Meters- 75 @ \$58.75 each~ 1.5"-2" Meters - 48 @ \$125.71 each	10,440.00	1
<hr/>		
2 Fire hydrants -replacement program.~ Hydrant - 5 @ \$1,027.00 each~ Break-Off Spools - 10 @ \$71.90 each~ Break-Off Check Valve - 3 @ \$841.65 each	8,379.00	2
<hr/>		
3 Year 2 of 10 year Meter Replacement Program. ~ 3/4" Meters - 917 @ \$74.99 each.~ 1" Meter - 365 @\$106.05 each~ 1.5" Meter - 41 @ \$241.03 each~ 2" Meter - 25 @ \$361.00 each~ 3" Meter - 3 @ \$1499.72 each~ 4" Meter - 3 @ \$1901.42 each~ 6" Meter - 3 @ \$3427.92 each~ 8" Meter - 1 @ \$3320.80 each~ 10" Meter - 1 @ \$4499.15 each~ 3/4" Meter Gaskets - 2500 @ \$0.25 each~ 1" Meter Gaskets - 1200 @ \$0.25 each~ 1.5" Meter Gaskets - 200 @ \$0.80 each~ 2" Meter Gaskets - 100 @ \$0.90 each~ Meter Nuts - 300 @ \$0.85 each~ Meter Bolts - 300 @ \$1.40 each~ Meter Couplings 3/4" - 20 @ \$4.50 each~ Meter Couplings1" - 20 @ \$7.50 each~ Meter Flanges - 20 @ \$10.00 each	156,978.00	3
<hr/>		
4 Valves, fittings, misc. supplies.~ 6" Gate Valve - 10 @ 733.60 each~ 8" Gate Valve - 5 @ \$1023.00 each~ 10" Gate Valve - 2 @ \$1560.00 each~ Valve Lids - 2 @ \$18.00 each~ Valve Cans - 20 @ \$25.40 each~	25,252.00	4

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Major Program: 250 -WATER MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount
4 6" Flex Couplings - 8 @ \$187.60 each~ 8" Flex Couplings - 6 @ \$227.20 each~ 10" Flex Couplings - 4 @ \$251.00 each~ Brass Fittings 3/4" ~ Brass Fittings 1"~ Brass Fittings 1.5~ Brass Fittings 2"~ Copper 3/4" - 100 ft @ \$5.70 per ft~ Copper 1" - 100 @ \$6.25 each	4
5 Concrete and Paving~ Cold Mix~ Paving (Street cuts for Water Repair) - 25 tons @ \$80.00 per ton~ Concrete (For Sidewalk Repair) - 15 yards @ \$110.00 per yard	6,150.00 5
6 Drinking Fountains~ Pedestal Drinking Fountain (complete) - 1 @ \$1640 each~ Valve - 2 @ \$110.00 each~ Push Button Assembly - 2 @ \$60.00 each~ Strainer Assembly - 2 @ \$105.00 each~ Bubblers Head - 1 @ \$125 each~ AccessPlate (upper) - 1 @ \$60 each~ Access Plate (lower) - 1 @ \$55.00 each	2,430.00 6
Object Totals 18-250-5217 Departmental Supplies	209,629.00
Program Total 250 -WATER MAINTENANCE-	245,214.00

310 -STORM DRAIN MAINT

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Fund Stormwater Fund

Department: 18 Public Works

Major Program: 310 -STORM DRAIN MAINTENAN

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18-310-4111 Overtime Regular Employees

1	Emergency and Standby overtime for 4 Wastewater workers. ~ 92 hours x \$38.22	3,516.00	1
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Object Totals	18-310-4111	Overtime Regular Employees	3,516.00
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18-310-5101 Contract Services

1	Landscape maintenance at Aviation Sump (601 Aviation Way) \$250.08 per month	3,001.00	1
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2	Landscape maintenance at Meadows and Bryant \$85.00 per month	1,020.00	2
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3	Landscape extras-tree trimming, plant replacements, extra work	1,002.00	3
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4	Landscape maintenance at Parkview Avenue E/O Parkway - Marriott Sump \$64.00 per month	768.00	4
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5	Sump pump maintenance: ~ Marriot Pumps - 4 @ \$600 each~ Metlox Pumps - 4 @ \$450.00 each~ Live Oak Pumps - 2 @ \$700.00 each	19,600.00	5
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6	Landscape maintenance at Martyrs Sump (Laurel Avenue and 15th Street) \$78.33 per month.	940.00	6
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7	Professional services and permit fee for the compliance and implementation of the 2001-2006 NPDES permit. (NPDES Permit \$9,400, Kathleen McGowan \$50,404)	60,000.00	7
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Fiscal Year 2012
 Level 3
 Fund Stormwater Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
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Department: 18 Public Works
 Major Program: 310 -STORM DRAIN MAINTENAN

Account Number /Title / Budget Line item Descriptions	Amount
8 Santa Monica Bay Beaches Bacteria TMDL Shoreline Water Quality Monitoring cost. Paid through agreement with the City of Redondo Beach. (Per contract with the City of Redondo Beach)	11,440.00 8
9 So Cal Edison pump efficiency and diagnostic testing. (7 pumps @ \$402/pump)	2,814.00 9
10 TMDL implementation Programmatic and Source ID projects. Monitoring for TMDL purposes for El Porto parking lot storm drain. Education Outreach: Watershed direct mail: Stormwater Calendars, School Storm Water Videos, Restaurant Cert. Program (Rest. Cert \$16,150/year)	25,000.00 10
11 Los Angeles County Sanitation District - Wastewater Treatment Surcharge. Annual fee to cover treatment of low-flow storm diversion at the Pier Wier.	8,500.00 11
Object Totals 18-310-5101 Contract Services	134,085.00
18-310-5217 Departmental Supplies	
1 Sandbags	2,500.00 1
2 Miscellaneous supplies:~ Nozzels for Hydro - 2 @ \$500.00 each ~ Vac-Con canna-flex hose - 1 @ \$500.00 each~ Storm water lift station relays - 12 @ \$100.00 each~ Storm Water sights for small sump pumps - 5 @ \$275.00 each~	12,075.00 2

Fiscal Year 2012
 Level 3
 Fund Stormwater Fund

City of Manhattan Beach
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Department: 18 Public Works
 Major Program: 310 -STORM DRAIN MAINTENAN

Account Number /Title / Budget Line item Descriptions	Amount
2 Storm Water sights for large sump pumps - 1 @ \$6,000.00 each~ 23rd and Peck ventilator fans - 2 @ \$500.00 each	2
3 Yearly Testing and calibration for Pier Weirs - 1 @ \$1,800.00	1,800.00 3
4 Probe replacement for Pier Weirs (as needed, 2 year life) - 1 @ \$600.00	600.00 4
5 Electrical Control hardware: Switches, overloads, fuses, brakers, wire and probes.	2,500.00 5
6 Small hand tools and minor equipment.	400.00 6
7 Replacement isolation valves for Marriot Storm sump discharge line (2 @ 4" and 2 @ 12")	12,300.00 7
Object Totals 18-310-5217 Departmental Supplies	32,175.00
Program Total 310 -STORM DRAIN MAINTENANCE	169,776.00
320 -SEWER MAINTENANCI	
18-320-4111 Overtime Regular Employees	
1 Emergency overtime pay and Standby work. Overtime for start-up of new equipment when lift station improvements are completed.~ 145 hours x \$38.22	5,542.00 1
Object Totals 18-320-4111 Overtime Regular Employees	5,542.00

Fiscal Year 2012
 Level 3
 Fund Wastewater Fund
 Department: 18 Public Works
 Major Program: 320 -SEWER MAINTENANCE-

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Account Number /Title / Budget Line item Descriptions	Amount
18-320-5101 Contract Services	
1 Pump and motor:~ 3 Sewer station pumps (repairs as needed) - \$2,000 each	6,000.00 1
2 Stand-by pager @ \$5.50 per month x 12	66.00 2
3 Landscape maintenance at Voorhees Lift Station \$85 per month	1,020.00 3
4 Sewer station wet well vacuuming of foreign debris, scour and inspect concrete wall/floor: ~ 6 @ \$7,560.00 each (Every three years)	45,360.00 4
5 Annual fee for our sewer connection agreement with the City of Redondo Beach.	1,370.00 5
6 Emergency contract for generator annual service and maintenance:~ 6 lift stations @ \$2,700 each.	16,200.00 6
7 2 cell phones @ \$55/month for Supervisor and Wastewater Standby.	1,320.00 7
8 Statewide General Wastewater Discharge Requirement: Year 3 of 5 year program to include a total of 44 miles of sewer lines - 8.8 miles @ \$11,450/mile of sewer mainline and appurtenant manhole cleaning, video inspection and engineering evaluation	104,287.00 8
9 SCAQMD - Sewer lift stations: Bell, Palm, Pacific, Poinsettia, Meadows, and Voorhees. 6 x	3,954.00 9

Fiscal Year 2012
 Level 3
 Fund Wastewater Fund
 Department: 18 Public Works
 Major Program: 320 -SEWER MAINTENANCE-

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Account Number /Title / Budget Line item Descriptions	Amount
9 (flat fee @ \$130 + AQMD fee @ \$176 + I.C.E. @ \$353)	9
10 So Cal Edison pump efficiency and diagnostic testing: ~ 6 pumps @ \$402/pump	2,412.00 10
11 FOG Restaurant Program Inspection and Administration (130 sites @\$120/site plus 50 reinspections @ \$80/site)	19,600.00 11
Object Totals 18-320-5101 Contract Services	201,589.00
18-320-5202 Memberships & Dues	
1 Class B licenses: 2 renewals @ \$65 each and 1 physicals @ \$80 each.	215.00 1
Object Totals 18-320-5202 Memberships & Dues	215.00
18-320-5217 Departmental Supplies	
1 Sewer Supplies for Emergency Inventory~ Sewer lift station sump pumps - 2 @ \$525.00 each Sewer lift station fan motors - 3 @ \$140.00 each Hydro Ranger level controller - 3 @ \$1,500.00 each Relays - 2 @ \$900.00 each	7,770.00 1
2 Nozzles, leader hose, main reel hose and tiger tails:~ 1" hose roll for Hydro Vehicle # 524 - 500 ft @ \$1,100.00~ 3/4" hose roll for Hydro Vehicle #527- 800 ft @	6,525.00 2

Fiscal Year 2012
 Level 3
 Fund Wastewater Fund

City of Manhattan Beach
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Department: 18 Public Works

Major Program: 320 -SEWER MAINTENANCE-

Account Number /Title / Budget Line item Descriptions	Amount
2 \$1,250.00 each~ Sewer cleaning nozzels for Vac-Con and Hydros - 2 @ \$1,000.00 each~ Leader hose - 5 @ \$125.00 each~ Tiger tail - 6 @ \$50.00 each	2
3 Small hand tools and minor equipment.	3,000.00 3
4 Replace and restore two manhole covers	5,000.00 4
Object Totals 18-320-5217 Departmental Supplies	22,295.00
Program Total 320 -SEWER MAINTENANCE-	229,641.00

410 -SOLID WASTE MANAG

18-410-5101 Contract Services

1 Professional Consulting: Provide assistance as needed to Sr. Mgt. Ananlyst regarding the City's new solid waste contract (new contract start date is June 1, 2011)	5,000.00 1
2 Refuse Collection Contract with Waste Management. First year of new contract (July 2011-June 2012)	3,533,000.00 2
3 Street Sweeping Costs. Fees were transferred from general fund in 2005 budget year as a routine service benefitting citywide debris collection. The budget includes for street sweeping the Cal Trans delegated maintenance agreement, cleaning the strand (5 days per week), and special sweeps due to weather, special	353,318.00 3

Fiscal Year 2012
 Level 3
 Fund Refuse Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 18 Public Works
 Major Program: 410 -SOLID WASTE MANAGEME

Account Number /Title / Budget Line item Descriptions	Amount	
3 events, construction, and sand dune. Estimate of the city's next contract to begin in FY2011-12.		3
4 Special Events Refuse Collection - Special events include Earth Day and Concerts in the Park.	16,000.00	4
5 Composting Bin Subsidy. City shares the cost for each bin sold. 50 bins x \$34. (Hauler is the supplier) Resident pays \$35 to Hauler, City pays \$34 to Hauler per bin. Program assists the city meet AB 939 diversion goals. This is a program promoted by both Manhattan Beach and the City's Hauler.	1,700.00	5
6 Worm Bin Subsidy, City shares the cost for each bin sold. 30 bins x \$58 (Hauler is the supplier). Resident pays \$35 to Hauler, City pays \$58 to Hauler per bin. Program assists the City meet AB 939 diversion goals.	1,700.00	6
Object Totals	18-410-5101	Contract Services
		3,910,718.00
18-410-5202 Memberships & Dues		
1 South Bay Business Environmental Coalition (SBBEC) membership for the City of Manhattan Beach.	100.00	1
2 Los Angeles Regional Agency (LARA) Membership Renewal: For regional reporting (annual AB 939 report) to the California Integrated Waste Mangement Board as part of a local government effort to share information with other agencies and remain involved in solid waste legislative	5,900.00	2

Fiscal Year 2012
 Level 3
 Fund Refuse Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 18 Public Works
 Major Program: 410 -SOLID WASTE MANAGEME

Account Number /Title / Budget Line item Descriptions	Amount
2 issues. (Membership amount is based upon the tonnage of solid waste disposed by each member city. Annual tonnage x \$0.15=LARA membership). Group also provides training, staff time for Earth Day and Hometown Fair P.W. booth, conference registration and association dues for Sr. Management Analyst and give-aways to promote recycling.	2
<hr/>	
Object Totals 18-410-5202 Memberships & Dues	6,000.00
<hr/>	
18-410-5204 Conferences & Meetings	
1 Solid Waste Conferences (various conferences related to national, regional and state waste disposal issues for Sr. Management Analysts. LARA pays some registration costs for Sr. Management Analyst (Refuse).	800.00 1
<hr/>	
Object Totals 18-410-5204 Conferences & Meetings	800.00
<hr/>	
18-410-5217 Departmental Supplies	
1 City Refuse and Recycling Containers: Maintenance, repair, replacement and minor additions to the City's over 500 public right-of-way trash and recycling containers for use by visitors. Hover lids, liners, doors, hardware, signs, etc.	15,000.00 1
<hr/>	
2 Promotional and educational items for solid waste reduction programs including Earth Day (1 day event) and Hometown Fair (2 day event). Assists	5,500.00 2

Fiscal Year 2012
 Level 3
 Fund Refuse Fund

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 18 Public Works
 Major Program: 410 -SOLID WASTE MANAGEME]

Account Number /Title / Budget Line item Descriptions	Amount
2 with meeting AB939 goal. Promotional materials include: display materials, mugs, totebags, etc. made from recycled material.	2
3 Container Replacement Program~ Replace old cans due to wear and tear.	30,000.00 3
<hr style="border-top: 1px dashed black;"/>	
Object Totals 18-410-5217 Departmental Supplies	50,500.00
Program Total 410 -SOLID WASTE MANAGEMENT-	3,968,018.00
510 -PARKING FACILITIES-	
18-510-4111 Overtime Regular Employees	
1 Special event and long holiday collection overtime to prevent back-ups and jamming. 27 hours @ \$41.21	1,113.00 1
1 Special event/holiday collections: parking meter collections to prevent jams and back-ups. 3 hours @ \$41.21 per hour.	124.00 1
1 Special event/holiday collections: parking meter collections to prevent jams and back-ups. 5 hours @ \$41.21 per hour.	210.00 1
1 Monthly night street light surveys (12 hours @ \$41.21 per hour)	495.00 1
<hr style="border-top: 1px dashed black;"/>	
2 Special event and long holiday collection overtime to prevent back-ups and jamming - 15 hours @ \$41.21 per hour: and monthly night street light surveys 12 hours @ \$41.21 per hour.	620.00 2

Fiscal Year 2012
 Level 3
 Fund State Pier and Parking Lot Fur

City of Manhattan Beach
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Department: 18 Public Works
 Major Program: 510 -PARKING FACILITIES-

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-510-4111 Overtime Regular Employees	2,562.00

18-510-5101 Contract Services

1	Parking Lot/Landscape maintenance Lot #1 - 10th and Bayview. Landscape at \$52 per month and sweeping at \$72 per month.	1,488.00	1
1	Landscape maintenance \$589.34 per month.	7,072.00	1
1	Landscape maintenance @ \$263.92 per month (Includes Strand Gardens).	3,167.00	1
1	Landscape maintenance and pier cleaning per the CleanStreet contract.~ Pier Lot \$666~ Pier \$2596	39,120.00	1
<hr style="border-top: 1px dashed black;"/>			
2	Parking Lot maintenance Lot #2 - 12th & Bayview. Sweeping \$400 per month.	4,800.00	2
2	Minor repairs to railings, tiger teeth, bumper blocks, extra sweeping, etc.	1,304.00	2
2	Landscape extras - tree and plant replacements.	500.00	2
2	Extra landscaping/special events extra work/plant replacements/tree trimming.	7,293.00	2
<hr style="border-top: 1px dashed black;"/>			
3	Parking Lot/Landscape maintenance Lot #3 - 12th & Morningside 3 Story Structure. Landscape at \$52 per month and sweeping at \$140 per month.	2,304.00	3
3	Lot sweeping per CleanStreet Contract @\$220 per month.	2,640.00	3
3	Street sweeping per CleanStreet contract @ \$1,767per month.	21,204.00	3
3	Custodial maintenance for Comfort Station and Pier restrooms, \$4,110 per month.	49,329.00	3
<hr style="border-top: 1px dashed black;"/>			
4	Parking Lot/Landscape maintenance Lot #4 -	2,488.00	4

Fiscal Year 2012
 Level 3
 Fund Parking Fund
 Department: 18 Public Works
 Major Program: 510 -PARKING FACILITIES-

City of Manhattan Beach
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Account Number /Title / Budget Line item Descriptions	Amount	
4 Rosecrans & Highland 2 Story Structure. Landscape at \$75.33 per month and sweeping at \$132 per month.		4
4 Landscape extras-plant replacements and irrigation repairs, etc.	1,283.00	4
4 Stainless steel cable repair. Replace corroded cable as it fails along bikepath border. Start up of on going program.	6,000.00	4
4 Custodial maintenance for special events overtime and reg time at the Comfort Station and Pier restrooms - 150 hours @ \$21.00 per hour.	3,150.00	4
<hr/>		
5 Parking Lot/Landscape maintenance Lot #6 - 14th & Highland. Landscape at \$52 per month and sweeping at \$400 per month.	5,424.00	5
5 Electrical contract service to maintain lighting and assist in clearing deferred maintenance back log.	3,830.00	5
5 Pest control for the Roundhouse.	491.00	5
<hr/>		
6 Parking Lot/Landscape maintenance Lot #7 - Valley/Ardmore south of MBB. Landscape at \$263.92 per month and sweeping at \$101 per month.	4,380.00	6
6 Roll-up shutter repairs, replacements/refurb. ~ Increased in '11-'12 due to ongoing shutter replacement required from wear and tear and vandalism.	10,500.00	6
<hr/>		
7 Metlox monthly sweeping at \$1,000 per month.	12,000.00	7
7 Glass replacements and door replacements.	3,150.00	7
<hr/>		
8 Landscape for 26th and Vista at \$126.50 per month.	1,518.00	8
8 Elevator repairs in Roundhouse	525.00	8
<hr/>		
9 Parking Lot/Landscape maintenance Lot #8 -	6,394.00	9

Fiscal Year 2012
 Level 3
 Fund Parking Fund

City of Manhattan Beach
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Department: 18 Public Works

Major Program: 510 -PARKING FACILITIES-

Account Number /Title / Budget Line item Descriptions	Amount	
9 Valley/Ardmore between 15th & MBB. Landscape at \$385.83 per month and sweeping at \$147 per month.		9
9 Miscellaneous roundhouse and comfort station repairs.	5,880.00	9
<hr/>		
10 Contract extras (plant replacements).	6,521.00	10
10 Emergency call-outs for plumbers at Comfort Station.~ Increased in '11-'12 due to aging pipes and increase in repairs.	1,050.00	10
<hr/>		
11 Recording Secretary for Board of Parking Place Commission Meetings. hourly rate: \$17.33. 10 hours per month x 12 months.	2,079.00	11
11 HVAC Maintenance for the Roundhouse. Honeywell Contract.	1,050.00	11
<hr/>		
12 Metlox - Plaza (custodial, escalators, elevators, stairwells) at \$6,683.33 per month.	80,200.00	12
12 Repaint Pier structures, rails and walls as necessary to maintain integrity.	22,000.00	12
<hr/>		
13 Plaza Extras (Metlox and City Hall)	15,215.00	13
13 Electrical contract service to maintain lighting and other electrical maintenance.	11,400.00	13
<hr/>		
14 Metlox- Fountain maintenance (5 fountains once per week) at \$1,550.00 per month.	18,600.00	14
14 IPS Meter Administrative Charges:~ Transaction = \$0.14/ transaction x 72000 transactions / yr = \$10,080.00~ Security = \$3.75 / meter x 118 meters = \$5,310.00 System Mgmt. = \$2.00 / meter x 118 meters x 12 mo = \$2,832.00	18,222.00	14

Fiscal Year 2012
 Level 3
 Fund Parking Fund

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Department: 18 Public Works

Major Program: 510 -PARKING FACILITIES-

Account Number /Title / Budget Line item Descriptions	Amount	
15 Metlox- Fire monitoring (LOGIX) \$170 x 12 mons.	2,040.00	15
16 Metlox- Fire sprinkler controls (hardware and software)-National Fail Safe	5,597.00	16
17 Metlox- Fire sprinkler plumbing inspection- COSCO	2,800.00	17
18 Metlox- Annex office janitorial and restroom janitorial per CleanStreet contract \$200 per month.	2,400.00	18
19 Metlox- Annual pressure test, inspection and fees for elevator	2,952.00	19
20 Metlox- Annual escalator inspection	5,104.00	20
21 Metlox- Pressure Washing at \$650.00 per month	7,800.00	21
22 Metlox- Emergency escalator/elevator calls for repair.	7,371.00	22
23 Metlox- Escalator/Elevator Maintenance @ \$2,205 per month.	26,460.00	23
24 Metlox- Escalator Replacement Fund (Per Contract) We will reserve \$8151 per year - City funds - \$2,500 Tolkin Funds -total \$10,000. See agreement.	8,151.00	24
25 IPS Meter Administrative Charges:~ Transaction = \$0.14/ transaction x 414000 transactions / yr = \$57,960.00~ Security = \$3.75 / meter x 550 meters = \$24,750.00 ~ System Management = \$2.00 / meter x 550 meters = \$13,200.00	96,858.00	25

Fiscal Year 2012
 Level 3
 Fund Parking Fund
 Department: 18 Public Works
 Major Program: 510 -PARKING FACILITIES-

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Account Number /Title / Budget Line item Descriptions	Amount
26 Duncan Meter Administrative Charges:~ Cash Key Station Wireless = \$39/mo x 12 mon = \$468 Cash Key Transaction Fee = \$40/mo x 12 mon = \$480 Cash Key Station Maintenance = \$2,717	3,665.00 26
Object Totals 18-510-5101 Contract Services	554,769.00
18-510-5217 Departmental Supplies	
1 Sign replacements/asphalt/wheel stops.	500.00 1
1 Sign replacements, wheel stops, asphalt	100.00 1
1 Asphalt for pavement repairs, concrete for curb and sidewalk repair.	1,000.00 1
1 Bulbs, ballasts, and electrical fittings	500.00 1
2 Electrical supplies (bulbs, ballasts, fixtures, landscape lighting and tree lights, panel and light replacement)	9,800.00 2
2 Replacement lights for parking lot.	2,000.00 2
2 Replacement signs.	400.00 2
2 Plumbing repair parts-drinking fountains, hose bibs, faucets, flush valves	500.00 2
3 Supplies to Lot M (based on actuals)	2,753.00 3
3 Duncan meter repair parts:~ Housing locks - 20 @ \$32.00 each~ Domes - 20 @ \$5.00 each~ Cash receptacles - 20 @ \$34.00 each~ Comp X locks - 20 @ \$25.00 each	1,920.00 3
3 Irrigation repairs parts.	500.00 3
3 Paint-touch up, graffiti removal	500.00 3
4 IPS Meter replacements:~	4,685.00 4

Fiscal Year 2012
 Level 3
 Fund Parking Fund
 Department: 18 Public Works
 Major Program: 510 -PARKING FACILITIES-

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Account Number /Title / Budget Line item Descriptions	Amount	
4 IPS meter mechanism replacements - 5 @ \$495.00 each~ Battery packs - 10 @ \$29.00 each~ Lexan top covers - 50 @ \$29.00 each~ Coin validators - 5 @ \$69.00 each~ Key pads - 5 @ \$25.00 each		4
4 Hand tools: ~ Screw Drivers ~ Files ~ Grinder wheels	100.00	4
4 Electrical repair parts, lamps, etc.	1,000.00	4
4 Cleaning chemicals	300.00	4
<hr/>		
5 Duncan meter repair parts:~ Housing locks - 100 @ \$32.00 each~ Domes - 100 @ \$5.00 each~ Cash receptacles - 100 @ 34.00 each~ Comp X locks - 100 @ \$25.00 each	9,600.00	5
5 Galvanizing Meters~ Galvanized housings - 4 @ \$25.00 each~ Hinge Replacements - 4 @ \$15.00 each	160.00	5
5 Duncan meter repair parts:~ Housing locks - 25 @ \$32.00 each~ Domes - 25 @ \$5.00 each~ Cash receptacles - 25 @ \$34.00 each~ Comp X locks - 25 @ \$25.00 each	2,400.00	5
5 Pier signage	300.00	5
<hr/>		
6 Hand tools:~ Grinders~ Wrench sets~ Hammers	960.00	6
6 9 Volt batteries - 300 @ \$1.00 each	300.00	6
6 Hand tools: ~	100.00	6

Fiscal Year 2012
 Level 3
 Fund County Parking Lots Fund

City of Manhattan Beach
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Department: 18 Public Works

Major Program: 510 -PARKING FACILITIES-

Account Number /Title / Budget Line item Descriptions	Amount	
6 Screw Drivers ~ Files ~ Grinder wheels		6
6 Irrigation repair parts-heads, controller repair, pipe, and wire.	500.00	6
<hr/>		
7 Galvanizing Meters~ Galvanized housings - 20 @ \$25.00 each~ Hinge Replacements - 20 @ \$15.00 each	800.00	7
7 Galvanizing Meters~ Galvanized housings - 5 @ \$25.00 each~ Hinge Replacements - 5 @ \$15.00 each	200.00	7
7 Holiday LED rope light replacement.	4,000.00	7
<hr/>		
8 Batteries - 760 @ \$1.00	760.00	8
8 9 Volt batteries - 300 @ \$1.00 each	300.00	8
8 Pier railing parts.	12,500.00	8
<hr/>		
9 IPS Parking meter replacements~ IPS meter mechanism replacements - 2 @ \$495.00 each ~ Battery packs - 4 @ \$29.00 each~ Lexan top covers - 20 @ \$29.00 each~ Coin validators - 4 @ \$69.00 each~ Key pads - 4 @ \$25.00 each	2,062.00	9
<hr/>		
10 Hand tools.	100.00	10
<hr/>		
11 Galvanizing Meters~ Galvanized housings - 5 @ \$25.00 each~ Hinge Replacements - 5 @ \$15.00 each	200.00	11
<hr/>		
Object Totals	18-510-5217	Departmental Supplies
		61,800.00

Fiscal Year 2012
 Level 3
 Fund State Pier and Parking Lot Fur

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
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Department: 18 Public Works
 Major Program: 510 -PARKING FACILITIES-

Account Number /Title / Budget Line item Descriptions	Amount
Program Total 510 -PARKING FACILITIES-	619,131.00

610 -FLEET MAINTENANCE

18-610-4111 Overtime Regular Employees

1	Weekend and evening repair of Police and Fire Dept Emergency vehicles. 75 hours x \$46.53.	3,500.00	1
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Object Totals	18-610-4111	Overtime Regular Employees	3,500.00
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18-610-5101 Contract Services

1	Parts, washing machines serviced by Safety Kleen. Reduced to 1 washing machine.	1,000.00	1
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2	Demurrage (rent) on acetylene & oxygen welding tanks.	450.00	2
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3	Hazardous waste disposal for two City Yard clarifiers. Includes vacuum service and disposal. Increase needed as Vac-Con truck can no longer be cleaned by Utilities Division.	5,000.00	3
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4	Disposal of waste oil, oil filters, absorbent blankets, antifreeze and tires. Will decrease in '11-'12 as this will be a service provided in new trash hauler contract.	350.00	4
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5	Hazardous waste generator fees. Annual expense for generating hazardous waste. Monies paid to State Board of Equalization, Environmental Fees Division. (Mandated)	700.00	5
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Fiscal Year 2012
Level 3
Fund Fleet Management Fund
Department: 18 Public Works
Major Program: 610 -FLEET MAINTENANCE-

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Expenditures

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Account Number /Title / Budget Line item Descriptions	Amount
6 Cleaning of fuel tanks to remove contaminants in fuel. 1 time annually (May/June) based on BMP.	480.00 6
7 Care Station Hepatitis "B" shots due to working on sewer equipment (Precautionary measure).	200.00 7
8 LA County permit fees for underground storage tanks located at City Hall, Fire Station #1 and the City Yard. (Mandated)	1,500.00 8
9 UPS Shipping costs. Emergency vehicles electronic components to manufacture for repair.	200.00 9
10 Phone \$50 per month x 12 (Fleet Supervisor)	600.00 10
11 Repairs of hoists, air compressors, and brake lathe.	2,000.00 11
12 Car Washing (Red Carpet) - Paid once every fiscal year.	3,000.00 12
13 CNG fuel station maintenance. Increased due to expected maintenance. (Increase in '11-'12 based on actuals and system age)	5,000.00 13
14 Mobile detailer for on-site services for PD and PW vehicles (Decreased number of auto details in '10-'11 due to budgetary cuts. Continue with trend of decrease in usage)	500.00 14
15 Underground Storage Tank Inspection Service for tanks at PW and City Hall - Certified Operator (Mandated monthly inspections and annual training).	2,500.00 15

Fiscal Year 2012
 Level 3
 Fund Fleet Management Fund
 Department: 18 Public Works
 Major Program: 610 -FLEET MAINTENANCE-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

XDB
 Data Date 05/25/2011
 10:50:51AM

Account Number /Title / Budget Line item Descriptions	Amount
16 Annual fueling system software service agreement with E.J. Ward. (Paid in Feb/Mar) (Increase based on actual billing amount)	4,000.00 16
17 Towing Service for City Vehicles. Cost is per tow for wrecks and breakdowns. Some towing costs recoverable. Based on historical use.	6,900.00 17
18 Equipment rental. We need to rent certain pieces of equipment if ours is expected to be down for repairs for more than a few days.	3,000.00 18
19 Repairs to fuel tanks/fuel dispensing systems.	5,300.00 19
Object Totals 18-610-5101 Contract Services	42,680.00
18-610-5202 Memberships & Dues	
1 MEMA (Mechanical Equipment Maintenance Assn) Annual Membership (\$100) for Equip. Maint. Supervisor	100.00 1
Object Totals 18-610-5202 Memberships & Dues	100.00
18-610-5204 Conferences & Meetings	
1 Municipal Equipment Maintenance Assoc. (MEMA) - General monthly meetings and Annual Tradeshow	300.00 1
2 RTA Conference and Workshops. (5 days lodging, airfare, meals, misc. transportation costs).	1,800.00 2

Fiscal Year 2012
Level 3
Fund Fleet Management Fund
Department: 18 Public Works
Major Program: 610 -FLEET MAINTENANCE-

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Expenditures

Data Date XDB
 05/25/2011
 10:50:51AM

Account Number /Title / Budget Line item Descriptions	Amount
Object Totals 18-610-5204 Conferences & Meetings	2,100.00

18-610-5217 Departmental Supplies

- | | | | |
|---|---|----------|---|
| 1 | Misc Supplies: bolts and nuts, automotive electrical wires, razor blades, electrical tape, air hose fittings, air hose reels, 3M grinding wheels, silicone gasket materials, wire ties, automobile door hardware fasteners, chemicals, soap for garage maintenance and floor sweep. (Based on historical use) | 7,350.00 | 1 |
| <hr style="border-top: 1px dashed black;"/> | | | |
| 2 | Replacement of tools for rotor, drum lathe and misc. garage tools | 650.00 | 2 |

Object Totals	18-610-5217	Departmental Supplies	8,000.00
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Program Total	610	-FLEET MAINTENANCE-	56,380.00
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18	Public Works	11,908,189.00
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City Totals	17,465,685.00
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Attachment (2)

Building & Operations Allocation Detail

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs

XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount
041 Bldg & Grounds Maintenance				
Salaries & Allowances 615-18-041-4101				
1	Maintenance Worker IV, 3 Building Repair Craftsman, Electrician (Open)			316,706.00 1
		Total Account	615-18-041-4101	Salaries & Allowances
				316,706.00
DB Overtime Regular Employees 615-18-041-4111				
1	Emergency overtime 174 hours at \$43.25 per hour. (OT for street lighting surveys, off hours painting, and misc. work to minimize interference to City Hall business.)			7,501.00 1
		Total Account	615-18-041-4111	Overtime Regular Employees
				7,501.00
Group Medical Insurance 615-18-041-4201				
1	Maintenance Worker IV, 3 Building Repair Craftsman, Electrician (Open)			50,952.00 1
		Total Account	615-18-041-4201	Group Medical Insurance
				50,952.00
Medicare 615-18-041-4202				
1	Maintenance Worker IV, 2 Building Repair Craftsman, Electrician (Open)			3,677.00 1

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount
Total Account		615-18-041-4202	Medicare	3,677.00
<hr/>				
401A Plan City		615-18-041-4204		
1	Maintenance Worker IV			1,717.00 1
Total Account		615-18-041-4204	401A Plan City	1,717.00
<hr/>				
PB	Medical Retirement Contribut	615-18-041-4206		
1	Finance Analysis			5,628.00 1
2	Per updated Actuarial Report (April 2010)			264.00 2
3	Electrician (Open)			1,464.00 3
Total Account		615-18-041-4206	Medical Retirement Contributions	7,356.00
<hr/>				
PERS Regular Contributions		615-18-041-4211		
1	Maintenance Worker IV, 3 Building Repair Craftsman, Electrician (Open)			55,561.00 1
Total Account		615-18-041-4211	PERS Regular Contributions	55,561.00
<hr/>				
DB	Contract Services	615-18-041-5101		
1	HVAC Maintenance (Year 5 of 5 year contract):~ City Hall: 2 Chillers, 3 Air Handlers, 1 Boiler with HW Pump, Air Compressor and Air Dryer, and 14 Exhaust Fans of various sizes~			90,640.00 1

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions	Amount
<p>1 PD: 2 Chillers, 6 Air Handlers, 1 Boiler, 10 Stand Alone Units, and 17 Exhaust Fans of various sizes ~ Fire: 1 Package Unit and Utility Heater~ Public Works Yard: 5 Package Units, 9 Utility Heaters, 2 Split Systems (window mount), and 6 Exhaust Fans~ Annex: 3 Package Units, 5 Exhaust Fans</p>	1
<p>2 Automatic entrance doors at City Hall and Annex - PM and cost. ~ (Maintenance based on historical monthly trend and repairs)</p>	9,222.00 2
<p>3 Overhead and Sectional Door Contract; and Police Jail Door Maintenance.~ Overhead Door Locations:~ Fire Station 1 = 18~ Fire Station 2 = 6~ Public Works Yard = 31~ Police Dept. = 24 each~ City Hall = 7 each~ Marine Avenue Park = 2 each~ Marine Sports Complex = 5 each</p>	21,100.00 3
<p>4 Elevator monthly maintenance and inspection contract - (Mandatory)~ Includes: City Hall, PD/FD, Wheelchair Lift at City Hall</p>	11,135.00 4
<p>5 Janitorial Maintenance - (based on monthly trend) City Hall (3 days a week)~ Public Works (3 days a week)~ PD (7 days a week)~ Fire Dept (5 days a week)</p>	147,871.00 5

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions	Amount
6 Janitorial extras for City Hall, PD, Annex, PW. Extras include carpet and upholstery cleaning, floor striping, waxing, buffing, window service, etc. Extras are not part of a base contract (based on 3 year historical data).	16,000.00 6
7 Pest control - (based on historical monthly trend)	4,525.00 7
8 Replacement glass and repairs	2,756.00 8
9 Emergency plumbing rooter/drain clearing services.	2,755.00 9
10 Fire Safety and Suppression (Portable units)~ Fire extinguisher service (based on historical monthly trend)~ Locations: City wide including all vehicles	3,000.00 10
11 Extras for unknown maintenance. (Based on historical use).~ May include: HVAC coil replacements, pump motors, extra pest control service, door repair.	15,000.00 11
12 Phones for Supervisor, 3 Building Repair Craftsmen, and 1 Electrician.	4,848.00 12
13 Scheduled Quarterly Generator Maintenance~ City Hall, PSF, FS#2, and Yard.	4,000.00 13
14 Yard Sweeping at 3 times per week @ \$241.50/month	2,898.00 14
15 PSF parking lot maintenance~ Includes:~ bumper blocks, lamps, appliance repairs, plumbing repairs, alarming maintenance, fire suppression	11,025.00 15

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions	Amount
15 maintenance; fixed sprinklers, and misc. rental equipment	15
16 Fire Alarm Monitoring	1,947.00 16
17 Floormat service for City Hall, Public Safety and Public Works based on historical data.	1,350.00 17
18 Electrical contract service	60,600.00 18
19 Contract Painting to bring buildings to proper maintenance status and to keep maintained. (New '11-'12)~ City Hall Annex: Interior/Exterior~ Marine Ave. Comm. Center: Interior/Exterior incl. stucco repair, facaia & exterior trim replacement/repair, metal door and panel grind/sand/bondo, prep., prime, and paint~ Creative Arts Center: Interior/Exterior~ 3 Utility Sheds (various locations)~ FS#2 (materials only)~ ~ *The listed locations are first on the list. However, all facilities are included.	85,000.00 19
20 Roof Maintenance for all City facilities.	9,100.00 20
21 Tree Trimming	5,000.00 21
Total Account 615-18-041-5101 Contract Services	509,772.00

DB Training 615-18-041-5205

1 OSHA required training for 1 Supervisor and 4	930.00	1
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Fiscal Year 2012
 Level 3
 Fund Building Maintenance & Oper:
 Department: 18 Public Works
 Minor Program: 041 Bldg & Grounds Maintenance

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Controllable Costs

XDB
 Data Date 05/25/2011
 2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount
1	employees, incl. material fees associated with each class~ Confined Space: 5 at \$93 each = \$465~ Aerial Life: 5 at \$80 each = \$400~ Airbrake CLass B Refresher (only for 1 employee has such license) at \$65			1
		Total Account	615-18-041-5205	Training
				930.00
<hr/>				
DB	Uniforms/Safety Equipment	615-18-041-5206		
1	Uniforms for 4 employees @ \$300 per employee per year			1,200.00 1
2	Boot allowance for 4 employees @ \$200 each~ Resole for 4 employees @ \$80 each~ (Per MOU)			1,120.00 2
3	T-shirts for 4 employees (\$7 each, 10 shirts per employee, for 4 employees)			280.00 3
		Total Account	615-18-041-5206	Uniforms/Safety Equipment
				2,600.00
<hr/>				
DB	Departmental Supplies	615-18-041-5217		
1	Door hardware - keys, locks, hinges, etc.			4,122.00 1
2	Paint - interior and exterior.			5,434.00 2
3	Lumber, drywall, laminates, miscellaneous hardware, and floor tile.			18,000.00 3
4	Doors, windows (replacements).			6,793.00 4

Fiscal Year 2012
 Level 3
 Fund Building Maintenance & Oper:
 Department: 18 Public Works
 Minor Program: 041 Bldg & Grounds Maintenance

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Controllable Costs

XDB
 Data Date 05/25/2011
 2:49:24PM

Account Number /Title / Budget Line item Descriptions	Amount
5 Plumbing-valves, faucets, sinks, etc.	6,793.00 5
6 Electrical-ballasts, lamps, wire, switches, etc.	23,424.00 6
7 Signage-informational directories	2,038.00 7
8 Janitorial supplies-paper goods, chemicals, deodorizers, cleaners, etc.	9,102.00 8
9 Holiday Lighting Replacements~ (New '11-'12)	800.00 9
10 Appliance Replacement Costs @ Public Safety Facility~ (New '11-'12)	1,000.00 10
11 SCAQMD Permit Fees (State Mandated)~ Service Station: Storage and Dispensing~ PW Generator~ City Hall Generator~ Fire Dept. Generator~ PSF	2,443.00 11
12 Tools; such as: cordless drill motors/batteries, drain auger cables, saw blades, and expendable drill bits and router bits	1,500.00 12
Total Account 615-18-041-5217 Departmental Supplies	81,449.00
DB Printing 615-18-041-5225	
1 Business cards for Maintenance Worker IV (Supervisor)~	150.00 1

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount		
1	(New '11-'12 - Removed in previous budget years)			1		
		Total Account	615-18-041-5225	Printing	150.00	
		Electricity	615-18-041-5502			
1	Per Finance				89,045.00	1
		Total Account	615-18-041-5502	Electricity	89,045.00	
		Natural Gas	615-18-041-5503			
1	Per Finance				4,786.00	1
		Total Account	615-18-041-5503	Natural Gas	4,786.00	
		Water	615-18-041-5504			
1	Per Finance				9,350.00	1
		Total Account	615-18-041-5504	Water	9,350.00	
DB	Warehouse Purchases		615-18-041-5611			
1	Lamps, ballasts, gloves, janitorial supplies, waterless urinals, cartridges, goggles, drill bits, batteries, flash lights, etc.				15,150.00	1
		Total Account	615-18-041-5611	Warehouse Purchases	15,150.00	

Fiscal Year 2012

Level 3

Fund Building Maintenance & Oper:

Department: 18 Public Works

Minor Program: 041 Bldg & Grounds Maintenance

<p>City of Manhattan Beach FY 2011-2012 Dept Request Level 3 Itemized Line Item Detail Controllable Costs</p>
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XDB
Data Date 05/25/2011
2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount
Fleet Rental Allocation				615-18-041-5641
1	Per Finance - Rental of Existing Vehicles			13,420.00 1
2	Per Finance - Rental of New Vehicles Scheduled for Replacement in FY 2012 & FY 2013 and Purchased in FY 2012			4,690.00 2
		Total Account	615-18-041-5641	Fleet Rental Allocation
				18,110.00
Fleet Maintenance Allocation				615-18-041-5642
1	Per Finance			17,576.00 1
		Total Account	615-18-041-5642	Fleet Maintenance Allocation
				17,576.00
Program Total		Bldg & Grounds Maintenanc	041	Bldg & Grounds Maintenance
				1,192,388.00

Fiscal Year 2012
 Level 3
 Fund Building Maintenance & Oper:
 Department: 12 Finance
 Minor Program: 042 General Services

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Controllable Costs

XDB
 Data Date 05/25/2011
 2:49:24PM

Account Number /Title / Budget Line item Descriptions				Amount	
042 General Services					
DB	Contract Services	615-12-042-5101			
1	Multi-function copier leases City Hall: Management Services, Community Development (2), Human Resources, and Finance.			50,550.00	1
2	Priority Mail - mail machine rental, maint, and supplies. Installed Jan 2009, rental for 5 years.			4,530.00	2
3	Telephone system maintenance contract (exclusive of adds, moves and changes). Current contractor: Standard Tel (All Depts.) Moved from 5501			31,000.00	3
4	Telephone System adds, moves, and changes for all departments.~ Most minor a/m/c's are being done in-house.~ Cost to be allocated to departments.			7,000.00	4
Total Account			615-12-042-5101	Contract Services	93,080.00
<hr/>					
DB	Automotive Parts	615-12-042-5211			
1	Automotive Parts Inventory when just-in-time deliveries aren't sufficient. Primarily public safety vehicles.			39,000.00	1
Total Account			615-12-042-5211	Automotive Parts	39,000.00
<hr/>					
DB	Warehouse Inventory Purchas	615-12-042-5222			
1	Warehouse Purchases as anticipated based			75,000.00	1

Fiscal Year 2012
 Level 3
 Fund Building Maintenance & Oper:
 Department: 12 Finance
 Minor Program: 042 General Services

City of Manhattan Beach
 FY 2011-2012 Dept Request Level 3
 Itemized Line Item Detail
 Controllable Costs

XDB
 Data Date 05/25/2011
 2:49:24PM

Account Number /Title / Budget Line item Descriptions	Amount
1 upon departmental requests	1
Total Account 615-12-042-5222 Warehouse Inventory Purchases	75,000.00
DB Warehouse Purchases 615-12-042-5611	
1 Paper for shared City Hall multi-function copiers.	5,000.00 1
Total Account 615-12-042-5611 Warehouse Purchases	5,000.00
Program Total General Services 042 General Services	212,080.00
615 Building Maintenance & Operations Fund	1,404,468.00
City Totals	1,404,468.00

**Charlie Saikley 6-Person
Beach Volleyball Tournament**

Attachment (3)

Staffing	2010 Post Event
Police Department Staff with CSC	\$76,000
CSC Security	\$35,000
Fire Department	\$11,000
P&R Staff - Contractors	\$14,000
Event Officials	\$12,500
Public Works Staffing (with contractors)	\$35,000
Lifeguards	\$10,000
Operations	
Food for staff	\$3,000
Misc - office supplies for Tournament	\$1,000
ISF Shirts and Medals	\$4,000
National - bicycle fencing and porta potties	\$15,000
4X4 Vehicles	\$3,000
Sound System	\$5,000
ISF Insurance*	N/A

*Will be submitted to City by ISF (new bill based on increased insurance fees)

Total Cost	\$224,500
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Team Entry Fees	\$155,000
Food Vendors	\$5,000
Total Revenue	\$160,000

Total Deficit	\$64,500
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Attachment (4)

Fully-Burdened Costs of All Parks & Recreation Programs

Applying the overhead cost to these programs will require additional staff time. This request will be fulfilled once the Cost Allocation Plan vendor has been consulted and the overhead can be reviewed by staff.

Attachment (5)

Revenue from school fields for the previous 2 years including the \$15 per head fee
(allocated based on % of school field use vs. City fields)

Fiscal Year	Expenditures	Revenues
7-1-2005 through 6-30-2006	165,978.00	N/A
7-1-2006 through 6-30-2007	236,600.00	N/A
7-1-2007 through 6-30-2008	223,861.00	N/A
7-1-2008 through 6-30-2009	265,002.00	N/A
7-1-2009 through 6-30-2010	191,635.00	36,033.00
7-1-2010 through 6-30-2011	155,833.00	55,958.00

DEPARTMENT	Fund	Program %	LOSSES	LOSSES	INSURANCE	PROPERTY	ADMIN	RISK MGT	DEPT TOTAL	LTAB ONLY
			Note 1	Note 1	Note 2	Note 3	Note 4	Note 5	Note 6	Note 7
Police*****	100	15-011	15.262	25,900	44,989	88,125	3,679	17,498	180,191	92,066
Parking			0.000	0	0	0	0	0	0	0
Animal Control			0.000	0	0	0	0	0	0	0
Fire	100	16-011	0.589	1,000	1,736	63,125	142	675	66,678	3,553
Public Works									0	0
Streets	100	18-032	52.210	88,600	153,905	38,125	12,586	59,859	353,075	314,950
Parks	100	18-042	0.589	1,000	1,736		142	675	3,553	3,553
Refuse	510	18-411	1.473	2,500	4,342	9,531	355	1,689	18,417	8,886
Garage	610	18-611	4.361	7,400	12,855	9,531	1,051	5,000	35,837	26,306
Utilities	501	18-251	0.000	0	0	38,125	0	0	38,125	0
PW Admin & Eng	100	18-011	20.389	34,600	60,103	19,063	4,915	23,376	142,057	122,994
Human Resource			0.000	0	0	19,063	0	0	19,063	0
Recreation	100	14-011	0.589	1,000	1,736	38,125	142	675	41,678	3,553
Dial-A-Ride			2.770	4,700	8,165		668	3,176	16,709	16,709
Mgmt Services			0.589	1,000	1,736	19,063	142	675	22,616	3,553
Finance			0.589	1,000	1,736	19,063	142	675	22,616	3,553
Comm Dev	100	17-011	0.589	1,000	1,736	19,063	142	675	22,616	3,553
Non-Deptmntl			0.000	0	0	0	0	0	0	0
CITY TOTAL			99.9990	169,700	294,780	380,000	24,107	114,650	983,229	603,229

- Note #1 These amounts are estimated losses for FY 2010-2011 as determined by Finance based on patterns
- Note #2 Amount is for excess liability insurance coverage purchased through ICRMA
- Note #3 Premium costs only for property insurance
- Note #4 Third Party Administrator (Adminsure) cost allocation
- Note #5 Allocation of the City's own Risk Management Program costs
- Note #6 Amount to be charged out to departments in the FY 2011-2012 budget (approximate)
- Note #7 Liability claims costs exclusive of property insurance premiums (Note #3 column)

Amount allocated to departments

Purpose/Method Total all liability and property related insurance and claims costs, plus the costs of the Risk Management program and allocate to departments based upon recent claims activity and experience.



Attachment (7)

Copy to **maire, Jim**
Rich G.

County of Los Angeles Public Library ■ www.colapublib.org
7400 East Imperial Hwy., Downey, CA 90242 ■ (562) 940-8400



Margaret Donnellan Todd
County Librarian

December 7, 2010

Richard Thompson
City Manager
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266

SCAN
- G DRIVE
- SCANNED DOCS
- Library Funding Letter 2010

Dear Mr. Thompson:

The following information provides the cost for library service in your city as the amount of property tax collected and special tax, if applicable. This report reflects the cost of service and property tax for fiscal year 2009-2010.

Cost of Library Service		\$1,521,367
Total Contribution		\$2,651,731
• Property Tax Contribution	\$2,651,731	
• Special Tax Contribution	-0-	

Enclosed you will find additional data relating to the cost of service and a chart indicating the data for all the cities that we serve.

As always, I will be happy to discuss any questions that you might have or provide additional information.

Sincerely,


Margaret Donnellan Todd
County Librarian

MDT:cd

REC'D
CITY OF MANHATTAN BEACH
DEC 10 2010

Enclosures

c: Supervisor Don Knabe
Rita Robinson, Deputy Chief Executive Officer

**County of Los Angeles Public Library
Operating Statement
Fiscal Year 2009-2010**

Manhattan Beach Library
1320 Highland Ave., Manhattan Beach

Cost Code: 318
Org Code: 41273

Operating Costs

		<u>Actual</u>
Salaries and Employee Benefits		\$652,977
Services and Supplies		
Books and Materials	135,814	
Lease-Buildings	6,269	
Maintenance-Buildings and Grounds	53,554	
Maintenance-Equipment	0	
Facilities Special Jobs	0	
Professional and Special Services	4,357	
Insurance	10,861	
Supplies and Miscellaneous Exp	20,761	
Utilities	44,567	
Facilities Services Operations	80,076	
Regional Operations	69,702	
Acquisitions and Cataloging	60,813	
Integrated Library System	50,615	
Information Services	25,729	
Equipment and Technology		130
Sub-Total Operating Costs		\$1,216,224
Support Costs		
Administration	193,308	
Information Technology Equipment and Services	45,751	
Program Specialists	42,153	
Countywide Overhead Charge	23,931	
Sub-Total Support Costs		305,143
Total Cost of Service		\$1,521,367
Less: Offsetting Revenue Special Jobs		
Refurbishments	0	
Information Technology Fund	0	
Sub-Total Offsetting Revenue		0
Net Cost of Service		\$1,521,367
Operating Revenue	\$43,057	

Note:

Attachment (8)

June 01, 2011

ENVIRONMENTAL SERVICES PROGRAM

With the City signing the United States Mayors Climate Protection Agreement in 2007, the City began its quest to reduce greenhouse gas (GHG) emissions community-wide to a level 7% below 1990 levels by 2012. That effort began with a comprehensive Green Report, creation of an Environmental Task Force (ETF1), and the hiring of an Environmental Programs Manager (EPM) to guide the process of completing the newly established environmental goals. A plan for ETF1 to achieve these goals began with municipal activities and consisted of the adoption of a water conservation ordinance, identification of energy saving projects for City facilities (and other energy savings ideas relating to provision of municipal services including a Climate Action Plan), adoption of green building codes, and creation of new services to be incorporated into the new Solid Waste hauling contract.

Upon completion of ETF1, the Council adopted new goals as identified in the 2011 Environmental Work Plan (adopted January 18, 2011), to be addressed by the newly appointed ETF2. The goals go beyond ETF1 in that they extend to primarily private sector activities and focus on community outreach and education. These goals are more "best practice" oriented in order to create a community-wide culture change, rather than achieving number driven project deliverables as did ETF1. As such, they become more difficult to quantify success than by judging the deliverables of ETF 1. ETF2 focuses on: Energy Conservation and Renewable Energy; Water Conservation and Sustainable Landscaping; and Zero Waste. An attachment outlining goals/tasks/regulatory mandates and progress to date for ETF2 is included with this report.

What are the regulatory requirements in the areas of energy, water conservation and solid waste?

ENERGY: There are no regulatory requirements whereby there are financial or legal compliance issues should the City not meet GHG reductions called for in AB 32. The requirements are currently voluntary for communities similar to Manhattan Beach. However, there is a significant commitment of City financial resources necessary to meet the goals of City energy efficiency projects identified in ETF1, reflecting the City Council and communities' commitment to the environment.

WATER: The City has become a partner in reducing water consumption by adhering to the State Water Resources Department's call to reduce water consumption by 20% by 2020. Again, there are no legal compliance issues, but there will possibly be financial disincentives through pricing for exceeding target consumption.

SOLID WASTE: The City is required to meet certain diversion rates of solid waste (AB 939) or be subject to fines. The City currently meets the required diversion and has recently executed a hauling contract that will enhance diversion. New requirements will also include mandatory commercial recycling (AB 32), which is also a service in the new contract.

If not regulatory, what is the basis for the City's commitment to environmental stewardship?

City efforts have been driven primarily by public involvement and willingness to commit resources needed to improve in the areas of energy reduction, water conservation, and diversion of solid waste. Certainly, adoption of the US Mayors Climate Protection Agreement in 2007 was the catalyst that has evolved into the expanding program of today and ETF2. This has expanded into the commitment of City resources into several other initiatives supported by the community, including the plastic bag ban, 350 Day of Climate Action, and 10-10-10 Sustainability Summit.

How are we doing in terms of meeting our goals that were set forth in 2007?

Our GHG goal was to reduce from our 1990 level of 4711 metric tons to 4381 tons by 2012. Our emissions had grown to 5517 tons by 2005, and then fell to 5172 tons by 2007. SBCCOG is working on 2009 emission calculations, however it is likely that they will have risen since 2007. On a positive note, the City Hall/Civic Center project will remove an estimated 200 tons upon its completion in 2013.

Water consumption was reduced by 18% through implementation of the Water Conservation Ordinance and restriction of irrigation to two days per week during Stage 2 water shortage. With the lifting of the stage 2 restrictions, the City will be challenged to continue the reduction.

With regard to solid waste diversion, the City is meeting all targets for diversion and has entered in to a contract that will provide additional services including HHW and a pilot food waste program. Other features of the contract will assist the City in its Zero Waste program goal.

Where does ETF 2 differ from ETF1 and what areas have expanded since the original Environmental Services Program (ESP) began?

The major focus of ETF2 shifts to that of a facilitator role, and one of public outreach and education. Although the ETF 2 Workplan promotes financial incentives for residents/businesses for energy and water savings, no budgeting in the City's 2011/12 budget has been allocated for that purpose. Incentives may be best provided by linking other energy and water providers to MB residents and businesses. An ETF2 stated goal is to research areas of financial incentives for such use. Subcommittees are currently working on energy and water issues, but have not begun work on Zero waste.

The ESP has experienced a natural expansion that comes with development of a maturing local program. Once established, it becomes a "go to" place for other organizations with similar and tangential environmental goals, as well as other agencies with similar programs. While the sharing "raises the boat" of program effectiveness, there is an ever increasing demand of staff resources that bump up against overall City priorities.

Where are the resources being applied today in the ESP? Why is the recommendation to implement the program at 20 hours (one half time)?

In the past six weeks, the EPM has tracked time/effort into 20 grouped areas. These have been further reduced into four general categories and shown as follows: ETF2; Outside Organizational Participation; Community/City Council Requests; and Related Environmental Issues. Reducing time into these categories is more art than science and should be viewed from that perspective. These are not precise, but rather represent effort of the past 6 weeks and could change based on changing priorities. With these caveats, the EPM efforts have been categorized as follows:

- ETF2.....50%

This includes all work related to staffing overall monthly meetings as well as the two meetings of the water and energy committees. Includes administrative work within PW, work with schools, advertising of events, community events associated with subcommittees.

- Outside Organizational Participation.....27%

Includes attending events of and participation with groups such as the South Bay Environmental Services Center/SBCCOG, Clean Seas Coalition, League of CA Cities Environmental Quality Committee, South Bay Bicycle Coalition, Manhattan Beach Botanical Garden, West Basin Ocean Friendly Garden program, Edison, Southern California Gas Company, Vitality City; presentations at such organizations, provision of advertising, adding website links of groups.

- Community/City Council Requests.....12%

Includes responding to requests of citizens, also research /application for environmental awards and presentations to highlight the City's Environmental program.

- Related Environmental Issues.....11%

Includes issues such as electric vehicles, plastic bag ban support, Styrofoam ban research, development of environmental sections for City and employee newsletters.

Conclusion

The budget recommendation to implement the program at half time reflects the estimated level of effort to maintain solely the ETF2 task force and their activities, with elimination of other current work performed (and noted).

Additional work beyond ETF2 work tasks will require increased EPM hours. Existing PW staff, can (and has) implemented portions of ETF 1, and takes advantage of opportunities for water savings and energy efficiencies as they arise, but cannot staff other duties given their current duties within the department.

Program implementation at 20 hours/week represents program support of ETF2 goals. It does not account for the expansion of a more robust and fully developed environmental program that it has become.

Goals and Regulatory Requirements of the 2011 Environmental Task Force (ETF II)

May 18, 2011

Mission: To unite the community in a comprehensive effort to promote sustainable living in the City of Manhattan Beach.

Goals and Tasks were adopted by City Council on January 18, 2011 in the 2011 Environmental Work Plan

2011 ETF (ETF II) Work Groups	Goals	Tasks	Regulatory Mandates and City Goals/Commitments	Progress to Date
<p>Energy Conservation and Renewable Energy Work Group</p> <p>(Goal to reduce GHG emissions, implement a Climate Action Plan, implement energy efficient lighting and building improvement, make use of renewable energy, and opportunities for community involvement are all outlined in the Green Report.)</p>	<p>Community-wide energy efficiency program:</p> <ul style="list-style-type: none"> Educate business and construction community about the economic and environmental efficiencies of energy efficiency measures. <p>Renewable Energy Initiative:</p> <ul style="list-style-type: none"> Begin to complement municipal SCE energy consumption with energy from renewable sources, as well as promote the use of renewable energy to the community 	<p>Energy Efficiency</p> <ol style="list-style-type: none"> Prioritize Implementation of Cost Effective Energy Efficiency Measures Offer City-sponsored rebates to residents who implement energy efficiency measures Coordinate with business and construction community to implement energy efficiency measures and standards outlined in new Cal Green codes Conduct public outreach on energy efficiency <p>Renewable Energy</p> <ol style="list-style-type: none"> “Go Solar” Goal for Municipal Government Renewable Energy Incentive program for Residents and Businesses Public Outreach on Renewable Energy 	<p>STATE LEGISLATION</p> <ul style="list-style-type: none"> AB 32 - California's Global Warming Solutions Act: Historic legislation to reduce air pollution and improve energy efficiency by reducing GHG emissions to 1990 levels by 2020. Requirements are voluntary for most local government, currently, but this may change as the State requires all municipalities to assist in meeting the GHG reduction goals. <p>CITY COMMITMENT</p> <ul style="list-style-type: none"> US Mayors Climate Protection Agreement: In 2007 the City signed on to the Agreement, at the request of its residents. City pledged to assess and reduce its CO2 and other GHG emissions 7% below 1990 levels by 2012, in line with the Kyoto Protocol. This commitment led to the formation of an inter-departmental team to study City’s environmental efforts and calculate a baseline GHG emissions inventory. 	<ul style="list-style-type: none"> City's adoption of US Mayors Climate Protection Agreement in 2007 exceeds AB32 goals. But City will not meet that commitment, and should consider endorsing the State goals (1990 levels by 2020). There are 12 measures in the Agreement, and the City has made initial progress in each area, and can further its progress through implementation of ETF recommendations.(See attachment for examples of progress made.)

Goals and Regulatory Requirements of the 2011 Environmental Task Force (ETF II)

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2011 ETF (ETF II) Work Groups	Goals	Tasks	Regulatory Mandates and City Goals/Commitments	Progress to Date
<p>Sustainable Landscaping and Water Conservation Work Group</p> <p>(Recommendations for water conservation practices and setting of a water conservation goal, sustainable landscaping practices including provision of education and financial incentives, and increased use of reclaimed water are all included in the Green Report.)</p>	<p>Water Conservation: transition from our recent water conservation trend into a permanent water conservation system, through a community-wide water conservation target.</p> <p>Sustainable Landscaping: further incentivize sustainable landscaping practices on public and private property as a way to conserve energy and water, while improving the quality of life of the community</p>	<p>Water Conservation</p> <p>a. Reduce Municipal Water Consumption b. Water Sustainability Incentive Program c. Public Outreach Campaign</p> <p>Sustainable Landscaping</p> <p>a. Community Garden Project b. Municipal Sustainable Landscaping Goal c. Garden Incentive Program d. Reduce Harmful Pesticide & Herbicide Use for Ocean and Drinking Water Protection e. Outreach on Sustainable Landscaping</p>	<p><u>STATE LEGISLATION</u></p> <p>• State Water Resources Department: 20 x 2020 Water Conservation Plan (SB X7 7) asks municipalities to reduce water consumption 20% per capita by 2020 (approx. 149 gallons/person/day)</p> <p><u>CITY COMMITMENT</u></p> <p>• West Basin - Water Reliability 2020: is a program to reduce dependence on less reliable imported water to coastal LA from 66% all the way down to 33% by the year 2020</p>	<ul style="list-style-type: none"> • City adopted a water conservation ordinance to prohibit water waste, reduce consumption, and and raise awareness • City has met this goal with initial water conservation results, but needs to find a way to sustain this success as a permanent behavior by 2020. (Current water consumption levels have increased, and instead of a 20% reduction, the City is at about 11%) • City Council adopted a resolution supporting the Water Reliability Program in April 2010

Goals and Regulatory Requirements of the 2011 Environmental Task Force (ETF II)

May 18, 2011

Mission: To unite the community in a comprehensive effort to promote sustainable living in the City of Manhattan Beach.

Goals and Tasks were adopted by City Council on January 18, 2011 in the 2011 Environmental Work Plan

2011 ETF (ETF II) Work Groups	Goals	Tasks	Regulatory Mandates and City Goals/Commitments	Progress to Date
<p>Zero Waste Goals Work Group</p> <p>(Programs to reduce and recycle waste including “Styrofoam,” plastic bags, food waste, packaging, and green waste; increase commercial and construction recycling; promote recycled goods; and increase education are all outlined in the Green Report.)</p>	<ul style="list-style-type: none"> • To reduce the City of Manhattan Beach’s waste output to landfills by 2,000 tons each year, with a goal of reducing annual landfill tonnage to 13,936 by 2020. • To improve existing programs and ordinances, or implement new programs and ordinances, for the purpose of reducing landfill waste in the City of Manhattan Beach. 	<p>Reduce Municipal Waste</p> <ol style="list-style-type: none"> Implement Waste Reduction Goal for Municipal Operations Tiered Rate Structure for Residents and Businesses Incentives for Deconstruction projects Waste Reduction Audit for Businesses <p>Zero Waste</p> <ol style="list-style-type: none"> Create a Zero Waste Event Guide Opt-in Program for Phone Book and Junk Mail Reduction Kits Community-wide Composting Local Ordinances to Reduce Styrofoam and Smoking in Public Places 	<p>STATE LEGISLATION</p> <ul style="list-style-type: none"> • AB 939 Integrated Waste Management Act mandates jurisdictions to divert 50% of its waste from the landfill by 2000. • AB 32 Commercial Recycling – expected late 2011, is a mandatory commercial recycling regulation requiring municipalities to implement a Commercial Recycling Program by July 1, 2012, that provides education, outreach and monitoring of businesses. 	<ul style="list-style-type: none"> • The City is in compliance with AB 939. The ETF recommended several measures to exceed the 50% diversion rate. The new contract includes several of these measures, with the hauler-diversion rate guaranteed at 55%. • The City is prepared for compliance with the requirements in the new solid waste contract.

Attachment (9)

Scope of Availability of Use of Funds for AB 2766

Funds can be used to fund

- Entire Vehicle
- Portion of vehicle
- Fund lease payments for qualifying vehicles

City currently has a fund balance of \$337,000

Attachment (10)

Seismic Integrity of the Water Tower

A seismic evaluation was performed for the elevated water tank near Rowell Avenue and 8th Street in 1994. That report recommended minor structural retrofit which was completed in 1996. A seismic reevaluation was conducted in 2006 which found that the tank complies with current code and that no further seismic retrofitting is needed.

Attachment (11)

Storm Drain Initiative J-5 and J-6

The Los Angeles Regional Water Quality Control Board (LARWQCB) made effective the Santa Monica Bay Beaches Bacteria Total Maximum Daily Load (SMBBB TMDL) on July 15, 2003, which requires that permitted dischargers to the Santa Monica Bay meet dry- and wet-weather compliance limits for indicator bacteria at receiving water monitoring locations in accordance with an implementation schedule. The TMDLs are enforced through the Municipal Stormwater NPDES Permit. The SMBBB TMDL established nine jurisdictional groups along watershed boundaries and required that each group develop an implementation plan to define a strategy by which the group would jointly achieve compliance with the TMDL. Because the cities of Manhattan Beach and Hermosa Beach were included in both Jurisdictional Groups 5 and 6, it was logical to combine the efforts into a single implementation plan for both groups. Thus Jurisdictional Groups 5 and 6 (J5&6) are comprised of the cities of Redondo Beach, Manhattan Beach, Torrance, Hermosa Beach and El Segundo, the County of Los Angeles, and the California Department of Transportation (Caltrans). In July 2005, J5&6 submitted their SMBBB TMDL Implementation Plan to the LARWQCB. The Implementation Plan outlined three categories of implementation activities:

- Programmatic solutions which include public outreach and institutional controls such as water conservation ordinances
- Source identification and control which seeks to identify and develop controls for “hot spot” sources of high concentrations of indicator bacteria
- Structural infiltration projects which seek to reduce or eliminate dry weather and particularly stormwater flows to the beach

The three categories of implementation activities are being developed and implemented in a phased manner to allow the agencies to assess effectiveness and make adjustments as needed with the goal of meeting the final compliance deadline for the wet weather Bacteria TMDL by 2021.

Over the past year and a half, through a joint agreement among the J5&6 agencies, Geosyntec Consultants has conducted a siting study to develop conceptual designs for structural infiltration projects that will meet the

Bacteria TMDL objectives for the two high priority subdrainages: 28th Street storm drain system in Manhattan Beach and the Herondo storm drain system which outfalls at the boundary between Hermosa and Redondo Beach. Geosyntec Consultants simultaneously conducted a source identification study in those two storm drain systems. Likewise the J5&6 agencies contracted with Charles Abbott & Associates to develop a public outreach program and joint website which would address key audiences for the bacteria TMDL: restaurants, beach goers and residents. Within the next few months we will have final reports to present which summarize the implementation activities conducted to date and identify the next steps to be taken for implementation of the Bacteria TMDL.

Attachment (12)

Posting Use Permits on the City Web Site

Staff will consider options to provide the public information regarding Use Permits. The Community Development Department is in the process of preparing a chart summarizing Use Permits for restaurants and bars that includes hours of operation and other restrictions. This is something that might be useful and can be easily posted on the City web site.

Attachment (13)

Operating Versus Capital Expenditures By Major Program

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Management Services

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Management Services							
010	-CITY COUNCIL-						
4000	*PERSONNEL SERVICES*	90,447.00	95,964.95	93,648.00	5,517.95	3,201.00	3.54
5000	*OPERATING EXPENSES*	251,731.00	299,140.25	216,194.00	47,409.25	-35,537.00	-14.12
59	TOTAL SALARIES & OPERATING	342,178.00	395,105.20	309,842.00	52,927.20	-32,336.00	-9.45
010	-CITY COUNCIL-	342,178.00	395,105.20	309,842.00	52,927.20	-32,336.00	-9.45

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City of manhattan Beach
2011 2012 Budget
Expenditures
Management Services

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-CITY MANAGER-						
4000	*PERSONNEL SERVICES*	663,630.00	485,460.00	530,174.00	-178,170.00	-133,456.00	-20.11
5000	*OPERATING EXPENSES*	88,981.00	595,604.09	98,387.00	506,623.09	9,406.00	10.57
59	TOTAL SALARIES & OPERATING	752,611.00	1,081,064.09	628,561.00	328,453.09	-124,050.00	-16.48
6000	*CAPITAL OUTLAY*	0.00	548,000.00	0.00	548,000.00	0.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	548,000.00	0.00	548,000.00	0.00	-
020	-CITY MANAGER-	752,611.00	1,629,064.09	628,561.00	876,453.09	-124,050.00	-16.48

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Management Services

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
030	-CITY TREASURER-						
4000	*PERSONNEL SERVICES*	27,519.00	23,226.00	21,730.00	-4,293.00	-5,789.00	-21.04
5000	*OPERATING EXPENSES*	5,870.00	4,648.00	5,374.00	-1,222.00	-496.00	-8.45
59	TOTAL SALARIES & OPERATING	33,389.00	27,874.00	27,104.00	-5,515.00	-6,285.00	-18.82
030	-CITY TREASURER-	33,389.00	27,874.00	27,104.00	-5,515.00	-6,285.00	-18.82

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City of manhattan Beach
2011 2012 Budget
Expenditures
Management Services

12:44:11PM
Data Date 6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
040	-CITY CLERK-						
4000	*PERSONNEL SERVICES*	274,490.00	276,945.00	287,683.00	2,455.00	13,193.00	4.81
5000	*OPERATING EXPENSES*	139,673.00	128,859.64	68,374.00	-10,813.36	-71,299.00	-51.05
59	TOTAL SALARIES & OPERATING	414,163.00	405,804.64	356,057.00	-8,358.36	-58,106.00	-14.03
040	-CITY CLERK-	414,163.00	405,804.64	356,057.00	-8,358.36	-58,106.00	-14.03

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Management Services

12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
050	-CITY ATTORNEY-						
4000	*PERSONNEL SERVICES*	384,380.00	396,538.00	385,815.00	12,158.00	1,435.00	0.37
5000	*OPERATING EXPENSES*	95,972.00	125,141.00	120,722.00	29,169.00	24,750.00	25.79
59	TOTAL SALARIES & OPERATING	480,352.00	521,679.00	506,537.00	41,327.00	26,185.00	5.45
050	-CITY ATTORNEY-	480,352.00	521,679.00	506,537.00	41,327.00	26,185.00	5.45
Management Services	11	2,022,693.00	2,979,526.93	1,828,101.00	956,833.93	-194,592.00	-9.62

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Finance

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Finance							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	693,763.00	547,317.00	629,272.00	-146,446.00	-64,491.00	-9.30
5000	*OPERATING EXPENSES*	520,199.00	481,370.38	515,634.00	-38,828.62	-4,565.00	-0.88
59	TOTAL SALARIES & OPERATING	1,213,962.00	1,028,687.38	1,144,906.00	-185,274.62	-69,056.00	-5.69
010	-ADMINISTRATION-	1,213,962.00	1,028,687.38	1,144,906.00	-185,274.62	-69,056.00	-5.69

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Finance

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-ACCOUNTING-						
4000	*PERSONNEL SERVICES*	355,403.00	367,924.00	453,473.00	12,521.00	98,070.00	27.59
5000	*OPERATING EXPENSES*	74,386.00	85,392.93	80,812.00	11,006.93	6,426.00	8.64
59	TOTAL SALARIES & OPERATING	429,789.00	453,316.93	534,285.00	23,527.93	104,496.00	24.31
020	-ACCOUNTING-	429,789.00	453,316.93	534,285.00	23,527.93	104,496.00	24.31

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Finance

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
030	-REVENUE SERVICES-						
4000	*PERSONNEL SERVICES*	516,090.00	527,150.00	526,570.00	11,060.00	10,480.00	2.03
5000	*OPERATING EXPENSES*	334,850.00	378,943.99	374,941.00	44,093.99	40,091.00	11.97
59	TOTAL SALARIES & OPERATING	850,940.00	906,093.99	901,511.00	55,153.99	50,571.00	5.94
030	-REVENUE SERVICES-	850,940.00	906,093.99	901,511.00	55,153.99	50,571.00	5.94

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Finance

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
040	-GENERAL SERVICES-						
4000	*PERSONNEL SERVICES*	316,354.00	316,394.00	305,868.00	40.00	-10,486.00	-3.31
5000	*OPERATING EXPENSES*	242,793.00	240,744.00	242,626.00	-2,049.00	-167.00	-0.07
59	TOTAL SALARIES & OPERATING	559,147.00	557,138.00	548,494.00	-2,009.00	-10,653.00	-1.91
040	-GENERAL SERVICES-	559,147.00	557,138.00	548,494.00	-2,009.00	-10,653.00	-1.91

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Finance

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
050	-INFORMATION SYSTEMS-						
4000	*PERSONNEL SERVICES*	627,741.00	624,086.55	635,231.00	-3,654.45	7,490.00	1.19
5000	*OPERATING EXPENSES*	492,998.00	452,230.67	442,166.00	-40,767.33	-50,832.00	-10.31
59	TOTAL SALARIES & OPERATING	1,120,739.00	1,076,317.22	1,077,397.00	-44,421.78	-43,342.00	-3.87
6000	*CAPITAL OUTLAY*	243,000.00	226,704.16	115,000.00	-16,295.84	-128,000.00	-52.67
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	243,000.00	226,704.16	115,000.00	-16,295.84	-128,000.00	-52.67
050	-INFORMATION SYSTEMS-	1,363,739.00	1,303,021.38	1,192,397.00	-60,717.62	-171,342.00	-12.56
Finance	12	4,417,577.00	4,248,257.68	4,321,593.00	-169,319.32	-95,984.00	-2.17

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Human Resources

12:44:11PM
Data Date 6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Human Resources							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	653,212.00	429,903.00	634,033.00	-223,309.00	-19,179.00	-2.94
5000	*OPERATING EXPENSES*	329,763.00	280,427.37	263,913.00	-49,335.63	-65,850.00	-19.97
59	TOTAL SALARIES & OPERATING	982,975.00	710,330.37	897,946.00	-272,644.63	-85,029.00	-8.65
010	-ADMINISTRATION-	982,975.00	710,330.37	897,946.00	-272,644.63	-85,029.00	-8.65

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Human Resources

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-RISK MANAGEMENT-						
4000	*PERSONNEL SERVICES*	243,902.00	231,284.00	246,741.00	-12,618.00	2,839.00	1.16
5000	*OPERATING EXPENSES*	4,288,138.00	3,371,693.32	3,776,020.00	-916,444.68	-512,118.00	-11.94
59	TOTAL SALARIES & OPERATING	4,532,040.00	3,602,977.32	4,022,761.00	-929,062.68	-509,279.00	-11.24
020	-RISK MANAGEMENT-	4,532,040.00	3,602,977.32	4,022,761.00	-929,062.68	-509,279.00	-11.24
Human Resources	13	5,515,015.00	4,313,307.69	4,920,707.00	1,201,707.31	-594,308.00	-10.78

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Parks and Recreation							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	547,179.00	549,670.00	663,397.00	2,491.00	116,218.00	21.24
5000	*OPERATING EXPENSES*	390,349.00	564,226.00	463,718.00	173,877.00	73,369.00	18.80
59	TOTAL SALARIES & OPERATING	937,528.00	1,113,896.00	1,127,115.00	176,368.00	189,587.00	20.22
6000	*CAPITAL OUTLAY*	0.00	2,119,048.00	,000,000.00	2,119,048.00	1,000,000.00	-
7000	*DEBT SERVICE*	601,832.00	345,200.00	595,735.00	-256,632.00	-6,097.00	-1.01
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	601,832.00	2,464,248.00	1,595,735.00	1,862,416.00	993,903.00	165.15
010	-ADMINISTRATION-	1,539,360.00	3,578,144.00	2,722,850.00	2,038,784.00	1,183,490.00	76.88

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-RECREATION SERVICES-						
4000	*PERSONNEL SERVICES*	1,150,588.00	987,191.00	,063,037.00	-163,397.00	-87,551.00	-7.61
5000	*OPERATING EXPENSES*	757,885.00	749,642.00	763,266.00	-8,243.00	5,381.00	0.71
59	TOTAL SALARIES & OPERATING	1,908,473.00	1,736,833.00	1,826,303.00	-171,640.00	-82,170.00	-4.31
020	-RECREATION SERVICES-	1,908,473.00	1,736,833.00	1,826,303.00	-171,640.00	-82,170.00	-4.31

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

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Data Date 6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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030	-CULTURAL ARTS-						
4000	*PERSONNEL SERVICES*	295,418.00	301,131.00	298,050.00	5,713.00	2,632.00	0.89
5000	*OPERATING EXPENSES*	280,571.00	254,273.00	254,265.00	-26,298.00	-26,306.00	-9.38
59	TOTAL SALARIES & OPERATING	575,989.00	555,404.00	552,315.00	-20,585.00	-23,674.00	-4.11
030	-CULTURAL ARTS-	575,989.00	555,404.00	552,315.00	-20,585.00	-23,674.00	-4.11

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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040	-SPORTS & AQUATICS-						
4000	*PERSONNEL SERVICES*	638,140.00	637,776.00	661,458.00	-364.00	23,318.00	3.65
5000	*OPERATING EXPENSES*	742,153.00	820,453.00	901,617.00	78,300.00	159,464.00	21.49
59	TOTAL SALARIES & OPERATING	1,380,293.00	1,458,229.00	1,563,075.00	77,936.00	182,782.00	13.24
040	-SPORTS & AQUATICS-	1,380,293.00	1,458,229.00	1,563,075.00	77,936.00	182,782.00	13.24

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
050	-VOLUNTEERS-						
4000	*PERSONNEL SERVICES*	109,356.00	107,564.00	101,971.00	-1,792.00	-7,385.00	-6.75
5000	*OPERATING EXPENSES*	17,373.00	16,690.00	16,038.00	-683.00	-1,335.00	-7.68
59	TOTAL SALARIES & OPERATING	126,729.00	124,254.00	118,009.00	-2,475.00	-8,720.00	-6.88
050	-VOLUNTEERS-	126,729.00	124,254.00	118,009.00	-2,475.00	-8,720.00	-6.88

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
060	-OLDER ADULT PROGRAMS-						
4000	*PERSONNEL SERVICES*	158,340.00	153,127.00	161,203.00	-5,213.00	2,863.00	1.81
5000	*OPERATING EXPENSES*	88,993.00	75,529.00	75,608.00	-13,464.00	-13,385.00	-15.04
59	TOTAL SALARIES & OPERATING	247,333.00	228,656.00	236,811.00	-18,677.00	-10,522.00	-4.25
060	-OLDER ADULT PROGRAMS-	247,333.00	228,656.00	236,811.00	-18,677.00	-10,522.00	-4.25

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Parks and Recreation

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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090	-TRANSPORTATION-						
4000	*PERSONNEL SERVICES*	382,127.00	393,691.00	404,539.00	11,564.00	22,412.00	5.87
5000	*OPERATING EXPENSES*	245,609.00	272,639.00	251,150.00	27,030.00	5,541.00	2.26
59	TOTAL SALARIES & OPERATING	627,736.00	666,330.00	655,689.00	38,594.00	27,953.00	4.45
090	-TRANSPORTATION-	627,736.00	666,330.00	655,689.00	38,594.00	27,953.00	4.45
Parks and Recreation	14	6,405,913.00	8,347,850.00	7,675,052.00	1,941,937.00	1,269,139.00	19.81

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Police							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	2,504,649.00	2,380,469.00	1,958,913.00	-124,180.00	454,264.00	18.14
5000	*OPERATING EXPENSES*	1,282,912.00	1,268,773.00	956,681.00	-14,139.00	-326,231.00	-25.43
59	TOTAL SALARIES & OPERATING	3,787,561.00	3,649,242.00	3,915,594.00	-138,319.00	128,033.00	3.38
7000	*DEBT SERVICE*	490,403.00	490,403.00	488,168.00	0.00	-2,235.00	-0.46
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	490,403.00	490,403.00	488,168.00	0.00	-2,235.00	-0.46
010	-ADMINISTRATION-	4,277,964.00	4,139,645.00	4,403,762.00	-138,319.00	125,798.00	2.94

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-PATROL-						
4000	*PERSONNEL SERVICES*	6,014,512.00	6,263,257.00	6,282,882.00	248,745.00	268,370.00	4.46
5000	*OPERATING EXPENSES*	678,299.00	954,110.04	851,324.00	275,811.04	173,025.00	25.51
59	TOTAL SALARIES & OPERATING	6,692,811.00	7,217,367.04	7,134,206.00	524,556.04	441,395.00	6.60
7000	*DEBT SERVICE*	379,713.00	379,713.00	410,732.00	0.00	31,019.00	8.17
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	379,713.00	379,713.00	410,732.00	0.00	31,019.00	8.17
020	-PATROL-	7,072,524.00	7,597,080.04	7,544,938.00	524,556.04	472,414.00	6.68

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
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Police

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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030	-INVESTIGATIONS-						
4000	*PERSONNEL SERVICES*	2,192,975.00	2,058,559.00	1,183,025.00	-134,416.00	-9,950.00	-0.45
5000	*OPERATING EXPENSES*	188,358.00	295,311.00	247,517.00	106,953.00	59,159.00	31.41
59	TOTAL SALARIES & OPERATING	2,381,333.00	2,353,870.00	2,430,542.00	-27,463.00	49,209.00	2.07
7000	*DEBT SERVICE*	140,519.00	140,519.00	138,286.00	0.00	-2,233.00	-1.59
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	140,519.00	140,519.00	138,286.00	0.00	-2,233.00	-1.59
030	-INVESTIGATIONS-	2,521,852.00	2,494,389.00	2,568,828.00	-27,463.00	46,976.00	1.86

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
040	-TECHNICAL SUPPORT SERVICES-						
4000	*PERSONNEL SERVICES*	899,585.00	887,713.00	913,658.00	-11,872.00	14,073.00	1.56
5000	*OPERATING EXPENSES*	1,240,857.00	1,225,981.00	,184,559.00	-14,876.00	-56,298.00	-4.54
59	TOTAL SALARIES & OPERATING	2,140,442.00	2,113,694.00	2,098,217.00	-26,748.00	-42,225.00	-1.97
7000	*DEBT SERVICE*	121,650.00	85,600.00	93,525.00	-36,050.00	-28,125.00	-23.12
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	121,650.00	85,600.00	93,525.00	-36,050.00	-28,125.00	-23.12
040	-TECHNICAL SUPPORT SERVICES-	2,262,092.00	2,199,294.00	2,191,742.00	-62,798.00	-70,350.00	-3.11

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
050	-CRIME PREVENTION-						
4000	*PERSONNEL SERVICES*	202,625.00	194,884.00	191,083.00	-7,741.00	-11,542.00	-5.70
5000	*OPERATING EXPENSES*	39,101.00	36,975.00	38,000.00	-2,126.00	-1,101.00	-2.82
59	TOTAL SALARIES & OPERATING	241,726.00	231,859.00	229,083.00	-9,867.00	-12,643.00	-5.23
7000	*DEBT SERVICE*	10,680.00	10,680.00	11,260.00	0.00	580.00	5.43
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	10,680.00	10,680.00	11,260.00	0.00	580.00	5.43
050	-CRIME PREVENTION-	252,406.00	242,539.00	240,343.00	-9,867.00	-12,063.00	-4.78

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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060	-TRAFFIC SAFETY-						
4000	*PERSONNEL SERVICES*	1,378,057.00	1,194,776.00	,248,676.00	-183,281.00	-129,381.00	-9.39
5000	*OPERATING EXPENSES*	336,151.00	361,406.00	442,525.00	25,255.00	106,374.00	31.64
59	TOTAL SALARIES & OPERATING	1,714,208.00	1,556,182.00	1,691,201.00	-158,026.00	-23,007.00	-1.34
7000	*DEBT SERVICE*	89,232.00	89,232.00	89,014.00	0.00	-218.00	-0.24
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	89,232.00	89,232.00	89,014.00	0.00	-218.00	-0.24
060	-TRAFFIC SAFETY-	1,803,440.00	1,645,414.00	1,780,215.00	-158,026.00	-23,225.00	-1.29

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
070	-JAIL OPERATIONS-						
4000	*PERSONNEL SERVICES*	453,590.00	460,317.00	447,589.00	6,727.00	-6,001.00	-1.32
5000	*OPERATING EXPENSES*	60,733.00	57,952.00	58,353.00	-2,781.00	-2,380.00	-3.92
59	TOTAL SALARIES & OPERATING	514,323.00	518,269.00	505,942.00	3,946.00	-8,381.00	-1.63
070	-JAIL OPERATIONS-	514,323.00	518,269.00	505,942.00	3,946.00	-8,381.00	-1.63

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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Data Date 6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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080	-PARKING ENFORCEMENT-						
4000	*PERSONNEL SERVICES*	1,200,661.00	1,144,773.00	,251,662.00	-55,888.00	51,001.00	4.25
5000	*OPERATING EXPENSES*	96,486.00	172,822.00	147,635.00	76,336.00	51,149.00	53.01
59	TOTAL SALARIES & OPERATING	1,297,147.00	1,317,595.00	1,399,297.00	20,448.00	102,150.00	7.87
080	-PARKING ENFORCEMENT-	1,297,147.00	1,317,595.00	1,399,297.00	20,448.00	102,150.00	7.87

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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Data Date 6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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090	-ANIMAL CONTROL-						
4000	*PERSONNEL SERVICES*	242,390.00	255,206.00	270,221.00	12,816.00	27,831.00	11.48
5000	*OPERATING EXPENSES*	44,936.00	85,491.00	54,516.00	40,555.00	9,580.00	21.32
59	TOTAL SALARIES & OPERATING	287,326.00	340,697.00	324,737.00	53,371.00	37,411.00	13.02
090	-ANIMAL CONTROL-	287,326.00	340,697.00	324,737.00	53,371.00	37,411.00	13.02

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City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
200	-ASSET FORFEITURES-						
4000	*PERSONNEL SERVICES*	35,000.00	37,058.00	35,000.00	2,058.00	0.00	0.00
5000	*OPERATING EXPENSES*	55,301.00	55,900.00	157,821.00	599.00	102,520.00	185.39
59	TOTAL SALARIES & OPERATING	90,301.00	92,958.00	192,821.00	2,657.00	102,520.00	113.53
6000	*CAPITAL OUTLAY*	0.00	0.00	134,542.00	0.00	134,542.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	0.00	134,542.00	0.00	134,542.00	-
200	-ASSET FORFEITURES-	90,301.00	92,958.00	327,363.00	2,657.00	237,062.00	262.52

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Police

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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300	-LAW ENFORCEMENT GRANTS-						
6000	*CAPITAL OUTLAY*	100,000.00	202,119.00	0.00	102,119.00	-100,000.00	-100.00
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	100,000.00	202,119.00	0.00	102,119.00	-100,000.00	-100.00
300	-LAW ENFORCEMENT GRANTS-	100,000.00	202,119.00	0.00	102,119.00	-100,000.00	-100.00
Police	15	20,479,375.00	20,789,999.04	21,287,167.00	310,624.04	807,792.00	3.94

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Fire

Data Date 12:44:11PM
6/2/2011
2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Fire							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	888,817.00	592,999.00	,084,152.00	-295,818.00	195,335.00	21.98
5000	*OPERATING EXPENSES*	861,353.00	849,311.00	638,624.00	-12,042.00	-222,729.00	-25.86
59	TOTAL SALARIES & OPERATING	1,750,170.00	1,442,310.00	1,722,776.00	-307,860.00	-27,394.00	-1.57
7000	*DEBT SERVICE*	468,622.00	456,339.00	460,621.00	-12,283.00	-8,001.00	-1.71
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	468,622.00	456,339.00	460,621.00	-12,283.00	-8,001.00	-1.71
010	-ADMINISTRATION-	2,218,792.00	1,898,649.00	2,183,397.00	-320,143.00	-35,395.00	-1.60

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City of manhattan Beach
2011 2012 Budget
Expenditures
Fire

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
020	-PREVENTION-						
4000	*PERSONNEL SERVICES*	734,240.00	798,593.90	734,351.00	64,353.90	111.00	0.02
5000	*OPERATING EXPENSES*	64,430.00	72,252.00	74,296.00	7,822.00	9,866.00	15.31
59	TOTAL SALARIES & OPERATING	798,670.00	870,845.90	808,647.00	72,175.90	9,977.00	1.25
7000	*DEBT SERVICE*	40,716.00	40,716.00	40,670.00	0.00	-46.00	-0.11
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	40,716.00	40,716.00	40,670.00	0.00	-46.00	-0.11
020	-PREVENTION-	839,386.00	911,561.90	849,317.00	72,175.90	9,931.00	1.18

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
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Expenditures
Fire

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
030	-SUPPRESSION-						
4000	*PERSONNEL SERVICES*	3,318,535.00	3,517,239.00	3,509,819.00	198,704.00	191,284.00	5.76
5000	*OPERATING EXPENSES*	312,493.00	571,624.00	450,490.00	259,131.00	137,997.00	44.16
59	TOTAL SALARIES & OPERATING	3,631,028.00	4,088,863.00	3,960,309.00	457,835.00	329,281.00	9.07
7000	*DEBT SERVICE*	155,778.00	155,778.00	167,373.00	0.00	11,595.00	7.44
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	155,778.00	155,778.00	167,373.00	0.00	11,595.00	7.44
030	-SUPPRESSION-	3,786,806.00	4,244,641.00	4,127,682.00	457,835.00	340,876.00	9.00

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Fire

Data Date 12:44:11PM
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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
040	-PARAMEDICS-						
4000	*PERSONNEL SERVICES*	2,682,324.00	2,618,525.00	2,675,848.00	-63,799.00	-6,476.00	-0.24
5000	*OPERATING EXPENSES*	156,193.00	249,717.00	288,946.00	93,524.00	132,753.00	84.99
59	TOTAL SALARIES & OPERATING	2,838,517.00	2,868,242.00	2,964,794.00	29,725.00	126,277.00	4.45
7000	*DEBT SERVICE*	118,346.00	118,346.00	118,542.00	0.00	196.00	0.17
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	118,346.00	118,346.00	118,542.00	0.00	196.00	0.17
040	-PARAMEDICS-	2,956,863.00	2,986,588.00	3,083,336.00	29,725.00	126,473.00	4.28

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Fire

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
050	-SPECIAL SERVICES-						
4000	*PERSONNEL SERVICES*	6,720.00	4,216.00	5,000.00	-2,504.00	-1,720.00	-25.60
5000	*OPERATING EXPENSES*	29,900.00	18,568.00	14,268.00	-11,332.00	-15,632.00	-52.28
59	TOTAL SALARIES & OPERATING	36,620.00	22,784.00	19,268.00	-13,836.00	-17,352.00	-47.38
050	-SPECIAL SERVICES-	36,620.00	22,784.00	19,268.00	-13,836.00	-17,352.00	-47.38
Fire	16	9,838,467.00	10,064,223.90	10,263,000.00	225,756.90	424,533.00	4.32

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Community Development

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted

	Community Development						
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	291,967.00	308,221.00	325,554.00	16,254.00	33,587.00	11.50
5000	*OPERATING EXPENSES*	180,799.00	199,678.00	164,790.00	18,879.00	-16,009.00	-8.85
59	TOTAL SALARIES & OPERATING	472,766.00	507,899.00	490,344.00	35,133.00	17,578.00	3.72
010	-ADMINISTRATION-	472,766.00	507,899.00	490,344.00	35,133.00	17,578.00	3.72

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Community Development

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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020	-PLANNING-						
4000	*PERSONNEL SERVICES*	562,574.00	560,891.00	564,685.00	-1,683.00	2,111.00	0.38
5000	*OPERATING EXPENSES*	165,324.00	147,302.00	189,798.00	-18,022.00	24,474.00	14.80
59	TOTAL SALARIES & OPERATING	727,898.00	708,193.00	754,483.00	-19,705.00	26,585.00	3.65
020	-PLANNING-	727,898.00	708,193.00	754,483.00	-19,705.00	26,585.00	3.65

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
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Expenditures
Community Development

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
030	-BUILDING-						
4000	*PERSONNEL SERVICES*	1,188,532.00	1,199,382.00	,044,739.00	10,850.00	-143,793.00	-12.10
5000	*OPERATING EXPENSES*	275,024.00	318,311.23	355,837.00	43,287.23	80,813.00	29.38
59	TOTAL SALARIES & OPERATING	1,463,556.00	1,517,693.23	1,400,576.00	54,137.23	-62,980.00	-4.30
030	-BUILDING-	1,463,556.00	1,517,693.23	1,400,576.00	54,137.23	-62,980.00	-4.30

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Community Development

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
040	-CODE ENFORCEMENT-						
4000	*PERSONNEL SERVICES*	182,707.00	185,145.00	186,557.00	2,438.00	3,850.00	2.11
5000	*OPERATING EXPENSES*	11,541.00	18,398.00	15,149.00	6,857.00	3,608.00	31.26
59	TOTAL SALARIES & OPERATING	194,248.00	203,543.00	201,706.00	9,295.00	7,458.00	3.84
040	-CODE ENFORCEMENT-	194,248.00	203,543.00	201,706.00	9,295.00	7,458.00	3.84

* check department running totals when fund is a primary to dept group!!!!

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Community Development

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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050	-TRAFFIC ENGINEERING-						
4000	*PERSONNEL SERVICES*	86,864.00	89,099.00	87,808.00	2,235.00	944.00	1.09
5000	*OPERATING EXPENSES*	106,863.00	114,073.00	109,028.00	7,210.00	2,165.00	2.03
59	TOTAL SALARIES & OPERATING	193,727.00	203,172.00	196,836.00	9,445.00	3,109.00	1.60
050	-TRAFFIC ENGINEERING-	193,727.00	203,172.00	196,836.00	9,445.00	3,109.00	1.60
Community Development	17	3,052,195.00	3,140,500.23	3,043,945.00	88,305.23	-8,250.00	-0.27

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
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Public Works

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
Public Works							
010	-ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	834,845.00	856,258.00	980,504.00	21,413.00	145,659.00	17.45
5000	*OPERATING EXPENSES*	189,913.00	340,843.00	359,831.00	150,930.00	169,918.00	89.47
59	TOTAL SALARIES & OPERATING	1,024,758.00	1,197,101.00	1,340,335.00	172,343.00	315,577.00	30.80
6000	*CAPITAL OUTLAY*	0.00	117,556.00	0.00	117,556.00	0.00	-
9000	*INTERFUND TRANSFERS*	20,431.00	0.00	0.00	-20,431.00	-20,431.00	-100.00
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	20,431.00	117,556.00	0.00	97,125.00	-20,431.00	-100.00
010	-ADMINISTRATION-	1,045,189.00	1,314,657.00	1,340,335.00	269,468.00	295,146.00	28.24

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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020	-CIVIL ENGINEERING-						
4000	*PERSONNEL SERVICES*	983,523.00	996,976.00	,000,940.00	13,453.00	17,417.00	1.77
5000	*OPERATING EXPENSES*	290,667.00	276,393.00	290,081.00	-14,274.00	-586.00	-0.20
59	TOTAL SALARIES & OPERATING	1,274,190.00	1,273,369.00	1,291,021.00	-821.00	16,831.00	1.32
6000	*CAPITAL OUTLAY*	0.00	3,285,870.00	,258,236.00	3,285,870.00	1,258,236.00	-
7000	*DEBT SERVICE*	977,361.00	977,361.00	968,248.00	0.00	-9,113.00	-0.93
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	977,361.00	4,263,231.00	2,226,484.00	3,285,870.00	1,249,123.00	127.81
020	-CIVIL ENGINEERING-	2,251,551.00	5,536,600.00	3,517,505.00	3,285,049.00	1,265,954.00	56.23

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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030	-STREET MAINTENANCE-						
4000	*PERSONNEL SERVICES*	1,188,930.00	1,082,011.00	,097,807.00	-106,919.00	-91,123.00	-7.66
5000	*OPERATING EXPENSES*	1,003,361.00	1,077,234.00	,076,211.00	73,873.00	72,850.00	7.26
59	TOTAL SALARIES & OPERATING	2,192,291.00	2,159,245.00	2,174,018.00	-33,046.00	-18,273.00	-0.83
6000	*CAPITAL OUTLAY*	2,150,000.00	4,644,618.00	,020,530.00	2,494,618.00	870,530.00	40.49
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	2,150,000.00	4,644,618.00	3,020,530.00	2,494,618.00	870,530.00	40.49
030	-STREET MAINTENANCE-	4,342,291.00	5,803,863.00	5,194,548.00	2,461,572.00	852,257.00	19.63

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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040	-BUILDING & GROUNDS MAINT-						
4000	*PERSONNEL SERVICES*	434,074.00	443,428.00	526,150.00	9,354.00	92,076.00	21.21
5000	*OPERATING EXPENSES*	1,431,897.00	1,386,590.00	,637,147.00	-45,307.00	205,250.00	14.33
59	TOTAL SALARIES & OPERATING	1,865,971.00	1,830,018.00	2,163,297.00	-35,953.00	297,326.00	15.93
040	-BUILDING & GROUNDS MAINT-	1,865,971.00	1,830,018.00	2,163,297.00	-35,953.00	297,326.00	15.93

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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050	-ELECTRICAL MAINTENANCE-						
4000	*PERSONNEL SERVICES*	83,152.00	5,685.00	0.00	-77,467.00	-83,152.00	-100.00
5000	*OPERATING EXPENSES*	34,831.00	57,820.00	0.00	22,989.00	-34,831.00	-100.00
59	TOTAL SALARIES & OPERATING	117,983.00	63,505.00	0.00	-54,478.00	-117,983.00	-100.00
050	-ELECTRICAL MAINTENANCE-	117,983.00	63,505.00	0.00	-54,478.00	-117,983.00	-100.00

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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090	-TRANSPORTATION-						
4000	*PERSONNEL SERVICES*	12,000.00	6,802.00	6,800.00	-5,198.00	-5,200.00	-43.33
5000	*OPERATING EXPENSES*	2,000.00	2,000.00	1,068.00	0.00	-932.00	-46.60
59	TOTAL SALARIES & OPERATING	14,000.00	8,802.00	7,868.00	-5,198.00	-6,132.00	-43.80
6000	*CAPITAL OUTLAY*	0.00	100,000.00	0.00	100,000.00	0.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	100,000.00	0.00	100,000.00	0.00	-
090	-TRANSPORTATION-	14,000.00	108,802.00	7,868.00	94,802.00	-6,132.00	-43.80

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr style="border-top: 1px dashed black;"/>							
110	-STREET LIGHTING & LANDSCAPING-						
5000	*OPERATING EXPENSES*	389,393.00	398,313.00	401,589.00	8,920.00	12,196.00	3.13
59	TOTAL SALARIES & OPERATING	389,393.00	398,313.00	401,589.00	8,920.00	12,196.00	3.13
110	-STREET LIGHTING & LANDSCAPING-	389,393.00	398,313.00	401,589.00	8,920.00	12,196.00	3.13

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
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Public Works

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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120	-STREETSCAPE MAINTENANCE-						
4000	*PERSONNEL SERVICES*	41,151.00	41,042.20	41,403.00	-108.80	252.00	0.61
5000	*OPERATING EXPENSES*	111,401.00	131,953.00	140,659.00	20,552.00	29,258.00	26.26
59	TOTAL SALARIES & OPERATING	152,552.00	172,995.20	182,062.00	20,443.20	29,510.00	19.34
120	-STREETSCAPE MAINTENANCE-	152,552.00	172,995.20	182,062.00	20,443.20	29,510.00	19.34

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
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Public Works

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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210	-WATER ADMINISTRATION-						
4000	*PERSONNEL SERVICES*	148,361.00	140,924.00	141,584.00	-7,437.00	-6,777.00	-4.57
5000	*OPERATING EXPENSES*	1,495,642.00	1,512,696.25	1,477,967.00	17,054.25	-17,675.00	-1.18
59	TOTAL SALARIES & OPERATING	1,644,003.00	1,653,620.25	1,619,551.00	9,617.25	-24,452.00	-1.49
6000	*CAPITAL OUTLAY*	1,982,500.00	2,959,924.00	1,600,000.00	977,424.00	617,500.00	31.15
7000	*DEBT SERVICE*	215,152.00	215,082.00	217,317.00	-70.00	2,165.00	1.01
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	2,197,652.00	3,175,006.00	2,817,317.00	977,354.00	619,665.00	28.20
210	-WATER ADMINISTRATION-	3,841,655.00	4,828,626.25	4,436,868.00	986,971.25	595,213.00	15.49

* check department running totals when fund is a primary to dept group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
<hr/>							
220	-WATER SOURCE OF SUPPLY-						
5000	*OPERATING EXPENSES*	5,135,569.00	3,583,360.00	4,546,836.00	1,552,209.00	-588,733.00	-11.46
59	TOTAL SALARIES & OPERATING	5,135,569.00	3,583,360.00	4,546,836.00	1,552,209.00	-588,733.00	-11.46
6000	*CAPITAL OUTLAY*	0.00	0.00	230,000.00	0.00	230,000.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	0.00	230,000.00	0.00	230,000.00	-
220	-WATER SOURCE OF SUPPLY-	5,135,569.00	3,583,360.00	4,776,836.00	1,552,209.00	-358,733.00	-6.99

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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230	-WATER PUMPING-						
4000	*PERSONNEL SERVICES*	343,489.00	334,903.00	340,244.00	-8,586.00	-3,245.00	-0.94
5000	*OPERATING EXPENSES*	557,229.00	887,605.00	,009,721.00	330,376.00	452,492.00	81.20
59	TOTAL SALARIES & OPERATING	900,718.00	1,222,508.00	1,349,965.00	321,790.00	449,247.00	49.88
6000	*CAPITAL OUTLAY*	50,000.00	50,000.00	741,714.00	0.00	691,714.00	1,383.43
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	50,000.00	50,000.00	741,714.00	0.00	691,714.00	1,383.43
230	-WATER PUMPING-	950,718.00	1,272,508.00	2,091,679.00	321,790.00	1,140,961.00	120.01

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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240	-WATER TREATMENT-						
5000	*OPERATING EXPENSES*	55,183.00	111,083.00	122,422.00	55,900.00	67,239.00	121.85
59	TOTAL SALARIES & OPERATING	55,183.00	111,083.00	122,422.00	55,900.00	67,239.00	121.85
6000	*CAPITAL OUTLAY*	0.00	0.00	30,000.00	0.00	30,000.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	0.00	30,000.00	0.00	30,000.00	-
240	-WATER TREATMENT-	55,183.00	111,083.00	152,422.00	55,900.00	97,239.00	176.21

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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250	-WATER MAINTENANCE-						
4000	*PERSONNEL SERVICES*	932,825.00	879,932.00	787,750.00	-52,893.00	-145,075.00	-15.55
5000	*OPERATING EXPENSES*	502,030.00	559,230.00	412,408.00	57,200.00	-89,622.00	-17.85
59	TOTAL SALARIES & OPERATING	1,434,855.00	1,439,162.00	1,200,158.00	4,307.00	-234,697.00	-16.36
250	-WATER MAINTENANCE-	1,434,855.00	1,439,162.00	1,200,158.00	4,307.00	-234,697.00	-16.36

* check department running totals when fund is a primary to dept group!!!!

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<hr/>							
310	-STORM DRAIN MAINTENANCE-						
4000	*PERSONNEL SERVICES*	96,494.00	100,965.00	97,941.00	4,471.00	1,447.00	1.50
5000	*OPERATING EXPENSES*	214,156.00	183,792.00	559,246.00	-30,364.00	345,090.00	161.14
59	TOTAL SALARIES & OPERATING	310,650.00	284,757.00	657,187.00	-25,893.00	346,537.00	111.55
6000	*CAPITAL OUTLAY*	0.00	174,788.00	0.00	174,788.00	0.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	174,788.00	0.00	174,788.00	0.00	-
310	-STORM DRAIN MAINTENANCE-	310,650.00	459,545.00	657,187.00	148,895.00	346,537.00	111.55

* check department running totals
when fund is a primary to dept
group!!!!

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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320	-SEWER MAINTENANCE-						
4000	*PERSONNEL SERVICES*	279,919.00	288,992.00	282,344.00	9,073.00	2,425.00	0.87
5000	*OPERATING EXPENSES*	969,430.00	1,138,731.00	,244,183.00	169,301.00	274,753.00	28.34
59	TOTAL SALARIES & OPERATING	1,249,349.00	1,427,723.00	1,526,527.00	178,374.00	277,178.00	22.19
6000	*CAPITAL OUTLAY*	1,282,500.00	1,653,498.00	,428,113.00	370,998.00	145,613.00	11.35
7000	*DEBT SERVICE*	105,878.00	105,878.00	106,917.00	0.00	1,039.00	0.98
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	1,388,378.00	1,759,376.00	1,535,030.00	370,998.00	146,652.00	10.56
320	-SEWER MAINTENANCE-	2,637,727.00	3,187,099.00	3,061,557.00	549,372.00	423,830.00	16.07

* check department running totals when fund is a primary to dept group!!!!

City of manhattan Beach
2011 2012 Budget
Expenditures
Public Works

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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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410	-SOLID WASTE MANAGEMENT-						
4000	*PERSONNEL SERVICES*	158,298.00	161,382.00	169,384.00	3,084.00	11,086.00	7.00
5000	*OPERATING EXPENSES*	4,114,398.00	4,176,254.00	4,380,244.00	61,856.00	265,846.00	6.46
59	TOTAL SALARIES & OPERATING	4,272,696.00	4,337,636.00	4,549,628.00	64,940.00	276,932.00	6.48
6000	*CAPITAL OUTLAY*	0.00	97,500.00	0.00	97,500.00	0.00	-
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	0.00	97,500.00	0.00	97,500.00	0.00	-
410	-SOLID WASTE MANAGEMENT-	4,272,696.00	4,435,136.00	4,549,628.00	162,440.00	276,932.00	6.48

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City of Manhattan Beach
2011 2012 Budget
Expenditures
Public Works

Data Date 12:44:11PM
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2012

Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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510	-PARKING FACILITIES-						
4000	*PERSONNEL SERVICES*	161,038.00	97,678.00	165,664.00	-63,360.00	4,626.00	2.87
5000	*OPERATING EXPENSES*	910,940.00	956,572.00	,123,804.00	45,632.00	212,864.00	23.37
59	TOTAL SALARIES & OPERATING	1,071,978.00	1,054,250.00	1,289,468.00	-17,728.00	217,490.00	20.29
6000	*CAPITAL OUTLAY*	690,000.00	1,386,337.00	500,000.00	696,337.00	-190,000.00	-27.54
7000	*DEBT SERVICE*	1,150,650.00	1,114,981.00	,127,504.00	-35,669.00	-23,146.00	-2.01
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	1,840,650.00	2,501,318.00	1,627,504.00	660,668.00	-213,146.00	-11.58
510	-PARKING FACILITIES-	2,912,628.00	3,555,568.00	2,916,972.00	642,940.00	4,344.00	0.15

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Public Works

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610	-FLEET MAINTENANCE-						
4000	*PERSONNEL SERVICES*	416,267.00	337,834.00	457,095.00	-78,433.00	40,828.00	9.81
5000	*OPERATING EXPENSES*	675,390.00	666,189.00	632,269.00	-9,201.00	-43,121.00	-6.38
59	TOTAL SALARIES & OPERATING	1,091,657.00	1,004,023.00	1,089,364.00	-87,634.00	-2,293.00	-0.21
610	-FLEET MAINTENANCE-	1,091,657.00	1,004,023.00	1,089,364.00	-87,634.00	-2,293.00	-0.21

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Public Works

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Account No.	Account Title	2011 Adopted	2011 Estimated	Department Request Level 4	Estimated vs Adopted	Increase (Decrease) Request over Adopted	Percent Change Request over Adopted
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620	-FLEET REPLACEMENT-						
6000	*CAPITAL OUTLAY*	94,800.00	96,000.00	1,819,344.00	1,200.00	3,724,544.00	3,928.84
7000	*DEBT SERVICE*	41,983.00	35,983.00	111,115.00	-6,000.00	69,132.00	164.67
99	TOTAL CAPITAL IMPROVEMENT & DEBT SERVICE	136,783.00	131,983.00	3,930,459.00	-4,800.00	3,793,676.00	2,773.50
620	-FLEET REPLACEMENT-	136,783.00	131,983.00	3,930,459.00	-4,800.00	3,793,676.00	2,773.50
Public Works	18	32,959,051.00	40,236,846.45	41,670,334.00	7,277,795.45	8,711,283.00	26.43
City Request Totals		84,690,286.00	4,120,511.92	95,009,899.00	9,430,225.92	10,319,613.00	12.19