



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Cohen and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager
Leilani Flores Emnace, Information Systems Manager

DATE: April 21, 2009

SUBJECT: Consideration of Award of Contract to Vector Resources for Data and Voice Cabling Infrastructure for Lower Level City Hall (\$39,214.74)

RECOMMENDATION:

Staff recommends that the City Council waive formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing) and award an order to Vector Resources in the amount of \$39,214.74 for data and voice cabling for lower level City Hall.

FISCAL IMPLICATION:

The \$39,214.74 are part of the funds totaling \$72,000 budgeted in the FY 2008-2009 Information Systems budget for network infrastructure upgrades and replacements, and are sufficient for this project.

DISCUSSION:

On August 5, 2008, Council awarded RFP #646-09 to Vector Resources, the low bidder, for data and voice cabling infrastructure for upper level City Hall. Cabling was updated and reconfigured to accommodate new furniture; at the same time it served as an opportunity to upgrade to the City standard of Category 5 Enhanced (Cat5E) cable for both data and voice. Maintaining these standards throughout the city, lower level City Hall must upgrade as well.

Vector Resources has provided the City outstanding service and has agreed to offer the same labor rate and materials markup that was in their bid response to RFP #646-09. Based on this, staff recommends that Council waive formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing) and award an order to Vector Resources. If approved, the contract will be in the form of a purchase order and installation will commence in May.