

**CITY OF MANHATTAN BEACH  
MINUTES OF THE CITY COUNCIL  
ADJOURNED REGULAR MEETING  
BUDGET STUDY SESSION - #3  
JUNE 1, 2009**

The Adjourned Regular Budget Study Session - #3 Meeting of the City Council of the City of Manhattan Beach, California, was held on the 1<sup>st</sup> day of June, 2009, at the hour of 4:12 p.m., in the Police/Fire Conference Room, at 400/420 15<sup>th</sup> Street, in said City.

**PLEDGE TO THE FLAG**

**ROLL CALL**

Present: Montgomery, Powell, and Mayor Cohen  
Tell (arrived at 4:15p.m.), Ward (arrived at 4:30 p.m.)  
Absent: None.  
Clerk: Dolan (Acting).

**SCHEDULED**

06/1/09 – 1. Consideration of FY 2009-2010 Proposed Budget and FY 2009-2014 Capital Improvement Project Plan

City Manager Geoff Dolan indicated this meeting was a continuation of last week's Budget Study Session #1 & #2 Meetings and introduced the City's Community Development Director Richard Thompson to present his department budget to City Council.

**COMMUNITY DEVELOPMENT:**

Community Development Director Thompson presented his detailed department budget which included Administration, Planning, Building, Code Enforcement, and Traffic Engineering. Community Development Director Thompson then proceeded to go over the budget savings proposal forms for his department.

Mayor Cohen then opened the meeting to the public for comments on the Community Development Department budget.

Council actions after the department presentations and at the conclusion of public comment included:

- Eliminate vacant Associate Planner position for \$102,840
- Suspend attendance at conferences for Planning Commission members for \$6,000
- Suspend Tree Committee budget allocation for \$13,000 and transfer the Tree Program to be under the purview of the Environmental Task Force
- Reduce the arborist contract by \$10,000, leaving budget of \$10,000
- Suspend Neighborhood Traffic Management Programs for \$25,000

**RECESS AND RECONVENE**

At 5:35 p.m. the Council recessed and reconvened at 5:45 p.m. with all Councilmembers present.

**FINANCE:**

Finance Director Bruce Moe presented the Finance Department budget which includes Administration, Accounting, Revenue Services, General Services and Information Services.

Finance Director Moe presented the Budget Savings Proposal Forms for his department and then proceeded to present additional revenue generating suggestions to City Council.

Mayor Cohen then opened the meeting to the public for comments on the Finance Department budget.

Council actions after the department presentations and at the conclusion of public comment included:

- Reduce Coordinating Council participation – maintain one \$50 membership for a savings of \$2,184
- Suspend Chamber of Commerce allocation for \$210,000 and allow Chamber to come back to request specific funding as needed for Council consideration
- Suspend holiday parking meter bagging and allocate moneys to the General Fund (estimated revenues generated in the amount of \$110,000)

### **RECESS AND RECONVENE**

At 7:50 p.m. the Council recessed and reconvened at 8:08 p.m. with all Council members present.

### **PUBLIC WORKS:**

Public Works Director Jim Arndt presented an overview of the Public Works Department budget which includes Administration, Civil Engineering, Street Maintenance, Building and Grounds, Electrical, Transportation, Street Lighting and Landscaping, Streetscape, the Water Division, Solid Waste Management, Storm Drain Maintenance, Sewer Maintenance, Parking Facilities, and Fleet Management.

Public Works Director Arndt then proceeded to go over the Budget Savings Proposal Forms for his department.

Mayor Cohen then opened the meeting to the public for comments on the Public Works Department budget.

At the conclusion of public comment, City Manager Dolan reviewed the City's Capital Improvement Program for the next fiscal year.

Council actions after the department presentations and at the conclusion of public comments included:

- Reduce the City's landscaping contract by an additional 20% or \$97,773
- Increase the reduction in the annual Fleet allocation from \$500,000 to \$800,000 and utilize these fund balances for additional savings of \$240,000

### **ADJOURNMENT**

At 10:47 p.m., the meeting was duly adjourned to the 5:30 p.m. Adjourned Regular Meeting to be followed by the 6:30 p.m. Regular City Council Meeting on Tuesday, June 2, 2009, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

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Sharon Koike  
Recording Secretary

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Portia Cohen  
Mayor

ATTEST:

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Liza Tamura  
City Clerk