



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Cohen and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: May 5, 2009

SUBJECT: Consideration of the Purchase of One Budgeted Replacement Utility Truck for the Public Works Department from Villa Ford (\$29,491.99)

RECOMMENDATION:

Staff recommends that the City Council award bid #776-09 to Villa Ford in the amount of \$29,491.99 for the purchase of one replacement Public Works vehicle.

FISCAL IMPLICATION:

Funds totaling \$43,000 are budgeted in the FY 2008-2009 Fleet Management Fund for the purchase and equipping of this vehicle. The total cost to purchase and outfit the vehicle with the necessary safety equipment is expected to be within the budgeted amount.

DISCUSSION:

During the FY 2008-2009 Budget process, Council authorized the routine replacement of one utility vehicle, a 1997 Ford F350 mini-dump truck, which due to its size and configuration along with operational changes is no longer practical to use. It has a limited payload and can not carry all of the equipment and materials that are required. The replacement truck has a greater load carrying capacity which will result in fewer trips to the yard for supplies and/or equipment.

We have specified “green” vehicles in keeping with our efforts to be more environmentally-conscious. Staff looked for alternate fuel options for this vehicle but options are limited. For example, CNG (compressed natural gas) is not practical because the CNG fuel tank occupies ½ of the available bed space. This reduces the truck’s equipment capacity, making this option impractical. Additionally, there are no hybrid options available for this type and size of vehicle. While there is no reasonable alternative fuel vehicles for this purposes, staff will continue to evaluate options to convert this vehicle at a later time.

Historically, the City has purchased its vehicles by utilizing larger agencies' existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. Because these contracts did not offer the same vehicle, staff solicited bids independently.

Bid Recaps

Four bid responses were received. The comparison below shows the aggregate price, including sales tax, discounts, and other fees.

| <u>Bidder</u> | <u>Cost</u> |
|------------------------|-------------|
| 1. Villa Ford | \$29,491.99 |
| 2. Power Ford Torrance | \$29,746.59 |
| 3. Raceway Ford | \$30,099.48 |
| 4. North County Ford | \$30,576.83 |

Based on these bids, staff recommends awarding to the lowest bidder, Villa Ford, for the purchase of a truck, in the amount of \$29,491.99. If this purchase is approved, the existing unit will be retired and sent to auction.