

**CITY OF MANHATTAN BEACH
MINUTES OF THE CITY COUNCIL
ADJOURNED REGULAR MEETING
BUDGET STUDY SESSION - #2
MAY 19, 2010**

The Adjourned Regular Budget Study Session - #2 Meeting of the City Council of the City of Manhattan Beach, California, was held on the 19th day of May, 2010, at the hour of 6:00 p.m., in the Police/Fire Conference Room, at 400/420 15th Street, in said City.

PLEDGE TO THE FLAG

Carol Jacobson led the pledge of allegiance.

ROLL CALL

Present: Tell, Powell, Cohen, Montgomery and Mayor Ward.
(Councilmember Cohen arrived at 6:18 p.m.)
(Mayor Ward arrived at 7:07 p.m.)
Absent: None.
Clerk: Tamura.

AUDIENCE PARTICIPATION

None.

GENERAL BUSINESS

05/19/10 – 1. Budget Study Session # 2:

Departmental Budget Presentations

1. *Human Resources*
2. *Police*
3. *Community Development*
4. *Management Services*

HUMAN RESOURCES

The Human Resources budget was presented on May 18, 2010 during the first Budget Study Session. Human Resources staff were in attendance this evening in the event there were subsequent questions.

There were no questions or actions taken.

POLICE

Police Chief Rod Uyeda presented the Police Department's detailed budget to the City Council and reviewed each program budget within the department including: Administration, Patrol, Investigations, Technical Services, Crime Prevention, Traffic Safety, Jail Operations, Parking Enforcement, Animal Control and Asset Forfeiture.

Council received the presentation and directed no changes.

MANAGEMENT SERVICES

Assistant to the City Manager Lindy Coe-Juell, City Clerk Liza Tamura, City Attorney Robert Wadden and City Treasurer Tim Lilligren presented the Management Services budget. Program budgets presented included City Council, City Manager, City Clerk, City Treasurer and City Attorney.

City Council action during the presentation was as follows:

- Councilmember Cohen requested that the City Council's conferences and meetings line item budget be reviewed, and that details and costs be provided that would reflect a maximum of two Councilmembers attending the major conferences (the voting member and the alternate).
- Councilmember Cohen suggested that the City should reduce giveaways such as reusable bags and promotional items, in the spirit of generating less waste as well as saving money. Mayor Ward agreed with this approach and echoed the overall message of using less. Councilmember Cohen stated that reductions in this area may allow for reinstatement of other cuts in community programs from the Fiscal Year 2009-2010 budget.
- Councilmember Tell discussed setting an overall dollar target for reductions in the Management Services budget, with staff to suggest specific cuts to achieve that goal. The dollar target was not set, and will be determined.

COMMUNITY DEVELOPMENT

Acting Community Development Director Laurie Jester presented the Community Development budget. Program budgets presented included: Administration, Planning, Building, Code Enforcement and Traffic Engineering.

City Council action during the presentation was as follows:

- Councilmember Tell requested that a comparison of the number of permits issued last year and the estimated number of permits to be issued in the new year be provided as an activity indicator. The same indicator is to be provided for Plan Check activity.
- After discussing the status of specific Community Development items on the Council's Work Plan, the Council directed that a report on those projects be prepared and a study session to review the entire Work Plan be scheduled.

At the conclusion of the Community Development budget presentation, Councilmember Powell and Tell requested that future budgets include estimated full year expenditures for each category (e.g., Salaries and Benefits, Materials and Services, etc.) in each program budget.

Interim City Manager Thompson announced that the final budget study session will be held on Tuesday, May 25, 2010, at 6:00 p.m., in the Police/Fire Conference Room.

ADJOURNMENT

At 8:07 p.m. the meeting was duly adjourned to the 6:00 p.m., Adjourned Regular Budget Study Session Meeting - #3 on Tuesday, May 25, 2010, in the Police/Fire Conference Room, 400/420 15th Street, in said City.

Bruce Moe
Recording Secretary

Mitch Ward
Mayor

ATTEST:

Liza Tamura
City Clerk