





Staff Report

City of Manhattan Beach

TO: Honorable Mayor Ward and Members of the City Council

THROUGH: Geoff Dolan, City Manager 

FROM: Bruce Moe, Finance Director
Robert V. Wadden, Jr., City Attorney 

DATE: December 15, 2009

SUBJECT: Annual Meeting of the Board of Directors of the Manhattan Beach Capital Improvements Corporation

RECOMMENDATION:

Staff recommends that the City Council meet as the Board of Directors of the Manhattan Beach Capital Improvements Corporation (CIC) and elect a new President and Vice President.

FISCAL IMPLICATION:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

The Manhattan Beach Capital Improvements Corporation was formed in 1996 to facilitate issuance of Certificates of Participation (COP's) for improvements to the water and wastewater systems. Since then, the CIC has been used as the conduit for financing the Marine Avenue Sports Fields (2002), the Metlox parking structure (2003) and the Police & Fire facility (2004). The Capital Improvements Corporation exists as a legal structure which allows the City to directly issue long term debt such as utility revenue bonds or COP's by Council action.

DISCUSSION:

The bylaws of the Corporation identify the current Mayor as the President, with the Mayor Pro Tem serving as the vice president. To serve in these roles, the President and Vice President must be elected by the Board of Directors (City Council). The City Manager serves as the appointed Chief Administrative Officer, while the City's Finance Director serves as the appointed Chief Financial Officer. The CIC should meet periodically to satisfy State law requirements. The last meeting was held in March 2009 at which time Mayor Cohen and Mayor Pro Tem Ward were elected as President and Vice President respectively.

With the selection of a new Mayor and Mayor Pro Tem occurring on tonight's agenda, staff recommends that the City Council meet as the CIC Board of Directors and elect a new president and vice president.