




Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: David N. Carmany, City Manager

FROM: Bruce Moe, Finance Director 

DATE: April 19, 2011

SUBJECT: Consideration of Financial Reports:
A) Ratification of Demands: April 14, 2011
B) Portfolio for the Month Ending March 31, 2011

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$2,311,139.02. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

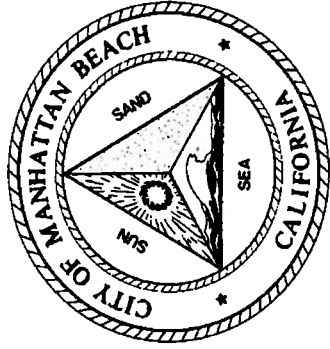
Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

Investment Portfolio: Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments: A. Warrant Registers for April 14, 2011
B. Portfolio for the Month Ending March 31, 2011

City of Manhattan Beach



Ratification of Demands Register

April 14, 2011

Attachment A

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 22B
DATED: 04/14/2011

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,311,139.02 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 19TH DAY OF APRIL

CITY MANAGER

WARRANT REGISTER (S)	WR 22B	WARRANT(S)	22B	1,200,117.43
		PREPAID / MANUAL CKS	22B	397,058.98
		VOIDS	22B	(67,476.43)
		PAYROLL	PY	781,439.04

TOTAL WARRANTS
2,311,139.02

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4/14/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 22b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
41411	4/14/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSEMENT LIABILITY	37,884.19
41511	4/15/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSEMENT WORKERS COI	106,618.71
41811	4/18/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	252,556.08
SUBTOTAL					397,058.98
494219	4/14/2011	N	1736 FAMILY CRISIS CENTER	CDBG PUBLIC SERVICE FUNDING	2,051.84
494220	4/14/2011	N	AAE INCORPORATED	2010-12 SEWER MAIN REHABILITATION	13,895.00
494221	4/14/2011	N	EDITH L ABEYTA	ART INSTRUCTOR	600.00
494222	4/14/2011	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	408.27
494223	4/14/2011	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	325.25
494224	4/14/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	12,454.92
494225	4/14/2011	N	ANIMAL EMERGENCY MEDICAL CTR	EMERGENCY VET SERVICES	150.00
494226	4/14/2011	N	APPLE ONE	TEMPORARY EMPLOYMENT SERVICES	202.91
494227	4/14/2011	N	HISAKO ASANO-GOULD	ART INSTRUCTOR	300.00
494228	4/14/2011	N	AT&T MOBILITY	CELLULAR CHARGES JUL 2010-JAN 2011	1,123.95
494229	4/14/2011	N	ATLAS GALVANIZING CO	GALVANIZING	1,307.62
494230	4/14/2011	N	B & M GLASS	GLASS SERVICE	676.00
494231	4/14/2011	N	CAROLE BAILEY	CASH KEY REFUND	27.75
494232	4/14/2011	N	BANK OF AMERICA	LETTER OF CREDIT FEE-RCC/MARINE AVE	23,401.00
494233	4/14/2011	N	PEGGY LU BARTLETT	ELECTION POLLWORKER STIPEND 3/8/11	125.00
494234	4/14/2011	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	27.50
494235	4/14/2011	N	BEAU BUREAUX INTERIORS INC	OFFICE FURNITURE PANELS	2,278.42
494236	4/14/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,596.94
494237	4/14/2011	N	BENESYST INC	FLEX ADMIN SERVICES-MAY 2011	584.35

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CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494238	4/14/2011	N	DONNA BERARDO	PARKS & RECREATION REFUND	24.00
494239	4/14/2011	N	BERLITZ LANGUAGES INC	CONTRACT SERVICE-BILINGUAL TESTING	440.00
494240	4/14/2011	N	DON J BRAUNECKER	BASEBALL/BASKETBALL INSTRUCTOR	1,155.00
494241	4/14/2011	N	CECILY BRAY	PARKS & RECREATION REFUND	95.00
494242	4/14/2011	N	BRENNTAG PACIFIC INC	LIQUID CHLORINE	5,789.28
494243	4/14/2011	N	DEBORAH L BROWN	ELECTION-POLLWORKER STIPEND 3/8/11	105.00
494244	4/14/2011	N	FREDDIE L BROWN	ELECTION-POLLWORKER STIPEND 3/8/11	105.00
494245	4/14/2011	N	CA BLDG STANDARDS COMMISSION	BUILDING STANDARDS ADMIN FEES	552.00
494246	4/14/2011	N	CA MUNICIPAL ADJUDICATION SRVC	PARKING TICKET HEARINGS	312.00
494247	4/14/2011	N	CA TEAMSTERS LOCAL 911	AGENCY FEE (MISC): Payment	4,950.00
494248	4/14/2011	N	NOE CALDERON	AUTO UPHOLSTERY REPAIRS	505.00
494249	4/14/2011	N	CALIF PORTLAND CEMENT CO	CONCRETE	987.75
494250	4/14/2011	N	CALIFORNIA SEAGRAVE INC	FIRE APPARATUS SERVICES	168.15
494251	4/14/2011	N	CANON BUSINESS SOLUTIONS INC	REPAIR EQUIPMENT	150.00
494252	4/14/2011	N	DAVID CARMANY	REIMBURSEMENT	50.90
494253	4/14/2011	N	ANNETTE CARVER-GUNDERSON	DANCE INSTRUCTOR	350.00
494254	4/14/2011	N	STACY CASH	REIMBURSEMENT-TRAVEL EXPENSE	374.00
494255	4/14/2011	N	CCAI	MEMBERSHIP RENEWAL	130.00
494256	4/14/2011	N	CHARLES ABBOTT ASSOCIATES INC	TRAFFIC ENGINEERING SERVICES CONTR	8,712.00
494257	4/14/2011	N	PAN-FEY CHEN	PARKS & RECREATION REFUND	273.90
494258	4/14/2011	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
494259	4/14/2011	N	CITY OF LONG BEACH	JR GUARD FIELD TRIP DEPOSIT	100.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494260	4/14/2011	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	607.69
494261	4/14/2011	N	CLEANSTREET	CLEAN-UP EXTRAS	3,629.61
494262	4/14/2011	N	CLEANSTREET	LANDSCAPE EXTRAS	1,408.67
494263	4/14/2011	N	LINDY COE-JUELLE	CENTENNIAL CONTRACT SERVICES	5,492.50
494264	4/14/2011	N	R CRAIG CROTTY	ARBORIST SERVICES	1,062.50
494265	4/14/2011	N	CULLIGAN	WATER FILTER LEASE	34.40
494266	4/14/2011	N	CUMMINS-ALLISON CORP	SERVICE & PARTS-COIN COUNTER	331.83
494267	4/14/2011	N	LIONEL DAUDIN	CASH KEY REFUND	37.50
494268	4/14/2011	N	DEIDRE DAVIS	WATER REFUND-ACCOUNT CLOSED	26.77
494269	4/14/2011	N	DEPARTMENT OF CONSERVATION	SEISMIC FEES-1ST QUARTER 2011	1,604.53
494270	4/14/2011	N	DEPT OF INDUSTRIAL RELATIONS	OSHA ESCALATOR CONVEYANCE	125.00
494271	4/14/2011	N	JANE DORN	CASH KEY REFUND	30.50
494272	4/14/2011	N	DUNCAN PKG TECHNOLOGIES INC	PKG METER RECHARGE STATION COMM	39.00
494273	4/14/2011	N	JOHN STANLEY DYE	CONTRACT PERSONNEL-ADMIN	3,879.60
494274	4/14/2011	N	EDDINGS BROTHERS INC	AUTO PARTS & SUPPLIES	174.52
494275	4/14/2011	N	JOHN EDEN	CASH KEY REFUND	22.00
494276	4/14/2011	N	CHRISTIAN EICHENLAUB	REIMBURSEMENT-TRAVEL EXPENSE	212.00
494277	4/14/2011	N	ELECTRO CONSTRUCTION CORP	LIGHTING-SECURITY & SOCCER FIELD	1,475.00
494278	4/14/2011	N	ELEGANCE BOUTIQUE SPA	REIMBURSEMENT-NMBBID OPEN HOUSE	1,592.18
494279	4/14/2011	N	WENDY ETTENGER	PARKS & RECREATION REFUND	50.00
494280	4/14/2011	N	EXPERIAN	JOB APPLICANT CREDIT CHECKS	79.40
494281	4/14/2011	N	THEODORE FATUROS	CONTRACT PERSONNEL-PLANNING	840.00

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CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494282	4/14/2011	N	FILM PERMITS UNLIMITED INC	REFUND CANCELLED FILM PERMIT	640.00
494283	4/14/2011	N	FIRST AID GLOBAL LLC	FIRST AID SUPPLIES	143.25
494284	4/14/2011	N	SUE FRANK	CASH KEY REFUND	22.00
494285	4/14/2011	N	FULCRUM LEARNING SYSTEMS INC	TRAINING FEES	2,500.00
494286	4/14/2011	N	GALLS, AN ARAMARK CO LLC	POLICE UNIFORM	657.81
494287	4/14/2011	N	GARDA CL WEST INC	ARMORED SERVICE-APR 2011	448.40
494288	4/14/2011	N	BERNADETTE GEORGE	CASH KEY REFUND	57.50
494289	4/14/2011	N	ALICIA GILBERT	CASH KEY REFUND	47.75
494290	4/14/2011	N	ROSE MARIE GIPSON	ELECTION POLLWORKER STIPEND 3/8/11	105.00
494291	4/14/2011	N	GRAINGER INC	MOTORS, PUMPS, PARTS	520.88
494292	4/14/2011	N	GROWING GREAT	EXHIBITOR BOOTH	175.00
494293	4/14/2011	N	ANDY HARROD	REIMBURSEMENT-POALAC RESERVE DAY	100.00
494294	4/14/2011	N	WILLIAM HARTLEY	CONCRETE PUMP RENTAL	255.00
494295	4/14/2011	N	HEALTHCARE PARTNERS LLC	DUPLICATE PAYMENT	368.38
494296	4/14/2011	N	BRIAN HOLTZMAN	REIMBURSEMENT-TRAVEL EXPENSE	374.00
494297	4/14/2011	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	390.43
494298	4/14/2011	N	HOROWITZ & CLAYTON	LEGAL SERVICES	42,997.50
494299	4/14/2011	N	HSBC BUSINESS SOLUTIONS	MISC SUPPLIES-COSTCO	2,290.46
494300	4/14/2011	N	HUNTINGTON BCH MOTORSPORTS INC	AUTOMOTIVE REPAIRS	469.76
494301	4/14/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,597.78
494302	4/14/2011	N	ICMA RETIREMENT TRUST - 457	Loan Repay 457: Payment	60,114.64
494303	4/14/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	4,105.03

Contributions

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494304	4/14/2011	N	INFOSEND INC	WATER BILL PRINT/MAIL & PORTAL MAIN	3,829.94
494305	4/14/2011	N	INTERNAP NETWORK SERVICES CORP	T1 SERVICE	1,575.48
494306	4/14/2011	N	INT'L TRAINING RESOURCES LLC	REGISTRATION-BASIC SWAT COURSE	1,650.00
494307	4/14/2011	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	10,948.62
494308	4/14/2011	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE	784.11
494309	4/14/2011	N	JAROTH INC	PAY PHONE SERVICES	70.00
494310	4/14/2011	N	JENKINS & HOGIN LLP	LEGAL SERVICES	19,383.00
494311	4/14/2011	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	6,030.00
494312	4/14/2011	N	JOEL HOLLINGSWORTH CONST	RIGHT OF WAY DEPOSIT REFUND	427.00
494313	4/14/2011	N	JAMES JONES	CASH KEY REFUND	81.50
494314	4/14/2011	N	JW PARTY PICTURES INC	PHOTOGRAPHY SERVICES	200.00
494315	4/14/2011	N	KR NIDA COMMUNICATIONS INC	RADIO COMMUNICATION REPAIR	149.42
494316	4/14/2011	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	4,148.55
494317	4/14/2011	N	L A COUNTY	PARKING CONCESSION FEE-3RD QTR	32,500.00
494318	4/14/2011	N	L A COUNTY CLERK/RECORDER	SIDEWALK PROJECT-SECTION 6	75.00
494319	4/14/2011	N	L A COUNTY CLERK/RECORDER	SAFE ROUTES TO SCHOOL SIGNS & XWAL	75.00
494320	4/14/2011	N	L A ICE VENTURES LLC	ICE SKATING INSTRUCTOR	2,016.00
494321	4/14/2011	N	JULIE LAIRD	CASH KEY REFUND	28.75
494322	4/14/2011	N	LERN	MEMBERSHIP	395.00
494323	4/14/2011	N	GARY LEVINBOOK	CASH KEY REFUND	49.50
494324	4/14/2011	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	500.00
494325	4/14/2011	N	LOGIX SECURITY INC	SECURITY MONITORING	480.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494326	4/14/2011	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	124.20
494327	4/14/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,957.70
494328	4/14/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	19,848.57
494329	4/14/2011	N	MARY JEAN MALLMAN	CERAMIC INSTRUCTOR	6,485.40
494330	4/14/2011	N	MAN BCH EDUCATION FOUNDATION	WINE AUCTION DINNER	5,000.00
494331	4/14/2011	N	MANERI SIGN CO INC	SIGNAGE	6,173.98
494332	4/14/2011	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	400.26
494333	4/14/2011	N	SONDRA MARCHESE	INSTRUCTOR-COMEDY IMPROV	469.00
494334	4/14/2011	N	MARTIN & CHAPMAN CO	ARCHIVE SUPPLIES	177.99
494335	4/14/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,135.00
494336	4/14/2011	N	MBUSD	MIRA COSTA POOL RENTAL	825.00
494337	4/14/2011	N	E MC AULIFFE	CASH KEY REFUND	30.25
494338	4/14/2011	N	MEADOWS COURT HOA	WATER REFUND-OVERPAYMENT	1,283.96
494339	4/14/2011	N	MARGARET MEDHUS	PARKS & RECREATION REFUND	144.00
494340	4/14/2011	N	MELAD AND ASSOCIATES INC	CONTRACT SERVICES-PLAN CHECKS & IN	18,415.15
494341	4/14/2011	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE	1,240.00
494342	4/14/2011	N	MERRIMAC ENERGY GROUP	AUTOMOTIVE FUELS PURCHASE	30,978.70
494343	4/14/2011	N	MOFFATT & NICHOL	PIER CONDITION ASSESSMENT	7,949.01
494344	4/14/2011	N	MAC R MORRISON	ELECTION POLLWORKER STIPEND 3/8/11	105.00
494345	4/14/2011	N	MOSTLY NATIVE GARDENS	RIGHT OF WAY DEPOSIT REFUND	794.50
494346	4/14/2011	N	MUNICIPAL CODE CORPORATION	MUNI CODE CODIFICATION	3,519.61
494347	4/14/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-MAR 201	66,914.80

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CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494348	4/14/2011	N	MUSCO SPORTS LIGHTING LLC	EQUIPMENT CONTROL LINK FEE	400.00
494349	4/14/2011	N	NATIONAL MEDIA INC	ADVERTISING	3,778.00
494350	4/14/2011	N	DANIELLE NEAL	PARKS & RECREATION REFUND	300.00
494351	4/14/2011	N	JAMIE NEMETH	CASH KEY REFUND	22.00
494352	4/14/2011	N	NETWORK INNOVATION ASSOC INC	EOC PRIVATE NETWORK SATELLITE	1,434.00
494353	4/14/2011	N	NEW TANGRAM LLC	OFFICE FURNITURE	457.10
494354	4/14/2011	N	OFFICE DEPOT	OFFICE SUPPLIES	5,626.13
494355	4/14/2011	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	4,618.40
494356	4/14/2011	N	PACIFIC SPORTS TOURS INC	BUS TRANSPORTATION-TEEN CENTER TR	3,600.00
494357	4/14/2011	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES, BADGES	267.36
494358	4/14/2011	N	DAVID L PARADZIK	TENNIS INSTRUCTOR	390.00
494359	4/14/2011	N	PETROSPECS INC	AUTOMOTIVE SUPPLIES	1,253.67
494360	4/14/2011	N	PINNACLE CLAIMS ACCTG DEPT	REFUND-OVERPAYMENT	1,072.91
494361	4/14/2011	N	PORAC	MEMBERSHIP DUES	20.00
494362	4/14/2011	N	MELANIE PREISSER	PARKS & RECREATION REFUND	69.00
494363	4/14/2011	N	PRE-PAID LEGAL SERVICES INC	PREPAID LEGAL: Payment	126.60
494364	4/14/2011	N	PRIORITY MAILING SYSTEMS INC	MAIL METER CONTRACT	350.62
494365	4/14/2011	N	LARA PROTIVA	PARKS & RECREATION REFUND	64.40
494366	4/14/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	103,501.35
494367	4/14/2011	N	R & R SERVICES CORPORATION	2010/11 WATER MAIN PROJECT-SOILS TES	2,651.00
494368	4/14/2011	N	DEXTER RANGEL	SWIM TEAM COACH	300.00
494369	4/14/2011	N	READY REPRODUCTIONS INC	PRINTING SERVICES	1,049.81

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494370	4/14/2011	N	RED CARPET CAR WASH	POLICE CAR AUTO DETAILING	125.00
494371	4/14/2011	N	REPRO-GRAPHIC SUPPLY	HP PLOTTER SUPPLIES	261.10
494372	4/14/2011	N	RESCUE ROOTER	PLUMBING SERVICES	443.50
494373	4/14/2011	N	RIO HONDO COLLEGE	REGISTRATION-FIRE MANAGEMENT COURSE	175.00
494374	4/14/2011	N	S B CTR FOR DISPUTE RESOLUTION	COMMUNITY MEDIATION PROGRAM REPAIR	2,300.00
494375	4/14/2011	N	S&J SUPPLY COMPANY INC	FIRE HYDRANTS	12,861.05
494376	4/14/2011	N	S&S WORLDWIDE INC	PARK & RECREATION SUPPLIES	83.40
494377	4/14/2011	N	SAFETY-KLEEN CORP	GARAGE SUPPLIES	374.91
494378	4/14/2011	N	SAFEMART INC - VONS DIVISION	MISC SUPPLIES	84.62
494379	4/14/2011	N	SBBEC	ENVIRONMENTAL COALITION MEMBERSHIP	100.00
494380	4/14/2011	N	SBRPCA	V# 397 - CHEVY PD TAHOE ELECTRONICS	10,335.46
494381	4/14/2011	N	BRIAN SCOTT SCHREIBER	DISC JOCKEY	350.00
494382	4/14/2011	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	249.70
494383	4/14/2011	N	LINDA S SCHUETZE	FINGERPRINT IDENTIFICATION	600.00
494384	4/14/2011	N	SEA-CLEAR POOLS INC	POOL CLEANING AND REPAIR	1,371.07
494385	4/14/2011	N	SHELL	GASOLINE-LA IMPACT	290.98
494386	4/14/2011	N	SIGNVERTISE	BANNERS, DECALS, SIGNAGE	87.80
494387	4/14/2011	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	194.07
494388	4/14/2011	N	SMART & FINAL	MISC SUPPLIES	187.64
494389	4/14/2011	N	SO BAY FAMILY HEALTHCARE CTR	CDBG PUBLIC SERVICE FUNDING	3,796.00
494390	4/14/2011	N	SO CALIF LANDSCAPE & CONST	RIGHT OF WAY DEPOSIT REFUND	427.00
494391	4/14/2011	N	JENNIFER ANN SORRELL	CONTRACTOR-RECORDS MANAGEMENT	1,280.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494392	4/14/2011	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	69,723.95
494393	4/14/2011	N	SPARKLETT'S	BOTTLE DRINKING WATER	44.00
494394	4/14/2011	N	SPCA LA	ANIMAL SHELTERING SERVICES	225.00
494395	4/14/2011	N	SPORT SUPPLY GROUP INC	ACTIVITY SUPPLY-TEEN CENTER	48.33
494396	4/14/2011	N	SPRINT COMMUNICATIONS CO LP	MOBILE CONNECTION	79.98
494397	4/14/2011	N	SSBRA	SOCCER OFFICIALS	3,965.00
494398	4/14/2011	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	1,080.47
494399	4/14/2011	N	STATE BOARD OF EQUALIZATION	USE TAX-3RD QUARTER 2011	3,023.00
494400	4/14/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,319.18
494401	4/14/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	138.46
494402	4/14/2011	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	111.69
494403	4/14/2011	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	336.18
494404	4/14/2011	N	SUSAN SAXE-CLIFFORD PHD	APPLICANT PSYCH EXAM	400.00
494405	4/14/2011	N	TARGETSAFETY.COM INC	NFPA/TARGETSAFETY ONLINE RISK MANA	2,295.05
494406	4/14/2011	N	TERMINIX	PEST CONTROL SERVICE	683.00
494407	4/14/2011	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	2.00
494408	4/14/2011	N	THE GAS COMPANY	MONTHLY GAS CHARGES	6,034.31
494409	4/14/2011	N	TIME WARNER CABLE	UTILITY UNDERGROUND ASSESSMENT DI	14,535.00
494410	4/14/2011	N	TIME WARNER CABLE	CABLE SERVICE	69.33
494411	4/14/2011	N	THOMAS EDWARD TRULOVE	CERAMIC INSTRUCTOR	1,155.00
494412	4/14/2011	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING-MAR 20	12,111.48
494413	4/14/2011	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,300.49

2:12:54PM
4/14/2011

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **WT 22b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494414	4/14/2011	N	UNDERGROUND SERVICE ALERT	UNDERGROUND SCHEMATIC NOTIFICATION	168.00
494415	4/14/2011	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	1,901.52
494416	4/14/2011	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	40.00
494417	4/14/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	382.61
494418	4/14/2011	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	77.00
494419	4/14/2011	N	ERNESTO M URE	CASH KEY REFUND	22.25
494420	4/14/2011	N	USA MOBILITY WIRELESS INC	PAGER AGREEMENT	12.48
494421	4/14/2011	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	199.93
494422	4/14/2011	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: Payment	912.74
494423	4/14/2011	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
494424	4/14/2011	N	VERIZON	DESIGN PLANS FOR DISTRICT NO. 15	51,349.25
494425	4/14/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	15,704.57
494426	4/14/2011	N	W SOLUTIONS INC	HEALTH & WELLNESS PROGRAM	2,547.50
494427	4/14/2011	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	489.44
494428	4/14/2011	N	WASTE MANAGEMENT INC	REFUSE REMITTANCE-MAR 2011	262,979.21
494429	4/14/2011	N	WATER REPLENISHMENT DISTRICT	WELL WATER-FEB 2011	45,223.00
494430	4/14/2011	N	WEST PAYMENT CENTER	WESTLAW ACCESS	81.60
494431	4/14/2011	N	WILLDAN INC	2010-2011 WATER MAIN PROJECT-INSP SV	14,108.75
494432	4/14/2011	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	250.00
494433	4/14/2011	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	5,737.26
494434	4/14/2011	N	XEROX DIRECT	XEROX MULTIFUNCTION MACHINE SUPPI	2,286.54
494435	4/14/2011	N	CRAIG YOUNGDALE	REIMBURSEMENT-STATION SUPPLIES	315.34

2:12:54PM
4/14/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: WT 22b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494436	4/14/2011	N	JOHN EDWARD ZIELLO	SOFTBALL OFFICIAL	2,450.00
494437	4/14/2011	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
SUBTOTAL					1,200,117.43
COMBINED TOTAL					1,597,176.41

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

2:17:04PM
4/14/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wr 22b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
41411	4/14/2011	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSEMENT LIABILITY	37,884.19
41511	4/15/2011	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSEMENT WORKERS COI	106,618.71
41811	4/18/2011	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	252,556.08
SUBTOTAL					397,058.98
494220	4/14/2011	N	AAE INCORPORATED	2010-12 SEWER MAIN REHABILITATION	13,895.00
494224	4/14/2011	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	12,454.92
494232	4/14/2011	N	BANK OF AMERICA	LETTER OF CREDIT FEE-RCC/MARINE AVE	23,401.00
494236	4/14/2011	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,596.94
494242	4/14/2011	N	BRENTAG PACIFIC INC	LIQUID CHLORINE	5,789.28
494247	4/14/2011	N	CA TEAMSTERS LOCAL 911	AGENCY FEE (MISC): Payment	4,950.00
494256	4/14/2011	N	CHARLES ABBOTT ASSOCIATES INC	TRAFFIC ENGINEERING SERVICES CONTR	8,712.00
494258	4/14/2011	N	CHIELLA	EARNINGS WITHHOLDING	2,758.00
494261	4/14/2011	N	CLEANSTREET	CLEAN-UP EXTRAS	3,629.61
494263	4/14/2011	N	COE-JUELL	CENTENNIAL CONTRACT SERVICES	5,492.50
494273	4/14/2011	N	DYE	CONTRACT PERSONNEL-ADMIN	3,879.60
494285	4/14/2011	N	FULCRUM LEARNING SYSTEMS INC	TRAINING FEES	2,500.00
494298	4/14/2011	N	HOROWITZ & CLAYTON	LEGAL SERVICES	42,997.50
494301	4/14/2011	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,597.78
494302	4/14/2011	N	ICMA RETIREMENT TRUST - 457	Loan Repay 457: Payment	60,114.64
494303	4/14/2011	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	4,105.03
494304	4/14/2011	N	INFOSEND INC	WATER BILL PRINT/MAIL & PORTAL MAIN	3,829.94
494307	4/14/2011	N	IPS GROUP INC	PARKING METER CREDIT CARD FEES	10,948.62
494310	4/14/2011	N	JENKINS & HOGIN LLP	LEGAL SERVICES	19,383.00

2:17:04PM
4/14/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

WF 22b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494311	4/14/2011	N	JENKINS	PROSECUTION SERVICES	6,030.00
494316	4/14/2011	N	KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	4,148.55
494317	4/14/2011	N	L A COUNTY	PARKING CONCESSION FEE-3RD QTR	32,500.00
494327	4/14/2011	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	3,957.70
494328	4/14/2011	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	19,848.57
494329	4/14/2011	N	MALLMAN	CERAMIC INSTRUCTOR	6,485.40
494330	4/14/2011	N	MAN BCH EDUCATION FOUNDATION	WINE AUCTION DINNER	5,000.00
494331	4/14/2011	N	MANERI SIGN CO INC	SIGNAGE	6,173.98
494335	4/14/2011	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,135.00
494340	4/14/2011	N	MELAD AND ASSOCIATES INC	CONTRACT SERVICES-PLAN CHECKS & IN	18,415.15
494342	4/14/2011	N	MERRIMAC ENERGY GROUP	AUTOMOTIVE FUELS PURCHASE	30,978.70
494343	4/14/2011	N	MOFFATT & NICHOL	PIER CONDITION ASSESSMENT	7,949.01
494346	4/14/2011	N	MUNICIPAL CODE CORPORATION	MUNI CODE CODIFICATION	3,519.61
494347	4/14/2011	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE-MAR 201	66,914.80
494349	4/14/2011	N	NATIONAL MEDIA INC	ADVERTISING	3,778.00
494354	4/14/2011	N	OFFICE DEPOT	OFFICE SUPPLIES	5,626.13
494355	4/14/2011	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	4,618.40
494356	4/14/2011	N	PACIFIC SPORTS TOURS INC	BUS TRANSPORTATION-TEEN CENTER TR	3,600.00
494366	4/14/2011	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	103,501.35
494367	4/14/2011	N	R & R SERVICES CORPORATION	2010/11 WATER MAIN PROJECT-SOILS TES	2,651.00
494375	4/14/2011	N	S&J SUPPLY COMPANY INC	FIRE HYDRANTS	12,861.05
494380	4/14/2011	N	SBRPCA	V# 397 - CHEVY PD TAHOE ELECTRONICS	10,335.46

2:17:04PM
4/14/2011

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER: **WT 22b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
494389	4/14/2011	N	SO BAY FAMILY HEALTHCARE CTR	CDBG PUBLIC SERVICE FUNDING	3,796.00
494392	4/14/2011	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	69,723.95
494397	4/14/2011	N	SSBRA	SOCCER OFFICIALS	3,965.00
494399	4/14/2011	N	STATE BOARD OF EQUALIZATION	USE TAX-3RD QUARTER 2011	3,023.00
494408	4/14/2011	N	THE GAS COMPANY	MONTHLY GAS CHARGES	6,034.31
494409	4/14/2011	N	TIME WARNER CABLE	UTILITY UNDERGROUND ASSESSMENT DI	14,535.00
494412	4/14/2011	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING-MAR 2011	12,111.48
494424	4/14/2011	N	VERIZON	DESIGN PLANS FOR DISTRICT NO. 15	51,349.25
494425	4/14/2011	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	15,704.57
494426	4/14/2011	N	W SOLUTIONS INC	HEALTH & WELLNESS PROGRAM	2,547.50
494428	4/14/2011	N	WASTE MANAGEMENT INC	REFUNSE REMITTANCE-MAR 2011	262,979.21
494429	4/14/2011	N	WATER REPLENISHMENT DISTRICT	WELL WATER-FEB 2011	45,223.00
494431	4/14/2011	N	WILLDAN INC	2010-2011 WATER MAIN PROJECT-INSP SV	14,108.75
494433	4/14/2011	N	XEROX CORPORATION	COPIER LEASE (VARIOUS DEPARTMENTS)	5,737.26

SUBTOTAL

COMBINED TOTAL

1,115,901.50
1,512,960.48

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

Report of Warrant Disbursements
wr 22b

Fund	Description	Amount
100	General	893,895.30
201	Street Light	2,368.86
205	Streets & Highways	75.00
210	Asset Forfeiture	171.45
230	Prop A	3,789.26
401	Capital Improvements	215.00
403	UAD Construction	14,535.00
501	Water	111,645.70
502	Storm	1,476.39
503	Waste Water	16,665.64
510	Refuse	263,970.11
520	Parking	25,182.77
521	County Parking Lot	34,014.99
522	State Pier Lots	12,930.19
601	Insurance	146,802.90
605	Information Services	2,711.85
610	Vehicle Fleet	47,259.30
615	Building Maintenance	19,432.30
802	Trust Deposit	34.40
wr 22b		<u>1,597,176.41</u>

Check History Listing
CITY OF MANHATTAN BEACH

Bank code: union

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
489643	06/24/2010	24771 VERIZON	V	04/14/2011	0873 8POAOAR	06/18/2008	51,349.25	51,349.25
491319	09/16/2010	25136 TIME WARNER CABLE	V	04/14/2011	10-0726	09/01/2010	14,535.00	14,535.00
493262	02/03/2011	28617 ELEGANCE BOUTIQUE SPA	V	04/14/2011	DEC 2010	02/02/2010	1,592.18	1,592.18
union Total:								67,476.43

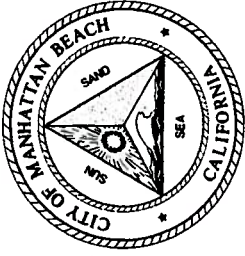
3 checks in this report

Total Checks: 67,476.43

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 03/26/11 TO 04/08/11
PAY DATE: 04/15/11

NET PAY 781,439.04

FUND	DESCRIPTION	AMOUNT
100	General Fund	985,670.11
201	Street Lighting & Landscape Fund	1,072.85
230	Prop. A Fund	11,482.02
232	AB 2766 Fund	720.00
501	Water Fund	37,923.07
502	Stormwater Fund	3,146.24
503	Wastewater Fund	8,333.08
510	Refuse Fund	4,565.13
520	Parking Fund	1,566.95
521	County Parking Lots Fund	439.58
522	State Pier and Parking Lot Fund	439.56
601	Insurance Reserve Fund	6,338.16
605	Information Systems Fund	35,684.06
610	Fleet Management Fund	8,115.16
615	Building Maintenance & Operations Fund	10,283.20
801	Pension Trust Fund	6,053.39
	Gross Pay	<u>1,121,832.56</u>
	Deductions	340,393.52
	Net Pay	<u><u>781,439.04</u></u>



City of Manhattan Beach

Investment Portfolio

March 2011

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

Attachment B

**CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
March 1, 2011 through March 31, 2011**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAF	19,100,000.00	19,100,000.00	19,100,000.00	36.68	1	1	0.493	0.500
Medium Term Notes	5,000,000.00	5,192,530.00	5,179,000.00	9.95	1,238	421	2.732	2.770
Federal Agency Issues - Coupon	27,000,000.00	27,758,990.00	27,796,818.84	53.38	1,485	1,236	1.931	1.958
Investments	51,100,000.00	52,051,520.00	52,075,818.84	100.00%	916	702	1.483	1.504
Cash								
Passbook/Checking (not included in yield calculations)	-497,296.51	-497,296.51	-497,296.51		0	0	0.000	0.000
Total Cash and Investments	50,602,703.49	51,554,223.49	51,578,522.33		916	702	1.483	1.504

Total Earnings March 31 Month Ending
Current Year 72,842.22


BRUCE A. MOE, FINANCE DIRECTOR

Reporting period 03/01/2011-03/31/2011

Run Date: 04/14/2011 - 08:05

No fiscal year history available

Portfolio CITY
CP
PM (PRF_PM1) SymRept 6.42
Report Ver. 5.00

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
March 31, 2011

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity	Maturity Date
LAIF											
SY33000	3000	Local Agency Invest. Fund	07/01/2000	19,100,000.00	19,100,000.00	19,100,000.00	0.500		0.500	1	
				Subtotal and Average	19,100,000.00	19,100,000.00			0.500	1	
Money Market Fund											
SYGMRA39907	GMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
				Subtotal and Average	0.00	0.00			0.000	0	
Medium Term Notes											
060505AR5	MTN0057	BANKAMERICA CORP	03/11/2008	1,000,000.00	1,047,620.00	1,029,540.00	4.875	A2	4.150	533	09/15/2012
17314JAP8	MTN0061	CITIBANK NA	03/30/2010	1,000,000.00	1,005,200.00	1,006,740.00	1.250	AAA	0.790	174	09/22/2011
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL	03/20/2008	2,000,000.00	2,121,000.00	2,107,900.00	5.250	AA2	3.950	567	10/19/2012
949744AA4	MTN0062	WELLS FARGO & CO SRNT	03/30/2010	1,000,000.00	1,018,710.00	1,034,820.00	3.000		0.920	252	12/09/2011
				Subtotal and Average	5,192,530.00	5,179,000.00			2.770	421	
Federal Agency Issues - Coupon											
31331Y2Q2	FAC0185	FED FARM CR BK	03/26/2010	1,000,000.00	1,071,930.00	1,075,090.00	4.250	AAA	1.880	829	07/08/2013
31331SNP4	FAC0194	FED FARM CR BK	07/14/2010	2,000,000.00	2,197,120.00	2,202,472.62	4.550	AAA	2.177	1,433	03/04/2015
31331JH71	FAC0196	FED FARM CR BK	09/20/2010	2,000,000.00	1,985,600.00	2,000,000.00	1.375	AAA	1.375	1,084	03/20/2014
31331J6P3	FAC0199	FED FARM CR BK	12/28/2010	3,000,000.00	2,978,760.00	3,000,000.00	2.450	AAA	2.450	1,732	12/28/2015
3133XURR6	FAC0181	Federal Home Loan Bank	09/18/2009	1,000,000.00	1,020,180.00	1,003,360.00	1.950	AAA	1.840	594	11/15/2012
3133XSAE8	FAC0186	Federal Home Loan Bank	03/26/2010	2,000,000.00	2,118,660.00	2,109,020.00	3.625	AAA	2.030	931	10/18/2013
3133XYFNO	FAC0189	Federal Home Loan Bank	05/20/2010	2,000,000.00	2,004,260.00	2,000,000.00	2.100	AAA	2.100	964	11/20/2013
3133XYS30	FAC0190	Federal Home Loan Bank	06/21/2010	2,000,000.00	2,004,540.00	2,000,000.00	1.250	AAA	1.250	630	12/21/2012
313370TG3	FAC0195	Federal Home Loan Bank	08/30/2010	2,000,000.00	1,994,360.00	2,000,000.00	1.000	AAA	2.069	1,606	08/24/2015
3134G1KQ6	FAC0192	Federal Home Loan Mortgage	07/14/2010	2,000,000.00	2,001,720.00	2,005,000.00	2.550	AAA	2.497	1,565	07/14/2015
3137EACD9	FAC0198	Federal Home Loan Mortgage	12/22/2010	2,000,000.00	2,090,080.00	2,109,817.90	3.000	AAA	1.576	1,214	07/28/2014
3128X3L76	FAC0191	Freddie Mac	06/04/2010	2,000,000.00	2,226,180.00	2,199,079.65	5.000	AAA	2.325	1,322	11/13/2014
3136FMY65	FAC0193	Fannie Mae	07/27/2010	2,000,000.00	2,002,740.00	2,000,000.00	2.000	AAA	2.000	1,305	10/27/2014
31398AZV7	FAC0197	Fannie Mae	09/20/2010	2,000,000.00	2,062,860.00	2,092,978.67	2.625	AAA	1.482	1,329	11/20/2014
				Subtotal and Average	27,758,990.00	27,796,818.84			1.958	1,236	
				Total and Average	52,051,520.00	52,075,818.84			1.504	702	

**CITY OF MANHATTAN BEACH
 Portfolio Management
 Portfolio Details - Cash
 March 31, 2011**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to 365 Maturity
Money Market Fund										
SYS39903-39902	39901	UNION BANK	06/01/2003	-497,296.51	-497,296.51	-497,296.51			0.000	1
		Subtotal and Average								0
		Total Cash and Investments		50,602,703.49	51,554,223.49	51,578,522.33			1.504	702

CITY OF MANHATTAN BEACH
March 31, 2011

<u>Investments</u>	Book Value
LAIF	19,100,000.00
Medium Term Notes	5,179,000.00
Federal Agency Issues-Coupon	27,796,818.84
Treasury Securities	-
Subtotal Investments	<u>52,075,818.84</u>
<u>Demand Deposit/Petty Cash</u>	
Cash in Bank	-497,296.51
Petty Cash	2,179.70
Total Demand Deposit	<u>(495,116.81)</u>
<u>Subtotal City Cash & Investments</u>	<u>51,580,702.03</u>
<u>Bond Funds Held in Trust</u>	
Police/Fire (Bond)	817,075.00
Metlox	871,500.00
Marine	20,131.73
RCC Facility	172,146.09
Pension Bond	-
Water/Wastewater	337,314.32
Utility Assessment Dist	1,376,551.41
Subtotal Bonds Held in Trust	<u>3,594,718.55</u>
Treasurer's Balance	<u>55,175,420.58</u>