

**CITY OF MANHATTAN BEACH  
MINUTES OF THE CITY COUNCIL  
ADJOURNED REGULAR MEETING  
BUDGET STUDY SESSION - #1  
MAY 18, 2010**

The Adjourned Regular Budget Study Session - #1 Meeting of the City Council of the City of Manhattan Beach, California, was held on the 18<sup>th</sup> day of May, 2010, at the hour of 9:10 p.m., in the City Council Chambers, 1400 Highland Avenue, in said City.

**PLEDGE TO THE FLAG**

None.

**ROLL CALL**

Present: Tell, Powell, Cohen, Montgomery and Mayor Ward.

Absent: None.

Clerk: Tamura.

**AUDIENCE PARTICIPATION**

None.

**GENERAL BUSINESS**

**05/18/10 – B. Consideration of Fiscal Year 2011-2015 Capital Improvement Plan (CIP) and Public Works Budget**

Interim City Manager Richard Thompson provided an overview of the agenda, which included departmental budget presentations by Human Resources and Public Works. He then introduced Cathy Hanson, Director of Human Resources.

**HUMAN RESOURCES**

Human Resources Director Hanson provided detailed information regarding the Human Resources budget including the Administration and Risk Management programs.

Council action during the presentation included:

- Mayor Ward inquired about how the Human Resources department selects and utilizes labor relations attorneys, and if a list of qualified firms is maintained. Human Resources Director Hanson said a list will be created for future use.
- Human Resources Director Hanson pointed out that one of the potential budget savings items was elimination of the employee flu shots for \$3,000. During the discussion that followed, Councilmember Tell asked staff to look into obtaining insurance reimbursement as a way to offset the cost of the program.

**PUBLIC WORKS:**

Interim City Manager Thompson introduced Public Works Director Jim Arndt who proceeded to present the Public Works detailed budget to the Council and reviewed each budget within the department which included: Administration, Civil Engineering, Street Maintenance, Building and Grounds Maintenance, Electrical Maintenance, Transportation, Street Lighting and Landscaping, Streetscape Maintenance, Water Division, Storm Drain Maintenance, Sewer Maintenance, Solid Waste Management, Parking Facilities and Fleet Management.

Council action during the presentation was as follows:

- Councilmember Tell requested that staff consider a policy regarding field maintenance and how the funds contributed by various user groups are factored into the overall maintenance of the fields. He further emphasized that a consistent approach is needed.
- Councilmember Tell requested that the projected \$500,000 expenditure savings citywide in the General Fund in Fiscal Year 2009-2010 be listed by department and provided to the Council.
- Councilmember Tell requested that the source of funds for the Streetscape program reflect the direct use of General funds, as opposed to the current method of transferring in the funds and showing the entire funding source as the Street Lighting and Landscape Fund.
- Councilmember Tell requested that staff review options for paying off the existing water and wastewater bonds given the current high rates being paid on the debt.
- Councilmember Powell requested the total cost of the City's graffiti removal program. Public Works Maintenance Superintendent Juan Price indicated that those costs are just now being accumulated through new software and he will be able to provide such data in the coming year.

At the conclusion of the Study Session, Interim City Manager Thompson reminded the City Council of the next Budget Study Session scheduled for Wednesday, May 19, 2010, at 6:00 p.m. in the Police/Fire Conference Room.

**ADJOURNMENT**

At 11:05 p.m. the meeting was duly adjourned to the 6:00 p.m. Adjourned Regular Budget Study Session Meeting - #2 on Wednesday, May 19, 2010, in the Police/Fire Conference Room, 400/420 15<sup>th</sup> Street, in said City.

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Bruce Moe  
Recording Secretary

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Mitch Ward  
Mayor

ATTEST:

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Liza Tamura  
City Clerk