



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Members of the Manhattan Beach City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Honorable Mayor Mitch Ward

**DATE:** December 15, 2009

**SUBJECT:** Ratification of New Council Assignments

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**RECOMMENDATION:**

It is recommended that the Members of the City Council ratify the attached Council Assignments list.

**FISCAL IMPLICATION:**

There are no fiscal implications associated with the recommended action.

**DISCUSSION:**

It has been the discretionary responsibility of each Mayor to review the standing list of City Councilmember assignments to the City's various government and community-related committees.

The attached list reflects the changes as designated by the Mayor and, if ratified, will remain in effect until the next Council rotation, which takes place on October 5, 2010.

Also attached is a description of each committee, meeting frequency and past practice regarding attendance and participation.

Attachments:

- A. Council Assignments
- B. Committee Descriptions

**MANHATTAN BEACH CITY COUNCIL ASSIGNMENTS**

Reorganization of City Council – December 15, 2009

Assignments Ratified – December 15, 2009

Next Reorganization – October 5, 2009

Delegate                      Alternate

**COUNCIL COMMITTEES**

AVP	<b>Ward/Montgomery</b>	----	Deleted: Tell
City Council/MBUSD Ad Hoc Committee	<b>Cohen/Tell</b>	----	
Edison/Undergrounding	<b>Powell/Tell</b>	----	Deleted: Montgomery
Environmental Task Force	<b>Cohen/Ward</b>	----	
Finance Sub-Committee	<b>Powell/Tell</b>	----	Deleted: Montgomery
Tree Ordinance	<b>Cohen/Powell</b>	----	Deleted: Tell
Trolley	<b>Montgomery/Tell</b>	----	

**LOCAL GOVERNMENT**

South Bay Cities Council of Government (SBCCOG)*	<b>Ward</b>	<b>Powell</b>	
South Bay Regional Public Communications Authority (RCC)*	<b>Powell</b>	<b>Montgomery</b>	Deleted: Ward Deleted: Powell

**L.A. COUNTY GOVERNMENT**

Independent Cities Association	<b>Montgomery</b>	<b>Tell</b>	
Independent Cities Risk Management Authority*	<b>Risk Manager</b>	<b>Powell</b>	
Los Angeles County Sanitation District*	<b>Mayor</b>	<b>Mayor Pro Tem</b>	
Los Angeles County City Selection Committee	<b>Mayor</b>	<b>Mayor Pro Tem</b>	

**REGIONAL/STATE GOVERNMENT**

League of California Cities	<b>Mayor</b>	<b>Mayor Pro Tem</b>	
Southern California Association of Government (SCAG)* General Assembly	<b>Powell</b>	<b>Montgomery</b>	Deleted: Tell

**GENERAL CIVIC ORGANIZATION**

Manhattan Beach Neighborhood Watch	<b>Powell</b>	<b>Tell</b>	Deleted: Manhattan Beach Coordinating Council <b>Powell</b> <b>Cohen</b>
Manhattan Beach Hometown Fair Association	<b>Ward</b>	<b>Montgomery</b>	
Manhattan Beach Sister Cities Committee	<b>Powell</b>	<b>Cohen</b>	

**BUSINESS ORGANIZATIONS**

Downtown Manhattan Beach Business & Professional Assn.	<b>Cohen</b>	<b>Montgomery</b>	
Manhattan Beach Chamber of Commerce	<b>Tell</b>	<b>Montgomery</b>	Deleted: Cohen
North-end Business Improvement District (BID)	<b>Ward</b>	<b>Powell</b>	Deleted: Tell

**LAX**

Coastal Corridor Mobility Task Force (formerly LAX Ground Comm)	<b>Powell</b>	<b>Cohen</b>	
Los Angeles World Airport (LAWA) Community Noise Roundtable	<b>Ward</b>	<b>Montgomery</b>	

**ADOPT A SCHOOL**

Pacific Elementary School  
MB Middle School  
Robinson Elementary School  
| Pennekamp  
Grandview  
American Martyrs  
| Meadows Elementary School  
Mira Costa High School

Powell  
Tell  
Tell  
**Cohen**  
Montgomery  
Cohen  
**Powell**  
Ward

Deleted: Montgomery

Deleted: Ward

**\* Appointed Council Members Must File a 700 Form**

**Manhattan Beach City Council**  
**Committee Assignments**  
**COMMITTEE DESCRIPTIONS**

*Coastal Corridor Mobility Task Force:*

Formerly known as the LAX Ground Committee, the task force is made up of cities impacted by LAX, specifically related to ground transportation. This committee meets on an as-needed basis.

*Council/School District Ad Hoc Committee:*

This committee is comprised of two Council members and two School Board members. The committee meets on an as needed basis, usually if there is a specific issue to deal with.

*Downtown Manhattan Beach Business & Professional Association:*

The DBPA is a non-profit corporation established in 1985 which serves all business license holders in the downtown area except commercial property owners. The Association works on parking, transportation and community programs, marketing and advertising of the downtown and holds a variety of promotions and special events. The DBPA meets twice a month. It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*Finance Sub-Committee:*

This committee is comprised of two Council members and the City Treasurer. The committee meets on a quarterly basis to discuss issues such as the investment report, the annual audit, the annual budget, and other finance-related issues. The Treasurer maintains regular contact with the Finance Department staff.

*Independent Cities Association:*

ICA is a non-profit corporation established in 1961 by the full service cities (cities that provide their own police and/or fire services) in Southern California to represent the interests of the member cities collectively. ICA is governed by a 20-member Board of Directors elected by the member cities which meets once a month (1<sup>st</sup> Wednesday).

*Independent Cities Risk Management Authority:*

Established in 1980, the ICRMA is a joint powers authority that offers member cities excess liability, excess workers' compensation and property programs. ICRMA is directed by a governing board consisting of one representative from each of the 29 member cities and meets once a month (2<sup>nd</sup> Wednesday). The City's Risk Manager is the alternate and attends all the ICRMA meetings.

*League of California Cities:*

The LA County division of the League is made up of the 86 cities in LA County and provides information to assist in providing high-quality services to the cities and their citizens. All City Council members, City Managers, City Clerks and other staff are invited to attend the LA County Division meetings which take place on the 1<sup>st</sup> Thursday of every month.

*Los Angeles County City Selection Committee:*

This is an ad hoc group made up of elected representatives from each city in Los Angeles County (the mayor is the automatic delegate) that elects nominees to seats on regional boards (MTA, AQMD, etc.). The group meets on an as-needed basis.

*Los Angeles County Sanitation Districts:*

The Sanitation Districts are a confederation of independent special districts in LA County covering approximately 800 square miles and encompassing 78 cities within the County that construct, operate and maintain facilities to collect, treat, recycle, and dispose of sewage and industrial waste. There are 24 separate Sanitation Districts, each with a separate Board of Directors consisting of the mayor of each city within that District. The Board of Directors meets once per month (3<sup>rd</sup> Wednesday).

*Los Angeles World Airport Community Noise Roundtable:*

The Roundtable was created in September 2000 and is intended to reduce and mitigate the adverse noise impacts that the users of LAX create on the surrounding communities and their environs. Membership of the Roundtable consists of local elected officials, representatives of congressional offices, members of recognized community groups, the FAA, the ATA and LAWA management. The Roundtable meets the 2<sup>nd</sup> Wednesday of every odd numbered month.

*Manhattan Beach Chamber of Commerce:*

Established in 1941, the Chamber of Commerce is dedicated to promoting business and community through a mix of opportunities for business expansion, personal growth and community connection. The Board of Directors meets once a month (2<sup>nd</sup> Wednesday). It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*Manhattan Beach Coordinating Council:*

The Coordinating Council's mission is to encourage cooperation and communication among agencies, organizations and individuals interested in making the community a better place to live. It holds monthly luncheons (3<sup>rd</sup> Thursday) featuring speakers of general interest.

*Manhattan Beach Neighborhood Watch:*

Neighborhood Watch Block Captain meetings are held monthly (3<sup>rd</sup> Monday). It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*Manhattan Beach Old Hometown Fair Association:*

The annual Manhattan Beach Old Hometown Fair is organized by an all-volunteer, non-profit board of directors. The meeting schedule varies and is provided to the board members. It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*Manhattan Beach Sister City Committee:*

The Sister City Committee is a non-profit organization dedicated to promoting goodwill, friendship, cultural, education, economic and people-to-people exchanges among the citizens of two cities. The agenda empowers private citizens as well as municipal officials, local businesses and civic organizations to foster true relationships with the people of both countries through community outreach programs. Manhattan Beach's sister city, Santa Rosalia in Baja California Sur, Mexico was selected in 1989. The Committee meets once a month (1<sup>st</sup> Monday). It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*North End Business Improvement District:*

The North End BID (the area generally surrounding the Rosecrans Avenue and Highland Avenue intersection) was originally formed in 1969, and then reformed in 2004 with a broadened scope to address physical improvements to the district, signage, and marketing. It includes all business license holders in the defined area and has a 7-member board comprised of business owners within the BID boundaries which meets as needed. It is up to the committee chair and the City delegate to work out appropriate participation for the City representative. Attendance may also include a brief report/City update at the beginning of the meeting.

*South Bay Cities Council of Governments:*

This is a joint powers authority of the 16 South Bay cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance and the Harbor City/San Pedro communities of the City of Los Angeles. Each member has one delegate. The group meets once a month (4<sup>th</sup> Thursday) to discuss issues of relevance to the South Bay cities such as legislation, transportation, and other such intergovernmental issues.

*South Bay Regional Public Communications Authority:*

This is a joint powers authority currently owned by the cities of Gardena, Hawthorne and Manhattan Beach (services are also provided to the city of Hermosa Beach under contract). The Board of Directors meets twice a year and is comprised of elected representatives from each city, executive staff and users from each city.

*Southern California Association of Governments:*

SCAG functions as the metropolitan planning organization for the six counties of Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial. The General Assembly meets once a year and is attended by a representative from the City.