



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Ward and Members of the City Council

THROUGH: Richard Thompson, Interim City Manager

FROM: Bruce Moe, Finance Director

DATE: February 2, 2010

SUBJECT: Consideration of Financial Reports:

- A) Ratification of Demands: January 21, 2010
- B) Investment Portfolio for the Month Ending December 31, 2009
- C) Financial Reports for the Month Ending December 31, 2009

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$2,662,609.23. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

Investment Portfolio: Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

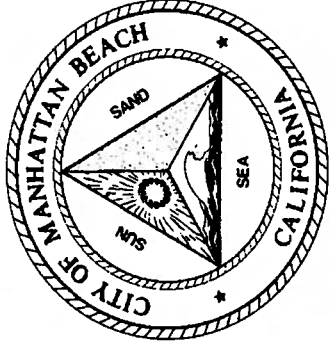
Financial Reports: This package includes summary level financial reports for the month ending December 31, 2009. These reports' dates mark the sixth month of the 2009-2010 fiscal year, and reflect the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Registers for January 21, 2010
 - B. Investment Portfolio for the Month Ending December 31, 2009
 - C. Financial Reports for the Month Ending December 31, 2009

City of Manhattan Beach




Ratification of Demands January 21, 2010

Attachment A


CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 16B
DATED: 01/21/2010

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,662,609.23 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR



CITY MANAGER

THIS 2ND DAY OF FEBRUARY

WARRANT REGISTER (S)	WR 16B	WARRANT(S)	16B	1,556,444.22
		PREPAID / MANUAL CKS	16B	365,492.39
		VOIDS	16B	0.00
		PAYROLL	PY	740,672.62
		TOTAL WARRANTS		<u>2,662,609.23</u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 01/02/10 TO 01/15/10
PAY DATE: 01/22/10

NET PAY

740,672.62

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01/21/2010

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 16b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
11510	01/15/2010	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL	87,426.03
11910	01/15/2010	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL	51,244.20
12010	01/20/2010	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	226,822.16
SUBTOTAL					365,492.39
486997	01/21/2010	N	1736 FAMILY CRISIS CENTER	PUBLIC SERVICE FUNDING	6,075.81
486998	01/21/2010	N	A-THRONE CO INC	PORTABLE RESTROOM RENTAL	60.00
486999	01/21/2010	N	EDITH L ABEYTA	ART CAMP INSTRUCTOR	244.92
487000	01/21/2010	N	ADVANCED ELECTRONICS	CABLES	332.30
487001	01/21/2010	N	ADVENTUREPLEX	MEALS FOR SENIOR SERVICES	757.28
487002	01/21/2010	N	ADVENTURES AMERICA	BUS TOURS	2,594.50
487003	01/21/2010	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	279.75
487004	01/21/2010	N	AKM CONSULTING ENGINEERS INC	UTILITY MASTER PLAN	32,097.75
487005	01/21/2010	N	DEAN OR TRACEY ALLMAN	CITATION REFUND	45.00
487006	01/21/2010	N	ALLSTATE POOL & SPAS	REFUND	550.50
487007	01/21/2010	N	ALNA ENVELOPE COMPANY	OFFICE SUPPLIES	737.81
487008	01/21/2010	N	AMERICAN PRINT MEDIA LLC	ACTIVITY GUIDE PRINTING SERVICES	7,901.23
487009	01/21/2010	N	ANACOMP INC	CONTRACT SERVICES	7,546.31
487010	01/21/2010	N	APPLE ONE	TEMP EMPLOYMENT SERVICES	706.41
487011	01/21/2010	N	ARCHITECTURAL SECURITY PRODUCT	KEY BLANKS	335.78
487012	01/21/2010	N	ASCAP	LICENSE FEE	305.00

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CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487013	01/21/2010	N	AT&T	REVERSE 911 UPDATES	415.63
487014	01/21/2010	N	AT&T MOBILITY	CELLULAR CHARGES	1,061.14
487015	01/21/2010	N	ATOM ENGINEERING CONSTRUCTION	CITY YARD FUEL ISLAND COVER PROJEC	13,500.00
487016	01/21/2010	N	AVR NATIONAL SALES	OFFICE SUPPLIES	52.32
487017	01/21/2010	N	BANK OF AMERICA	VARIABLE RATE BONDS/MARINE AVE PA	22,059.21
487018	01/21/2010	N	BEACH CITIES HEALTH DISTRICT	CDBG FUNDS	9,328.75
487019	01/21/2010	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	13,428.01
487020	01/21/2010	N	BENESYST INC	FLEX ADMIN SERVICES/FEB-10	1,307.35
487021	01/21/2010	N	SARAH ELIZABETH BOESCHEN	RECORDING SERVICES	434.00
487022	01/21/2010	N	DANE M BRAUNECKER	BASKETBALL/VOLLEYBALL INSTRUCTO	500.00
487023	01/21/2010	N	BRENNTAG PACIFIC INC	LIQUID CHLORINE	1,577.38
487024	01/21/2010	N	BROCKMEIER CONSULTING	WTR/SWR/STRM DRAIN CONTROL CONVE	17,227.00
487025	01/21/2010	N	JAN BUIKE	REIMBURSEMENT	170.10
487026	01/21/2010	N	CA FIRE CHIEFS ASSOCIATION	MEMBERSHIP DUES	100.00
487027	01/21/2010	N	CAL ACT	MEMBERSHIP RENEWAL	745.00
487028	01/21/2010	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	1,493.00
487029	01/21/2010	N	CATERING SYSTEMS INC	FROZEN MEALS FOR JAIL	570.00
487030	01/21/2010	N	DAVID CAVENEY	COMPUTER LOAN	875.91
487031	01/21/2010	N	CBM CONSULTING INC	VALLEY DRIVE RESURFACING PROJECT	15,475.55
487032	01/21/2010	N	CBM CONSULTING INC	AVIATION BLVD RESURFACING PROJECT	3,474.30
487033	01/21/2010	N	CDPH-OCP	CERTIFICATE RENEWAL	60.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487034	01/21/2010	N	CEB	LIBRARY UPDATE	203.15
487035	01/21/2010	N	CH PLASTICS INC	PD/FD WAVE WALL ART	3,614.20
487036	01/21/2010	N	CHEVRON	GASOLINE	282.83
487037	01/21/2010	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
487038	01/21/2010	N	CITY OF REDONDO BEACH	TMDL J/5 & 6 IMPLEMENTATION	8,418.00
487039	01/21/2010	N	CLEAN ENERGY	NATURAL GAS VEHICLE FUEL	387.19
487040	01/21/2010	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	749.50
487041	01/21/2010	N	PORTIA COHEN	REIMBURSEMENT	203.00
487042	01/21/2010	N	COLLINS COMPANY	WINDSCREENS INSTALLATION	557.00
487043	01/21/2010	N	SCOTT COMBS	COMPUTER LOAN	583.49
487044	01/21/2010	N	SANTIAGO A CORNEJO	TENNIS COURTS MONTHLY CLEANING	1,300.00
487045	01/21/2010	N	COUNTRY HILLS ANIMAL CLINIC	K9 VET SERVICES	360.34
487046	01/21/2010	N	CPS HUMAN RESOURCE SERVICES	RECRUITMENT EXPENSE	1,072.50
487047	01/21/2010	N	R CRAIG CROTTY	ABORIST SERVICES	2,187.50
487048	01/21/2010	N	CULLIGAN	FILTER RENTAL	33.15
487049	01/21/2010	N	DAPPER TIRE CO	TIRES	1,141.87
487050	01/21/2010	N	DELL MARKETING LP	COMPUTER MAINT/REPAIRS	394.10
487051	01/21/2010	N	DISPENSING TECHNOLOGY CORP	TRAFFIC PAINT/MISC PAINT SUPPLIES	680.56
487052	01/21/2010	N	MAY I DORSETT	CONTRACT SERVICES/PLANNING SEC DU	432.00
487053	01/21/2010	N	DUNCAN PKG TECHNOLOGIES INC	PARKING METERS & ACCESSORIES	30.00
487054	01/21/2010	N	E T AMERICA CORPORATION	MEDICAL SUPPLIES	556.73

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487055	01/21/2010	N	ELITE TRAINING CENTER	SELF DEFENSE TRAINING	1,200.00
487056	01/21/2010	N	EMS PERSONNEL FUND	PARAMEDIC RECERTIFICATION	130.00
487057	01/21/2010	N	EUROCRAFT CONSTRUCTION	RIGHT OF WAY REFUND	496.00
487058	01/21/2010	N	FIRE INFO SUPPORT SERVICES INC	FIRE RMS CONTRACT SERVICES	3,750.00
487059	01/21/2010	N	FIREFIGHTER'S SAFETY INC	UNIFORMS/SAFETY EQUIPMENT	7.79
487060	01/21/2010	N	FIRST LEGAL SUPPORT SERVICES	COURIER SERVICE	143.19
487061	01/21/2010	N	JOHN FITZGERALD	ADVERTISING	1,549.69
487062	01/21/2010	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	34.69
487063	01/21/2010	N	FRESHFILMS LLC	FILMMAKING CAMP	1,400.00
487064	01/21/2010	N	GARDA CL WEST INC	ARMORED TRANSPORT SERVICE	396.17
487065	01/21/2010	N	GFOA	MEMBERSHIP	400.00
487066	01/21/2010	N	GRAINGER INC	MOTORS, PUMPS, PARTS	73.90
487067	01/21/2010	N	GRIFFITH COMPANY	2002-2005 STREET PROJECT	10,000.00
487068	01/21/2010	N	CAROLYN JEAN HARSHMAN	UPDATE EOP	1,400.00
487069	01/21/2010	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	501.42
487070	01/21/2010	N	HOROWITZ & CLAYTON	LEGAL SERVICES	6,615.00
487071	01/21/2010	N	ICMA RETIREMENT TRUST - 401	401A - 109365: Payment	2,816.73
487072	01/21/2010	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	53,630.22
487073	01/21/2010	N	ICMA RETIREMENT TRUST 401	401A - 109766: Payment	3,706.05
487074	01/21/2010	N	INDEPENDENT CITIES ASSOCIATION	REGISTRATION	2,250.00
487075	01/21/2010	N	INFOSEND INC	MONTHLY MAINT WATER WEB	87.08

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487076	01/21/2010	N	INNOVATION ADVERTISING	RECRUITMENT	2,975.00
487077	01/21/2010	N	INTERNAP NETWORK SERVICES CORP	INTERNET ACCESS	1,570.86
487078	01/21/2010	N	INTERNATIONAL CODE COUNCIL INC	CERTIFICATION RENEWAL	50.00
487079	01/21/2010	N	IRON MOUNTAIN	RECORD STORAGE	688.38
487080	01/21/2010	N	IVA SOLUTIONS INC	SECURITY SYSTEM REPAIR	865.00
487081	01/21/2010	N	CAROL JACOBSON	REIMBURSEMENT	75.00
487082	01/21/2010	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	12,312.00
487083	01/21/2010	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSPECTI	3,508.75
487084	01/21/2010	N	SANDE L JOHNSON	CONTRACT SERVICE	2,737.50
487085	01/21/2010	N	L A COUNTY	ANIMAL HOUSING	1,173.00
487086	01/21/2010	N	L A COUNTY	PARKING CONCESSION FEE	32,500.00
487087	01/21/2010	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	8,032.29
487088	01/21/2010	N	L A COUNTY MTA	BUS PASSES/TAP PROGRAM	1,111.00
487089	01/21/2010	N	L A COUNTY MTA	TAP PROGRAM	348.00
487090	01/21/2010	N	LASZLO'S SPORTS CAR CENTER INC	AUTO REPAIR	395.14
487091	01/21/2010	N	LITTLE CO OF MARY HOSPITAL	MEDICAL SERVICES	70.00
487092	01/21/2010	N	HERNANDES LOBO	INTERIM PACS SUPERVISOR	803.40
487093	01/21/2010	N	LOGIX SECURITY INC	MONITORING SERVICE	480.00
487094	01/21/2010	N	CARLA LONG	CITATION REFUND	40.00
487095	01/21/2010	N	LOS ANGELES NEWSPAPER GROUP	ADVERTISING	9,934.00
487096	01/21/2010	N	M B CHAMBER OF COMMERCE	MONTHLY PAYMENTS	4,166.67

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487097	01/21/2010	N	M B EDUCATION FOUNDATION	EARNINGS WITHHOLDING	653.17
487098	01/21/2010	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,863.71
487099	01/21/2010	N	M&K METAL CO	3/8 PLATE HOT ROLLED STEEL SHEARED	1,427.08
487100	01/21/2010	N	MANERI SIGN CO INC	SIGNAGE	186.58
487101	01/21/2010	N	MANHATTAN BEACH TOYOTA	AUTO PARTS & REPAIR	303.07
487102	01/21/2010	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	999.27
487103	01/21/2010	N	MASTER K-9 INC	K9 TRAINING	250.00
487104	01/21/2010	N	MATTHEW BENDER & CO INC	LIBRARY UPDATE	232.43
487105	01/21/2010	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,560.00
487106	01/21/2010	N	MC MASTER-CARR	MOTORS, PUMPS, PARTS	260.66
487107	01/21/2010	N	MELAD AND ASSOCIATES	PROFESSIONAL ENGINEERING SERVICES	5,626.40
487108	01/21/2010	N	WALT PAUL MEYERS	TENNIS INSTRUCTOR	744.00
487109	01/21/2010	N	MID CITIES HONDA	HONDA MOTORCYCLE PARTS & SERVICE	492.46
487110	01/21/2010	N	MORGAN STANLEY	REMARKETING FEE	526.16
487111	01/21/2010	N	MUNICIPAL COURT	PKG CITATION SURCHARGE	49,967.00
487112	01/21/2010	N	MUNICIPAL MAINTENANCE EQUIP	PARTS OF GO-4 AND VAC-CON	1,207.61
487113	01/21/2010	N	SUSAN F NARDI-UNGER	TENNIS INSTRUCTOR	443.52
487114	01/21/2010	N	NEXTEL COMMUNICATIONS	COMMUNICATION SERVICE	3,041.40
487115	01/21/2010	N	NRPA	MEMBERSHIP DUES	140.00
487116	01/21/2010	N	NRPA	MEMBERSHIP DUES	140.00
487117	01/21/2010	N	OFFICE DEPOT	OFFICE SUPPLIES	15,513.06

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487118	01/21/2010	N	OFFICE RESOURCES INC	TEMP EMPLOYEE SVCS	3,906.72
487119	01/21/2010	N	ORTCO INC	POLLWOG PARK REPAIRS II	850.00
487120	01/21/2010	N	P O BAHN & SON	CHAINSAW REPAIR	65.93
487121	01/21/2010	N	PACIFIC TRUCK EQUIPMENT INC	BODY REPAIRS ON V# 367	1,851.92
487122	01/21/2010	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES	99.56
487123	01/21/2010	N	PARAMOUNT READY MIX CONCRETE	CONCRETE	425.28
487124	01/21/2010	N	PETERSON & WOZNIAK INC	RIGHT OF WAY REFUND	496.00
487125	01/21/2010	N	POALAC	MEMBERSHIP DUES	35.00
487126	01/21/2010	N	POWER PLUS!	AUXILIARY GENERATOR MAINTENANCE	6,986.64
487127	01/21/2010	N	PRIORITY MAILING SYSTEMS INC	MAIL METER CONTRACT	216.21
487128	01/21/2010	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	1,474.05
487129	01/21/2010	N	PUBLIC EMPLOYEES'	PERS (PERS RET DED): Payment	71,708.30
487130	01/21/2010	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	207,805.35
487131	01/21/2010	N	LORENA J QUILLA-SOULES	FITNESS INSTRUCTOR	616.77
487132	01/21/2010	N	READY REPRODUCTIONS INC	PRINTING SERVICES	959.22
487133	01/21/2010	N	RED CARPET CAR WASH	CAR WASH SERVICE	3,000.00
487134	01/21/2010	N	RED WING SHOE STORE	SAFETY WORK BOOTS	863.35
487135	01/21/2010	N	KATHLEEN REESE	FITNESS INSTRUCTOR	1,670.55
487136	01/21/2010	N	REPRO-GRAPHIC SUPPLY	PLOTTERS SUPPLIES	1,785.00
487137	01/21/2010	N	RESCUE ROOTER	PLUMBING SERVICES	399.50
487138	01/21/2010	N	ELIZABETH RIDDELL	REFUND	886.65

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487139	01/21/2010	N	CORLEEN S ROCHLITZ	PARKING HEARING OFFICER	182.00
487140	01/21/2010	N	ROUTEMATCH SOFTWARE INC	DAR SOFTWARE	375.00
487141	01/21/2010	N	S B CTR FOR DISPUTE RESOLUTION	CONTRACT SERVICE	2,450.00
487142	01/21/2010	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	11.73
487143	01/21/2010	N	SAFEWAY SANDBLASTING CORP	RIGHT OF WAY REFUND	992.00
487144	01/21/2010	N	SAM BROWN SHIELDS	UNIFORM/SAFETY EQUIPMENT	196.00
487145	01/21/2010	N	SBRPCA	COMMUNICATIONS EQUIPMENT	1,535.58
487146	01/21/2010	N	PATRICIA SCHILLING	REIMBURSEMENT	270.98
487147	01/21/2010	N	MELISSA SCHOLZ	CITATION REFUND	45.00
487148	01/21/2010	N	BRIAN SCOTT SCHREIBER	DISC JOCKEY	350.00
487149	01/21/2010	N	HEATHER D SCHREIBER	EARNINGS WITHHOLDING	234.92
487150	01/21/2010	N	SCMAF/BAY AREA	REGISTRATION	1,005.00
487151	01/21/2010	N	SCOTT D SEALEY	FOUNTAIN CLEANING - CREATIVE ARTS C	140.00
487152	01/21/2010	N	SESAC INC	ANNUAL MUSIC LICENSE FEE	563.00
487153	01/21/2010	N	SHELL	GASOLINE	46.06
487154	01/21/2010	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	79.13
487155	01/21/2010	N	SMART & FINAL	MISC SUPPLIES	253.50
487156	01/21/2010	N	SOCIAL VOCATIONAL SERVICES INC	GROUPS MAINTENANCE	433.65
487157	01/21/2010	N	JENNIFER ANN SORRELL	RECORDS MANAGEMENT CONTRACTOR	1,160.00
487158	01/21/2010	N	SOUTH BAY ARSON CONTROL TEAM	MEMBERSHIP DUES	200.00
487159	01/21/2010	N	SOUTH BAY FORD INC	V#524 REPAIR SEWER DEPT HYDRO	4,672.25

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487160	01/21/2010	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING	26,843.74
487161	01/21/2010	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	43,908.19
487162	01/21/2010	N	SPEARS APPLIANCE SERVICE INC	SPECIAL DEPT SUPPLIES	172.10
487163	01/21/2010	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	3,013.18
487164	01/21/2010	N	STATE BOARD OF EQUALIZATION	USE TAX 2ND QTR	4,385.00
487165	01/21/2010	N	STATE BOARD OF EQUALIZATION	UNDERGROUND STORAGE TANK MAINT	986.58
487166	01/21/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,236.00
487167	01/21/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	304.61
487168	01/21/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	87.69
487169	01/21/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	83.07
487170	01/21/2010	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	70.38
487171	01/21/2010	N	STATE OF CALIFORNIA	LIVE SCAN FINGERPRINTS	725.00
487172	01/21/2010	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	205.00
487173	01/21/2010	N	ROBERT STONEMAN	REIMBURSEMENT	152.00
487174	01/21/2010	N	JENNA STUBBS ZUKMANN	FITNESS INSTRUCTOR	1,011.15
487175	01/21/2010	N	SUNTRUST LEASING CORPORATION	MONTHLY LEASE/FIRE TRUCK	10,203.31
487176	01/21/2010	N	JERRY TAIN	CITATION REFUND	45.00
487177	01/21/2010	N	TALX UC EXPRESS	UNEMPLOYMENT SERVICES	245.00
487178	01/21/2010	N	LIZA TAMURA	REIMBURSEMENT	74.35
487179	01/21/2010	N	TERI BLACK & COMPANY LLC	RECRUITMENT SERVICES/ASST FINANCE I	6,590.85
487180	01/21/2010	N	TERMINIX	PEST CONTROL SERVICE	659.00

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CITY OF MANHATTAN BEACH
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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487181	01/21/2010	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	2.00
487182	01/21/2010	N	THE DARDANELLE GROUP INC	SEPULVEDA BLVD RDWAY/BRIDGE WIDE	5,400.00
487183	01/21/2010	N	THE GAS COMPANY	MONTHLY GAS CHARGES	8,608.55
487184	01/21/2010	N	TERRELL LYNN THOMPSON	GYMNASTIC INSTRUCTOR	7,269.08
487185	01/21/2010	N	TIME WARNER CABLE	CABLE SERVICE	182.23
487186	01/21/2010	N	TIRE CENTERS LLC	VEHICLE TIRE ON-SITE SERVICE	2,106.36
487187	01/21/2010	N	STEVE TOBIAS	REIMBURSEMENT	99.00
487188	01/21/2010	N	TRAFFIC CONTROL SERVICE INC	PED BARRICADE/TRITON WATER BARRIE	801.38
487189	01/21/2010	N	TRUGREEN LANDCARE LLC	LANDSCAPE MAINTENANCE	5,083.76
487190	01/21/2010	N	THOMAS EDWARD TRULOVE	CERAMIC INSTRUCTOR	915.00
487191	01/21/2010	N	TURBO DATA SYSTEMS INC	PKG CITATION PROCESSING	10,997.78
487192	01/21/2010	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,300.49
487193	01/21/2010	N	UNDERGROUND SERVICE ALERT	UNDERGROUND SCHEMATIC NOTIFICA	70.50
487194	01/21/2010	N	UNION BANK OF CALIFORNIA	PARS (PARS): Payment	2,957.74
487195	01/21/2010	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	219.56
487196	01/21/2010	N	USA MOBILITY WIRELESS INC	PAGER AGREEMENT	18.96
487197	01/21/2010	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	75.08
487198	01/21/2010	N	VANTAGEPOINT TRANSFER AGENTS	RHS Employer contributor: Payment	1,092.65
487199	01/21/2010	N	VANTAGEPOINT TRANSFER AGENTS	RETMTN HLTH SAVINGS: Payment	2,117.14
487200	01/21/2010	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
487201	01/21/2010	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	8,600.16

2:20:36PM
01/21/2010

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 16b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487202	01/21/2010	N	VISION INTERNET PROVIDERS INC	WEB HOSTING & MONTHLY MAINT	2,200.00
487203	01/21/2010	N	WASTE MANAGEMENT INC	COMPOST BINS	260,154.53
487204	01/21/2010	N	WATER REPLENISHMENT DISTRICT	GROUNDWATER & PROD ASSESSMENT	36,630.05
487205	01/21/2010	N	KIMBERLY WATSON	ART CAMP INSTRUCTOR	240.00
487206	01/21/2010	N	WEST BASIN MUNICIPAL WATER DIS	WATER PURCHASE	266,707.60
487207	01/21/2010	N	WEST COAST AUTO SPA INC	DETAIL SERVICE ON VEHICLES	2,045.00
487208	01/21/2010	N	WEST COVINA MOTORS INC	V# 710 - CHEVY SILVERADO HYBRID	43,208.67
487209	01/21/2010	N	WEST PAYMENT CENTER	LIBRARY UPDATE	2,786.95
487210	01/21/2010	N	MARK WOOD	REIMBURSEMENT	201.00
487211	01/21/2010	N	XEROX CORPORATION	COPIER LEASE	4,155.73
487212	01/21/2010	N	XEROX DIRECT	XEROX MULTIFUNCTION MACHINE SUPP	788.19
487213	01/21/2010	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
SUBTOTAL					1,556,444.22
COMBINED TOTAL					1,921,936.61

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

2:18:11PM
01/21/2010

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

WT 16b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
11510	01/15/2010	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL	87,426.03
11910	01/15/2010	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL	51,244.20
12010	01/20/2010	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	226,822.16
SUBTOTAL					365,492.39
486997	01/21/2010	N	1736 FAMILY CRISIS CENTER	PUBLIC SERVICE FUNDING	6,075.81
487002	01/21/2010	N	ADVENTURES AMERICA	BUS TOURS	2,594.50
487004	01/21/2010	N	AKM CONSULTING ENGINEERS INC	UTILITY MASTER PLAN	32,097.75
487008	01/21/2010	N	AMERICAN PRINT MEDIA LLC	ACTIVITY GUIDE PRINTING SERVICES	7,901.23
487009	01/21/2010	N	ANACOMP INC	CONTRACT SERVICES	7,546.31
487015	01/21/2010	N	ATOM ENGINEERING CONSTRUCTION	CITY YARD FUEL ISLAND COVER PROJEC	13,500.00
487017	01/21/2010	N	BANK OF AMERICA	VARIABLE RATE BONDS/MARINE AVE PA	22,059.21
487018	01/21/2010	N	BEACH CITIES HEALTH DISTRICT	CDBG FUNDS	9,328.75
487019	01/21/2010	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	13,428.01
487024	01/21/2010	N	BROCKMEIER CONSULTING	WTR/SWR/STRM DRAIN CONTROL CONVE	17,227.00
487031	01/21/2010	N	CBM CONSULTING INC	VALLEY DRIVE RESURFACING PROJECT	15,475.55
487032	01/21/2010	N	CBM CONSULTING INC	AVIATION BLVD RESURFACING PROJECT	3,474.30
487035	01/21/2010	N	CH PLASTICS INC	PD/FD WAVE WALL ART	3,614.20
487037	01/21/2010	N	MARY CHIELLA	EARNINGS WITHHOLDING	2,758.00
487038	01/21/2010	N	CITY OF REDONDO BEACH	TMDL J/5 & 6 IMPLEMENTATION	8,418.00
487058	01/21/2010	N	FIRE INFO SUPPORT SERVICES INC	FIRE RMS CONTRACT SERVICES	3,750.00
487067	01/21/2010	N	GRIFFITH COMPANY	2002-2005 STREET PROJECT	10,000.00
487070	01/21/2010	N	HOROWITZ & CLAYTON	LEGAL SERVICES	6,615.00
487071	01/21/2010	N	ICMA RETIREMENT TRUST - 401	401A - 109365: Payment	2,816.73

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01/21/2010

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wt 16b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487072	01/21/2010	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	53,630.22
487073	01/21/2010	N	ICMA RETIREMENT TRUST 401	401A - 109766: Payment	3,706.05
487076	01/21/2010	N	INNOVATION ADVERTISING	RECRUITMENT	2,975.00
487082	01/21/2010	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	12,312.00
487083	01/21/2010	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSPECTI	3,508.75
487084	01/21/2010	N	SANDE L JOHNSON	CONTRACT SERVICE FINANCE	2,737.50
487086	01/21/2010	N	L A COUNTY	PARKING CONCESSION FEE	32,500.00
487087	01/21/2010	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	8,032.29
487095	01/21/2010	N	LOS ANGELES NEWSPAPER GROUP	ADVERTISING	9,934.00
487096	01/21/2010	N	M B CHAMBER OF COMMERCE	MONTHLY PAYMENTS	4,166.67
487098	01/21/2010	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): Payment	4,863.71
487105	01/21/2010	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,560.00
487107	01/21/2010	N	MELAD AND ASSOCIATES	PROFESSIONAL ENGINEERING SERVICES	5,626.40
487111	01/21/2010	N	MUNICIPAL COURT	PKG CITATION SURCHARGE	49,967.00
487114	01/21/2010	N	NEXTEL COMMUNICATIONS	COMMUNICATION SERVICE	3,041.40
487117	01/21/2010	N	OFFICE DEPOT	OFFICE SUPPLIES	15,513.06
487118	01/21/2010	N	OFFICE RESOURCES INC	TEMP EMPLOYEE SVCS	3,906.72
487126	01/21/2010	N	POWER PLUS!	AUXILIARY GENERATOR MAINTENANCE	6,986.64
487129	01/21/2010	N	PUBLIC EMPLOYEES'	PERS (PERS RET DED): Payment	71,708.30
487130	01/21/2010	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	207,805.35
487133	01/21/2010	N	RED CARPET CAR WASH	CAR WASH SERVICE	3,000.00
487159	01/21/2010	N	SOUTH BAY FORD INC	V#524 REPAIR SEWER DEPT HYDRO	4,672.25

2:18:11PM
01/21/2010

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

WT 16b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
487160	01/21/2010	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING	26,843.74
487161	01/21/2010	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	43,908.19
487163	01/21/2010	N	STANDARD REGISTER CO	RFP# 768-09, PRINTING SERVICES CONTRA	3,013.18
487164	01/21/2010	N	STATE BOARD OF EQUALIZATION	USE TAX 2ND QTR	4,385.00
487175	01/21/2010	N	SUNTRUST LEASING CORPORATION	MONTHLY LEASE/FIRE TRUCK	10,203.31
487179	01/21/2010	N	TERI BLACK & COMPANY LLC	RECRUITMENT SERVICES/ASST FINANCE I	6,590.85
487182	01/21/2010	N	THE DARDANELLE GROUP INC	SEPULVEDA BLVD RDWAY/BRIDGE WIDE	5,400.00
487183	01/21/2010	N	THE GAS COMPANY	MONTHLY GAS CHARGES	8,608.55
487184	01/21/2010	N	TERRELL LYNN THOMPSON	GYMNASTIC INSTRUCTOR	7,269.08
487189	01/21/2010	N	TRUGREEN LANDCARE LLC	LANDSCAPE MAINTENANCE	5,083.76
487191	01/21/2010	N	TURBO DATA SYSTEMS INC	PKG CITATION PROCESSING	10,997.78
487194	01/21/2010	N	UNION BANK OF CALIFORNIA	PARS (PARS): Payment	2,957.74
487201	01/21/2010	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	8,600.16
487203	01/21/2010	N	WASTE MANAGEMENT INC	COMPOST BINS	260,154.53
487204	01/21/2010	N	WATER REPLENISHMENT DISTRICT	GROUNDWATER & PROD ASSESSMENT	36,630.05
487206	01/21/2010	N	WEST BASIN MUNICIPAL WATER DIS	WATER PURCHASE	266,707.60
487208	01/21/2010	N	WEST COVINA MOTORS INC	V# 710 - CHEVY SILVERADO HYBRID	43,208.67
487209	01/21/2010	N	WEST PAYMENT CENTER	LIBRARY UPDATE	2,786.95
487211	01/21/2010	N	XEROX CORPORATION	COPIER LEASE	4,155.73
SUBTOTAL					1,460,338.53

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01/21/2010

WARRANT BATCH NUMBER:

WT 16b

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					1,825,830.92

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

CITY OF MANHATTAN BEACH PAYROLL REPORT
PAYROLL PERIOD ENDING DATE 01/15/2010

01/02/2010

01/15/2010

FUND	DESCRIPTION	AMOUNT
100	General Fund	941,590.38
201	Street Lighting & Landscape Fund	1,946.31
230	Prop. A Fund	10,605.98
501	Water Fund	30,674.97
502	Stormwater Fund	2,635.62
503	Wastewater Fund	7,458.28
510	Refuse Fund	3,265.59
520	Parking Fund	1,502.43
521	County Parking Lots Fund	418.62
522	State Pier and Parking Lot Fund	418.61
601	Insurance Reserve Fund	2,518.54
605	Information Systems Fund	18,337.03
610	Fleet Management Fund	7,866.84
615	Building Maintenance & Operations Fund	10,019.24
801	Pension Trust Fund	5,005.04
	Gross Pay	<u>1,044,263.48</u>
	Deductions	303,590.86
	Net Pay	<u><u>740,672.62</u></u>

01/12/2010

01/25/2010

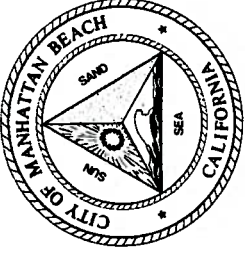
CITY OF MANHATTAN BEACH

Warrant Date

01/21/2010

Report of Warrant Disbursements
wr 16b

Fund	Description	Amount
100	General	905,958.17
201	Street Light	29,904.14
205	Streets & Highways	10,000.00
210	Asset Forfeiture	229.47
220	Grant	18,949.85
230	Prop A	7,065.74
231	Prop C	5,400.00
501	Water	371,514.68
502	Storm	13,137.56
503	Waste Water	20,068.15
510	Refuse	260,180.67
520	Parking	7,460.70
521	County Parking Lot	32,599.81
522	State Pier Lots	2,134.06
601	Insurance	141,528.17
605	Information Servies	5,599.01
610	Vehicle Fleet	69,238.01
615	Building Maintenance	20,795.27
802	Trust Deposit	173.15
wr 16b		<u>1,921,936.61</u>



City of Manhattan Beach

Investment Portfolio December, 2009

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

CITY OF MANHATTAN BEACH
12/312009

<u>Investments</u>	Book Value
LAIF	22,300,000.00
Medium Term Notes	6,150,820.00
Federal Agency Issues-Coupon	15,988,990.00
Treasury Securities	1,969,860.00
Subtotal Investments	<u>46,409,670.00</u>

<u>Demand Deposit/Petty Cash</u>	
Cash in Bank	(888,868.55)
Petty Cash	2,458.23
Total Demand Deposit	<u>(886,410.32)</u>

<u>Bond Funds Held in Trust</u>	
Police/Fire (Bond)	1,351,043.76
Metlox	1,438,891.88
Marine	49,730.03
RCC Facility	256,911.06
Pension Bond	116,129.93
Water/Wastewater	344,866.88
Utility Assessment Dist	1,376,547.49
Subtotal Bonds Held in Trust	<u>4,934,121.03</u>
Treasurer's Balance	<u>50,457,380.71</u>

Bonds held in trust as of Dec 31, 2009

**CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary**

December 1, 2009 through December 31, 2009

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAF	22,300,000.00	22,300,000.00	22,300,000.00	48.05	1	1	0.561	0.569
Medium Term Notes	6,000,000.00	6,243,065.00	6,150,820.00	13.25	1,201	733	2.735	2.773
Federal Agency Issues - Coupon	16,000,000.00	16,124,970.00	15,988,990.00	34.45	1,119	861	2.425	2.459
Treasury Securities - Coupon	2,000,000.00	2,045,940.00	1,969,860.00	4.24	1,067	134	4.991	5.060
Investments	46,300,000.00	46,713,975.00	46,409,670.00	100.00%	590	400	1.680	1.703
Cash								
Passbook/Checking (not included in yield calculations)	-1,016,289.55	-1,016,289.55	-1,016,289.55		0	0	0.000	0.000
Total Cash and Investments	45,283,710.45	45,697,685.45	45,393,380.45		590	400	1.680	1.703

Total Earnings December 31 Month Ending
Current Year 69,216.17

BRUCE A. MOE, FINANCE DIRECTOR

Reporting period 12/01/2009-12/31/2009

Run Date: 01/12/2010 - 09:12

No fiscal year history available

Portfolio CITY
CP
PM (PRE_PM1) SymRept 6.42
Report Ver. 5.00

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
December 31, 2009

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity
									365	Maturity Date
LAIF										
SYS3000	3000	Local Agency Invest. Fund	07/01/2000	22,300,000.00	22,300,000.00	22,300,000.00	0.569		0.569	1
		Subtotal and Average		22,300,000.00	22,300,000.00				0.569	1
Money Market Fund										
SYSGMRA39907	GMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1
		Subtotal and Average		0.00	0.00				0.000	0
Medium Term Notes										
060505ARS	MTN0057	BANKAMERICA CORP	03/11/2008	1,000,000.00	1,053,680.00	1,029,540.00	4.875	A2	4.150	988 09/15/2012
17314JAA1	MTN0060	CITIBANK NA	04/02/2009	1,500,000.00	1,518,495.00	1,503,375.00	1.625	AAA	1.510	453 03/30/2011
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL	03/20/2008	2,000,000.00	2,149,500.00	2,107,900.00	5.250	AA2	3.950	1,022 10/19/2012
36967HAL1	MTN0059	GEN ELEC CAP CRP	04/02/2009	1,500,000.00	1,521,390.00	1,510,005.00	1.800	AAA	1.450	434 03/11/2011
		Subtotal and Average		6,000,000.00	6,243,065.00				2.773	733
Federal Agency Issues - Coupon										
31331GMU0	FAC0173	FED FARM CR BK	02/17/2009	2,000,000.00	2,008,120.00	2,000,000.00	1.850	AAA	1.850	412 02/17/2011
31331GNP0	FAC0174	FED FARM CR BK	03/02/2009	1,000,000.00	1,005,630.00	1,000,000.00	2.370	AAA	2.370	791 03/02/2012
31331GVQ9	FAC0176	FED FARM CR BK	05/18/2009	1,000,000.00	1,006,560.00	1,000,000.00	1.980	AAA	1.980	868 05/18/2012
31331G4W6	FAC0184	FED FARM CR BK	12/03/2009	2,000,000.00	2,000,000.00	2,000,000.00	1.830	AAA	1.830	1,067 12/03/2012
3133XFE4	FAC0166	Federal Home Loan Bank	06/25/2007	500,000.00	514,845.00	499,445.00	5.250	AAA	5.290	161 06/11/2010
3133XFE4	FAC0167	Federal Home Loan Bank	06/25/2007	500,000.00	514,845.00	499,445.00	5.250	AAA	5.290	161 06/11/2010
3133XUDM2	FAC0177	Federal Home Loan Bank	08/14/2009	1,000,000.00	1,010,940.00	1,000,000.00	2.400	AAA	2.400	1,140 02/14/2013
3133XUKA0	FAC0178	Federal Home Loan Bank	08/26/2009	1,000,000.00	1,012,500.00	1,000,000.00	2.580	AAA	2.580	1,152 02/26/2013
3133XUVF7	FAC0179	Federal Home Loan Bank	10/09/2009	1,000,000.00	1,002,810.00	1,000,000.00	2.250	AAA	2.250	1,194 04/09/2013
3133XURR6	FAC0181	Federal Home Loan Bank	09/18/2009	1,000,000.00	1,009,060.00	1,003,360.00	1.950	AAA	1.840	1,049 11/15/2012
31284DQ1	FAC0160	Federal Home Loan Mortgage	05/18/2007	1,000,000.00	1,027,040.00	986,740.00	4.500	AAA	4.960	186 07/06/2010
3128X9JZ4	FAC0182	Federal Home Loan Mortgage	10/29/2009	1,000,000.00	1,002,020.00	1,000,000.00	2.150	AAA	2.150	1,214 04/29/2013
3128XBA93	FAC0175	Freddie Mac	05/11/2009	2,000,000.00	2,010,600.00	2,000,000.00	2.050	AAA	2.050	861 05/11/2012
3136FJV3	FAC0183	Fannie Mae	11/30/2009	1,000,000.00	1,000,000.00	1,000,000.00	2.100	AAA	2.100	1,335 08/28/2013
		Subtotal and Average		16,000,000.00	16,124,970.00				2.459	861
Treasury Securities - Coupon										
91282GR5	UST0022	US TREASURY	06/13/2007	2,000,000.00	2,045,940.00	1,969,860.00	4.500	AAA	5.060	134 05/15/2010
		Subtotal and Average		2,000,000.00	2,045,940.00				5.060	134

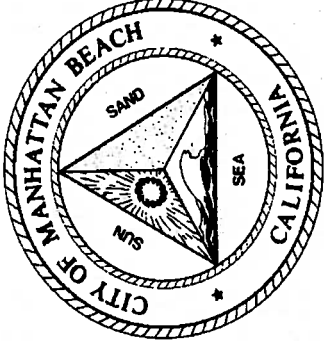
CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
December 31, 2009

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to Maturity
Total and Average										
				46,300,000.00	46,713,975.00	46,409,670.00			1.703	400

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
December 31, 2009

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity
Money Market Fund										
SY539903-39902	39901	UNION BANK	06/01/2003	-1,016,289.55	-1,016,289.55	-1,016,289.55			0.000	1
				Subtotal and Average						
				Total Cash and Investments	45,697,685.45	45,393,380.45			1.703	400

City of Manhattan Beach



Month End Financial Reports December, 2009 Fiscal Year 2009-2010

Attachment C

Data Date 01/19/2010

**City of Manhattan Beach
Month End Financial Report
General Fund Expenditures By Department**

Percent Year 50.00
Fiscal Year 2010
Month December
Period 6

Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11 Management Services	3,304,023	134,715	855,900	19,585	2,428,538	26.50
12 Finance	2,731,087	207,999	1,342,742	16,700	1,371,645	49.78
13 Human Resources	879,247	62,871	363,260	11,500	504,487	42.62
14 Parks and Recreation	5,662,522	334,408	2,761,124	16,873	2,884,525	49.06
15 Police	19,651,799	1,482,509	9,228,897	15,416	10,407,486	47.04
16 Fire	10,567,221	795,897	5,088,919	110,036	5,368,266	49.20
17 Community Development	3,283,745	243,143	1,371,367	139,360	1,773,018	46.01
18 Public Works	5,293,074	371,574	2,159,652	12,229	3,121,194	41.03
100 General Fund	<u>51,372,717</u>	<u>3,633,116</u>	<u>23,171,861</u>	<u>341,698</u>	<u>27,859,159</u>	<u>45.77</u>

City of Manhattan Beach
Fiscal Year 2010 Statement of Revenues & Expenditures
 December 31, 2009

% of Year
50.000%

Current Year Activity

<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>	<u>Avg Expended</u>
General Fund	100	\$ 49,520,050	\$ 19,279,818	38.93%	41.45%	\$ 51,372,717	\$ 23,171,861	45.11%	47.09%
Street Lighting & Landscaping Fund	201	394,445	151,481	38.40%		569,591	250,416	43.96%	
Gas Tax Fund	205	1,640,086	290,348	17.70%		2,557,164	655,123	25.62%	
Asset Forfeiture	210	12,643	25,271	199.88%		47,661	8,557	17.95%	
Police Safety Grants	211	1,931	40,130	2078.20%		-	-	na	
Federal & State Grants	220	2,674,000	-	0.00%		3,903,318	12,404	0.32%	
Prop A Fund	230	531,361	236,491	44.51%		687,560	372,730	54.21%	
Prop C Fund	231	479,590	208,694	43.52%		1,631,125	7,502	0.46%	
AB 2766 Fund	232	47,827	12,398	25.92%		102,000	-	0.00%	
Measure R	233		55,802						
Capital Improvements Fund	401	1,154,200	553,251	47.93%		2,971,134	613,212	20.64%	
Underground Assessment District Construction	403	-	349	na		-	-	na	
Water Fund	501	7,679,788	3,827,221	49.83%		11,682,619	3,752,657	32.12%	
Storm Drain Fund	502	361,184	149,354	41.35%		583,396	81,168	13.91%	
Wastewater Fund	503	1,309,500	681,147	52.02%		2,666,359	870,035	32.63%	
Refuse Fund	510	4,057,403	2,116,331	52.16%		4,364,790	1,845,580	42.28%	
Parking Fund	520	1,532,659	825,991	53.89%		2,137,513	959,873	44.91%	
County Parking Lots Fund	521	438,000	323,386	73.83%		339,661	62,928	18.53%	
State Pier & Parking Lot Fund	522	366,923	215,234	58.66%		928,605	104,278	11.23%	
Insurance Reserve Fund	601	4,636,340	2,481,868	53.53%		4,203,288	2,115,494	50.33%	
Information Systems Reserve Fund	605	1,078,084	539,046	50.00%		1,545,974	532,494	34.44%	
Fleet Management Fund	610	1,018,362	408,789	40.14%		1,366,337	510,307	37.35%	
Building Maintenance & Operation Fund	615	1,360,840	563,719	41.42%		1,231,081	580,792	47.18%	
Special Assessment Debt Service	710	973,887	427,794	43.93%		970,387	720,877	74.29%	
City Pension Fund	801	95,434	14,860	15.57%		124,806	53,829	43.13%	
UAD Loan Program Fund	803								
		\$ 81,364,537	\$ 33,428,773	41.09%		\$ 95,987,086	\$ 37,282,117	38.84%	

Major Revenue Accounts	Fund No.	2008-2009										YTD Revenues	Realized
		2005	2006	2007	2008	2009	Avg	Avg	Avg	Avg	Avg		
Property Taxes	100	4,625,588	5,219,013	6,049,585	6,644,924	7,284,094	6,964,509	36.18%	20,043,000.00	6,430,086	32.08%		
Sales & Use Tax	100	3,154,743	3,027,289	3,061,027	3,087,105	3,091,175	3,089,140	39.32%	7,452,500.00	2,770,731	37.18%		
Franchise Tax	100	175,920	364,979	386,975	367,544	251,430	309,487	26.30%	1,200,500.00	402,680	33.54%		
Hotel Tax	100	1,027,207	1,297,195	1,564,749	1,791,085	1,750,310	1,770,698	55.84%	2,940,000.00	1,410,929	47.99%		
Business License Tax	100	170,907	209,258	213,819	299,108	227,639	263,374	9.55%	2,550,000.00	210,154	8.24%		
Real Estate Transfer Tax	100	388,966	348,561	285,045	377,493	204,913	291,203	75.12%	275,000.00	176,438	64.16%		
Building Permits	100	492,435	484,333	447,922	424,980	365,016	394,998	54.75%	600,000.00	368,402	61.40%		
Parking Citations	100	843,263	826,545	821,181	898,653	965,467	932,060	47.71%	2,393,455.00	1,262,005	52.73%		
Interest Earnings	100	351,314	433,008	612,180	704,436	972,531	838,484	61.14%	450,000.00	299,091	66.46%		
Hotel Rent	100	508,979	566,551	584,317	629,512	651,167	640,340	53.46%	1,200,000.00	474,599	39.55%		
Vehicle in Lieu	100	316,031	718,652	142,665	82,451	55,019	68,735	52.26%	100,000.00	52,724	52.72%		
Building Plan Check Fees	100	551,736	494,334	430,546	410,725	313,589	362,157	52.91%	550,000.00	277,553	50.46%		
Over(Under) Prior Year		12,607,039	13,989,718	14,600,011	15,718,016	16,132,350	15,925,183	39.17%	39,754,455.00	14,135,392	35.56%		
Percent Change From Prior Year		10.97%	6.10%	4.36%	7.66%	2.64%	2.64%		ytd vs prior year	(1,996,958)	-12.38%		

General Fund Major Revenue Trends
Dec 31 2009

