



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Gwen Eng, General Services Manager

**DATE:** November 5, 2008

**SUBJECT:** Donation of Surplus Sport Utility Vehicle to the Community Emergency Response Team (CERT)

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**RECOMMENDATION:**

Staff recommends that the City Council approve the donation of a surplus sport utility vehicle to the Community Emergency Response Team (CERT).

**BUDGET IMPLICATION:**

This vehicle has a market value of approximately \$1,800 which would be returned to the General Fund if sold at auction.

**DISCUSSION:**

The Community Development vehicle, #251 (1995 GMC Jimmy with 89,000 miles), reached the end of its useful life and was replaced with a hybrid vehicle in 2008. CERT is in need of a vehicle to complete their fleet so that they have a supporting vehicle in each of the four sections of the City during an emergency. We have already donated one vehicle to CERT to support their efforts in serving our community during times of emergency.

Over the past thirteen years, we have donated other surplus cars, trucks and vans to various organizations (Sister City, CERT). These vehicles, which had reached the end of useful life for our purposes, still have some value to these other organizations. Any repairs needed are the responsibility of the receiving organization.

Municipal Code Section 2.36.180 requires that surplus property be disposed of for the best attainable value. Because this vehicle has some residual value which the City will forgo by donating to CERT, staff is requesting that Council approve the donation. A formal letter requesting the donation of this vehicle has been received from the CERT Association and is attached for reference.

Attachment A – CERT request letter



October 21, 2008

City Council  
City of Manhattan Beach  
1400 Highland Ave  
Manhattan Beach, CA 90266

Mr. Mayor and Council Members

Since our last meeting we graduated 27 new members, and are now enrolling students for our January Class. We are also preparing for the Golden Guardian Southern CA Earthquake Drill on the 13<sup>th</sup> of November. I would invite you to come by Polliwog Park on the morning of November 1<sup>st</sup> and see our training exercise.

I'm writing this letter because you have one more vehicle at the City Yard in Surplus that we could use. It is a 1995 GMC Jimmy with a bad rear-end. I have a sponsor that will fix it for us for around \$700.00 and have been given permission to store it at Fire Station #2 on MBB.

This vehicle would complete the fleet at this time enabling us to put a supporting vehicle in each of the four sections of the city during a disaster.

I would ask that you approve this donation to the Association so we can continue to grow and educate the citizens of Manhattan Beach.

Respectfully,

President