



Agenda Item #: \_\_\_\_\_




# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:**  David N. Carmany, City Manager

**FROM:** Liza Tamura, City Clerk   
Terri Aliabadi, Senior Deputy City Clerk *TA*

**DATE:** March 15, 2011

**SUBJECT:** Declare Vacancy: Planning Commission, Seat No. 5 (Lesser)

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**RECOMMENDATION:**

Staff recommends the City Council pass a motion to declare vacant Planning Commission Seat No. 5 (Lesser).

**FISCAL IMPLICATION:**

There is no fiscal impact associated with this action.

**BACKGROUND:**

The Planning Commission consists of five (5) members and is responsible for long-range planning activities, including major permits, commercial planned development permits, zone changes, code amendments, and modification to long-range planning documents, including the City's General Plan and Local Coastal Plan.

**DISCUSSION:**

On March 10, 2011, David Lesser tendered a letter of resignation from the Planning Commission to the City Clerk's Office.

Normally, a Board or Commission vacancy would be filled immediately, however, because the yearly Board & Commission appointment cycle is so close, it is staff's recommendation to add this vacant seat (expiring May 31, 2011) to the Board & Commission appointment cycle.

Advertising for Board & Commission vacancies will begin in late March. Staff will accept new applications and contact those persons who have filed an application and expressed an interest in a particular Board or Commission within the last three years.

Attachment: Resignation Letter

DAVID JULIAN LESSER  
111 N. SEPULVEDA BLVD., SUITE 250  
MANHATTAN BEACH, CA 90266  
(310) 937-1515

March 10, 2011

Liza Tamura  
City Clerk  
City of Manhattan Beach  
1400 Highland Avenue  
Manhattan Beach, CA 90266

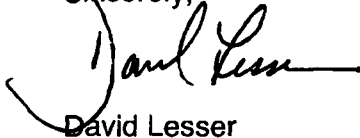
Re: Manhattan Beach Planning Commission

Dear Liza:

This will confirm my resignation from the Manhattan Beach Planning Commission effective March 9, 2011 following my election to the Manhattan Beach City Council on March 8, 2011.

I am grateful for the honor of serving as a Manhattan Beach Planning Commissioner since May of 2005 and look forward to continuing my service to the community as a member of City Council.

Sincerely,



David Lesser