


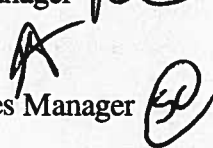



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Richard Thompson, Interim City Manager 

FROM: Bruce Moe, Finance Director
Steve S. Charelian, Revenue Services Manager 
Henry Mitzner, Controller 

DATE: December 7, 2010

SUBJECT: Consideration of Resolution Adopting Updated FY 2010-2011 Cost Recovery Fees

RECOMMENDATION:

Staff recommends that the City Council: a) conduct a Public Hearing on the proposed FY 2010-2011 City cost recovery fees, and b) adopt Resolution No. 6287 approving the fees.

FISCAL IMPLICATION:

The implementation of the updated cost recovery fees is expected to generate approximate revenues of \$350,000. The projected revenues are estimates only. The actual revenue will depend upon the demand for services, which may be difficult to predict in some cases.

It is important to note that these fees represent cost recovery on behalf of the general taxpayer for services that are discretionary on the part of the user. These fees are increasingly important as we face budgetary challenges, and the need for new revenue sources to balance future budgets. To the extent we do not recover our costs for these services; the general taxpayer is subsidizing the activity. Such subsidies ultimately limit our ability to provide public services including Police, Fire, Parks and Recreation, Public Works, and other governmental services.

BACKGROUND:

The City Council authorized staff to undertake a comprehensive study of the various fees charged for non tax-supported services we provide. The purpose of the study was to identify areas where tax dollars may be subsidizing "personal choice" services, and to also ensure that the fees we charge do not exceed the cost of providing that service. In such cases, the excess charges may be considered a tax. Under State law, public agencies are entitled to recover the costs associated with providing certain services that are considered "personal choice"¹. In order to ensure that we have

¹ Personal Choice services are defined as services where the customer is identifiable and the service is measurable and can be withheld for non-payment. Examples include building permits, block party permits, alarm system permits, building plan check, etc.

identified all costs associated with providing these services, the City last conducted a comprehensive fee study in 2004 and a cost recovery fee update in 2008.

DISCUSSION:

In 2006, the City Council adopted a policy that we review and update user fees on a tri-annual basis. As a result, through a competitive bid process we hired Revenue Cost Specialists, LLC to perform a comprehensive cost allocation and user fee study. Staff provided updated salary and benefit data to our consultant who has now provided us with the new cost recovery fees (see Attachment "B"). Also presented in this listing are fees that are market driven, and certain fines, which need to be adopted by the City Council in order to be implemented. Fees that are market driven include rental of City property or permits that license use of public property (ex: film permit fees). Fines include penalties for multiple false alarm calls or responses to loud parties, etc. These fees and fines are not based upon cost recovery only, and may be set to encourage or penalize certain behavior and are set by policy.

The attached listing (Attachment "B") provides information on the recommended fees, including the current fee, total annual units, net dollar and percentage change and the recommended new fee based on the updated salary and benefit numbers, and the percentage of change. In addition attachment "C" and "D" are new recovery fees introduced for the first time and fees which have increased greater than 50 percent respectively. In some cases user fees which have increased greater than 50 percent may be reflected when there are multiple fees associated with a certain service. For example, a fee which has multiple options such as administrative reviews, deposits, additional applications or hearings may have an optional service line item which indicates an increase of 50 percent or greater, but the overall percentage of increase in the fee may be lower than 50 percent. In other cases, because some fees may have not been changed in several years, the increase may appear to be large. However, with the exception of market driven or fine based fees, the fee does reflect the *cost* of providing the service; to the extent we do not recover the full cost of providing this individual-choice service, the general taxpayer is subsidizing the service.

How Fees are Developed

Determining the cost of providing services is a complex task. The City hired Revenue and Cost Specialists, LLC recognized experts in cost recovery. Between March and June of 2010 the consultant had up to four meetings with various departments to conduct interviews to confirm time spent on specific fees. The consultant also met with all departments and developed schedules that identified the costs for services, including all labor, overhead and materials.

An example of how a fee is developed is illustrated below. This sample, which is a "Use Permit," followed by the unique reference number "FS1-1701" shows total cost recovery fee of \$5,200.35. The cost is based on the number of hours it takes staff to process the permit:

<u>Service:</u>	<u>Reference:</u>	<u>Position</u>	<u>Time (Hours)</u>	<u>Unit Cost</u>
Use Permit	FS1-1701	Director Comm. Dev.	4.75	\$ 1,063.05
		Associate Planner	21.42	\$ 2,651.80
		Planning Manager	4.00	\$ 620.08
		Assistant Planner	.33	\$ 34.73
		Assistant Planner (GIS)	.50	\$ 52.62
		Executive Secretary	6.17	\$ 521.74
		Sr. Plan Check Eng.	.50	\$ 77.86
		City Engineer	.25	\$ 39.67
		Public Works Inspector	1.50	\$ 138.80
				<u>Totals</u> →

The hourly rates that are used for each position include not only the employee's salary and benefits, but a proportionate share of operating expenses, overhead and replacement costs for assets involved in the delivery of services (e.g. the fully burdened rate). Similar cost recovery worksheets have been developed for each of the services, and provide support for each of the recommended fees.

While these fees reflect full cost recovery for the services listed (unless otherwise noted), Council has the discretion to adjust fees by policy. The last time these fees were adopted in 2008, Council selected several fees in which to deviate from the suggested recovery: the block party permit was reduced from full cost recovery of \$280 to \$28 so that the fee would not be an impediment to these neighborhood social events, and the appeals to City Council, Planning Commission, Parking and Public Improvement Commissions were kept at \$465 instead of \$2,650, \$1,995 and \$1,465 respectively. Fees for parking, traffic and stop sign requests were kept at no-charge instead of the recommended \$510, \$1,160 and \$1,580 respectively. The full cost recovery fee for block party permits for 2010-2011 is \$215; the appeal charge to City Council, Planning Commission, Parking and Public Improvement Commission is \$765. The parking, traffic and stop sign request recovery fees for 2010-2011 are \$860, \$1,430 and \$3,355.

As cost recovery fees are designed to recover the City's costs for providing services and do not reflect a "profit." Based on cost recovery not all fees automatically increase; some fees will adjust lower, where other fees, such as building permits for mechanical, electrical and plumbing will stay unchanged.

The Finance Subcommittee reviewed the 2010-2011 user fees at their September 10, 2010 meeting. Staff recommends that the City Council discuss the proposed fees and conduct the required public hearing in order to adopt the fees. If approved, these cost recovery fees will become effective on January 7, 2011 with the exception for development related fees which become effective February 7, 2011.

Agenda Item #: _____

The City also notified Building Industry Association of Southern California (BIA), The Gas Company and Southern California Edison to comply with CA Government Code Section 66016. The public hearing was properly noticed in the November 18, 2010 edition of the Beach Reporter.

- Attachments:
- A. Resolution No. 6287
 - B. Cost Recovery Fee Schedule 2010-2011
 - C. New Cost Recovery Fees 2010-2011
 - D. Cost Recovery Fees which have increased greater than 50 percent 2010-2011

RESOLUTION NO. 6287

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, ESTABLISHING A SCHEDULE OF FEES TO BE CHARGED BY VARIOUS DEPARTMENTS OF THE CITY FOR PERMITS AND SERVICES, SUPERSEDING ALL PRIOR APPLICABLE INCONSISTENT RESOLUTIONS OR ORDERS IN CONCERT THEREWITH

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES HEREBY DECLARE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council of the City of Manhattan Beach hereby makes the following findings:

- A. Departments of the City have reviewed the fee schedule and made certain recommendations to the City Council; and
- B. The schedule of fees for permits and services represents reimbursement for cost incurred by the City in providing direct services to particular individuals or groups rather than to the general populace of the City of Manhattan Beach; and
- C. It is equitable that the City of Manhattan Beach be compensated for providing such direct services.

SECTION 2. The fees set forth on Exhibit A, which is attached hereto and incorporated herein by this reference, are hereby adopted any previous fees inconsistent with the fees in Exhibit A are rescinded and replaced.

SECTION 3. The fees adopted hereunder are based upon the actual cost to the City of providing the service or facility for which the fee is charged. Calculation of the fees is based upon the study conducted by Revenue and Cost Specialists, LLC in 2010 as documented in the report entitled "Fee Study Update" which is incorporated herein by this reference, and thereafter adjusted for future costs.

SECTION 4. Departments of the City have reviewed the fee schedule and made certain recommendations to the City Council. The schedule of fees for permits and services represents reimbursement for costs incurred by the City in providing direct services to particular individuals or groups rather than to the general populace of the City of Manhattan Beach.

SECTION 5. Specific fees adopted under this resolution supercede all prior like and applicable fees from any and all previous resolutions and ordinances to the extent that they are inconsistent with the fees hereby adopted. Any and all fees and resolution provisions not inconsistent with the provisions of this resolution shall continue in full force and effect.

SECTION 6. The City Manager shall have the authority to interpret the provisions of this resolution for purposes of resolving ambiguities. The City Manager shall have the authority to authorize and require reasonable compensation for the temporary use of City property or receipt of City services not otherwise provided for in this resolution or other applicable resolutions or ordinances. Such compensation shall be based upon the City's fully burdened hourly rates or costs as described in the aforementioned Cost of Service Study.

SECTION 7. This resolution shall take effect January 7, 2011 except for development related fees which become effective February 7, 2011.

SECTION 8. The City Clerk shall certify to the passage and adoption of this resolution; shall cause the same to be City Council members voting for and against this Resolution and shall post in the office of the City Clerk a certified copy of the full text of this Resolution along with the names of those City Council members voting for and against the Resolution.

PASSED, APPROVED AND ADOPTED this 7th day of December, 2010.

Ayes:
Noes:
Absent:
Abstain:

Mayor, City of Manhattan Beach, California

ATTEST:

City Clerk

APPROVED AS TO FORM.

By



City Attorney

Cost Recovery Fee Schedule 2010 - 2011

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	S NET CHANGE	% NET CHANGE
FS1-1701	USE PERMIT	COMM DEV	6	Review an application for a use permit for conformity with code requirements.	\$5,200 per application Parking/Traffic Review - Additional \$640 plus any outside costs Alcohol/Live Music - Additional \$110	\$5,200 per application Parking/Traffic Review - Additional \$1,050 plus any outside costs Alcohol/Live Music - Additional \$110	\$ - \$ 410.00 \$ -	- 64.06% -
FS1-1702	USE PERMIT - MASTER	COMM DEV	1	Review an application for a master use permit for conformity with code requirements.	\$8,145 per application plus any outside cost Parking/Traffic Review - Additional \$640 plus any outside cost Alcohol/Live Music - Additional \$110	\$8,255 per application plus any outside cost Parking/Traffic Review - Additional \$1,050 plus any outside cost Alcohol/Live Music - Additional \$110	\$ 110.00 \$ 410.00 \$ -	1.35% 64.06% 0.00%
FS1-1703	AMENDMENT TO MASTER USE PERMIT	COMM DEV	1	Review an application to amend a master use permit for conformity with code requirements.	\$4,730 per application Parking/Traffic Review - Additional \$640 plus any outside cost Alcohol/Live Music - Additional \$110	\$4,740 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost Alcohol/Live Music - Additional \$110	\$ 10.00 \$ 410.00 \$ -	0.21% 64.06% -
FS1-1704	MASTER USE PERMIT CONVERSION	COMM DEV	1	Review an application for a conversion to a master use permit from a use permit for conformity with code requirements.	\$4,080 per application Parking/Traffic Review - Additional \$640 plus any outside cost Alcohol/Live Music - Additional \$110	\$4,075 per application	\$ (5.00) \$ (640.00) \$ (110.00)	-0.12% -100.00% -100.00%
FS1-1705	PLANNED DEVELOPMENT - COMMERCIAL	COMM DEV	1	Review an application for a Commercial Planned Development for conformity with code requirements.	\$6,820 per application	\$8,415 per application	\$ 1,595.00	23.39%
FS1-1706	PLANNED DEVELOPMENT - RESIDENTIAL	COMM DEV	1	Review an application for a Residential Planned Development for conformity with code requirements.	\$5,385 per application	Parking/Traffic Review - Additional \$1,050 plus any outside cost \$5,400 per application	\$ 1,050.00 \$ 15.00	100% 0.28%
FS1-1707	PLAN. DEVEL-SR. CITIZEN RESIDENTIAL	COMM DEV	1	Review an application for a senior citizen residential development for conformity with code requirements.	\$5,385 per application	Parking/Traffic Review - Additional \$1,050 plus any outside cost \$5,400 per application	\$ 1,050.00 \$ 15.00	100.00% 0.28%
FS1-1708	COASTAL DEVELOPMENT PERMIT	COMM DEV	39	Review an application for a coastal development that involves a public hearing in an appealable area or an administrative permit.	Administrative - \$560 per application Hearing - \$4,275 per application Hearing with another discretionary permit - \$815 per application	Administrative - \$920 per application Hearing - \$4,615 per application Hearing with another discretionary permit - \$1,660 per application	\$ 360.00 \$ 340.00 \$ 845.00	64.29% 7.95% 103.68%
FS1-1709	COASTAL DEVELOP. PERMIT - TRANSFER	COMM DEV	1	Review a request to transfer ownership of a coastal development permit.	\$140 per application	\$140 per application	\$ -	0.00%
FS1-1710	DEVELOPMENT AGREEMENT	COMM DEV	1	Review an application for a development agreement to determine special conditions on a project and providing for future improvements with City Council approval.	\$6,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$6,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1711	SPECIFIC PLAN	COMM DEV	1	Review an application for a specific plan, and make comments and revisions as necessary for a development project.	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$6,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ 1,000.00	20.00%
FS1-1712	SPECIFIC PLAN AMENDMENT	COMM DEV	1	Reviewing an application and making recommendations regarding proposed amendments to a Specific Plan for consideration by the Planning Commission and City Council.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%
FS1-1713	GENERAL PLAN AMENDMENT	COMM DEV	1	Reviewing an application and making recommendations regarding proposed amendments to the City's Comprehensive General Plan to the Planning Commission and the City Council.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%
FS1-1714	ZONING TEXT AMENDMENT	COMM DEV	1	Review an application to amend the text of the Municipal Code involving zoning.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%
FS1-1715	ZONING MAP AMENDMENT	COMM DEV	1	Review a request to change the regulations established by zoning maps.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%
FS1-1717	VARIANCE	COMM DEV	2	Review an application for a variance from the terms of the Zoning Code.	\$4,925 per application	\$5,160 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 235.00 \$ 1,050.00	4.77% 100.00%
FS1-1718	MINOR EXCEPTION	COMM DEV	30	Review a proposed minor exception from the terms of the Zoning Code.	Without Notice - \$547.50 per application With Notice or 3,000+ Sq Ft - \$1,095 per application	Without Notice - \$1,775 per application With Notice or 3,000+ Sq Ft - \$2,020 per application	\$ 1,227.50 \$ 925.00	224.20% 84.47%
FS1-1719	SIGN EXCEPTION	COMM DEV	1	Review a proposed sign exception from the terms of the Zoning Code.	\$465 per application	\$3,820 per application	\$ 3,355.00	721.51%
FS1-1720	ENVIRONMENTAL ASSESSMENT NEG DEC	COMM DEV	2	Reviewing circumstances and preparing an initial study and declaring whether or not a proposed project will have an adverse impact on the environment in accordance with CEQA requirements (Same as a Negative Declaration Review).	Categorical Exemption - \$215 per application Environmental Assessment - \$2,210 per application	\$2,260 per application [\$2,260 per application] Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 2,045.00 \$ 50.00 \$ 1,050.00	951.16% 2.26% 100.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1721	ENVIRONMENTAL IMPACT REPORT REVIEW	COMM DEV	1	Review of an environmental impact report of a proposed development.	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. This would be in addition to the consultant's actual report preparation costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. This would be in addition to the consultant's actual report preparation costs.	\$ 5,000.00	100.00%
FS1-1722	TENTATIVE PARCEL MAP REVIEW	COMM DEV	15	Reviewing a tentative parcel (4 or fewer lots/units) map to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	Administrative - \$805 per application Hearing - \$3,180 per application	Administrative - \$915 per application Hearing - \$3,325 per application With another discretionary application - \$915 per application	\$ 110.00 \$ 145.00 \$ 915.00	13.66% 4.56% 100.00%
FS1-1723	TENTATIVE TRACT MAP REVIEW	COMM DEV	2	Reviewing a tentative tract map (more than 4 lots or units) to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act requirements.	\$3,770 per application	\$4,080 per application With another discretionary application - \$1,075 per application	\$ 310.00 \$ 1,075.00	8.22% 100.00%
FS1-1724	LOT LINE ADJUSTMENT	COMM DEV	4	Reviewing the proposed change to the property boundary into fewer lots and issuing a certificate of compliance.	\$1,010 per application	\$1,155 per application	\$ 145.00	14.36%
FS1-1725	CERTIFICATE OF COMPLIANCE	COMM DEV	1	Review of records in order to determine compliance with the Subdivision Map Act.	\$1,505 per certificate	\$1,560 per certificate	\$ 55.00	3.65%
FS1-1726	AMENDMENT TO DEVELOP. PERMIT	COMM DEV	3	Review an application for amending a Use Permit, Variance, Development Agreement, Residential, Commercial, or Senior Citizen Residential Planned Development.	\$3,890 per application	\$4,165 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 275.00 \$ 1,050.00	7.07% 100.00%
FS1-1727	PLAN CHECK/INSP LANDSCAPE & IRRIG.	COMM DEV	20	Review an application for landscape and irrigation to conform to code requirements.	\$460 per application	SFR 0-7500 Sq Ft (parcel) - \$685 per application MFR/Commercial/SFR > 7,500 Sq Ft (parcel) - \$1,330 per application	\$ 235.00 \$ 870.00	51.09% 189.13%
FS1-1728	TELECOMM. ANTENNA PERMIT	COMM DEV	9	Review an application for a Telecommunications Antenna Permit in order to insure that it conforms to code requirements.	\$1,020 per application plus any outside cost	New - \$2,760 per application plus any outside cost New in Public R-O-W - \$3,170 per application plus any outside cost Amendment - \$1,245 per application plus any outside cost Amendment in Public R-O-W - \$1,450 per application plus any outside cost	\$ 1,740.00 \$ 2,150.00 \$ 225.00 \$ 430.00	170.59% 210.78% 22.06% 42.16%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	S NET CHANGE	% NET CHANGE
FS1-1729	SMALL DAY CARE CENTER PERMIT	COMM DEV	2	Review of a small day care center to ensure that it complies with code requirements.	\$150 per permit	\$170 per permit	\$ 20.00	13.33%
FS1-1730	LARGE FAMILY DAY CARE HOME PERMIT	COMM DEV	1	Review an application for a permit for a large family day care home to insure it conforms to code requirements, as well as inspecting the site.	\$935 per application	\$2,030 per application	\$ 1,095.00	117.11%
FS1-1731	GROUP ENTERTAINMENT PERMIT-INITIAL	COMM DEV	2	Review an initial application for Class I (On-Going) Permit or a Class II (One Occasion) which allows for entertainment either incidental with the business being conducted or which admission is being charged.	Class I - \$570 per application Class II - \$695 per application	Class I - \$590 per application Class II - \$715 per application	\$ 20.00 \$ 20.00	3.51% 2.88%
FS1-1732	GROUP ENTERTAIN. PERMIT - RENEWAL	COMM DEV	6	Review an application for renewing an on-going Class I Group Entertainment Permit.	\$325 per application	\$345 per application	\$ 20.00	6.15%
FS1-1732A	ALCOHOL LICENSE PUBLIC DETERMIN.	COMM DEV	1	Review of a public determination of convenience and necessity of a proposed alcohol license.	\$110 per application	\$1,505 per application If associated with another application then this fee is not charged.	\$ 1,395.00	1268.18%
FS1-1733	BODYWORK (MESSAGE) APPL. OWNER	COMM DEV	1	Review an application for an owner of bodywork (massage) business for compliance with City codes and standards.	\$325 per application (2-year permit for owner)	\$290 per application (2-year permit for owner)	\$ (35.00)	-10.77%
FS1-1735	BODYWORK (MESSAGE) BUS. LOC. CHANGE	COMM DEV	1	Review an application to change a business location for a bodywork operation.	\$205 per application	\$250 per application	\$ 45.00	21.95%
FS1-1736	BODYWORK (MESSAGE) EXEMPTION	COMM DEV	2	Review and documentation of a bodywork (massage) application which is associated with another special type of business and meets certain criteria.	\$205 per application	\$250 per application	\$ 45.00	21.95%
FS1-1737	SIGN PERMIT	COMM DEV	103	Review an application for a permanent sign for conformity with code requirements.	Single Tenant - \$230 per application Multi-Tenant - \$270 per application	Single Tenant - \$210 per application Multi-Tenant - \$315 per application Face Change - \$55 per application	\$ (20.00) \$ 45.00 \$ 55.00	-8.70% 16.67% 100.00%
FS1-1737A	SIGN PROGRAM	COMM DEV	3	Review an application for a sign program for conformity with code requirements.	None	\$605 per application	\$ 605.00	100.00%
FS1-1738	SIGN PERMIT-TEMPORARY	COMM DEV	20	Review an application for a temporary sign for conformity with code requirements.	\$155 per application plus performance bond	\$160 per application plus performance bond	\$ 5.00	3.23%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	S NET CHANGE	% NET CHANGE
FS1-1739	TEMPORARY USE PERMIT	COMM DEV	2	Review an application for an administrative permit for a temporary use permit.	\$450 per application	\$595 per application	\$ 145.00	32.22%
FS1-1740	HOME OCCUPATION PERMIT	COMM DEV	120	Review an application for a home occupation business use for conformity with zoning regulations.	\$65 per application	\$65 per application	\$ -	0.00%
FS1-1741	TREE TRIMMER PERMIT	COMM DEV	12	Processing registration applications of tree trimmers working in the City.	None	\$55 per permit	\$ 55.00	100.00%
FS1-1742	NEIGHBORHOOD OVERLAY DISTRICT	COMM DEV	1	Review an application for new development standards for a specific neighborhood at the request of all the property owners in the affected area.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$10,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$ -	0.00%
FS1-1742A	CULTURAL LANDMARK DESIGNATION	COMM DEV	10	Review an application for cultural landmark designation for a specific building or parcel at the request of the property owner.	None	\$2,460 per application	\$ 2,460.00	100.00%
FS1-1743	APPEAL TO PLAN COMM. - ADM DECISION	COMM DEV	2	Process an appeal to the Planning Commission of an administrative decision.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1744	APPEAL TO CITY COUNCIL-ADM DECISION	COMM DEV	1	Appeal an administrative decision to the City Council.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1744A	APPEAL TO CITY COUNCIL - PPIC	COMM DEV	2	Appeal of a Park & Public Improvement Commission decision to the City Council.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1745	APPEAL COUNCIL-PLAN COMM DECISION	COMM DEV	1	Process an appeal to the City Council of a Planning Commission ruling.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1746	PUBLIC HEARING NOTICING	COMM DEV	30	Sending public hearing notices to surrounding neighbors of a proposed development, as required under the terms of the Zoning Code.	\$65 per application	\$85 per application	\$ 20.00	30.77%
FS1-1747	CONTINUANCE	COMM DEV	5	Review of a request by the applicant to continue the review of a development application to a future meeting prior to the meeting.	\$275 per application	Standard - \$380 per application Extra Meeting - \$2,345 per application	\$ 105.00 \$ 2,070.00	38.18% 752.73%
FS1-1748	TIME EXTENSION PLAN REVIEW-ADMIN	COMM DEV	2	Review administratively a request for an extension of time to complete a planning entitlement.	\$233 per application	\$140 per application	\$ (93.00)	-39.91%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	S NET CHANGE	% NET CHANGE
FS1-1749	TIME EXTENSION PLAN-DISCRETIONARY	COMM DEV	1	Review an application for a time extension for completing a planning entitlement based upon the discretion of the Planning Commission.	\$2,165 per application	\$2,195 per application	\$ 30.00	1.39%
FS1-1750	ENCROACHMENT PERMIT - ROW DEVELOP.	COMM DEV	30	Review a permit for a right-of-way (permanent) encroachment.	\$1,410 per permit	\$1,495 per permit	\$ 85.00	6.03%
FS1-1751	ENCROACH PERM TRANSFER/REVIS/MINOR	COMM DEV	28	Review a permit for transfer, revision, or minor permanent encroachment.	\$370 per application	\$700 per application	\$ 330.00	89.19%
FS1-1751A	CITY FENCE AGREEMENT	COMM DEV	4	Review of a proposed non-standard fence which abuts the public right-of-way.	None	\$325 per application	\$ 325.00	100.00%
FS1-1752	TREE PERMIT - PRIVATE PROPERTY	COMM DEV	30	Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	Dead/Dying Tree - \$100 Removal/Replacement/Protection - \$425 with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	Dead/Dying Tree - \$100 Removal/Replacement - \$470 plus any outside costs Protection - \$525 plus any outside costs	\$ - \$ 45.00 \$ 100.00	0.00% 10.59% 23.53%
FS1-1753	STREET NAME PROCESSING W/O MAP	COMM DEV	1	Processing a request to name a street when processed in conjunction without a map.	\$1,395 per application	\$1,490 per application	\$ 95.00	6.81%
FS1-1754	CHANGE STREET NAME PROCESSING	COMM DEV	1	Processing a request to re-name a street.	\$1,485 per application plus signage costs	\$1,580 per application plus signage costs	\$ 95.00	6.40%
FS1-1755	NEW/CHANGE BUILDING ADDRESS PROC	COMM DEV	29	Processing a request to number or re-number a building lot.	\$715 per application	Minor - \$260 per application Major - \$810 per application	\$ (455.00) \$ 95.00	-63.64% 13.29%
FS1-1756	GENERAL PLAN MAINTENANCE	COMM DEV	2604	Updating the Comprehensive General Plan to be submitted to the Planning Commission approximately every 10 years for the Complete Plan, and every 5 years for the housing element.	3% surcharge on all Building Permits	3% surcharge on all Building Permits	\$ -	0.00%
FS1-1757	PLANNING EXTRA PLAN CHECK	COMM DEV	1	Plan checks over the standard number of plan checks within the Planning Department.	\$95 per hour	\$125 per hour	\$ 30.00	31.58%
FS1-1758	DOCUMENT RECORDING	COMM DEV	1	Recording of documents with the County	\$9 per page - County pass-through	\$9 per page - County pass-through	\$ -	0.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1758A	ZONING BUSINESS REVIEW	COMM DEV	120	Review of a new business for conformance with zoning codes.	None	\$60 per application	\$ 60.00	100.00%
FS1-1759	BUILDING PLAN CHECK/INSPECTI ON	COMM DEV	4778	Check building and construction plans, and inspecting the subsequent construction, to assure compliance of proposed work with City codes and standards.	Building Inspection: Various fees based on construction valuation Other Inspections - Various fees depending on the type on construction Plan Check - 100% of Building Permit Fee Residential Construction Officer Surcharge - 10% of Building Permit Fee After-the-fact construction fee - 100% of the standard fees in addition to the standard fees	No Change	\$ -	-
FS1-1760	BUILDING EXTRA PLAN CHECK	COMM DEV	1	Plan checks over the standard number of plan checks within the Building Department.	\$150 per hour	\$45 plus \$155 per hour	\$ 5.00	3.33%
FS1-1761	REINSPECTION/E XTRA INSPECTION	COMM DEV	1	Request for a reinspection or extra inspection over the standard number of inspections of a building site.	\$115 per hour	\$35 per inspection plus \$125 per hour. 1 hour minimum.	\$ 35.00	100.00%
FS1-1762	BUILDING AFTER HOURS INSPECTION	COMM DEV	1	Inspection requested after hours or on weekend.	\$455 (Minimum of 4 hours) plus \$115 for each additional hour.	\$540 (Minimum of 4 hours) plus \$125 for each additional hour.	\$ 85.00	18.68%
FS1-1763	SPECIAL REQUEST INSPECTION	COMM DEV	1	Special investigations during normal working hours for extraordinary site review or for which a permit is not needed.	\$115 per hour	\$35 per inspection plus \$125 per hour	\$ 10.00	8.70%
FS1-1764	CONSTRUCTION OPERATION AFTER HOURS	COMM DEV	16	Reviewing an application for construction operation for work done after hours.	\$85 per application	\$315 per application	\$ 230.00	270.59%
FS1-1765	BUILDING DEMOLITION	COMM DEV	50	Inspection of a building demolition to insure compliance with City codes.	No Inspection - \$53.50 Over or Under 50% - \$218 Building Demolition Permit - \$455	Base Fee - \$595 per permit Each additional corner over 4 - \$60 per corner	\$ 2,165.00	211.22%
FS1-1766	BUILDING MOVING	COMM DEV	1	Review an application for moving a building within the City.	\$1,025 per application	\$40 per application	\$ (99.00)	-71.22%
FS1-1767	SEWER CAP	COMM DEV	125	Inspection the capping of a sewer line to insure compliance with City codes.	\$139 per application	\$40 per application	\$ (99.00)	-71.22%

ALL USER FEES

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1768	WATER SERVICE DETERMINATION	COMM DEV	480	Processing a water service determination request.	\$85 per application	\$95 per application	\$ 10.00	11.76%
FS1-1769	PARKING - TEMPORARY FOR CONSTRUCTION	COMM DEV	500	Temporary parking per vehicle for construction purposes (monthly), and may be issued in advance up to 3 months and renewed thereafter.	\$6.50 per month	\$25 per permit (valid for up to 90 days) plus \$220 if a Construction Loading Curb is needed	\$ 5.50	28.21%
FS1-1770	CONSTRUCTION SITE SIGN PRODUCTION	COMM DEV	100	Processing and Production of contractor information signs for construction sites.	\$80 plus \$30 per sign	\$65 plus \$30 per sign	\$ (15.00)	-18.75%
FS1-1771	DEPUTY INSPECTOR CERTIFICATION	COMM DEV	20	Reviewing a request for a deputy inspector certification.	\$62.50 per application	\$25 per application	\$ (37.50)	-60.00%
FS1-1772	BUILDING PERMIT TRANSFER	COMM DEV	12	Transfer the ownership of a building permit.	\$31 per application	\$50 per application	\$ 19.00	61.29%
FS1-1773	RE-STAMPING OF APPROVED PLANS	COMM DEV	10	Restamping of plans which were approved and stamped, but which were lost by the owner.	\$150 per plan	\$95 per hour	\$ (55.00)	-36.67%
FS1-1774	RESIDENTIAL BLDG RECORDS REPORT	COMM DEV	700	Provide a building records report on an address.	\$85 per application Duplicate - \$20 per application	\$120 per application Duplicate - \$20 per application	\$ 35.00	41.18%
FS1-1775	TEMPORARY CERTIFICATE OF OCCUPANCY	COMM DEV	30	Review and approve a temporary certificate of occupancy to allow for occupancy before the final certificate is issued.	\$309 per certificate	\$520 per certificate Extension - \$190	\$ 211.00	68.28%
FS1-1776	BOARD OF BUILDING APPEALS	COMM DEV	1	Processing an appeal of a Building Administrative Decision to the Board of Building Appeals.	\$505 per application	\$530 per application	\$ 25.00	4.95%
FS1-1777	ALARM SYSTEM PERMIT	PD - COMM DEV	2627	Registration of property alarms within the City	New - \$54 per permit Renewal - \$34 per permit	New - \$50 per permit Renewal - \$30 per permit Alarm School - \$55 per participant (based on 15 participants per class)	\$ (4.00) \$ (4.00) \$ 5.00	-7.41% -11.76% 10.00%
FS1-1778	GARAGE SALE PERMIT	COMM DEV	70	Review an application for a garage and yard sale permit. The municipal code allows 3 permits per year.	None	None	\$ -	0.00%
FS1-1779	OUTDOOR DISPLAY PERMIT	COMM DEV	10	Review an application to issue a permit for an outdoor display of merchandise in order to insure conformity with code requirements.	\$245 per application	\$120 per application	\$ (125.00)	-51.02%
FS1-1780	SIDEWALK DINING PERMIT	COMM DEV	2	Review an application to issue a permit for sidewalk dining in order to insure conformity with code requirements.	\$535 per application	\$565 per application	\$ 30.00	5.61%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1781	PARKING REQUEST	COMM DEV	110	Administrative review of a parking-related issue, such as a request for a red zone or a disabled parking space.	None	\$860 per request plus actual implementation cost	\$ 860.00	100.00%
FS1-1782	TRAFFIC REQUESTS	COMM DEV	40	Administrative review of a limited-scale traffic-related issue, such as a request for installation of a crosswalk or speed limit sign.	None	\$1,430 per request plus actual implementation cost	\$ 1,430.00	100.00%
FS1-1783	STOP SIGN REQUEST	COMM DEV	12	Processing a request for a stop sign.	None	\$3,355 per request plus actual implementation cost	\$ 3,350.00	100.00%
FS1-1784	APPEAL TO PARKING & PUB IMPRVE COMM	COMM DEV	2	Appeal an administrative decision to the Parking and Public Improvement Commission.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1785	ZONING REPORT	COMM DEV	5	Providing written report on the zoning regulations for a particular property.	\$325 per request	\$470 per request	\$ 145.00	44.62%
FS1-1786	ZONING CODE INTERPRETATION	COMM DEV	2	Reviewing a request for an interpretation of the Municipal Code regarding zoning and issuing a Report on it.	\$380 per application	\$390 per application	\$ 10.00	2.63%
FS1-1787	COM. DEV. RECORD RETENTION	COMM DEV	12500	Retaining a permanent copy on microfiche of records in Community Development.	\$27 plus \$1.50 per sheet 11x17 or smaller \$27 plus \$2.50 per sheet larger than 11x17 CD - \$40 Data Extraction: Full Listing - \$60 Single Listing - \$20 Computer Programming - \$80 per hour	\$27 plus \$1.50 per sheet 11x17 or smaller \$27 plus \$2.50 per sheet larger than 11x17 CD - \$40 Data Extraction: Full Listing - \$60 Single Listing - \$20 Computer Programming - \$80 per hour	\$ - \$ - \$ - \$ - \$ -	0.00% 0.00% 0.00% 0.00% 0.00%
FS1-1788	COM DEV REFUND PROCESSING	COMM DEV	50	Processing a refund of a Community Development fee due to the actions of the applicant.	None	\$30 per refund	\$ 30.00	100.00%
FS1-1801	FINAL PARCEL MAP REVIEW	COMM DEV	15	Reviewing final parcel map to determine extent to which it complies with appropriate code requirements.	\$585 per application plus \$473 Map Copy Deposit	\$515 per application plus \$500 Map Copy Deposit	\$ (70.00) \$ 27.00	-11.97% 5.71%
FS1-1802	FINAL TRACT MAP REVIEW	PUBLIC WORKS	3	Reviewing final tract map to determine extent to which it complies with appropriate code requirements.	\$585 per application plus \$473 Map Copy Deposit	\$595 per application plus \$500 Map Copy Deposit	\$ 10.00 \$ 27.00	1.71% 5.71%
FS1-1803	STREET VACATION PROCEEDINGS	PUBLIC WORKS	1	Process an application to vacate a public street or right-of-way.	\$900 per application	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1804	NEW/RELOCATE UTILITY POLE	PUBLIC WORKS	10	Review a request for a new or relocated utility pole.	\$1,230 per pole	\$2,160 per pole	\$ 930.00	75.61%
FS1-1805	EXCAVATION PERMIT (STREET CUT)	PUBLIC WORKS	126	Inspection of any excavation in the public right-of-way.	Non-Utility: New/More than 50% Remodel - \$170 Other - \$130 Utility: \$130 plus 0-25 linear feet - \$130 26-1,000 linear feet - \$365 plus \$1.50 per linear foot 1,000+ linear feet - \$2,415	Non-Utility: \$285 Utility: 0-25 linear feet - \$425 26-100 linear feet - \$425 plus \$1.85 per linear foot 100+ linear feet - \$564 plus \$1.40 per linear foot plus performance bond	\$ 115.00 \$ 155.00 \$ 165.00	67.65% 119.23% 63.46%
FS1-1806	RIGHT OF WAY PERMIT-TEMPORARY	PUBLIC WORKS	101	Review a permit for a temporary encroachment into the public right-of-way.	\$135 per permit	\$225 per permit plus \$585 if lane closure is needed	\$ 90.00 \$ 585.00	66.67% 100.00%
FS1-1807	SANDBLASTING PERMIT	PUBLIC WORKS	9	Review a permit for sandblasting in order to insure conformity with code requirements. Inspect site if deemed necessary.	\$20 per permit Additional \$85 if inspected	\$115 per permit	\$ 95.00 \$ (85.00)	475.00% -100.00%
FS1-1808	TREE REMOVAL PERMIT IN R-O-W	PUBLIC WORKS	1	Reviewing the removal of a protected tree in the public right-of-way.	\$95 per permit plus \$113.50 per tree deposit	\$540 per permit plus \$150 per tree deposit	\$ 445.00 \$ 36.50	468.42% 32.16%
FS1-1809	WIDE/OVERSIZE VEHICLE REVIEW	PUBLIC WORKS	1	To review the plans for moving a wide/oversize vehicle through the City.	\$16 per trip \$90 per year	No Change as the fees are set by State Law.	\$ -	0.00%
FS1-1810	VEHICLE ON SIDEWALK OR WALK STREET	PUBLIC WORKS	1	Issue a permit to a resident to operate a vehicle on the sidewalk or walk street.	\$240 per application plus performance bond	\$315 per application plus performance bond	\$ 75.00	31.25%
FS1-1811	NEWS RACK PERMIT	PUBLIC WORKS	234	Issue and review a permit for a news rack	New Permit Location - \$155 per permit Renewal - \$40 per permit	New Permit Location - \$150 per permit Renewal - \$30 per permit	\$ (5.00) \$ (10.00)	-3.23% -25.00%
FS1-1812	NEWS RACK-ABANDONED/ILLE GAL	PUBLIC WORKS	20	Remove an abandoned or illegal news rack	\$45 plus \$85 per hour (1 hour minimum)	\$40 plus \$100 per hour (1 hour minimum)	\$ (5.00) \$ 15.00	-11.11% 17.65%
FS1-1813	WASTE MANAGEMENT PLAN REVIEW	PUBLIC WORKS	250	Review of the plans for any demolition or remodel over \$100,000 in value for its waste management impact.	\$130 per application	\$130 per application	\$ -	0.00%
FS1-1814	BLUEPRINT/MAP REPRODUCTION	PUBLIC WORKS	100	Provide a copy of a blueprint or a map.	up to 24 x 36 - \$50 plus \$3.30 per sheet over 24 x 36 - \$50 plus \$4.50 per sheet	up to 24 x 36 - \$5.15 per sheet over 24 x 36 - actual reproduction costs	\$ 1.85	56.06%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1815	GIS PRINTOUT	PUBLIC WORKS	1	Provide a copy of a GIS printout.	\$50 plus: 8.5 x 11 - \$0.10 per page 8.5 x 14 - \$0.14 per page 11 x 17 - \$0.21 per page 17 x 22 - \$1.09 per page 22 x 34 - \$1.64 per page 34 x 44 - \$2.18 per page	\$60 plus: 8.5 x 11 - \$0.10 per page 8.5 x 14 - \$0.14 per page 11 x 17 - \$0.21 per page 17 x 22 - \$1.09 per page 22 x 34 - \$1.64 per page 34 x 44 - \$2.18 per page	\$ 10.00	20.00%
FS1-1816	COMMERCIAL SUSMP REVIEW	PUBLIC WORKS	5	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.	\$87 per application	\$810 per application	\$ 723.00	831.03%
FS2-1501	NOISE DISTURBANCE CALL BACK	POLICE	450	Responding to a loud party or similar disturbance of the peace to quiet the activity after an initial warning.	Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$150 minimum.	Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$300 minimum.	\$ 150.00	100.00%
FS2-1502	POLICE FALSE ALARM RESPONSE	POLICE	1100	Responding to an alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical or mechanical malfunction or user error.	Burglary Alarm: First 2 responses in a calendar year - No Charge 3rd response - \$190 4th response - \$285 5th and subsequent - \$380 Robbery/Panic Alarm: First response in a calendar year - \$290 2nd response - \$435 3rd and subsequent - \$580 \$190 fine for no alarm permit	Burglary Alarm: First response in a calendar year - No Charge 2nd response - \$190 3rd response - \$285 4th and subsequent - \$380 Robbery/Panic Alarm: First response in a calendar year - \$290 2nd response - \$435 3rd and subsequent - \$580 \$190 fine for no alarm permit	\$ 190.00 \$ 95.00 \$ 95.00	0.00% 100.00% 50.00% 33.33% 0.00%
FS2-1503	DUI ACCIDENT RESPONSE/INVESTIGATION	POLICE	12	Responding to and investigating a DUI Accident which results in property damage, injury, or death.	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State Law.	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State Law.	\$ -	-
FS2-1504	IMPOUND VEHICLE RELEASE	POLICE	675	Collection and release of vehicles impounded by the City.	\$126 per vehicle	\$140 per vehicle	\$ 14.00	11.11%
FS2-1505	VEHICLE INSPECTION/CORRECTION	POLICE	60	Inspect and sign-off correction required citations.	\$45 per vehicle (all citations)	\$50 per vehicle (all citations)	\$ 5.00	11.11%
FS2-1506	BOOKING FEE	POLICE	1000	Process an individual under arrest for booking	County fee plus \$220 City fee upon conviction.	County fee plus \$220 City fee upon conviction.	\$ -	0.00%
FS2-1507	BOOT REMOVAL	POLICE	100	Installation and removal of a parking boot, due to non-payment of 5 or more parking citations.	\$95 per removal	\$120 per removal	\$ 25.00	26.32%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS2-1508	ANIMAL RELINQUISHMENT	POLICE	20	Pick-up of dead or live animals for relinquishment on request.	Dead Animal - \$40 per animal Live Animal - \$145 per animal	Dead Animal - \$40 per animal Live Animal - \$145 per animal	\$ -	0.00%
FS2-1509	ANIMAL RETURN	POLICE	120	Return of an animal to its owner after it was taken into custody by the City.	Within a one year period: 1st Offense - \$60 2nd Offense - \$120 3rd Offense - \$185	Within a one year period: 1st Offense - \$60 2nd Offense - \$120 3rd Offense - \$185	\$ -	0.00%
FS2-1510	ANIMAL TRAP RENTAL	POLICE	60	Rental of an animal trap on request	\$5 per day plus \$150 deposit Animal Pick-up - \$25	\$150 deposit (No Processing Fee) Animal Pick-up - \$25	\$ -	0.00%
FS2-1510A	ANIMAL QUARANTINE INSPECTION	POLICE	3	Inspection of a home and re-checks when an animal is required to be quarantined.	None	\$270 per animal	\$ 270.00	100.00%
FS2-1511	ANIMAL CONTROL SERVICES	POLICE	1	Control and licensing of animals within the City Limits.	Spayed/Neutered Dog License - \$18 All Others Dog License (Non Spayed or Neutered) - \$36 Misc. Animal License - \$6 Duplicate Tag - \$4 50% discount for seniors 60+ with income under \$10,000 No Charge for handicapped, disable or seeing eye dogs Late Penalty - 20% per month - not to exceed 240%	Spayed/Neutered Dog License - \$18 All Others Dog License (Non Spayed or Neutered) - \$50 Duplicate Tag - \$4 50% discount for seniors 60+ with income under \$10,000 No Charge for handicapped, disable or seeing eye dogs Late Penalty - 20% per month - not to exceed 240%	\$ - \$ 14.00 \$ - \$ - \$ - \$ -	0.00% 38.89% 0.00% 0.00% 0.00% 0.00%
FS2-1512	AMPLIFIED SOUND PERMIT - NON-COMM.	POLICE	40	Reviewing a request to use amplified sound in a non-commercial area.	\$280 per application	\$220 per application	\$ (60.00)	-21.43%
FS2-1513	SPECIAL BUSINESS DOJ CHECK	POLICE	1	Processing an individual who is involved in the operation of certain special businesses, which involves checking that individual against the Department of Justice's records.	\$985 per application plus any DOJ fees	\$985 per application plus any DOJ fees	\$ -	0.00%
FS2-1514	FINGERPRINT CARD/LIVE SCAN PRINT	POLICE	200	Fingerprint a person on a card or process a live scan fingerprint. <input type="checkbox"/>	City charge - \$15 plus any DOJ charges	City charge - \$15 plus any DOJ charges	\$ -	0.00%
FS2-1514A	RETAIL FIREARM PERMIT	POLICE	1	Review of a request to sell firearms within the City.	None	New - \$355 per application Renewal - \$150 per permit	\$ 355.00 \$ 150.00	100.00% 100.00%
FS2-1515	BINGO PERMIT	POLICE	1	Review an application for a Bingo Permit for a City organization to be valid for up to one year.	\$235 per application \$15 permit fee if following conditions are met: (a) no game will be used for the purpose of fund raising and (b) no prize awarded shall exceed five dollars in value.	\$425 per application \$15 permit fee if following conditions are met: (a) no game will be used for the purpose of fund raising and (b) no prize awarded shall exceed five dollars in value.	\$ 190.00 \$ -	80.85% 0.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS2-1516	SPECIAL EVENT PERMIT	POLICE	50	Processing a request for a special event by a private group within the City.	\$985 per application	\$955 per application	\$ (30.00)	-3.05%
FS2-1517	BLOCK PARTY PERMIT	POLICE	50	Review an application for a block party	\$28 per application	100% recovery is \$215 per application	\$ 187.00	667.86%
FS2-1518	CONCEALED WEAPONS PERMIT	POLICE	2	Review an application for a concealed weapons permit to insure the public safety.	Fee is set by State Law: New Application - \$100 Renewal - \$25 Amended - \$10 Psychological testing costs are to be added to the above fees up to \$150 State background checking fees are to be added to the above fees.	No Change as the fee is set by State Law	\$ -	0.00%
FS2-1519	WEAPONS DISCHARGE PERMIT	POLICE	1	Review an application for a weapons discharge permit within the City. <input type="checkbox"/>	\$340 per application	\$515 per application	\$ 175.00	51.47%
FS2-1520	VIDEO/AUDIO TAPE REPRODUCTION	POLICE	82	Providing Police video or audio tapes on request.	\$165 per tape	Tape - \$20 CD - \$15 DVD - \$80	\$ (145.00) \$ (150.00) \$ (85.00)	-87.88% -90.91% -51.52%
FS2-1521	POLICE RECORD CLEARANCE LETTER	POLICE	20	Research and prepare clearance letter for individuals requesting this service.	\$38 per letter	\$40 per letter	\$ 2.00	5.26%
FS2-1523	POLICE PHOTOS - FILM & DIGITAL	POLICE	68	Providing copies of police photographs on request.	\$30 per print plus actual cost of processing	Black & White print - \$3.50 per print plus actual cost of processing Color print - \$5.50 per print plus actual cost of processing CD - \$6 per CD Photo Scan - \$6 per photo	\$ (26.50) \$ (24.50) \$ (24.00) \$ (24.00)	-88.33% -81.67% -80.00% -80.00%
FS2-1524	POLICE REPORT ARCHIVE RETRIEVAL	POLICE	1	Retrieval of off-site Police records archival on request.	Direct costs to cover contractor costs. Staff costs are not recoverable under the Public Records Act.	Direct costs to cover contractor costs. Staff costs are not recoverable under the Public Records Act.	\$ -	0.00%
FS2-1525	DATA RESEARCH AND RELEASE	POLICE	6	Research and compilation of data in police records on request.	\$15 per request plus \$60 per hour (1 hour minimum)	\$15 per request plus the fully allocated hourly rates of all personnel involved (1 hour minimum)		
FS2-1526	POLICE COPY SERVICE	POLICE	5000	Provide a copy of a police document. <input type="checkbox"/>	\$0.40 per page	\$0.40 per page	\$ -	0.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS2-1527	CIVIL SUBPOENA	POLICE	30	Responding to a request for a civil subpoena.	\$15 plus reproduction costs \$150 per day deposit plus travel costs	No Change as fees are set by the Court	\$ -	0.00%
FS2-1528	DUCES TECUM SUBPEONA	POLICE	8	Processing a duces tecum subpoena at the request of the court.	\$15 per request plus reproduction costs	No Change as the fees are set by State Law.	\$ -	0.00%
FS2-1529	CITY SPECIAL EVENTS	VARIOUS	1	Providing City services to special events such as parades, fairs, circuses, athletic events, etc.	Full costs for all personnel required, plus any actual material or equipment expenses required for the event.	Full costs for all personnel required, plus any actual material or equipment expenses required for the event.		0.00%
FS2-1530	VEHICLE REPOSESSION	POLICE	0	Receive and enter repossessed vehicles into the statewide computer system.	None	\$15 per vehicle This fee is set by State Law (Government Code section 41612).	\$ 15.00	100.00%
FS2-1601	AMBULANCE TRANSPORT - BLS	FIRE	400	Ambulance transport with basic life support.	\$430 per transport	Charge the maximum allowable County rates as calculated by the Los Angeles County Emergency Medical Services Agency.		
FS2-1602	AMBULANCE TRANSPORT - ALS	FIRE	500	Ambulance transport with advanced life support.	\$659 per transport	Charge the maximum allowable County rates as calculated by the Los Angeles County Emergency Medical Services Agency.		
FS2-1603	FIRE FALSE ALARM RESPONSE	FIRE	295	Responding to a fire alarm where it is concluded that the alarm was activated due to a system malfunction.	First two responses in a 180 day calendar period - No Charge Third, Fourth, and Fifth Responses - \$460 per response Each subsequent response - \$920 per response	First two responses in a 180 day calendar period - No Charge Third, Fourth, and Fifth Responses - \$680 per response Each subsequent response - \$1,360 per response	\$ - \$ 220.00 \$ 440.00	0.00% 47.83% 47.83%
FS2-1604	FIRE CODE ANNUAL PERMIT	FIRE	1	Review, issue and inspect a re-occurring annual Fire Department permit under Section 105 of the Uniform Fire Code.	\$175 per permit	\$215 per permit	\$ 40.00	22.86%
FS2-1605	FIRE CODE PERMIT - MINOR	FIRE	172	Issue a fire code permit for a facility or event involving a minor review and inspection under Section 105 of the Uniform Fire Code. □	\$175 per permit	\$215 per permit	\$ 40.00	22.86%
FS2-1606	FIRE CODE PERMIT - MAJOR EVENT	FIRE	6	Review, issue and inspect a Fire Department permit for a major event.	\$405 per permit	\$505 per permit	\$ 100.00	24.69%
FS2-1607	FIRE INSPECTION SPECIAL	FIRE	24	Provide a special fire inspection of a facility or event.	\$175 per hour	\$215 per hour	\$ 40.00	22.86%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS2-1608	ANNUAL FIRE CODE PERMIT-SOUNDSTAGE	FIRE	14	Issue a fire code permit for a soundstage involving a major review and inspection.	\$7,000 per soundstage per year	\$7,000 per soundstage per year	\$ -	0.00%
FS2-1609	FIRE CODE PERMIT RE-INSPECTION	FIRE	10	Issuing a Fire Code Permit which requires a re-inspection.	\$175 per hour	\$215 per hour	\$ 40.00	22.86%
FS2-1610	HIGH-RISE STRUCTURE ANNUAL INSPECT.	FIRE	1	Annual review of a high-rise structure fire safety reports to ensure that it complies with code requirements.	\$705 per application	\$700 per application	\$ (5.00)	-0.71%
FS2-1611	ANN BUSINESS FIRE INSP 0-2K SQ FT	FIRE	1040	Providing an annual fire and life safety inspection of a business within the City of 0-2,000 square feet in size.	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$145	\$ - \$ 55.00	0.00% 61.11%
FS2-1611A	ANN BUSINESS FIRE INSP 2K-10K SQ FT	FIRE	105	Providing an annual fire and life safety inspection of a business within the City of 2,001-10,000 square feet in size.	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$190	\$ - \$ 100.00	0.00% 111.11%
FS2-1611B	ANN BUSINESS FIRE INSP 10K+ SQ FT	FIRE	55	Providing an annual fire and life safety inspection of a business within the City of over 10,000 square feet in size.	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$425 Complex Business - Charge actual time and expenses	\$ - \$ 335.00	0.00% 372.22%
FS2-1611C	STATE MANDATED FIRE INSPECTION	FIRE	44	Providing an annual fire and life safety inspection of a public institution as listed in the State Fire Code.	None	Day Care 1-8 children - \$105 Day Care 9+ children - \$160 Other - \$215	\$ 105.00 \$ 160.00 \$ 215.00	100.00% 100.00% 100.00%
FS2-1613	RESID FIRE SPRINKLER P/C & INSPECT	FIRE	239	Review a plan and inspect a residential fire sprinkler system for conformity with fire code requirements.	80% of building permit fee	Plan Check - \$110 Inspection - \$205		
FS2-1613A	COMM FIRE SPRINKLER P/C & INSPECT	FIRE	122	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	80% of building permit fee	Plan Check - \$160 plus any outside costs Inspection: 1-50 heads - \$260 51-100 heads - \$475 101+ heads - \$690		
FS2-1614	FIRE ALARM SYSTEM P/C & INSPECTION	FIRE	85	Review a plan and inspect a fire alarm system for conformity with fire code requirements.	80% of building permit fee	Plan Check - \$160 plus any outside costs Inspection: 0-2,000 Sq Ft - \$155 2,001 - 10,000 Sq Ft - \$260 10,001+ Sq Ft - \$475		
FS2-1614A	FIRE PROTECTION SYSTEM P/C & INSP	FIRE	10	Review a plan and inspect a fire protection system for conformity with fire code requirements.	80% of building permit fee	Plan Check - \$160 plus any outside costs Inspection - \$370		

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS2-1614B	SOLAR SYSTEM FIRE P/C & INSPECTION	FIRE	100	Review a plan and inspect a solar power system for conformity with fire code requirements.	None	\$235	\$ 235.00	100.00%
FS2-1615	FIRE STANDBY SERVICES	FIRE	12	Providing fire stand-by services on request or need.	Charge the fully allocated hourly rates for all required personnel.			0.00%
FS2-1616	NON-RESIDENT TRAFFIC COLLISION RESP	FIRE	1	Response of emergency personnel to a traffic collision that is the fault of a non-resident.	None			100.00%
FS3-1401	BANNER INSTALLATION	PARKS REC	70	Hanging a banner across the public right-of-way at the request of a private	\$350 per banner	Sepulveda - \$305 per banner Other - \$250 per banner	\$ (45.00) \$ (100.00)	-12.86% -28.57%
FS3-1409	TRANSPORTATION SERVICES	PARKS REC	10789	Providing Dial-a-Ride services, Recreation bus trips, and buss pass subsidies.	Within City Limits - \$0.25 per trip Outside City Limits - \$0.50 per trip Proposition A and Bus Pass Subsidy Revenues			
FS4-1850	TEMPORARY WATER METER RENTAL	PUBLIC WORKS	15	Install or move a temporary 3" fire hydrant meter at a construction site.	\$70 per rental plus \$630 meter deposit \$35 per move	\$70 per rental plus \$630 meter deposit \$35 per move	\$ - \$ -	0.00% 0.00%
FS4-1851	WATER METER TEST	PUBLIC WORKS	2	Field or bench calibration of a water meter upon a request by a resident or business.	\$65 - Field calibration \$195 - Bench Calibration on 5/8", 3/4" and 1" meter \$260 - Deposit for 1 1/2" meter (plus actual costs if it exceeds costs)	\$220 - Bench Calibration on 5/8", 3/4" and 1" meter \$290 - Deposit for 1 1/2" meter (plus actual costs if it exceeds costs)	\$ (65.00) \$ 25.00 \$ 30.00	-100.00% 12.82% 11.54%
FS4-1852	WATER SERVICE TURN-ON OR TURN-OFF	PUBLIC WORKS	520	Turn-on or turn-off water service to a residence or business for contractor to work on water system.	\$30 - Monday thru Friday 8:00 AM - 4:30 PM \$140 - Nighttime/weekend/holidays	\$42 - Monday thru Friday 8:00 AM - 4:30 PM \$200 - Nighttime/weekend/holidays	\$ 12.00 \$ 60.00	40.00% 42.86%
FS4-1853	WATER METER INSTALLATION	PUBLIC WORKS	120	Installation of a new water meter on request.	5/8" - 3/4" Size Change - \$65 plus materials 5/8" - 1" New - \$65 plus materials 1 1/2" - 2" New - \$130 plus materials 2 1/2"+ - Actual time and materials	3/4" - 1" - \$60 plus materials 1 1/2" - 2" - \$110 plus materials 2"+ - Actual time and materials	\$ (5.00) \$ (5.00) \$ (20.00) \$ -	-7.69% -7.69% -15.38% 0.00%
FS4-1856	STORMWATER PERMIT - RESTAURANT	PUBLIC WORKS	152	Annually inspect all restaurants in City in order to conform to stormwater requirements.	\$50 per permit in addition to the County fee	\$110 per permit in addition to the County fee	\$ 60.00	120.00%
FS4-1857	STORMWATER PERMIT - INDUSTRIAL	PUBLIC WORKS	25	Annually inspect industrial business for meeting the requirements for stormwater.	\$50 per permit in addition to the County fee	\$110 per permit in addition to the County fee	\$ 60.00	120.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS4-1859	FOG COMPLIANCE INSPECTION	PUBLIC WORKS	195	Inspect a grease trap.	\$174 per inspection	Annual Inspection - \$135 per inspection Plus additional fees as needed: Follow-up Inspection - \$85 Initial Plan Check - \$115 per hour Follow-up Plan Check - \$95 per hour	\$ (39.00)	-22.41%
FS4-1860	STREET SWEEPING	PUBLIC WORKS	14000	Provide street sweeping and cleaning in the public right-of-ways. (State Highway Maintenance not included in this service center)	10.46% of the Refuse bill	No Change	\$ -	0.00%
FS4-1861	BARRICADE RENTAL	PUBLIC WORKS	50	Deliver and pickup barricades, as well as daily rentals for barricades without and with flasher, 8 ft. in length, delineators, 18 inch cones and temporary no parking cardboard signs. In addition, aluminum signs 12 x 18 and under, as well as over 12 x 18	\$15 plus equipment rates	\$15 plus equipment rates	\$ -	0.00%
FS4-1862	CONCRETE REPAIR	PUBLIC WORKS	9657	Construct and remove concrete on request	\$17 per lineal foot for Curb/Gutter \$8.90 per square foot for 4" thick Portland cement concrete \$11.00 per square foot for 6" thick Portland cement concrete.	\$49.36 per lineal foot for curb/gutter \$21.67 per square foot for cement concrete	\$ 32.36 \$ 12.77 \$ 10.67	190.35% 143.48% 97.00%
FS4-1863	ASPHALT REPAIR	PUBLIC WORKS	2592	Remove, replace and clean-up asphalt on request.	\$440 per ton, 1 ton minimum (includes emulsion) plus \$7 per gallon (plus actual costs of it exceeds costs)	\$10 per square foot		
FS4-1864	DAMAGE TO CITY PROPERTY	PUBLIC WORKS	50	Repairing damage to City Property by a third party.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.		0.00%
FS4-1865	SPILLED LOAD CLEAN-UP	PUBLIC WORKS	1	Clean spilled loads on public right-of-ways.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.		0.00%
FS4-1866	HAZARDOUS MAT/SEWER SPILL_CLEAN UP	PUBLIC WORKS	1	Clean up a toxic (hazardous) spill or sewer spill on the public right-of-way.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.		0.00%
FS4-1867	NUISANCE ABATEMENT	PUBLIC WORKS	20	Inspecting, notifying and removing various nuisances and safety hazards from private property.	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses. (1 hour minimum)	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.		0.00%

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS4-1868	NPDES SANDBAG PLACEMENT	PUBLIC WORKS	1	The placement of sandbags for NPDES Stormwater purposes due to the property owner not pacing the required sandbags during construction.	None	Charge the fully allocated hourly rates for all necessary personnel plus any actual expenses.		100.00%
FS5-1101	INITIATIVE PETITION PROCESSING	CITY CLERK	1	A formal notice of intent to circulate an initiative petition for a municipal measure. [California Election Code Section - 9202(b)]	\$200 (refunded within one year of date of filing notice of intent if City Clerk certifies sufficiency of petition.)	No Change as fee is set by State Law.	\$ -	0.00%
FS5-1102	CANDIDATE PROCESSING	CITY CLERK	10	Process a candidate for office in the City.	\$25 per candidate This is the maximum allowed under State Law.	No Change as fee is set by State Law.	\$ -	0.00%
FS5-1103	REPRODUCTION SERVICE	CITY CLERK	18	Making a copy or a certified copy of a City document on request.	\$0.40 per copy \$1.00 per copy - Certified Copy	\$0.40 per copy \$2.50 per copy - Certified Copy FPPC documents specified in the Government code - \$0.10 per copy	\$ 1.50 \$ 0.10	0.00% 150.00% 100.00%
FS5-1104	ARCHIVE RETRIEVAL	CITY CLERK	1	Based upon a request, retrieve an archived document per box pickup, delivery and refill in storage.	Direct costs to cover contractor costs. Staff costs are not recoverable under the Public Records Act.	Direct costs to cover contractor costs. Staff costs are not recoverable under the Public Records Act.	\$ -	0.00%
FS5-1105	DVD/TAPE COPY SERVICE	CITY CLERK	250	Making a copy of an audio tape, video tape	Video/Audio Tape Copy - \$25 per tape	Video/Audio Tape/CD/DVD/PDF Copy - \$6 per copy New Electronic File - \$6	\$ (19.00) \$ 6.00	-76.00% 100.00%
FS5-1106	LOBBYIST REGISTRATION	CITY CLERK	1	Process registration for lobbyist	None	\$10 per registration	\$ 10.00	100%
FS5-1204	BUSINESS IDENTIF. DECAL	FINANCE	1500	Issue a decal when a business license requires the use of a vehicle on request.	\$3 per decal	\$3 per decal	\$ -	0.00%
FS5-1205	RETURN CHECK (NSF)	FINANCE	210	Re-process checks returned due to insufficient funds.	First NSF Check - \$25 Each subsequent NSF Check - \$35 Processing Fee:	\$50 per NSF check	\$ 25.00 \$ 15.00	100.00% 42.86%
FS5-1206	FILM PERMIT APPLICATION	FINANCE	50	Review an application for a film or photography use, whether digital or film, which encroaches on the public right-of-way.	Motion Picture - \$400 Still Photography - \$130 Cancellation within 72 hours - \$550 in addition to above fees City Right-of-Way Rental: Major Motion Picture - \$2,500 Minor Motion Picture - \$1,500 Still Photography - \$320	Motion Picture - \$425 Still Photography - \$135 Urgency Expedited - \$500 additional processing fee Cancellation within 72 hours - \$550 in addition to above fees.	\$ 25.00 \$ 5.00 \$ - \$ -	6.25% 3.85% 0.00% 0.00%
FS5-1207	LICENSE LISTING REQUEST	FINANCE	40	Providing a list of businesses or animal licenses on request.	All Business or Animal License List - \$65 New Business List - \$17	All Business or Animal License List - \$40 New Business List - \$20	\$ (25.00) \$ 3.00	-38.46% 17.65%

New Cost Recovery Fees 2010 - 2011

REF #	SERVICE TITLE	DEPT	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	% NET CHANGE	S NET CHANGE
FS1-1737A	SIGN PROGRAM	COMM DEV	3	Review an application for a sign program for conformity with code requirements.	None	\$605 per application	100.00%	\$ 605.00
FS1-1741	TREE TRIMMER PERMIT	COMM DEV	12	Processing registration applications of tree trimmers working in the City.	None	\$55 per permit	100.00%	\$ 55.00
FS1-1742A	CULTURAL LANDMARK DESIGNATION	COMM DEV	10	Review an application for cultural landmark designation for a specific building or parcel at the request of the property owner.	None	\$2,460 per application	100.00%	\$ 2,460.00
FS1-1751A	CITY FENCE AGREEMENT	COMM DEV	4	Review of a proposed non-standard fence which abuts the public right-of-way.	None	\$325 per application	100.00%	\$ 325.00
FS1-1758A	ZONING BUSINESS REVIEW	COMM DEV	120	Review of a new business for conformance with zoning codes.	None	\$60 per application	100.00%	\$ 60.00
FS1-1781	PARKING REQUEST	COMM DEV	110	Administrative review of a parking-related issue, such as a request for a red zone or a disabled parking space.	None	\$860 per request plus actual implementation cost	100.00%	\$ 860.00
FS1-1782	TRAFFIC REQUESTS	COMM DEV	40	Administrative review of a limited-scale traffic-related issue, such as a request for installation of a crosswalk or speed limit sign.	None	\$1,430 per request plus actual implementation cost	100.00%	\$ 1,430.00
FS1-1783	STOP SIGN REQUEST	COMM DEV	12	Processing a request for a stop sign.	None	\$3,355 per request plus actual implementation cost	100.00%	\$ 3,350.00
FS1-1788	COM DEV REFUND PROCESSING	COMM DEV	50	Processing a refund of a Community Development fee due to the actions of the applicant.	None	\$30 per refund	100.00%	\$ 30.00
FS2-1510A	ANIMAL QUARANTINE INSPECTION	POLICE	3	Inspection of a home and re-checks when an animal is required to be quarantined.	None	\$270 per animal	100.00%	\$ 270.00
FS2-1514A	RETAIL FIREARM PERMIT	POLICE	1	Review of a request to sell firearms within the City.	None	New - \$355 per application Renewal - \$150 per permit	100.00%	\$ 355.00 \$ 150.00
FS2-1530	VEHICLE REPOSSESSION	POLICE	0	Receive and enter repossessed vehicles into the statewide computer system.	None	\$15 per vehicle This fee is set by State Law (Government Code section 41612).	100.00%	\$ 15.00
FS2-1611C	STATE MANDATED FIRE INSPECTION	FIRE	44	Providing an annual fire and life safety inspection of a public institution as listed in the State Fire Code.	None	Day Care 1-8 children - \$105 Day Care 9+ children - \$160 Other - \$215	100.00%	\$ 105.00 \$ 160.00 \$ 215.00

**Cost Recovery Fees which have increased greater
than 50 percent 2010 - 2011**

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1701	USE PERMIT	COMM DEV	6	Review an application for a use permit for conformity with code requirements.	\$5,200 per application Parking/Traffic Review - Additional \$640 plus any outside costs	\$5,200 per application Parking/Traffic Review - Additional \$1,050 plus any outside costs	\$ 410.00	64.06%
FS1-1702	USE PERMIT - MASTER	COMM DEV	1	Review an application for a master use permit for conformity with code requirements.	Alcohol/Live Music - Additional \$110 \$8,145 per application plus any outside cost	Alcohol/Live Music - Additional \$110 \$8,255 per application plus any outside cost	\$ 110.00	1.35%
FS1-1703	AMENDMENT TO MASTER USE PERMIT	COMM DEV	1	Review an application to amend a master use permit for conformity with code requirements.	Parking/Traffic Review - Additional \$640 plus any outside cost Alcohol/Live Music - Additional \$110	Parking/Traffic Review - Additional \$1,050 plus any outside cost Alcohol/Live Music - Additional \$110	\$ 410.00	64.06%
FS1-1706	PLANNED DEVELOPMENT - RESIDENTIAL	COMM DEV	1	Review an application for a Residential Planned Development for conformity with code requirements.	\$5,385 per application	\$5,400 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 15.00	0.28%
FS1-1707	PLAN. DEVEL-SR. CITIZEN RESIDENTIAL	COMM DEV	1	Review an application for a senior citizen residential development for conformity with code requirements.	\$5,385 per application	\$5,400 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 15.00	0.28%
FS1-1708	COASTAL DEVELOPMENT PERMIT	COMM DEV	39	Review an application for a coastal development that involves a public hearing in an appealable area or an administrative permit.	Administrative - \$560 per application Hearing - \$4,275 per application Hearing with another discretionary permit - \$815 per application	Administrative - \$920 per application Hearing - \$4,615 per application Hearing with another discretionary permit - \$1,660 per application	\$ 360.00	64.29%
FS1-1717	VARIANCE	COMM DEV	2	Review an application for a variance from the terms of the Zoning Code.	\$4,925 per application	\$5,160 per application Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 235.00	4.77%
FS1-1718	MINOR EXCEPTION	COMM DEV	30	Review a proposed minor exception from the terms of the Zoning Code.	Without Notice - \$547.50 per application With Notice or 3,000+ Sq Ft - \$1,095 per application	Without Notice - \$1,775 per application With Notice or 3,000+ Sq Ft - \$2,020 per application	\$ 1,227.50	224.20%
FS1-1719	SIGN EXCEPTION	COMM DEV	1	Review a proposed sign exception from the terms of the Zoning Code.	\$465 per application	\$3,820 per application	\$ 3,355.00	721.51%

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1720	ENVIRONMENTAL ASSESSMENT NEG DEC	COMM DEV	2	Reviewing circumstances and preparing an initial study and declaring whether or not a proposed project will have an adverse impact on the environment in accordance with CEQA requirements (Same as a Negative Declaration Review).	Categorical Exemption - \$215 per application Environmental Assessment - \$2,210 per application	\$2,260 per application [\$2,260 per application] Parking/Traffic Review - Additional \$1,050 plus any outside cost	\$ 2,045.00 \$ 50.00 \$ 1,050.00	951.16% 2.26% 100.00%
FS1-1721	ENVIRONMENTAL IMPACT REPORT REVIEW	COMM DEV	1	Review of an environmental impact report of a proposed development.	\$5,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs. This would be in addition to the consultant's actual report preparation costs.	This would be in addition to the consultant's actual report preparation costs.	\$ 5,000.00	100.00%
FS1-1722	TENTATIVE PARCEL MAP REVIEW	COMM DEV	15	Reviewing a tentative parcel (4 or fewer lots/units) map to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	Administrative - \$805 per application Hearing - \$3,180 per application	Administrative - \$915 per application Hearing - \$3,325 per application With another discretionary application - \$915 per application	\$ 110.00 \$ 145.00 \$ 915.00	13.66% 4.56% 100.00%
FS1-1723	TENTATIVE TRACT MAP REVIEW	COMM DEV	2	Reviewing a tentative tract map (more than 4 lots or units) to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act requirements.	\$3,770 per application	\$4,080 per application With another discretionary application - \$1,075 per application	\$ 310.00 \$ 1,075.00	8.22% 100.00%
FS1-1728	TELECOMM. ANTENNA PERMIT	COMM DEV	9	Review an application for a Telecommunications Antenna Permit in order to insure that it conforms to code requirements.	\$1,020 per application plus any outside cost	New - \$2,760 per application plus any outside cost New in Public R-O-W - \$3,170 per application, plus any outside cost Amendment - \$1,245 per application plus any outside cost Amendment in Public R-O-W - \$1,450 per application plus any outside cost	\$ 1,740.00 \$ 2,150.00 \$ 225.00 \$ 430.00	170.59% 210.78% 22.06% 42.16%
FS1-1730	LARGE FAMILY DAY CARE HOME PERMIT	COMM DEV	1	Review an application for a permit for a large family day care home to insure it conforms to code requirements, as well as inspecting the site.	\$935 per application	\$2,030 per application	\$ 1,095.00	117.11%

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1732A	ALCOHOL LICENSE PUBLIC DETERMIN.	COMM DEV	1	Review of a public determination of convenience and necessity of a proposed alcohol license.	\$110 per application	\$1,505 per application If associated with another application then this fee is not charged.	\$ 1,395.00	1268.18%
FS1-1737	SIGN PERMIT	COMM DEV	103	Review an application for a permanent sign for conformity with code requirements.	Single Tenant - \$230 per application Multi-Tenant - \$270 per application	Single Tenant - \$210 per application Multi-Tenant - \$315 per application Face Change - \$55 per application	\$ (20.00) \$ 45.00 \$ 55.00	-8.70% 16.67% 100.00%
FS1-1743	APPEAL TO PLAN COMM. - ADM DECISION	COMM DEV	2	Process an appeal to the Planning Commission of an administrative decision.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1744	APPEAL TO CITY COUNCIL-ADM DECISION	COMM DEV	1	Appeal an administrative decision to the City Council.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1744A	APPEAL TO CITY COUNCIL - PPIC	COMM DEV	2	Appeal of a Park & Public Improvement Commission decision to the City Council.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1745	APPEAL COUNCIL PLAN COMM DECISION	COMM DEV	1	Process an appeal to the City Council of a Planning Commission ruling.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1747	CONTINUANCE	COMM DEV	5	Review of a request by the applicant to continue the review of a development application to a future meeting prior to the meeting.	\$275 per application	Standard - \$380 per application Extra Meeting - \$2,345 per application	\$ 105.00 \$ 2,070.00	38.18% 752.73%
FS1-1751	ENCROACH PERM-TRANSFER/REVIS/MINOR	COMM DEV	28	Review a permit for transfer, revision, or minor permanent encroachment.	\$370 per application	\$700, per application	\$ 330.00	89.19%
FS1-1761	REINSPECTION/E XTRA INSPECTION	COMM DEV	1	Request for a reinspection or extra inspection over the standard number of inspections of a building site.	\$115 per hour	\$35 per inspection plus \$125 per hour. 1 hour minimum.	\$ 35.00 \$ 10.00	100.00% 8.70%
FS1-1764	CONSTRUCTION OPERATION AFTER HOURS	COMM DEV	16	Reviewing an application for construction operation for work done after hours.	\$85 per application	\$315 per application	\$ 230.00	270.59%
FS1-1766	BUILDING MOVING	COMM DEV	1	Review an application for moving a building within the City.	\$1,025 per application	\$3,190 per application	\$ 2,165.00	211.22%

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1769	PARKING - TEMPORARY FOR CONSTRUCTION	COMM DEV	500	Temporary parking per vehicle for construction purposes (monthly), and may be issued in advance up to 3 months and renewed thereafter.	\$6.50 per month	\$25 per permit (valid for up to 90 days) plus \$220 if a Construction Loading Curb is needed	\$ 5.50	28.21%
FS1-1772	BUILDING PERMIT TRANSFER	COMM DEV	12	Transfer the ownership of a building permit.	\$31 per application	\$50 per application	\$ 19.00	61.29%
FS1-1775	TEMPORARY CERTIFICATE OF OCCUPANCY	COMM DEV	30	Review and approve a temporary certificate of occupancy to allow for occupancy before the final certificate is issued.	\$309 per certificate	\$520 per certificate Extension - \$190	\$ 211.00	68.28%
FS1-1784	APPEAL TO PARKING & PUB IMPRVE COMM	COMM DEV	2	Appeal an administrative decision to the Parking and Public Improvement Commission.	\$465 per appeal	\$765 per appeal	\$ 300.00	64.52%
FS1-1804	NEW/RELOCATE UTILITY POLE	PUBLIC WORKS	10	Review a request for a new or relocated utility pole.	\$1,230 per pole	\$2,160 per pole	\$ 930.00	75.61%
FS1-1805	EXCAVATION PERMIT (STREET CUT)	PUBLIC WORKS	126	Inspection of any excavation in the public right-of-way.	Non-Utility: New/More than 50% Remodel - \$170 Other - \$130 Utility: \$130 plus 0-25 linear feet - \$130 26-1,000 linear feet - \$365 plus \$1.50 per linear foot 1,000+ linear feet - \$2,415	Non-Utility: \$285 Utility: 0-25 linear feet - \$425 26-100 linear feet - \$425 plus \$1.85 per linear foot 100+ linear feet - \$564 plus \$1.40 per linear foot plus performance bond \$225 per permit plus \$585 if lane closure is needed \$540 per permit	\$ 115.00 \$ 155.00 \$ 165.00	67.65% 119.23% 63.46%
FS1-1806	RIGHT OF WAY PERMIT- TEMPORARY	PUBLIC WORKS	101	Review a permit for a temporary encroachment into the public right-of-way.	\$135 per permit	\$225 per permit plus \$585 if lane closure is needed	\$ 90.00	66.67%
FS1-1808	TREE REMOVAL PERMIT IN R-O-W	PUBLIC WORKS	1	Reviewing the removal of a protected tree in the public right-of-way.	\$95 per permit plus \$113.50 per tree deposit	\$540 per permit plus \$150 per tree deposit	\$ 445.00	468.42%
FS1-1814	BLUEPRINT/MAP REPRODUCTION	PUBLIC WORKS	100	Provide a copy of a blueprint or a map.	up to 24 x 36 - \$50 plus \$3.30 per sheet over 24 x 36 - \$50 plus \$4.50 per sheet	up to 24 x 36 - \$5.15 per sheet over 24 x 36 - actual reproduction costs	\$ 1.85	56.06%

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	\$ NET CHANGE	% NET CHANGE
FS1-1816	COMMERCIAL SUSMP REVIEW	PUBLIC WORKS	5	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.	\$87 per application	\$810 per application	\$ 723.00	831.03%
FS2-1501	NOISE DISTURBANCE CALL BACK	POLICE	450	Responding to a loud party or similar disturbance of the peace to quiet the activity after an initial warning.	Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$150 minimum.	Charge the fully allocated hourly rates for all responding personnel after the initial response/warning with a \$300 minimum.	\$ 150.00	100.00%
FS2-1502	POLICE FALSE ALARM RESPONSE	POLICE	1100	Responding to an alarm by a Police Officer where the officer can find no evidence of forced entry and it is concluded that the alarm was activated due to an electrical or mechanical malfunction or user error.	Burglary Alarm: First 2 responses in a calendar year - No Charge 3rd response - \$190 4th response - \$285 5th and subsequent - \$380 Robbery/Panic Alarm: First response in a calendar year - \$290 2nd response - \$435 3rd and subsequent - \$580 \$190 fine for no alarm permit	Burglary Alarm: First response in a calendar year - No Charge 2nd response - \$190 3rd response - \$285 4th and subsequent - \$380 Robbery/Panic Alarm: First response in a calendar year - \$290 2nd response - \$435 3rd and subsequent - \$580 \$190 fine for no alarm permit	\$ 190.00 \$ 95.00 \$ 95.00	0.00% 100.00% 50.00%
FS2-1517	BLOCK PARTY PERMIT	POLICE	50	Review an application for a block party	\$28 per application	100% recovery is \$215 per application	\$ 187.00	667.86%
FS2-1611	ANN BUSINESS FIRE INSP 0-2K SQ FT	FIRE	1040	Providing an annual fire and life safety inspection of a business within the City of 0-2,000 square	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$145	\$ - \$ 55.00	0.00% 61.11%
FS2-1611A	ANN BUSINESS FIRE INSP 2K-10K SQ FT	FIRE	105	Providing an annual fire and life safety inspection of a business within the City of 2,001-10,000	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$190	\$ - \$ 100.00	0.00% 111.11%
FS2-1611B	ANN BUSINESS FIRE INSP 10K+ SQ FT	FIRE	55	Providing an annual fire and life safety inspection of a business within the City of over 10,000 square feet in size.	First 2 inspections - No Charge Each subsequent inspection - \$90	First 2 inspections - No Charge Each subsequent inspection - \$425 Complex Business - Charge actual time and expenses	\$ - \$ 335.00	0.00% 372.22%
FS4-1856	STORMWATER PERMIT - RESTAURANT	PUBLIC WORKS	152	Annually inspect all restaurants in City in order to conform to stormwater requirements.	\$50 per permit in addition to the County fee	\$110 per permit in addition to the County fee	\$ 60.00	120.00%
FS4-1857	STORMWATER PERMIT - INDUSTRIAL	PUBLIC WORKS	25	Annually inspect industrial business for meeting the requirements for stormwater.	\$50 per permit in addition to the County fee	\$110 per permit in addition to the County fee	\$ 60.00	120.00%

REF #	SERVICE TITLE	PROVIDER	TOTAL ANNUAL UNITS	DESCRIPTION	CURRENT FEE	PROPOSED FEE	S NET CHANGE	% NET CHANGE
FS4-1862	CONCRETE REPAIR	PUBLIC WORKS	9657	Construct and remove concrete on request	\$17 per lineal foot for Curb/Gutter \$8.90 per square foot for 4" thick Portland cement concrete \$11.00 per square foot for 6" thick Portland cement concrete.	\$49.36 per lineal foot for curb/gutter \$21.67 per square foot for cement concrete	\$ 32.36 \$ 12.77 \$ 10.67	190.35% 143.48% 97.00%
FS5-1103	REPRODUCTION SERVICE	CITY CLERK	18	Making a copy or a certified copy of a City document on request.	\$0.40 per copy \$1.00 per copy - Certified Copy	\$0.40 per copy \$2.50 per copy - Certified Copy FPCC documents specified in the Government code - \$0.10 per copy	\$ - \$ 1.50 \$ 0.10	0.00% 150.00% 100.00%
FS5-1105	DVD/TAPE COPY	CITY CLERK	250	Making a copy of an audio tape, video tape, or DVD on request.	Video/Audio Tape Copy - \$25 per tape	Video/Audio Tape/CD/DVD/PDF Copy - \$6 per copy New Electronic File - \$6	\$ (19.00) \$ 6.00	-76.00% 100.00%
FS5-1205	RETURN CHECK (NSF) PROCESSING	FINANCE	210	Re-process checks returned due to insufficient funds.	First NSF Check - \$25 Each subsequent NSF Check - \$35	\$50 per NSF check	\$ 25.00 \$ 15.00	100.00% 42.86%