



# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Ward and Members of the City Council

**THROUGH:** Richard Thompson, Interim City Manager

**FROM:** Bruce Moe, Finance Director

**DATE:** May 4, 2010

**SUBJECT:** Consideration of Financial Reports:  
A) Ratification of Demands: April 29, 2010  
B) Financial Reports for the Month Ending March 31, 2010

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### RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

### FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$1,967,292.14. This includes the warrant register, payroll and payroll related disbursements.

### BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

### DISCUSSION:

**Ratification of Demands:** Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

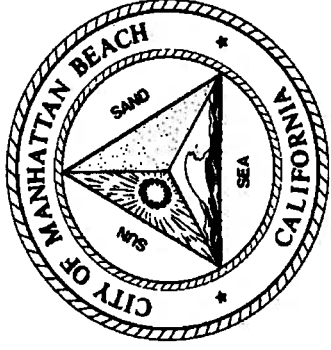
**Financial Reports:** This package includes summary level financial reports for the month ending March 31, 2010. This report marks the ninth month of the 2009-2010 fiscal year, and reflects the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments: A. Warrant Registers for April 29, 2010  
B. Financial Reports for the Month Ending March 31, 2010

# City of Manhattan Beach



**Ratification of Demands**


**April 29, 2010**

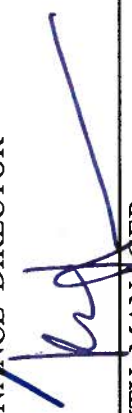
Attachment A

**CITY OF MANHATTAN BEACH**  
WARRANT REGISTER

WARRANT(S) WR 23B  
DATED: 04/29/2010

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$1,967,292.14 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.

  
\_\_\_\_\_  
FINANCE DIRECTOR

  
\_\_\_\_\_  
CITY MANAGER

THIS 4TH DAY OF MAY

WARRANT REGISTER (S)	WR 23B	WARRANT(S)	23B	1,099,320.00
		PREPAID WIRES / MANUAL CKS	23B	200,291.38
		<b>SUBTOTAL WARRANTS</b>		<u>1,299,611.38</u>
		VOIDS	23B	(141.39)
		PAYROLL	PY	667,822.15
		PE 04/23/10		
		<b>TOTAL WARRANTS</b>		<u><u>1,967,292.14</u></u>

1:22:06PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER:

WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
50310	05/03/2010	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	193,691.38
SUBTOTAL					
488570	04/29/2010	N	ADMINSURE INC	WORKERS COMP & LIAB ADMIN	9,972.00
488571	04/29/2010	N	ADVANCED CALL PROCESSING INC	VOICEMAIL SYSTEM ANNUAL SUPPORT R	7,957.00
488573	04/29/2010	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	5,864.39
488580	04/29/2010	N	BENESYST INC	CHILD 125 (CHILD 125 PLAN): Payment	13,424.47
488584	04/29/2010	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	29,059.64
488585	04/29/2010	N	LUISA M CAMBA	BUDGET CONTRACTOR	3,220.00
488586	04/29/2010	N	CANNON SPORTS INC	SOFTBALLS	2,617.54
488589	04/29/2010	N	CBM CONSULTING INC	AVIATION BLVD RESURFACE PROJECT	2,703.00
488592	04/29/2010	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
488593	04/29/2010	N	CITY OF HAWTHORNE	ANNUAL TIBURON SUPPORT & MAINTEN	18,522.34
488594	04/29/2010	N	CITY OF REDONDO BEACH	SM BAY BACTERIA TMDL COMPLIANCE	11,440.00
488595	04/29/2010	N	CLEANSTREET	STREET SWEEPING SERVICES	48,381.75
488604	04/29/2010	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,583.51
488606	04/29/2010	N	DUNCAN PKG TECHNOLOGIES INC	PARKING METER AND ACCESSORIES	3,789.95
488620	04/29/2010	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,741.64
488621	04/29/2010	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	53,350.58
488622	04/29/2010	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,710.69
488627	04/29/2010	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	5,850.00
488637	04/29/2010	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	8,066.25
488639	04/29/2010	N	LANCE SOLL & LUNGHARD LLP	INTERIM AUDIT PROCEDURES	12,000.00
488643	04/29/2010	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES-DISCIPLINE	9,109.55

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<b>SUBTOTAL</b>					<b>193,691.38</b>
488570	04/29/2010	N	ADMINSURE INC	WORKERS COMP & LIAB ADMIN	9,972.00
488571	04/29/2010	N	ADVANCED CALL PROCESSING INC	VOICEMAIL SYSTEM ANNUAL SUPPORT R	7,957.00
488573	04/29/2010	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	5,864.39
488580	04/29/2010	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	13,424.47
488584	04/29/2010	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	29,059.64
488585	04/29/2010	N	LUISA M CAMBA	BUDGET CONTRACTOR	3,220.00
488586	04/29/2010	N	CANNON SPORTS INC	SOFTBALLS	2,617.54
488589	04/29/2010	N	CBM CONSULTING INC	AVIATION BLVD RESURFACE PROJECT	2,703.00
488592	04/29/2010	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
488593	04/29/2010	N	CITY OF HAWTHORNE	ANNUAL TIBURON SUPPORT & MAINTEN	18,522.34
488594	04/29/2010	N	CITY OF REDONDO BEACH	SM BAY BACTERIA TMDL COMPLIANCE	11,440.00
488595	04/29/2010	N	CLEANSTREET	STREET SWEEPING SERVICES	48,381.75
488604	04/29/2010	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,583.51
488606	04/29/2010	N	DUNCAN PKG TECHNOLOGIES INC	PARKING METER AND ACCESSORIES	3,789.95
488620	04/29/2010	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,741.64
488621	04/29/2010	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	53,350.58
488622	04/29/2010	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,710.69
488627	04/29/2010	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	5,850.00
488637	04/29/2010	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	8,066.25
488639	04/29/2010	N	LANCE SOLL & LUNGHARD LLP	INTERIM AUDIT PROCEDURES	12,000.00
488643	04/29/2010	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES-DISCIPLINE	9,109.55

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488646	04/29/2010	N	LOS ANGELES NEWSPAPER GROUP	ADVERTISING	3,391.72
488648	04/29/2010	N	M B CHAMBER OF COMMERCE	MEDAL OF VALOR LUNCHEON	4,341.67
488650	04/29/2010	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,809.08
488651	04/29/2010	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	5,900.33
488652	04/29/2010	N	MAIL MASTERS	MAILING SERVICES	3,442.97
488654	04/29/2010	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,495.00
488655	04/29/2010	N	KATHLEEN C MC GOWAN	NPDES & TMDL IMPL MAR 2010	3,313.96
488657	04/29/2010	N	MERRIMAC ENERGY GROUP	FUEL PURCHASE	20,412.53
488661	04/29/2010	N	MUSCO SPORTS LIGHTING LLC	OUTDOOR FIELD LIGHTING	3,821.74
488663	04/29/2010	N	NEXTEL COMMUNICATIONS	COMMUNICATION SERVICE	2,547.50
488664	04/29/2010	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,860.76
488667	04/29/2010	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	17,330.45
488673	04/29/2010	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	71,063.09
488674	04/29/2010	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	204,887.11
488675	04/29/2010	N	REVENUE & COST SPECIALISTS LLC	CAP & USER FEE STUDY	5,500.00
488680	04/29/2010	N	SAHARA INDUSTRIES	ORGANIC COTTON/CANVAS BAGS	9,965.30
488681	04/29/2010	N	SANTA YNEZ VALLEY TRANS SVCS	TROLLEY CONSULTING	4,397.75
488694	04/29/2010	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	25,521.28
488700	04/29/2010	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,207.89
488701	04/29/2010	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	4,096.30
488717	04/29/2010	N	THE COMEDY & MAGIC CLUB	VOLUNTEER DINNER	5,100.00
488720	04/29/2010	N	U S POSTAL SERVICE(HASLER)	POSTAGE METER REFILL	3,500.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488722	04/29/2010	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	3,302.76
488727	04/29/2010	N	MARK URSIC	ON-CALL ELECTRICIAN	4,680.00
488728	04/29/2010	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	37,891.97
488734	04/29/2010	N	VISA	POLICE-CREDIT CARD CHARGES	9,695.18
488736	04/29/2010	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	2,983.13
488739	04/29/2010	N	WATER REPLENISHMENT DISTRICT	WELL WATER/FEB 10	19,983.50
488741	04/29/2010	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-MARCH 2	226,138.40
488744	04/29/2010	N	WESTERN AUDIO VISUAL CORP	ULTRA NEXUS FOR CITY'S CABLE BROAD	9,416.55
488746	04/29/2010	N	WILLDAN INC	TRAFFIC ENGINEERING SERVICES	6,850.00
<b>SUBTOTAL</b>					<b>1,023,970.22</b>
10163	04/20/2010	H	TAYLOR MILLS	YOUTH RECOGNITION AWARD	3,300.00
10164	04/20/2010	H	JASON K JONES	YOUTH RECOGNITION AWARD	3,300.00
<b>SUBTOTAL</b>					<b>6,600.00</b>
<b>COMBINED TOTAL</b>					<b>1,224,261.60</b>

PAYMENT LEGEND:  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks



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50310	05/03/2010	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	193,691.38
<b>SUBTOTAL</b>					<b>193,691.38</b>
488569	04/29/2010	N	ADAPT CONSULTING INC	PROMOTIONAL SUPPLIES-EARTH DAY	908.93
488570	04/29/2010	N	ADMINSURE INC	WORKERS COMP & LIAB ADMIN	9,972.00
488571	04/29/2010	N	ADVANCED CALL PROCESSING INC	VOICEMAIL SYSTEM ANNUAL SUPPORT R	7,957.00
488572	04/29/2010	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	691.43
488573	04/29/2010	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	5,864.39
488574	04/29/2010	N	MARK ANCHETA	REFUND-PARKS & RECREATION	190.25
488575	04/29/2010	N	ANZA RENTS	CHAIR RENTAL	386.50
488576	04/29/2010	N	APPLE ONE	TEMPORARY EMPLOYMENT SERVICES	210.42
488577	04/29/2010	N	AT&T	REVERSE 911 PHONE NUMBER UPDATES	92.79
488578	04/29/2010	N	AT&T MOBILITY	CELLULAR CHARGES	225.36
488579	04/29/2010	N	BEACH CITIES HEALTH DISTRICT	STEPPIN' OUT PEDOMETERS	500.00
488580	04/29/2010	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	13,424.47
488581	04/29/2010	N	BODY & MIND COE-DYNAMICS INC	PILATES INSTRUCTOR	409.48
488582	04/29/2010	N	MARY LOUISE BRENNEMAN	REFUND-PARKS AND RECREATION	104.40
488583	04/29/2010	N	CA MUNICIPAL TREASURERS ASSOC	MEMBERSHIP RENEWAL	155.00
488584	04/29/2010	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	29,059.64
488585	04/29/2010	N	LUISA M CAMBA	BUDGET CONTRACTOR	3,220.00
488586	04/29/2010	N	CANNON SPORTS INC	SOFTBALLS	2,617.54

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488587	04/29/2010	N	LISA M CANNON	SMOKE OPACITY TESTING PER CA LAW	350.00
488588	04/29/2010	N	CATERING SYSTEMS INC	FROZEN MEALS FOR JAIL	280.00
488589	04/29/2010	N	CBM CONSULTING INC	AVIATION BLVD RESURFACE PROJECT	2,703.00
488590	04/29/2010	N	CBM CONSULTING INC	VALLEY DR RESURFACE PROJECT	325.00
488591	04/29/2010	N	CEB	LIBRARY UPDATE	172.25
488592	04/29/2010	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
488593	04/29/2010	N	CITY OF HAWTHORNE	ANNUAL TIBURON SUPPORT & MAINTEN	18,522.34
488594	04/29/2010	N	CITY OF REDONDO BEACH	SM BAY BACTERIA TMDL COMPLIANCE	11,440.00
488595	04/29/2010	N	CLEANSTREET	STREET SWEEPING SERVICES	48,381.75
488596	04/29/2010	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	2,453.50
488597	04/29/2010	N	ROBERT COCHRAN	REIMBURSEMENT-TRAVEL EXPENSE	593.45
488598	04/29/2010	N	COUNTRY HILLS ANIMAL CLINIC	K9 VET SERVICES	135.11
488599	04/29/2010	N	CPOA	LEGAL UPDATE REVIEW SUBSCRIPTION	130.00
488600	04/29/2010	N	KIMBERLY CRAWFORD	REFUND-PARKS & RECREATION	50.00
488601	04/29/2010	N	R CRAIG CROTTY	ARBORIST SERVICES	187.50
488602	04/29/2010	N	DAPPER TIRE CO	TIRES	506.02
488603	04/29/2010	N	MARILYNE DECKMAN	REFUND-PARKS & RECREATION	110.70
488604	04/29/2010	N	DELTA DENTAL PLAN	DENTAL INSURANCE PREMIUMS	25,583.51
488605	04/29/2010	N	MAY I DORSETT	CONTRACT PERSONNEL/PLANNING ADM	128.00
488606	04/29/2010	N	DUNCAN PKG TECHNOLOGIES INC	PARKING METER AND ACCESSORIES	3,789.95
488607	04/29/2010	N	JOHN STANLEY DYE	INTERIM PACS SUPERVISOR	957.90

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CITY OF MANHATTAN BEACH  
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488608	04/29/2010	N	LEILANI EMNACE	REIMBURSEMENT-TRAVEL EXPENSE	97.68
488609	04/29/2010	N	EMS PERSONNEL FUND	PARAMEDIC LICENSE RENEWAL	130.00
488610	04/29/2010	N	EMS PERSONNEL FUND	PARAMEDIC RECERTIFICATION	130.00
488611	04/29/2010	N	THEODORE FATUROS	CONTRACT SERVICES/PLANNING SUPPO	624.00
488612	04/29/2010	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	146.13
488613	04/29/2010	N	FIRE INFO SUPPORT SERVICES INC	FIRE RMS CONTRACT SERVICES	1,050.00
488614	04/29/2010	N	FIRST LEGAL SUPPORT SERVICES	ATTORNEY/COURIER SERVICE	391.76
488615	04/29/2010	N	GRANICUS	MEDIA STREAMING	1,939.18
488616	04/29/2010	N	JOY HIGA	REFUND-PARKS AND RECREATION	50.00
488617	04/29/2010	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	1,279.43
488618	04/29/2010	N	HONEYWELL INTERNATIONAL INC	HVAC MAINTENANCE & REPAIR	1,358.59
488619	04/29/2010	N	HUTTON COMMUNICATIONS INC	BLDG. RADIO ANTENNA	1,183.33
488620	04/29/2010	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: Payment	2,741.64
488621	04/29/2010	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP (DEFERRED COMP): Payment	53,350.58
488622	04/29/2010	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: Payment	3,710.69
488623	04/29/2010	N	INCONTACT INC	LONG DISTANCE SERVICE	489.02
488624	04/29/2010	N	GIANNA INGRAM	REFUND-PARKS & RECREATION	153.00
488625	04/29/2010	N	IVA SOLUTIONS INC	SECURITY SYSTEM REPAIR	415.00
488626	04/29/2010	N	ENNIS R JACKSON	PARKING HEARING OFFICER	156.00
488627	04/29/2010	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	5,850.00
488628	04/29/2010	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSPECTI	715.00

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488629	04/29/2010	N	SANDE L JOHNSON	CONTRACT ACCOUNTANT	2,312.50
488630	04/29/2010	N	VICTORIA H JOHNSON	ARTHRITIS FOUNDATION EXERCISE CLA	780.00
488631	04/29/2010	N	SONA KALAPURA	REIMBURSEMENT-EARTH DAY/ETF	1,233.15
488632	04/29/2010	N	ERIC KARDOVICH	REFUND-PARKS & RECREATION	12.00
488633	04/29/2010	N	STEVE KITSIOS	REIMBURSEMENT-TRAVEL EXPENSE	114.00
488634	04/29/2010	N	L A CO FORENSIC SPVRS GROUP	2010 MEMBERSHIP	50.00
488635	04/29/2010	N	L A COUNTY ASSESSOR	PARCEL MAPS	8.00
488636	04/29/2010	N	L A COUNTY CLERK/RECORDER	NOTICE OF EXEMPTION FILING FEE	75.00
488637	04/29/2010	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	8,066.25
488638	04/29/2010	N	LAGUNA CLAY COMPANY	CLAY PRODUCTS FOR CERAMICS CLASS	509.03
488639	04/29/2010	N	LANCE SOLL & LUNGARD LLP	INTERIM AUDIT PROCEDURES	12,000.00
488640	04/29/2010	N	ANTHONY LEE	POETS WORKSHOP INSTRUCTOR	490.00
488641	04/29/2010	N	LEGALNET LLC	ATTORNEY/COURIER SERVICE	158.50
488642	04/29/2010	N	GUANG LI	REFUND-PARKS & RECREATION	7.20
488643	04/29/2010	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES-DISCIPLINE	9,109.55
488644	04/29/2010	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	788.00
488645	04/29/2010	N	LITTLE CO OF MARY HOSPITAL	MEDICAL SERVICES	35.00
488646	04/29/2010	N	LOS ANGELES NEWSPAPER GROUP	ADVERTISING	3,391.72
488647	04/29/2010	N	GINA LUTTENEGER	REIMBURSEMENT-VEST	141.39
488648	04/29/2010	N	M B CHAMBER OF COMMERCE	MEDAL OF VALOR LUNCHEON	4,341.67
488649	04/29/2010	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	185.06

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488650	04/29/2010	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,809.08
488651	04/29/2010	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	5,900.33
488652	04/29/2010	N	MAIL MASTERS	MAILING SERVICES	3,442.97
488653	04/29/2010	N	MATTHEW BENDER & CO INC	LIBRARY UPDATES	321.75
488654	04/29/2010	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,495.00
488655	04/29/2010	N	KATHLEEN C MC GOWAN	NPDES & TMDL IMPL MAR 2010	3,313.96
488656	04/29/2010	N	MELAD AND ASSOCIATES	CONTRACT ENGINEERING SERVICES	2,357.02
488657	04/29/2010	N	MERRIMAC ENERGY GROUP	FUEL PURCHASE	20,412.53
488658	04/29/2010	N	HIROKO MOMII	ART INSTRUCTOR	1,050.00
488659	04/29/2010	N	MORGAN STANLEY	RCC REMRKTG FEE VARIABLE RATE BON	488.53
488660	04/29/2010	N	JANICE MORRIS	REFUND-PARKS & RECREATION	44.10
488661	04/29/2010	N	MUSCO SPORTS LIGHTING LLC	OUTDOOR FIELD LIGHTING	3,821.74
488662	04/29/2010	N	NATIONAL TACTICAL OFFCR ASSOC	TE TEAM MEMBERSHIP	125.00
488663	04/29/2010	N	NEXTEL COMMUNICATIONS	COMMUNICATION SERVICE	2,547.50
488664	04/29/2010	N	OFFICE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,860.76
488665	04/29/2010	N	ON-SITE LASERMEDIC CORP	MAINTENANCE & SERVICE OF PRINTERS	153.30
488666	04/29/2010	N	ORANGE COUNTY SHERIFF'S DEPT	REGISTRATION-INTERMEDIATE TRAF CO	85.00
488667	04/29/2010	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	17,330.45
488668	04/29/2010	N	PACKAGE PRODUCTS & SVCS INC	OPRA WORK ORDER SYS FEE	1,193.76
488669	04/29/2010	N	PARAMOUNT READY MIX CONCRETE	CONCRETE	882.43
488670	04/29/2010	N	PEGASUS PRESS 2010 LLC	PRINTING SERVICE-WATER BILLS	529.00

1:33:16PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488671	04/29/2010	N	PENNEKAMP ELEM SCHOOL PTA	REFUND-TENNIS COURT RENTAL	280.00
488672	04/29/2010	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	1,474.05
488673	04/29/2010	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION: Payment	71,063.09
488674	04/29/2010	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	204,887.11
488675	04/29/2010	N	REVENUE & COST SPECIALISTS LLC	CAP & USER FEE STUDY	5,500.00
488676	04/29/2010	N	MARIA RUIZ	REFUND-PARKS AND RECREATION	116.00
488677	04/29/2010	N	S&J SUPPLY COMPANY INC	WATERWORKS PRODUCTS	1,156.82
488678	04/29/2010	N	SACRAMENTO POLICE DEPARTMENT	REGISTRATION-EMERG VEHICLE OPERAT	1,095.00
488679	04/29/2010	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	25.90
488680	04/29/2010	N	SAHARA INDUSTRIES	ORGANIC COTTON/CANVAS BAGS	9,965.30
488681	04/29/2010	N	SANTA YNEZ VALLEY TRANS SVCS	TROLLEY CONSULTING	4,397.75
488682	04/29/2010	N	SBRPCA	COMMUNICATIONS EQUIPMENT	369.08
488683	04/29/2010	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	377.61
488684	04/29/2010	N	SEA-CLEAR POOLS INC	POOL CLEANING AND REPAIR	748.37
488685	04/29/2010	N	SCOTT D SEALEY	FOUNTAIN CLEANING-CULTURAL ARTS C	90.00
488686	04/29/2010	N	NIGEL SHERRY	REFUND-PARKS AND RECREATION	50.00
488687	04/29/2010	N	BEVERLY SHINTAKU	REFUND-PARKS & RECREATION	110.70
488688	04/29/2010	N	SIGNVERTISE	COMPOST BANNER UPDATE	99.00
488689	04/29/2010	N	SMART & FINAL	MISC SUPPLIES	522.85
488690	04/29/2010	N	MARIE SOLYMOSI	BEE REMOVAL SERVICES	340.00
488691	04/29/2010	N	JENNIFER ANN SORRELL	CONTRACTOR-RECORDS MANAGEMENT	1,160.00

1:33:16PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488692	04/29/2010	N	SOUTH BAY ARSON CONTROL TEAM	ARSON INVESTIGATION TRAINING	40.00
488693	04/29/2010	N	SOUTH BAY FAMILY MEDICAL GROUP	MEDICAL SERVICES-FIRE STAFF PHYSIC	540.00
488694	04/29/2010	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	25,521.28
488695	04/29/2010	N	SOUTHERN CALIFORNIA EDISON	PUMP EFFICIENCY TESTS & DIAGNOSTIC	975.00
488696	04/29/2010	N	SOUTHWEST MATERIAL HANDLING IN	PALLET SHELVEING	1,839.18
488697	04/29/2010	N	SPRINT COMMUNICATIONS CO LP	LIVE SCAN MODEM FEES	98.80
488698	04/29/2010	N	STANDARD & POOR'S	ANNUAL SURVEILLANCE FEE	2,000.00
488699	04/29/2010	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	671.80
488700	04/29/2010	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUMS	10,207.89
488701	04/29/2010	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	4,096.30
488702	04/29/2010	N	STANDARD TEL	PHONE SERVICES	522.50
488703	04/29/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,456.55
488704	04/29/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	304.61
488705	04/29/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	87.69
488706	04/29/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	83.07
488707	04/29/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	70.38
488708	04/29/2010	N	STATE OF CALIFORNIA	LEGAL SERVICES	794.75
488709	04/29/2010	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	492.23
488710	04/29/2010	N	JOSH STERN	REFUND-PARKS & RECREATION	730.50
488711	04/29/2010	N	ROBERT STOUT	CITATION REFUND	76.00
488712	04/29/2010	N	STRATACOM	NOTICE TO APPEAR FORMS	1,894.94

1:33:16PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

wt 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488713	04/29/2010	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	716.72
488714	04/29/2010	N	TALX UC EXPRESS	UNEMPLOYMENT CLAIM CHARGES	245.00
488715	04/29/2010	N	TERMINIX	PEST CONTROL SERVICE	659.00
488716	04/29/2010	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	2.00
488717	04/29/2010	N	THE COMEDY & MAGIC CLUB	VOLUNTEER DINNER	5,100.00
488718	04/29/2010	N	TANYA THOMPSON	REFUND-PARKS AND RECREATION	300.00
488719	04/29/2010	N	TIME WARNER CABLE	CABLE SERVICE - JOSLYN INTERNET	161.03
488720	04/29/2010	N	U S POSTAL SERVICE(HASLER)	POSTAGE METER REFILL	3,500.00
488721	04/29/2010	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,300.49
488722	04/29/2010	N	UNION BANK OF CALIFORNIA	P/T EMP RETIREMENT CONTRIB: Payment	3,302.76
488723	04/29/2010	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	153.54
488724	04/29/2010	N	UNITED STATES SWIMMING INC	TEAM MEMBERSHIP	150.00
488725	04/29/2010	N	UNITED STATES SWIMMING INC	SWIM COACH MEMBERSHIP	55.00
488726	04/29/2010	N	UNIVERSAL TOOL SERVICE	TOOL REPAIR	181.89
488727	04/29/2010	N	MARK URSIC	ON-CALL ELECTRICIAN	4,680.00
488728	04/29/2010	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	37,891.97
488729	04/29/2010	N	VANTAGEPOINT TRANSFER AGENTS	RETMTN HLTH SAVINGS CONTRIB: Paym	961.03
488730	04/29/2010	N	VANTAGEPOINT TRANSFER AGENTS	RETMTN HLTH SAVINGS CONTRIB: Paym	1,912.77
488731	04/29/2010	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
488732	04/29/2010	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	1,179.41
488734	04/29/2010	N	VISA	POLICE-CREDIT CARD CHARGES	9,695.18



1:33:16PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
488735	04/29/2010	N	VISION INTERNET PROVIDERS INC	WEB HOSTING & MONTHLY MAINTENANC	2,200.00
488736	04/29/2010	N	VISION SERVICE PLAN	INSURANCE PREMIUMS	2,983.13
488737	04/29/2010	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	639.73
488738	04/29/2010	N	WASTE MANAGEMENT INC	SOLID WASTE MGMT FEE-MAR 2010	1,501.53
488739	04/29/2010	N	WATER REPLENISHMENT DISTRICT	WELL WATER/FEB 10	19,983.50
488740	04/29/2010	N	WENGER CORPORATION	SHOWMOBILE PARTS	1,955.72
488741	04/29/2010	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE-MARCH 2	226,138.40
488742	04/29/2010	N	WEST PAYMENT CENTER	WESTLAW ACCESS	315.98
488743	04/29/2010	N	WEST PAYMENT CENTER	LIBRARY UPDATE	66.00
488744	04/29/2010	N	WESTERN AUDIO VISUAL CORP	ULTRA NEXUS FOR CITY'S CABLE BROAD	9,416.55
488745	04/29/2010	N	WESTERN WATER WORKS SUPPLY CO	WATER WORKS SUPPLIES	700.42
488746	04/29/2010	N	WILLDAN INC	TRAFFIC ENGINEERING SERVICES	6,850.00
488747	04/29/2010	N	NAN WOLLMAN	ART EXHIBIT PREPARER	220.00
488748	04/29/2010	N	WYENN & ASSOCIATES DBA	POLYGRAPH EXAM	500.00
488749	04/29/2010	N	XEROX CORPORATION	COPIER LEASE	1,159.96
488750	04/29/2010	N	XEROX DIRECT	XEROX MULTIFUNCTION MACHINE SUP	989.88
488751	04/29/2010	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
SUBTOTAL					1,099,320.00
10163	04/20/2010	H	TAYLOR MILLS	YOUTH RECOGNITION AWARD	3,300.00
10164	04/20/2010	H	JASON K JONES	YOUTH RECOGNITION AWARD	3,300.00
SUBTOTAL					6,600.00

1:33:16PM  
04/29/2010

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER: WT 23b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					1,299,611.38

PAYMENT LEGEND:  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks

Check History Listing  
CITY OF MANHATTAN BEACH

apCkHist  
04/29/2010 2:03PM

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
468943	06/28/2007	GINA LUTTENEGER	V	04/29/2010	02-28-07	02/28/2007	141.39	141.39
union Total:							141.39	141.39
Total Checks:							141.39	141.39

1 checks in this report

04/20/2010

05/04/2010

CITY OF MANHATTAN BEACH

Warrant Date

04/29/2010

Report of Warrant Disbursements  
wr 23b

Fund	Description	Amount
100	General	828,380.51
201	Street Light	30,527.60
220	Grant	3,028.00
230	Prop A	89.80
231	Prop C	1,328.04
401	Capital Improvements	75.00
501	Water	260,962.72
502	Storm	14,948.46
503	Waste Water	888.86
510	Refuse	31,037.04
520	Parking	16,411.72
521	County Parking Lot	3,320.67
522	State Pier Lots	12,381.13
601	Insurance	10,437.00
605	Information Services	13,806.71
610	Vehicle Fleet	26,635.56
615	Building Maintenance	45,262.56
802	Trust Deposit	90.00
wr 23b		<u>1,299,611.38</u>

**CITY OF MANHATTAN BEACH PAYROLL**  
**PAY PERIOD: 04/10/10 TO 04/23/10**  
**PAY DATE: 04/30/10**

**NET PAY** **667,822.15**

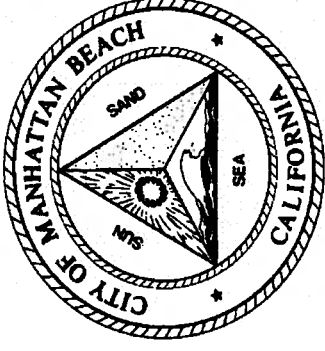
**CITY OF MANHATTAN BEACH PAYROLL REPORT**  
**PAYROLL PERIOD ENDING DATE 04/23/2010**

04/10/2010

04/23/2010

FUND	DESCRIPTION	AMOUNT
100	General Fund	829,455.50
201	Street Lighting & Landscape Fund	1,946.31
210	Asset Forfeiture Fund	879.74
230	Prop. A Fund	12,563.07
501	Water Fund	34,436.18
502	Stormwater Fund	2,518.42
503	Wastewater Fund	7,436.46
510	Refuse Fund	3,222.76
520	Parking Fund	1,492.79
521	County Parking Lots Fund	422.54
522	State Pier and Parking Lot Fund	422.54
601	Insurance Reserve Fund	2,518.54
605	Information Systems Fund	18,333.66
610	Fleet Management Fund	7,866.84
615	Building Maintenance & Operations Fund	9,975.99
801	Pension Trust Fund	5,189.66
	<b>Gross Pay</b>	<b>938,681.00</b>
	<b>Deductions</b>	<b>270,858.85</b>
	<b>Net Pay</b>	<b>667,822.15</b>

# City of Manhattan Beach



**Month End Financial Reports**

**March, 2010**

**Fiscal Year 2009-2010**

Attachment C

Data Date 04/27/2010

**City of Manhattan Beach  
Month End Financial Report  
General Fund Expenditures By Department**

Percent Year 75.00  
Fiscal Year 2010  
Month March  
Period 9

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	3,273,173	140,383	2,884,453	9,103	379,617	88.40
12 Finance	2,731,087	173,136	1,982,986	23,898	724,203	73.48
13 Human Resources	879,247	75,078	588,255	11,500	279,492	68.21
14 Parks and Recreation	5,674,122	360,384	3,878,907	55,306	1,739,909	69.34
15 Police	19,682,799	1,411,862	14,116,419	24,438	5,541,942	71.84
16 Fire	10,567,221	811,745	7,678,129	37,013	2,852,079	73.01
17 Community Development	3,283,745	267,545	2,177,997	129,894	975,854	70.28
18 Public Works	5,293,074	391,309	3,408,762	10,621	1,873,691	64.60
<b>100 General Fund</b>	<b>51,384,467</b>	<b>3,631,442</b>	<b>36,715,908</b>	<b>301,772</b>	<b>14,366,786</b>	<b>72.04</b>



**City of Manhattan Beach**  
**Fiscal Year 2010 Statement of Revenues & Expenditures**  
 March 31, 2010

% of Year  
**75.000%**

**Current Year Activity**

<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>	<u>Avg Expended</u>
General Fund	100	\$ 49,551,050	\$ 31,532,953	63.64%	64.55%	\$ 51,408,467	\$ 36,715,908	71.42%	69.81%
Street Lighting & Landscaping Fund	201	394,445	238,765	60.53%		569,591	379,663	66.66%	
Gas Tax Fund	205	1,640,086	296,202	18.06%		2,557,164	721,898	28.23%	
Asset Forfeiture	210	12,643	49,593	392.26%		47,661	32,901	69.03%	
Police Safety Grants	211	1,931	68,834	3564.68%		-	-	na	
Federal & State Grants	220	2,674,000	-	0.00%		3,903,318	320,897	8.22%	
Prop A Fund	230	531,361	358,053	67.38%		687,560	544,460	79.19%	
Prop C Fund	231	479,590	318,817	66.48%		1,631,125	18,611	1.14%	
AB 2766 Fund	232	47,827	23,058	48.21%		102,000	-	0.00%	
Measure R	233		131,567						
Capital Improvements Fund	401	1,890,134	791,703	41.89%		3,795,688	616,787	16.25%	
Underground Assessment District Construction	403	-	499	na		-	390	na	
Water Fund	501	7,679,788	5,886,726	76.65%		11,682,619	5,544,719	47.46%	
Storm Drain Fund	502	361,184	216,563	59.96%		583,396	134,029	22.97%	
Wastewater Fund	503	1,309,500	1,257,175	96.00%		2,666,359	1,306,822	49.01%	
Refuse Fund	510	4,057,403	3,150,022	77.64%		4,364,790	2,901,170	66.47%	
Parking Fund	520	1,532,659	1,233,098	80.45%		2,137,513	1,069,943	50.06%	
County Parking Lots Fund	521	438,000	401,563	91.68%		339,661	108,828	32.04%	
State Pier & Parking Lot Fund	522	366,923	315,424	85.96%		928,605	171,014	18.42%	
Insurance Reserve Fund	601	4,636,340	3,629,291	78.28%		4,203,288	3,138,900	74.68%	
Information Systems Reserve Fund	605	1,078,084	808,569	75.00%		1,545,974	803,348	51.96%	
Fleet Management Fund	610	1,018,362	671,723	65.96%		1,366,337	896,445	65.61%	
Building Maintenance & Operation Fund	615	1,360,840	841,286	61.82%		1,231,081	854,806	69.44%	
Special Assessment Debt Service	710	973,887	625,774	64.26%		970,387	969,981	99.96%	
City Pension Fund	801	95,434	23,700	24.83%		124,806	89,920	72.05%	
UAD Loan Program Fund	803						3,349		
		\$ 82,131,471	\$ 52,870,958	64.37%		\$ 96,847,390	\$ 57,344,789	59.21%	

City of Manhattan Beach  
Fiscal Year 2010 General Fund Major Revenue Trends  
Mar-31-2010

Percent of Year  
75.00%

2010

Major Revenue Accounts	Fund No.	2008-2009										YTD Revenues	Realized
		2005	2006	2007	2008	2009	Avg	Avg	Avg	Avg	Avg		
Property Taxes	100	7,758,648	8,840,785	9,580,833	10,503,095	11,220,748	10,861,922	10,861,922	10,861,922	10,861,922	10,861,922	11,329,920	56.53%
Sales & Use Tax	100	5,505,898	5,427,404	5,625,898	5,742,325	5,557,464	5,649,895	5,649,895	5,649,895	5,649,895	5,649,895	4,955,741	66.50%
Franchise Tax	100	271,006	615,734	496,118	481,236	416,181	448,709	448,709	448,709	448,709	448,709	532,752	44.38%
Hotel Tax	100	1,462,188	1,919,876	2,272,137	2,559,325	2,375,980	2,467,653	2,467,653	2,467,653	2,467,653	2,467,653	2,012,998	68.47%
Business License Tax	100	1,020,741	993,736	942,062	1,008,217	984,498	996,358	996,358	996,358	996,358	996,358	1,118,659	43.87%
Real Estate Transfer Tax	100	494,065	478,857	456,384	446,044	247,306	346,675	346,675	346,675	346,675	346,675	244,769	89.01%
Building Permits	100	721,504	749,067	703,416	637,095	491,686	564,391	564,391	564,391	564,391	564,391	526,450	87.74%
Parking Citations	100	1,181,858	1,203,971	1,281,077	1,323,287	1,556,226	1,439,757	1,439,757	1,439,757	1,439,757	1,439,757	1,874,531	78.32%
Interest Earnings	100	435,479	516,282	896,712	1,093,574	1,169,760	1,131,667	1,131,667	1,131,667	1,131,667	1,131,667	315,960	70.21%
Hotel Rent	100	730,846	808,942	861,538	945,299	904,419	924,859	924,859	924,859	924,859	924,859	713,995	59.50%
Vehicle in Lieu	100	348,550	764,140	190,314	126,227	76,609	101,418	101,418	101,418	101,418	101,418	68,390	68.39%
Building Plan Check Fees	100	756,755	724,826	608,751	610,683	464,431	537,557	537,557	537,557	537,557	537,557	399,380	72.61%
<b>Over(Under) Prior Year</b>		<b>20,687,538</b>	<b>23,043,620</b>	<b>23,915,240</b>	<b>25,476,407</b>	<b>25,465,308</b>	<b>25,470,858</b>	<b>25,470,858</b>	<b>25,470,858</b>	<b>25,470,858</b>	<b>25,470,858</b>	<b>24,093,545</b>	<b>62.65%</b>
<b>Percent Change Ffrom Prior Year</b>			<b>11.39%</b>	<b>3.78%</b>	<b>6.53%</b>	<b>(11,099)</b>	<b>(11,099)</b>	<b>(11,099)</b>	<b>(11,099)</b>	<b>(11,099)</b>	<b>(11,099)</b>	<b>(1,371,763)</b>	<b>-5.39%</b>

YTD vs prior year (1,371,763)

General Fund Major Revenue Trends  
March 31, 2010

