

**CITY OF MANHATTAN BEACH  
MINUTES OF THE CITY COUNCIL  
ADJOURNED REGULAR MEETING  
BUDGET STUDY SESSION - #1  
MAY 26, 2009**

The Adjourned Regular Budget Study Session - #1 Meeting of the City Council of the City of Manhattan Beach, California, was held on the 26<sup>th</sup> day of May, 2009, at the hour of 2:07 p.m., in the Police/Fire Conference Room, at 400/420 15<sup>th</sup> Street, in said City.

**PLEDGE TO THE FLAG**

City Manager Geoff Dolan led the pledge of allegiance.

**ROLL CALL**

Present: Montgomery, Tell, Powell and Mayor Cohen.  
Ward (arrived at 2:43pm)  
Absent: None.  
Clerk: Dolan (Acting).

**SCHEDULED**

05/26/09 – 1. Consideration of FY 2009-2010 Proposed Budget and FY 2009-2014 Capital Improvement Project Plan

City Manager Geoff Dolan provided the City Council with an overview of the agenda for the evening and indicated that over the next two days he and Finance Director Bruce Moe will review the five year forecast of the General Fund and other selected funds, a ten year historical showing that labor is a large part of the City's budget, budget savings and revenue enhancements and some alternatives to budget reductions.

Finance Director Moe provided a PowerPoint presentation and included a budget overview. He mentioned that there would need to be a \$63,000 adjustment to the Police Department due to an under assumption for PERS for next year. He provided a five year forecast that indicated the City needs to stop subsidizing other funds in order to avoid depleting the General Fund. After explaining the overall assumptions provided in the budget, Finance Director Moe highlighted some of the anticipated activity in five funds (General, Parking, Street Lighting, Storm Water, Water and Wastewater Funds) for the next year as activity in these funds would likely require City Council to make some fundamental decisions on infrastructure, rate structures and how to address some of the issues raised such as deficit fund balances.

Mayor Cohen then opened the meeting to the public for comments.

At the conclusion of public comments, the following Department Heads provided detailed information regarding their specific department budgets:

**MANAGEMENT SERVICES:**

City Council, City Manager, & City Clerk – Lindy Coe-Juell  
City Attorney – Robert Wadden  
City Treasurer - Tim Lilligren

Council held discussion with City Manager Geoff Dolan, Assistant to the City Manager Lindy Coe-Juell, City Clerk Liza Tamura, City Attorney Robert Wadden and City Treasurer Tim Lilligren.

Mayor Cohen then opened the meeting to the public for comments on the Management Services budget.

### **RECESS AND RECONVENE**

At 3:45 p.m. the Council recessed and reconvened at 3:55 p.m. with all Councilmembers present.

Upon returning from recess, Council continued to review the Management Services budget savings proposals with City Manager Dolan and allowed the public to provide additional public comments.

Council actions after these presentations included:

- Add \$63,000 for adjusted contribution to PERS for Police Department
- Add \$50,000 to council contingencies
- Eliminate \$13,000 for the legislative lobbyist in contract services
- Reduce council conferences budget by 50% or \$28,585
- Reduce City Manager's conferences and meetings budget by 50% or \$8,067

### **POLICE:**

Police Chief Rod Uyeda proceeded to present the Police Department's detailed budget to City Council and reviewed each budget within the Police Department which included Administration, Patrol, Investigations, Technical Support, Crime Prevention, Traffic Safety, Parking Enforcement, Animal Control, Jail Operations and Asset Forfeiture.

Mayor Cohen then opened the meeting to the public for comments on the Police Department budget.

At the conclusion of public comments, Police Chief Uyeda proceeded to present the proposed budget savings proposal forms from the Police Department for consideration by Council.

Council actions after these presentations included:

- Eliminate blue emergency call boxes for \$6,500
- Scale back Wellness Program by \$25,000 to Police personnel only
- Reduce Community Policy Academy budget by \$11,150 from two classes to one class per year
- Combine Crime Prevention and one School Resource Officer position into one combined position, thereby eliminating one full-time Police Officer position for \$116,627

### **RECESS AND RECONVENE**

At 6:50 p.m. the Council recessed and reconvened at 7:13 p.m. with all Councilmembers present.

### **FIRE:**

Fire Chief Scott Ferguson proceeded to present the Fire Department's detailed budget to City Council and reviewed each budget within the Fire Department which included Administration, Prevention, Suppression, Paramedics, and Emergency Preparedness. Fire Chief Ferguson also reviewed and discussed the budget savings proposal forms for the Fire Department.

Mayor Cohen then opened the meeting to the public for comments on the Fire Department budget.

At the conclusion of public comments, Council actions included the following:

- Reduce the Public Education budget for overtime and general supplies by \$4,000

At the conclusion of the study session City Manager Dolan reminded City Council of the agenda outline for the next two budget study sessions scheduled for Wednesday, May 27<sup>th</sup> and Monday, June 1<sup>st</sup>.

**ADJOURNMENT**

At 8:55 p.m. the meeting was duly adjourned to the 7:00 p.m. Adjourned Regular Budget Study Session Meeting - #2 on Wednesday, May 27, 2009, in the Police/Fire Conference Room, 400/420 15<sup>th</sup> Street, in said City.

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Sharon Koike  
Recording Secretary

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Portia Cohen  
Mayor

ATTEST:

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Liza Tamura  
City Clerk