



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Richard Thompson, Interim City Manager 

FROM: Ken Shuck, Interim Fire Chief 
 Bruce Moe, Finance Director
 Frank Chiella, Battalion Chief
 Gwen Eng, General Services Manager

DATE: November 16, 2010

SUBJECT: Consideration of the Award of a One-Year Fire Engine Maintenance Services Contract to California Seagrave (Estimated Annual Value of \$49,494)

RECOMMENDATION:

Staff recommends that the City Council award RFP #807-10 to California Seagrave for a one-year contract to provide fire engine maintenance services, with an estimated annual value of \$49,494.

FISCAL IMPLICATION:

There are sufficient funds in the FY 2010-2011 Fire Department budget for these services.

BACKGROUND:

The City contracts for fire engine maintenance and repair services. These services are required to properly maintain these vehicles and ensure the smooth running of this portion of the fleet as well as compliance with Federal, State and local statutes. The City first contracted out these services in 1999 after determining that it was more cost-effective to utilize the expertise of firms that deal with these complex and highly technical repairs and maintenance issues on a daily basis.

DISCUSSION:

The most recent contract for these services has expired. As a result, staff solicited proposals and three responses were received. The comparison is as follows:

<u>Bidder</u>	<u>Estimated Annual Cost</u>
1. California Seagrave	\$49,494
2. Valley Power Systems	\$50,932
3. Emergency Vehicle Group	\$53,807

The award selection is based upon several factors: experience, technical expertise, references, facilities and cost. California Seagrave has the necessary expertise and offered the lowest overall maintenance costs. Based upon these factors, staff recommends that Council award a one-year

Agenda Item #: _____

contract to California Seagrave. If approved, the contract will be in the form of a purchase order. In addition, the City may cancel the contract at any time without cause if necessary.