




Agenda Item #:

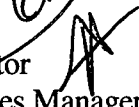


Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Geoff Dolan, City Manager 

FROM: Bruce Moe, Finance Director 
Gwen Eng, General Services Manager

DATE: December 2, 2008

SUBJECT: Consideration of the Award of a Three-Year Uniform Rental Services Contract to Prudential Overall Supply (Estimated Value \$48,000)

RECOMMENDATION:

Staff recommends that the City Council award RFP #726-08 to Prudential Overall Supply for a three-year uniform rental services contract with an estimated value of \$48,000.

FISCAL IMPLICATION:

Sufficient funds are budgeted across the various using departments' operating budgets for this expense.

DISCUSSION:

The City has an agreement with the Teamsters whereby the City provides uniforms to employees in the Streets, Sewer, Water Operations, Fleet Maintenance, Warehouse, and other applicable areas. These uniforms, which for most individuals consist of work shirts and pants, provide a clean, standardized appearance and identifies that person as a City employee.

The uniforms, which are rented from the supplier, typically include five shirts and pants per employee per week. The shirts include employee name and City seal patches. The uniform company provides laundering services as well as rental of the uniforms. In addition, the supplier also provides other items such as shop rags, dust mops, and safety mats.

The City's most recent contract has expired. As a result, staff solicited proposals and received four responses. A summary of pricing offered by each vendor for a three-year period is shown below:

<u>Bidder</u>	<u>Bid Total</u>
1. Prudential Overall Supply	\$48,000
2. Aramark	\$56,475
3. UniFirst	\$62,595
4. Cintas	\$66,500

Agenda Item #: _____

The award selection is based upon several factors: ability to perform the requirements, pricing, quality control, and references. Prudential Overall Supply has the necessary staffing, equipment, and facilities to meet the City's requirements, and is also the lowest bidder. If approved, the contract will be in the form of a purchase order. The City may cancel the contract at any time without cause if necessary.