



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Ward and Members of the City Council

THROUGH: Richard Thompson, Interim City Manager

FROM: Liza Tamura, City Clerk
Ariana Kennedy, Management Analyst

DATE: September 21, 2010

SUBJECT: Consideration to Cancel the January 4, 2011 City Council Meeting

RECOMMENDATION:

Staff recommends that City Council consider canceling the January 4, 2011 City Council meeting.

FISCAL IMPLICATION:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

The Manhattan Beach Municipal Code provides that City Council meetings shall be held on the first and third Tuesday of each calendar month. On July 3, 2007 the City Council adopted Ordinance No. 2104, which provides flexibility to reschedule or cancel any regular Council meeting by minute action.

DISCUSSION:

For the past several years, the City Council has gone dark twice a year. One meeting has been cancelled in August and one during the holiday season. This practice has enabled many residents, Councilmembers, and staff to plan vacation schedules accordingly. In May, City Council took action to cancel the second meeting in August (August 17, 2010) for the summer break. Looking ahead to this year's holiday schedule, it seems that the most logical choice for a winter break will be January 4, 2011. Many people take vacation between the Christmas and New Year Holidays making it difficult to prepare for a meeting seeing as City Hall is closed on December 31, 2010 in observance of New Years Day. Council action this evening would allow for plenty of advance notice for the public and planning purposes.