

Agenda Item #: _____



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH:  David N. Carmany, City Manager

FROM: Bruce Moe, Finance Director 

DATE: May 3, 2011

SUBJECT: Consideration of Financial Reports:
A) Ratification of Demands: April 28, 2011
B) Financial Reports for the Month Ending March 31, 2011

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for the period is \$2,312,978.60. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

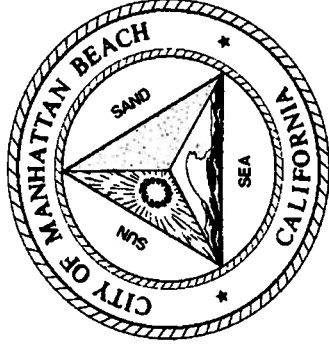
Financial Reports: This package includes summary level preliminary financial reports for the month ending March 31, 2011. This report marks the ninth month of the 2010-2011 fiscal year, and reflects the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Registers for April 28, 2011
 - B. Financial Reports for the Month Ending March 31, 2011

City of Manhattan Beach



Ratification of Demands Register

April 28, 2011

Attachment A

CITY OF MANHATTAN BEACH

WARRANT REGISTER

WARRANT(S) WR 23B
DATED: 04/28/2011

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,312,978.60 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 3RD DAY OF MAY



CITY MANAGER

WARRANT REGISTER (S)	WR 23B	WARRANT(S)	23B	1,434,481.51
PREPAID WIRES / MANUAL CKS		23B		202,750.71
SUBTOTAL WARRANTS				<u>1,637,232.22</u>
VOIDS		23B		0.00
PAYROLL	PE 04/22/2011	PY		675,746.38
TOTAL WARRANTS				<u><u>2,312,978.60</u></u>

9:44:50AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER: WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
50211	5/2/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	192,000.71
SUBTOTAL					192,000.71
494442	4/28/2011	N	ADVANCED CALL PROCESSING INC	VOICEMAIL SYSTEM ANNUAL SUPPORT R	7,957.00
494446	4/28/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	6,565.63
494456	4/28/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,388.61
494461	4/28/2011	N	CANNON SPORTS INC	DEBEER CLINCHER SOFTBALLS	2,718.29
494469	4/28/2011	N	CHIELLA	EARNINGS WITHHOLDING	2,758.00
494472	4/28/2011	N	CITY OF REDONDO BEACH	TDML SHORELINE MONITORING	19,109.69
494474	4/28/2011	N	CLEANSTREET	MAR 2011 STREETSWEEEPING	50,251.93
494476	4/28/2011	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	3,057.00
494479	4/28/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	15,441.83
494482	4/28/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,916.62
494489	4/28/2011	N	DYE	CONTRACT PERSONNEL-ADMIN	3,847.80
494513	4/28/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,597.78
494514	4/28/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP & LOAN REPAY 457	54,091.46
494515	4/28/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,851.46
494531	4/28/2011	N	LA OPINION	PACIFIC AVE RESURFACING PROJECT	3,350.92
494533	4/28/2011	N	LANCE SOLL & LUNGHARD LLP	INTERIM AUDIT PROCEDURES	12,000.00
494536	4/28/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	18,056.92
494541	4/28/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,865.89
494542	4/28/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	7,255.35
494543	4/28/2011	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,137.00
494547	4/28/2011	N	MARTIN & CHAPMAN CO	ELECTION CONSULTANT SERVICES	45,896.19

9:44:50AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494549	4/28/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,070.00
494550	4/28/2011	N	MEASUREMENT CTRL SYSTEMS INC	WATER METER SUPPLY CONTRACT	13,764.02
494552	4/28/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	36,875.69
494555	4/28/2011	N	MOFFATT & NICHOL	PIER CONDITION ASSESSMENT	44,742.61
494559	4/28/2011	N	NATIONAL MEDIA INC	ADVERTISING	3,642.00
494563	4/28/2011	N	NTH GENERATION COMPUTING INC	NETWORK SERVERS AND ENGINEERING S	9,784.40
494565	4/28/2011	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	4,618.40
494568	4/28/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	3,466.09
494575	4/28/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	99,541.78
494576	4/28/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	224,097.38
494593	4/28/2011	N	SO BAY CITIES COUNCIL OF GOV	SB COUNCIL OF GOVERNMENT MEMBERS	13,169.00
494597	4/28/2011	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	26,257.87
494599	4/28/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,262.23
494606	4/28/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	4,138.47
494608	4/28/2011	N	T.E. ROBERTS INC	WATER MAIN PROJECT 10-11	212,112.00
494614	4/28/2011	N	TIRE CENTERS LLC	VEHICLE TIRE ON-SITE SERVICE	2,917.27
494618	4/28/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	65,653.46
494624	4/28/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	3,250.51
494625	4/28/2011	N	VISA	FINANCE DEPT CREDIT CARD CHARGES	3,162.39
494629	4/28/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	2,976.57
494632	4/28/2011	N	WATER REPLENISHMENT DISTRICT	WELL WATER	48,368.95
494634	4/28/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-MAR 2011	198,655.66

9:44:50AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER: wt 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494636	4/28/2011	N	WESTERN FENCE & SUPPLY	MANHATTAN HEIGHTS & LIVE OAK FENC	10,683.33
494639	4/28/2011	N	WITTMAN ENTERPRISES LLC	AMBULANCE BILLING-FEB-2011	5,007.18
SUBTOTAL					1,354,332.63
10174	4/19/2011	H	GARCIA	MB YOUTH RECOGNITION AWARD	5,375.00
10175	4/19/2011	H	ACOSTA	AWARD	5,375.00
SUBTOTAL					10,750.00
COMBINED TOTAL					1,557,083.34

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: WF 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
50211	5/2/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	192,000.71
SUBTOTAL					192,000.71
494438	4/28/2011	N	A M BEST CO INC	REFERENCE MATERIAL-RISK MANAGEME	164.95
494439	4/28/2011	N	AAA FLAG & BANNER MFG CO INC	14-02697C SWIM TEAM BANNERS	177.19
494440	4/28/2011	N	AARDVARK CLAY & SUPPLIES	CLAY PRODUCTS FOR CERAMICS CLASS	369.78
494441	4/28/2011	N	ADMINISTRATIVE SERVICES CO-OP	DIAL A RIDE SUPPLEMENTAL SERVICE	591.74
494442	4/28/2011	N	ADVANCED CALL PROCESSING INC	VOICEMAIL SYSTEM ANNUAL SUPPORT R	7,957.00
494443	4/28/2011	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	243.65
494444	4/28/2011	N	ADVENTURES AMERICA	BUS TRIP-PARKS & RECREATION	825.00
494445	4/28/2011	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	158.38
494446	4/28/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	6,565.63
494447	4/28/2011	N	GINA ALLEN	REIMBURSEMENT-TRAVEL EXPENSE	11.16
494448	4/28/2011	N	ANI ACQUISITION SUB DOCULYNX	DOCUMENT IMAGING CONTRACT SERVIC	1,221.96
494449	4/28/2011	N	APPLE ONE	TEMPORARY EMPLOYMENT SERVICES	135.27
494450	4/28/2011	N	AQUA-FLO	IRRIGATION SUPPLIES CONTRACTOR	798.60
494451	4/28/2011	N	ART TO GROW ON	ART & CERAMICS INSTRUCTOR	882.00
494452	4/28/2011	N	AT&T	REVERSE 911 PHONE # UPDATES	415.19
494453	4/28/2011	N	AT&T MOBILITY	CELLULAR CHARGES	300.54
494454	4/28/2011	N	CECILIA BALL	REFUND-REFUSE OVERPAYMENT	444.15
494455	4/28/2011	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	52.50
494456	4/28/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,388.61
494457	4/28/2011	N	SARAH ELIZABETH BOESCHEN	RECORDING SERVICES	70.00
494458	4/28/2011	N	DON J BRAUNECKER	KICKBALL LEAGUE OFFICIAL	600.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYEE DESCRIPTION	CHECK AMOUNT
494459	4/28/2011	N	BRENTAG PACIFIC INC	LIQUID CHLORINE	1,935.77
494460	4/28/2011	N	NOE CALDERON	AUTO UPHOLSTERY REPAIRS	380.98
494461	4/28/2011	N	CANNON SPORTS INC	DEBEER CLINCHER SOFTBALLS	2,718.29
494462	4/28/2011	N	LISA CANNON	REFUND-PARKS & RECREATION	112.00
494463	4/28/2011	N	CASNER CONSTRUCTION	RIGHT OF WAY DEPOSIT REFUND	427.00
494464	4/28/2011	N	BERNARD A CEBALLOS	HULA DANCE INSTRUCTOR	672.00
494465	4/28/2011	N	DAVID CHAMPION	ELECTION WORKER	105.00
494466	4/28/2011	N	JANICE ANN CHAMPION	ELECTION WORKER	125.00
494467	4/28/2011	N	DOROTHY MAE CHAPPLE	ELECTION WORKER	105.00
494468	4/28/2011	N	CHEVRON	GASOLINE-LA IMPACT	402.68
494469	4/28/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
494470	4/28/2011	N	CHOURA VENUE SERVICES	EVENT RENTALS	391.50
494471	4/28/2011	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	684.44
494472	4/28/2011	N	CITY OF REDONDO BEACH	TDML SHORELINE MONITORING	19,109.69
494473	4/28/2011	N	CLEAN ENERGY	CNG FUEL	981.26
494474	4/28/2011	N	CLEANSTREET	MAR 2011 STREETSWEEEPING	50,251.93
494475	4/28/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	585.00
494476	4/28/2011	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	3,057.00
494477	4/28/2011	N	COUNTRY HILLS ANIMAL CLINIC	VET SERVICES	96.16
494478	4/28/2011	N	R CRAIG CROTTY	ARBORIST SERVICES	812.50
494479	4/28/2011	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES	15,441.83
494480	4/28/2011	N	DAILY BREEZE	SUBSCRIPTION RENEWAL	196.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494481	4/28/2011	N	RONALD R DARNOW	ELECTION WORKER	105.00
494482	4/28/2011	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,916.62
494483	4/28/2011	N	ALFRED W DICKINSON	ELECTION WORKER	125.00
494484	4/28/2011	N	DISPENSING TECHNOLOGY CORP	TRAFFIC PAINT/MISC PAINT SUPPLIES	823.65
494485	4/28/2011	N	DOOLEY ENTERPRISES INC	WINCHESTER AMMUNITION	1,403.22
494486	4/28/2011	N	JOHN DULMAGE	REIMBURSEMENT-TRAVEL EXPENSE	16.54
494487	4/28/2011	N	DUNCAN PKG TECHNOLOGIES INC	PKG METER RECHARGE STATION COMM	39.00
494488	4/28/2011	N	MARY ALICE DURRIN	ELECTION WORKER	105.00
494489	4/28/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	3,847.80
494490	4/28/2011	N	JEAN EGGENSCHWILER	ELECTION WORKER 3-8-11	105.00
494491	4/28/2011	N	PATRICIA A EIDE	ELECTION WORKER	105.00
494492	4/28/2011	N	MAJD ELIAS	CASH KEY REFUND	30.50
494493	4/28/2011	N	EMPIRE PIPE CLEANING & EQUIP	SEWER LINE INSPECTION	660.00
494494	4/28/2011	N	EMS PERSONNEL FUND	PARAMEDIC LICENSE RENEWAL	165.00
494495	4/28/2011	N	ERLA INC	PM MAINTENANCE OF AMBULANCE GURT	500.00
494496	4/28/2011	N	THEODORE FATUROS	CONTRACT PERSONNEL-PLANNING	620.00
494497	4/28/2011	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	120.70
494498	4/28/2011	N	FIELD ASSET SERVICE INC	REFUND-ACCOUNT CLOSED	49.66
494499	4/28/2011	N	FIRE INFO SUPPORT SERVICES INC	FIRE-RMS SOFTWARE RENEWAL AGREEM	600.00
494500	4/28/2011	N	FIRST LEGAL SUPPORT SERVICES	ATTORNEY COURIER SERVICE	112.94
494501	4/28/2011	N	FLEMING ENVIRONMENTAL INC	ENVIRONMENTAL INSPECTION CERTIFIC/	2,300.00
494502	4/28/2011	N	LYN FLORY	ELECTION WORKER	125.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494503	4/28/2011	N	ROBERT WILLIAM FRIEDEL	REIMBURSEMENT-TRAVEL EXPENSE	2,110.63
494504	4/28/2011	N	LORELEI FULTZ	ELECTION WORKER	125.00
494505	4/28/2011	N	SCOTT GAUDES	CASH KEY REFUND	23.00
494506	4/28/2011	N	MANUEL GIULIANA	REFUND-PARKS & RECREATION	50.00
494507	4/28/2011	N	GRANICUS	MEDIA STREAMING	1,639.18
494508	4/28/2011	N	PATRICK HEICHERT	CERTIFICATION REIMBURSEMENT	160.00
494509	4/28/2011	N	ELISSA HEJDUK	PARKS & RECREATION REFUND	14.87
494510	4/28/2011	N	KEVAN B HILL	KARATE INSTRUCTOR	762.30
494511	4/28/2011	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	538.13
494512	4/28/2011	N	STEPHEN ROSS HYDE	MASTERS SWIM COACH	455.00
494513	4/28/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,597.78
494514	4/28/2011	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP & LOAN REPAY 457	54,091.46
494515	4/28/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,851.46
494516	4/28/2011	N	INCONTACT INC	LONG DISTANCE SERVICE	459.29
494517	4/28/2011	N	INFOSEND INC	WATER BILL PRINTING & MAILING	1,400.96
494518	4/28/2011	N	JAROTH INC	PAY PHONE SERVICES	70.00
494519	4/28/2011	N	DEETTE JOHNSON	REFUND-BUILDING PERMIT	899.67
494520	4/28/2011	N	SANDE L JOHNSON	CONTRACT ACCOUNTANT	2,275.00
494521	4/28/2011	N	STANLEY A JOHNSON	ELECTION WORKER	80.00
494522	4/28/2011	N	JULIA JOSLYN	CASH KEY REFUND	49.75
494523	4/28/2011	N	LEA KELLEY	CASH KEY REFUND	36.50
494524	4/28/2011	N	KING FENCE INC	FENCE RENTAL	30.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494525	4/28/2011	N	MIKE KORNBLOTH	CASH KEY REFUND	31.25
494526	4/28/2011	N	L A COUNTY ASSESSOR	PARCEL MAP	4.00
494527	4/28/2011	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	71.76
494528	4/28/2011	N	L A COUNTY MTA	FEB 2011 BUS PASSES SOLD	1,024.00
494529	4/28/2011	N	L A COUNTY MTA	FEB 2011 TAP PROGRAM	584.00
494530	4/28/2011	N	L A COUNTY SHERIFF'S DEPT	POLICE DEPT JAIL FOOD	718.29
494531	4/28/2011	N	L A OPINION	PACIFIC AVE RESURFACING PROJECT	3,350.92
494532	4/28/2011	N	LAGUNA CLAY COMPANY	CLAY PRODUCTS FOR CERAMICS CLASS	385.71
494533	4/28/2011	N	LANCE SOLL & LUNGHARD LLP	INTERIM AUDIT PROCEDURES	12,000.00
494534	4/28/2011	N	LEARNED LUMBER	MISC SUPPLIES	77.56
494535	4/28/2011	N	KRISTEN LENAHAN	CASH KEY REFUND	96.25
494536	4/28/2011	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	18,056.92
494537	4/28/2011	N	JENNIFER LIGHTNER	REFUND-PARKS & RECREATION	144.00
494538	4/28/2011	N	LITTLE CO OF MARY HOSPITAL	MEDICAL SERVICES	70.00
494539	4/28/2011	N	M B CHAMBER OF COMMERCE	MONTHLY PAYMENTS	2,083.33
494540	4/28/2011	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	594.32
494541	4/28/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,865.89
494542	4/28/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	7,255.35
494543	4/28/2011	N	MAIN STREET TOURS INC	TOURS/EVENTS	4,137.00
494544	4/28/2011	N	MANERI SIGN CO INC	SIGNAGE	1,986.02
494545	4/28/2011	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	958.73
494546	4/28/2011	N	VINCENT MANRIQUEZ JR	ELECTION WORKER	125.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494547	4/28/2011	N	MARTIN & CHAPMAN CO	ELECTION CONSULTANT SERVICES	45,896.19
494548	4/28/2011	N	MATTHEW BENDER & CO INC	LIBRARY UPDATE	23.93
494549	4/28/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,070.00
494550	4/28/2011	N	MEASUREMENT CTRL SYSTEMS INC	WATER METER SUPPLY CONTRACT	13,764.02
494551	4/28/2011	N	MELROY COMPANY INC	CONCRETE WORK	1,460.00
494552	4/28/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	36,875.69
494553	4/28/2011	N	ESTHER C MIO	ELECTION WORKER	80.00
494554	4/28/2011	N	VICTOR E MIO	ELECTION WORKER	80.00
494555	4/28/2011	N	MOFFATT & NICHOL	PIER CONDITION ASSESSMENT	44,742.61
494556	4/28/2011	N	RICHARD MONTGOMERY	CA ASSOC OF PARKS & RECREATION	380.00
494557	4/28/2011	N	MUNICIPAL MAINTENANCE EQUIP	PARTS FOR GO-4 AND VAC-CON (VEHICLE	786.48
494558	4/28/2011	N	DEIRDRE MURRAY	REIMBURSEMENT-CAPRCBM INSTALL DIR	60.00
494559	4/28/2011	N	NATIONAL MEDIA INC	ADVERTISING	3,642.00
494560	4/28/2011	N	NATURE WATCH	SUPPLIES-EARTH DAY EVENT	183.99
494561	4/28/2011	N	NET TRANSCRIPTS INC	TRANSCRIPTION SERVICE	288.30
494562	4/28/2011	N	NRPA	MEMBERSHIP-NATIONAL RECREATION &	145.00
494563	4/28/2011	N	NTH GENERATION COMPUTING INC	NETWORK SERVERS AND ENGINEERING S	9,784.40
494564	4/28/2011	N	JERI O'DONNELL	PARKS & RECREATION REFUND	118.00
494565	4/28/2011	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	4,618.40
494566	4/28/2011	N	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	28.41
494567	4/28/2011	N	P O BAHN & SON	CHAINSAW REPAIR	73.17
494568	4/28/2011	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	3,466.09

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494569	4/28/2011	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES, BADGES	43.13
494570	4/28/2011	N	BRAD PETERMAN	REFUND-PARKS & RECREATION	13.00
494571	4/28/2011	N	EDWIN E PORTER	ELECTION WORKER	105.00
494572	4/28/2011	N	PREFERRED AERIAL & CRANE	AERIAL AND CRANE REPAIR SERVICE	300.00
494573	4/28/2011	N	PROCLAIM PROMOTIONS	REFUND SIGN DEPOSIT	301.00
494574	4/28/2011	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	1,316.80
494575	4/28/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	99,541.78
494576	4/28/2011	N	PUBLIC EMPLOYEES'	HEALTH INSURANCE PREMIUMS	224,097.38
494577	4/28/2011	N	JALE PULLEN	ELECTION WORKER 3-8-11	105.00
494578	4/28/2011	N	LORENA PUSATERI	REFUND-PARKS & RECREATION	158.00
494579	4/28/2011	N	READY REPRODUCTIONS INC	PRINTING SERVICES	599.24
494580	4/28/2011	N	ROUTEMATCH SOFTWARE INC	DIAL A RIDE NEW SOFTWARE	375.00
494581	4/28/2011	N	PHYLLIS RUDERMAN	ELECTION WORKER	105.00
494582	4/28/2011	N	S & S PORTABLE SERVICES INC	MONTHLY SAND DUNE FENCE RENTAL	27.83
494583	4/28/2011	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	38.91
494584	4/28/2011	N	MEGUMI SANDO	REIMBURSEMENT-PARKS & REC SUPPLIES	111.52
494585	4/28/2011	N	JESUS SANDOVAL JR	REIMBURSEMENT-STAFF TRAINING SUPPI	67.91
494586	4/28/2011	N	DIANE BROWN SAVAHGE	FITNESS INSTRUCTOR	1,120.00
494587	4/28/2011	N	SBRPCA	COMMUNICATIONS EQUIPMENT	407.38
494588	4/28/2011	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	358.45
494589	4/28/2011	N	SEA-CLEAR POOLS INC	POOL CLEANING AND REPAIR	1,590.89
494590	4/28/2011	N	LARRY SELZER	PARKING CITE REFUND	38.00

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494591	4/28/2011	N	SITEIMPROVE INC	ANNUAL MAINTENANCE	2,254.74
494592	4/28/2011	N	SMART & FINAL	MISC SUPPLIES	181.12
494593	4/28/2011	N	SO BAY CITIES COUNCIL OF GOV	SB COUNCIL OF GOVERNMENT MEMBERS	13,169.00
494594	4/28/2011	N	SOCIAL VOCATIONAL SERVICES INC	GROUND MAINTENANCE	543.90
494595	4/28/2011	N	MARIE SOLYMOSSI	BEE REMOVAL SERVICES	410.00
494596	4/28/2011	N	JENNIFER ANN SORRELL	CONTRACTOR-RECORDS MANAGEMENT	768.00
494597	4/28/2011	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	26,257.87
494598	4/28/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	736.96
494599	4/28/2011	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,262.23
494600	4/28/2011	N	STANDARD REGISTER CO	REP# 768-09, PRINTING SERVICES CONTRA	191.90
494601	4/28/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,443.76
494602	4/28/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	321.23
494603	4/28/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1111.69
494604	4/28/2011	N	ROBERT STEINMETZ	ELECTION WORKER	80.00
494605	4/28/2011	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	170.00
494606	4/28/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	4,138.47
494607	4/28/2011	N	SUPREME PAINT DECORATING	PAINT SUPPLIES	26.63
494608	4/28/2011	N	T.E. ROBERTS INC	WATER MAIN PROJECT 10-11	212,112.00
494609	4/28/2011	N	NOREEN B TADDIKEN	ELECTION WORKER	105.00
494610	4/28/2011	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	2.00
494611	4/28/2011	N	THE LIFE GUARD STORE	AQUATICS SUPPLIES	1,589.75
494612	4/28/2011	N	TIME WARNER CABLE	CABLE SERVICE	130.33

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494613	4/28/2011	N	JOHN H TINLEY	ELECTION WORKER	105.00
494614	4/28/2011	N	TIRE CENTERS LLC	VEHICLE TIRE ON-SITE SERVICE	2,917.27
494615	4/28/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	1,835.39
494616	4/28/2011	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	20.00
494617	4/28/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	77.00
494618	4/28/2011	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	65,653.46
494619	4/28/2011	N	VAN LINGEN BODY SHOP & TOWING	TOWING AND VEHICLE STORAGE	1,162.50
494620	4/28/2011	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: Paymer	800.04
494621	4/28/2011	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
494622	4/28/2011	N	VECTOR RESOURCES INC	PROFESSIONAL SERVICES	1,518.67
494623	4/28/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	950.82
494624	4/28/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	3,250.51
494625	4/28/2011	N	VISA	FINANCE DEPT CREDIT CARD CHARGES	3,162.39
494626	4/28/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	2,212.25
494627	4/28/2011	N	VISA	POLICE DEPT CREDIT CARD CHARGES	212.75
494628	4/28/2011	N	VISION INTERNET PROVIDERS INC	WEBSITE MAINTENANCE	2,200.00
494629	4/28/2011	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	2,976.57
494630	4/28/2011	N	MICHAEL STEVEN WALACHY JR	ELECTION WORKER	105.00
494631	4/28/2011	N	ARLENE CATHERINE WALACHY	ELECTION WORKER	105.00
494632	4/28/2011	N	WATER REPLENISHMENT DISTRICT	WELL WATER	48,368.95
494633	4/28/2011	N	WATERS CONST & DESIGN INC	RIGHT OF WAY DEPOSIT REFUND	427.00
494634	4/28/2011	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-MAR 2011	198,655.66

9:35:35AM
4/28/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: wr 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494635	4/28/2011	N	WEST PAYMENT CENTER	LIBRARY UPDATE	65.00
494636	4/28/2011	N	WESTERN FENCE & SUPPLY	MANHATTAN HEIGHTS & LIVE OAK FENC	10,683.33
494637	4/28/2011	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	65.72
494638	4/28/2011	N	MARIBELLE WISE	CASH KEY REFUND	20.25
494639	4/28/2011	N	WITTMAN ENTERPRISES LLC	AMBULANCE BILLING-FEB 2011	5,007.18
494640	4/28/2011	N	NAN WOLLMAN	ART EXHIBIT PREPARER	572.00
494641	4/28/2011	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	1,350.00
494642	4/28/2011	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	1,526.25
494643	4/28/2011	N	XEROX DIRECT	XEROX MULTIFUNCTION MACHINE SUPPI	131.36
494644	4/28/2011	N	ELIZABETH (BETTY) YOUNG	PARKS & RECREATION REFUND	148.00
494645	4/28/2011	N	ELIZABETH A YOUNG	ELECTION WORKER	125.00
494646	4/28/2011	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
SUBTOTAL					1,434,481.51
10174	4/19/2011	H	KIMBERLY LUCIA GARCIA	MB YOUTH RECOGNITION AWARD	5,375.00
10175	4/19/2011	H	ILEANA NICOLE ACOSTA	AWARD	5,375.00
SUBTOTAL					10,750.00
COMBINED TOTAL					1,637,232.22

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

Report of Warrant Disbursements
wr 23b

Fund	Description	Amount
100	General	936,410.42
201	Street Light	32,249.49
210	Asset Forfeiture	627.54
220	Grant	3,350.92
230	Prop A	4,304.44
401	Capital Improvements	10,683.33
501	Water	481,523.71
502	Storm	20,294.18
503	Waste Water	224.08
510	Refuse	28,728.70
520	Parking	16,481.33
521	County Parking Lot	3,500.34
522	State Pier Lots	52,815.27
601	Insurance	164.95
605	Information Services	16,735.30
610	Vehicle Fleet	8,390.80
615	Building Maintenance	20,747.42
wr 23b		<u>1,637,232.22</u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 04/09/11 TO 04/22/11
PAY DATE: 04/29/11

NET PAY 675,746.38

04/09/2011

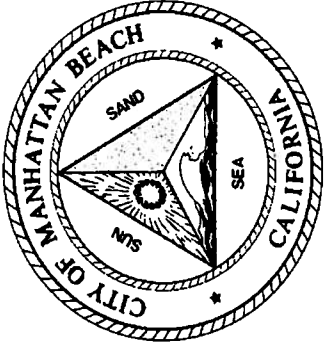
04/22/2011

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE 04/22/2011

FUND	DESCRIPTION	AMOUNT
100	General Fund	832,400.31
201	Street Lighting & Landscape Fund	1,092.97
230	Prop. A Fund	11,446.13
501	Water Fund	34,198.49
502	Stormwater Fund	3,639.18
503	Wastewater Fund	7,914.16
510	Refuse Fund	4,585.24
520	Parking Fund	1,566.98
521	County Parking Lots Fund	439.58
522	State Pier and Parking Lot Fund	439.56
601	Insurance Reserve Fund	6,338.16
605	Information Systems Fund	19,528.22
610	Fleet Management Fund	8,115.16
615	Building Maintenance & Operations Fund	9,942.37
801	Pension Trust Fund	6,053.39
	Gross Pay	<u>947,699.90</u>
	Deductions	271,953.52
	Net Pay	<u><u>675,746.38</u></u>

City of Manhattan Beach



Month End Financial Reports

March 2011

Fiscal Year 2010-2011

Attachment C

Data Date 4/14/2011

Percent Year 75.00

City of Manhattan Beach
 Month End Financial Report
 General Fund Expenditures By Department

Fiscal Year 2011

Month March

Period 9

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	2,680,544	226,230	1,806,550	55,000	818,994	69.45
12 Finance	2,715,008	176,118	1,910,414	9,700	794,894	70.72
13 Human Resources	994,475	79,165	501,920	11,500	481,055	51.63
14 Parks and Recreation	5,973,713	398,791	4,038,246	29,934	1,905,533	68.10
15 Police	19,888,037	1,495,993	14,335,016	4,012	5,549,009	72.10
16 Fire	9,445,086	682,844	7,007,537	14,820	2,422,730	74.35
17 Community Development	3,135,622	261,902	2,246,721	32,097	856,804	72.68
18 Public Works	5,574,471	432,028	3,790,077	33,686	1,750,708	68.59
100 General Fund	50,406,957	3,753,070	35,636,480	190,750	14,579,727	71.08

City of Manhattan Beach
Fiscal Year 2010 Statement of Revenues & Expenditures
 March 31, 2011

% of Year
75.000%

Current Year Activity

Fund No.	Fund Title	Budgeted Revenue	YTD		Budgeted		%		YTD Expenditures	YTD Expenditures	%
			Revenues	Realized	Expenditures	Realized	Expenditures	Expenditures			
100	General Fund	\$ 49,442,323	\$ 34,023,576	68.81%	\$ 50,406,957	\$ 35,636,480	70.70%				
201	Street Lighting & Landscaping Fund	397,245	239,238	60.22%	544,345	369,159	67.82%				
205	Gas Tax Fund	990,295	749,221	75.66%	2,685,150	495,605	18.46%				
210	Asset Forfeiture	15,900	67,233	422.85%	95,272	59,151	62.09%				
211	Police Safety Grants	900	61,701	6855.67%	202,119	102,194	50.56%				
220	Federal & State Grants	1,043,749	46,672	4.47%	2,993,749	6,640	0.22%				
230	Prop A Fund	750,914	581,873	77.49%	674,950	516,674	76.55%				
231	Prop C Fund	417,300	326,613	78.27%	899,264	13,617	1.51%				
232	AB 2766 Fund	44,400	23,115	52.06%	114,000	4,920	4.32%				
233	Measure R	294,900	233,593	79.21%	-	-	n/a				
401	Capital Improvements Fund	1,968,404	841,640	42.76%	6,223,142	1,368,744	21.99%				
403	Underground Assessment District Construction	-	112	n/a	-	15,575	n/a				
501	Water Fund	10,316,200	7,220,474	69.99%	12,881,168	6,717,559	52.15%				
502	Storm Drain Fund	366,200	198,606	54.23%	538,479	144,667	26.87%				
503	Wastewater Fund	3,049,730	1,956,445	64.15%	3,116,204	1,211,934	38.89%				
510	Refuse Fund	4,076,480	3,027,128	74.26%	4,877,462	2,932,517	60.12%				
520	Parking Fund	2,169,960	1,472,327	67.85%	3,154,636	1,481,778	46.97%				
521	County Parking Lots Fund	528,890	335,585	63.45%	410,984	126,104	30.68%				
522	State Pier & Parking Lot Fund	437,370	332,578	76.04%	940,485	296,756	31.55%				
601	Insurance Reserve Fund	3,750,381	2,846,261	75.89%	4,532,040	3,571,692	78.81%				
605	Information Systems Reserve Fund	1,078,980	808,587	74.94%	1,521,304	782,519	51.44%				
610	Fleet Management Fund	1,135,486	779,813	68.68%	1,237,076	864,645	69.89%				
615	Building Maintenance & Operation Fund	1,220,834	771,005	63.15%	1,238,425	767,467	61.97%				
710	Special Assessment Debt Service	977,361	585,295	59.89%	977,361	976,782	99.94%				
801	City Pension Fund	140,910	12,101	8.59%	136,100	106,139	77.99%				
		\$ 84,615,112	\$ 57,540,792	68.00%	\$ 100,400,672	\$ 58,569,320	58.34%				

City of Manhattan Beach
Fiscal Year 2011 General Fund Major Revenue Trends
Mar-31-2011

Percent of Year
75.00%

-----2011-----

Major Revenue Accounts		2006	2007	2008	2009	2010	Budgeted Revenue	YTD Revenues	Realized
Fund No.									
100	Property Taxes	8,840,785	9,580,833	10,503,095	11,220,748	11,329,920	19,528,792	11,124,055	56.96%
100	Sales & Use Tax	5,427,404	5,625,898	5,742,325	5,557,464	4,955,741	7,480,000	5,828,298	77.92%
100	Franchise Tax	615,734	496,118	481,236	416,181	532,752	1,170,225	586,726	50.14%
100	Hotel Tax	1,919,876	2,272,137	2,559,326	2,375,980	2,012,998	2,706,300	2,056,684	76.00%
100	Business License Tax	993,737	942,062	1,008,217	984,498	1,189,611	2,550,000	1,170,594	45.91%
100	Real Estate Transfer Tax	478,857	456,384	446,044	247,306	244,769	310,000	266,696	86.03%
100	Building Permits	749,067	703,416	637,095	491,686	526,450	575,000	593,306	103.18%
100	Parking Citations	1,203,971	1,281,077	1,323,287	1,556,226	1,874,531	2,450,000	1,913,954	78.12%
100	Interest Earnings	516,282	896,712	1,093,574	1,169,760	315,960	450,000	402,715	89.49%
100	Hotel Rent	808,942	861,538	945,299	904,419	713,995	960,000	730,164	76.06%
100	Vehicle in Lieu	764,140	190,314	126,227	76,609	68,390	96,900	84,474	87.18%
100	Building Plan Check Fees	724,826	608,751	610,683	464,431	399,380	470,000	563,247	119.84%
	Total Major Revenue Accounts	23,043,621	23,915,241	25,476,409	25,465,307	24,164,498	38,747,217	25,320,913	65.35%
	Over(Under) Prior Year		871,620	1,561,168	(11,102)	(1,300,809)		1,156,415	
	Percent Change From Prior Year		3.78%	6.53%	(0.04%)	(5.11%)		4.79%	
	Other Revenues	7,074,398	7,815,371	7,599,160	7,250,815	7,638,268	10,690,106	8,702,664	81.41%
	Total General Fund Revenues	30,118,018	31,730,612	33,075,569	32,716,122	31,802,766	49,437,323	34,023,576	68.82%

General Fund Major Revenue Sources
March 31, 2011

