



Agenda Item # _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director

DATE: November 5, 2008

SUBJECT: Consideration of Financial Reports:
A) Ratification of Demands: October 30, 2008
B) Investment Portfolio for the Month Ending September 30, 2008
C) Financial Reports for the Month Ending September 30, 2008

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein, are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the demands for this period is \$2,583,603.39. This includes the warrant register, payroll and payroll related disbursements.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements, with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations. Staff recommends that the City Council ratify the attached schedule of demands.

Investment Portfolio: Detailed investment reports are provided to the City's Finance Subcommittee, with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

In previous reports, staff advised the Council that two medium term note (corporate) purchases made in March 2008 were outside City policy for maximum term (policy indicates a three year maximum - these notes were for 4.5 years). After discussing this with the Finance Subcommittee, the Subcommittee approved a temporary deviation from policy for these two notes until they come into compliance in September and October 2009. The two notes, Bank of America, and General Electric Capital are highly rated (Aa2/AA and Aaa/AAA respectively).

Financial Reports: This package includes summary level financial reports for the month ending September 30, 2008. These reports' dates mark the third month of the 2008-2009 fiscal year, and reflect the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have also included a report highlighting the performance of our key revenue sources to assist in your review.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Registers October 30, 2008
 - B. Investment Portfolio for the Month Ending September 30, 2008
 - C. Financial Reports for the Month Ending September 30, 2008

City of Manhattan Beach



Ratification of Demands
October 30, 2008

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10/30/2008

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 10b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
10212008	10/21/2008	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL	45,975.61
10222008	10/22/2008	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL	38,561.81
11032008	11/03/2008	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	243,452.54
SUBTOTAL					327,989.96
478949	10/30/2008	N	A-Z BUS SALES INC	BUS RENTAL	10,749.87
478950	10/30/2008	N	AARDVARK CLAY & SUPPLIES	CERAMICS SUPPLIES	420.76
478951	10/30/2008	N	ACTION DOOR REPAIR CORP	DOOR REPAIR	1,139.09
478952	10/30/2008	N	ADMINSURE INC	WC & LIABILITY ADMIN	9,972.00
478953	10/30/2008	N	JESUS AGREDANO	REFUND	142.50
478954	10/30/2008	N	AIR CLEANING SYSTEMS	DEPT SUPPLIES	585.78
478955	10/30/2008	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	9,487.81
478956	10/30/2008	N	ALLSTAR FIRE EQUIPMENT	FIRE SAFETY EQUIPMENT	144.53
478957	10/30/2008	N	ALNA ENVELOPE COMPANY	OFFICE SUPPLIES	781.29
478958	10/30/2008	N	AMERICAN ASPHALT SOUTH INC	2008 SLURRY SEAL PROJECT	212,909.67
478959	10/30/2008	N	RITA LOUISE ANACKER	CONTRACTOR	216.00
478960	10/30/2008	N	APPLE ONE	TEMP EMP SERVICES	3,998.34
478961	10/30/2008	N	AQUATIC TECNOLOGY INC	POOL VACUUM PUMP	1,889.31
478962	10/30/2008	N	ART TO GROW ON	CONTRACTOR	975.00
478963	10/30/2008	N	HISAKO ASANO-GOULD	CONTRACTOR	436.80
478964	10/30/2008	N	AT&T	REVERSE 911 UPDATES	416.60

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478965	10/30/2008	N	BANK OF SACRAMENTO	MB PARK IMPROV PROJECT	9,900.45
478966	10/30/2008	N	BAVCO	PARTS & SUPPLIES FOR BACKFLOW	392.08
478967	10/30/2008	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	11,346.93
478968	10/30/2008	N	BESAM US INC	RFP# 738-08 AUTOMATIC DOOR MAINTEN.	2,050.00
478969	10/30/2008	N	BLUE RIDGE MEDICAL	MEDICAL SUPPLIES	403.50
478970	10/30/2008	N	SARAH ELIZABETH BOESCHEN	RECORDING SERVICES	392.00
478971	10/30/2008	N	BOUND TREE MEDICAL LLC	FIRST AID AND MEDICAL SUPPLIES	996.69
478972	10/30/2008	N	BRADLEYS PLASTIC BAG CO	SUPPLIES	273.50
478973	10/30/2008	N	DON J BRAUNECKER	CONTRACTOR	1,703.00
478974	10/30/2008	N	BRENNTAG PACIFIC INC	LIQUID CHLORINE	3,773.60
478975	10/30/2008	N	CA FIRE CHIEFS ASSOCIATION	MEMBERSHIP DUES	250.00
478976	10/30/2008	N	CA SDU	EARNINGS WITHHOLDING	453.00
478977	10/30/2008	N	CAHN	REGISTRATION	855.00
478978	10/30/2008	N	CALBO	REGISTRATION	150.00
478979	10/30/2008	N	CALIF MARKING DEVICES INC	SUPPLIES	86.60
478980	10/30/2008	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	20,934.16
478981	10/30/2008	N	CANON FINANCIAL SERVICES INC	CANON COPIER LEASE - COMM DEV.	1,196.88
478982	10/30/2008	N	CAPITAL CASH REGISTERS INC	OFFICE MACHINE REPAIR	85.00
478983	10/30/2008	N	CARMEN'S UNIFORMS	POLICE/FIRE UNIFORM SUPPLY	414.61
478984	10/30/2008	N	CARMEN CASTILLO	REFUND	300.00
478985	10/30/2008	N	CDW GOVERNMENT INC	SUPPLIES	499.50

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478986	10/30/2008	N	JOE CHARLES	CONTRACTOR	1,442.55
478987	10/30/2008	N	CHIEF'S COMPLETE CAR CARE INC	AUTO SUPPLIES	65.34
478988	10/30/2008	N	CITY OF MANHATTAN BEACH	PETTY CASH	610.11
478989	10/30/2008	N	CLEANSTREET	STREET MAINTENANCE	48,845.92
478990	10/30/2008	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING CONTRACT	3,301.00
478991	10/30/2008	N	WENDY COATE	REFUND	427.00
478992	10/30/2008	N	DORENE G COLES	CONTRACTOR	2,576.00
478993	10/30/2008	N	ALMA CONNORS	REIMBURSEMENT	91.14
478994	10/30/2008	N	CONSUMER REPORTS	SUBSCRIPTION RENEWAL	26.00
478995	10/30/2008	N	CORE PRODUCTS INC	SUPPLIES	534.60
478996	10/30/2008	N	COUNTRY HILLS ANIMAL CLINIC	K9 VET SERVICES	64.42
478997	10/30/2008	N	LESLEY DALEY	REFUND	50.00
478998	10/30/2008	N	HEATHER R DAWN	REFUND	126.00
478999	10/30/2008	N	LATOYA DAWSON	CONTRACTOR	1,064.00
479000	10/30/2008	N	DCS TESTING & EQUIPMENT INC	FIRE EXTINGUISHER MAINTENANCE	108.14
479001	10/30/2008	N	DE BILIO DISTRIBUTORS INC	JAIL SUPPLIES	211.14
479002	10/30/2008	N	DEKRA-LITE INDUSTRIES INC	HOLIDAY DECOR - LABOR AND INSTALL	2,452.50
479003	10/30/2008	N	DELTA DENTAL PLAN	INSURANCE PREMIUM	21,703.10
479004	10/30/2008	N	LINDA DEMMERS	LIBRARY CONSULTING SERVICES	950.00
479005	10/30/2008	N	DEPARTMENT OF CORONER	AUTOPSY REPORT	85.00
479006	10/30/2008	N	DEPARTMENT OF GENERAL SERVICES	USAGE FEE	178.13

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479007	10/30/2008	N	DEPARTMENT OF PUBLIC HEALTH	AB 2995 WATER SYSTEM FEES	4,816.76
479008	10/30/2008	N	REBECCA DILLAVOU	REFUND	50.00
479009	10/30/2008	N	KATHLEEN DURAN-REESE	CONTRACTOR	1,320.90
479010	10/30/2008	N	DUTHIE GENERATOR SERVICE INC	GENERATOR RENTAL	928.00
479011	10/30/2008	N	LORI EASTMAN	REFUND	50.00
479013	10/30/2008	N	EDDINGS BROTHERS INC	AUTO PARTS & SUPPLIES	1,788.62
479014	10/30/2008	N	EMERG SPEC PHYS MEDICAL ASSOC	MEDICAL SERVICES	255.00
479015	10/30/2008	N	ENFORCEMENT TECHNOLOGY INC	AUTO CITE REPAIR	2,313.43
479016	10/30/2008	N	BURTON EPSTEIN	CONTRACTOR	150.00
479017	10/30/2008	N	JOSEPH V OR LINDA C FALLETTA	REFUND	593.10
479018	10/30/2008	N	FIRESTONE COMPLETE AUTO CARE	TIRES	552.40
479019	10/30/2008	N	FIRST LEGAL SUPPORT SERVICES	ATTY/COURIER SERVICE	74.53
479020	10/30/2008	N	FLEMING ENVIRONMENTAL INC	DIESEL DISPENSER REPAIR	563.89
479021	10/30/2008	N	FOCUSMICRO INC	DOOR REPAIR	517.50
479022	10/30/2008	N	PAUL FORD	REIMBURSEMENT	64.78
479023	10/30/2008	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	1,865.63
479024	10/30/2008	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	40.00
479025	10/30/2008	N	VANESSA FRANKLIN	REFUND	50.00
479026	10/30/2008	N	FRY'S ELECTRONICS	ELECTRONIC/COMPUTER SUPPLIES	111.45
479027	10/30/2008	N	TERESA GAITAN	REIMBURSEMENT	104.00
479028	10/30/2008	N	GALLS, AN ARAMARK CO LLC	POLICE UNIFORMS/SUPPLIES	886.05

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479029	10/30/2008	N	BARBARA GHALI	REFUND	50.00
479030	10/30/2008	N	GRAINGER INC	MOTORS, PUMPS, PARTS	538.54
479031	10/30/2008	N	GRANICUS	MEDIA STREAMING	1,939.18
479032	10/30/2008	N	GARY GREENBERG	REFUND	142.00
479033	10/30/2008	N	GIGI GRESKOVICS	REFUND	50.00
479034	10/30/2008	N	ROOPALI GUPTA	REFUND	50.00
479035	10/30/2008	N	SUSAN HAMUSEK	REFUND	452.80
479036	10/30/2008	N	HARRINGTON DECORATING CO	HOLIDAY LIGHTING - INSTALLATION	2,029.25
479037	10/30/2008	N	HARRIS & ASSOCIATES INC	UTILITY U/GRD ASSESSMENT ENGINEERII	1,495.00
479038	10/30/2008	N	HD SUPPLY WATERWORKS LTD	FIRE HYDRANTS	7,443.11
479039	10/30/2008	N	HERTZ EQUIPMENT RENTAL CORP	P/N: 1250AJP~	1,375.51
479040	10/30/2008	N	SUZANNE HOFMANN	REFUND	235.00
479041	10/30/2008	N	DEBORAH HOM	REIMBURSEMENT	77.36
479042	10/30/2008	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	817.27
479043	10/30/2008	N	ICMA RETIREMENT TRUST - 401	401A - 108075: Payment	1,046.51
479044	10/30/2008	N	ICMA RETIREMENT TRUST - 401	401A - 109365: Payment	3,077.86
479045	10/30/2008	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	53,752.02
479046	10/30/2008	N	ICMA RETIREMENT TRUST 401	401A - 109766: Payment	3,943.84
479047	10/30/2008	N	IRON MOUNTAIN	RECORD STORAGE	679.91
479048	10/30/2008	N	J GARDNER & ASSOCIATES LLC	SUPPLIES	388.46
479049	10/30/2008	N	KIMBERLY A JOHNSON	CONTRACTOR	4,737.60

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479050	10/30/2008	N	VICTORIA H JOHNSON	CONTRACTOR	840.00
479051	10/30/2008	N	KING FENCE INC	FENCE RENTAL	180.00
479052	10/30/2008	N	PAUL D KNELL	REFUND	325.00
479053	10/30/2008	N	KONIK & COMPANY INC	GROCERY TOTES	975.00
479054	10/30/2008	N	KEVIN H KUROMI	CONTRACTOR	1,136.63
479055	10/30/2008	N	L A COUNTY ASSESSOR	PARCEL MAPS	32.00
479056	10/30/2008	N	L A COUNTY BAR ASSOCIATION	MEMBERSHIP DUES	125.00
479057	10/30/2008	N	L A COUNTY TAX COLLECTOR	PROPERTY TAX	252.74
479058	10/30/2008	N	L A ICE VENTURES LLC	CONTRACTOR	193.20
479059	10/30/2008	N	L N CURTIS & SONS	SUPPLIES	63.49
479060	10/30/2008	N	LA OPINION	SUBSCRIPTION RENEWAL	285.06
479061	10/30/2008	N	LASZLO'S SPORTS CAR CENTER INC	REPAIR DAMAGE DOOR ON V# 145	9,059.49
479062	10/30/2008	N	LIBERTY FLAGS	SUPPLIES	823.93
479063	10/30/2008	N	TERJE LIE	CONTRACTOR	650.00
479064	10/30/2008	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	2,070.00
479065	10/30/2008	N	LIEBERT CASSIDY WHITMORE	TRAINING	500.00
479066	10/30/2008	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	82.00
479067	10/30/2008	N	LITTLE CO OF MARY HOSPITAL	MEDICAL SERVICES	1,172.85
479068	10/30/2008	N	M B CHAMBER OF COMMERCE	MONTHLY PAYMENT	16,333.00
479069	10/30/2008	N	M B EDUCATION FOUNDATION	DONATION - NICK TELL	60.77
479070	10/30/2008	N	M B POLICE OFFICERS ASSOC	VENDING MACHINE REVENUE	676.86

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479071	10/30/2008	N	M B POLICE OFFICERS ASSOCIA	DUES % (POLICE - %): Payment	3,456.21
479072	10/30/2008	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	6,947.71
479073	10/30/2008	N	MANERI SIGN CO INC	SIGNAGE	2,089.29
479074	10/30/2008	N	MANHATTAN BEACH ATHLETIC	GROOMING EQUIPMENT	6,008.39
479075	10/30/2008	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	1,511.17
479076	10/30/2008	N	MARTIN CHEVROLET	AUTO PARTS	218.91
479077	10/30/2008	N	STEPHANIE MARTIN	REIMBURSEMENT	108.24
479078	10/30/2008	N	MASTER K-9 INC	K9 TRAINING	250.00
479079	10/30/2008	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	3,695.00
479080	10/30/2008	N	MC MURRAY STERN	SHELVING DEPOSIT	11,606.14
479081	10/30/2008	N	RICHARD MEJIA	REFUND	50.00
479082	10/30/2008	N	MELAD AND ASSOCIATES	PROFESSIONAL ENGINEERING SVCS	2,568.21
479083	10/30/2008	N	MIHM INC	HAZMAT CLEANING	825.00
479084	10/30/2008	N	MR CAT PRODUCTIONS	CONTRACTOR	1,900.00
479085	10/30/2008	N	MUNICIPAL MAINTENANCE EQUIP	PARTS OF GO-4 AND VAC-CON	141.71
479086	10/30/2008	N	NAES ACQUISITION CORP	ELEVATOR MAINTENANCE	3,181.13
479087	10/30/2008	N	NETWORK COMM INSTALLATION	REFUND	427.00
479088	10/30/2008	N	NEW TANGRAM LLC	CRITERION CHAIR	5,451.61
479089	10/30/2008	N	NEW YORK FOOD CO INC	CATERING SERVICES	218.02
479090	10/30/2008	N	NEXGEN	JANITORIAL SUPPLIES	647.35
479091	10/30/2008	N	NICKEY PETROLEUM CO INC	FUEL DELIVERY	19,741.63

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479092	10/30/2008	N	NTH GENERATION COMPUTING INC	AGREEMENT RENEWAL	25,002.00
479093	10/30/2008	N	OCEAN AIR GLASS	AUTO PARTS & SUPPLIES	383.62
479094	10/30/2008	N	OFFICE RESOURCES INC	TEMP EMP SERVICES	2,728.40
479095	10/30/2008	N	ON-SITE LASERMEDIC CORP	MAINTENANCE & SERVICE OF PRINTERS	687.89
479096	10/30/2008	N	ORIENTAL TRADING COMPANY INC	RECREATIONAL SUPPLIES	1,080.42
479097	10/30/2008	N	PACIFIC TRUCK EQUIPMENT INC	AUTO PARTS & SUPPLIES	368.05
479098	10/30/2008	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES	303.58
479099	10/30/2008	N	PCR SERVICES CORPORATION	PROFESSIONAL SERVICES	3,831.75
479100	10/30/2008	N	PEGASUS PRESS INC	PRINTING SERVICES	993.08
479101	10/30/2008	N	PERFORMANCE NURSERY CORP	NURSERY ITEMS	335.58
479102	10/30/2008	N	BRUCE PEROVICH	CONTRACTOR	350.00
479103	10/30/2008	N	DINO PERUGINO	DMV AUDIT	370.06
479104	10/30/2008	N	COREY PITTS	CONTRACTOR	60.00
479105	10/30/2008	N	POWER CHEVROLET SOUTH BAY	AUTO SUPPLIES	131.65
479106	10/30/2008	N	PSOMAS	2005-06 SEWER MAIN RPLC	13,141.23
479107	10/30/2008	N	PUBLIC AGENCY TRAINING COUNCIL	REGISTRATION	525.00
479108	10/30/2008	N	PUBLIC EMPLOYEES'	PERS (PERS RET DED): Payment	69,480.68
479109	10/30/2008	N	PUBLIC EMPLOYEES'	INSURANCE PREMIUM	202,096.10
479110	10/30/2008	N	PUBLIC SAFETY TECHNOLOGIES INC	RADAR CALIBRATION	97.50
479111	10/30/2008	N	QUICK CRETE PRODUCTS CORP	STANDARD BENCH DESIGN	1,066.26
479112	10/30/2008	N	JULIE RADER	CONTRACTOR	2,299.50

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479113	10/30/2008	N	READY REPRODUCTIONS INC	PRINTING SERVICES	1,556.09
479114	10/30/2008	N	RESCUE ROOTER	PLUMBING SERVICES	2,000.00
479115	10/30/2008	N	RKA CONSULTING GROUP	PARCEL MAP ENGINEERING SVCS	680.00
479116	10/30/2008	N	ROADLINE PRODUCTS INC USA	PARTS & SUPPLIES	906.05
479117	10/30/2008	N	ROBERT R FORD TRUCKING INC	HAULING FEES	12,084.48
479118	10/30/2008	N	SCOTT ROBERT	CONTRACTOR	937.50
479119	10/30/2008	N	ROBINHOOD ENTERPRISES	T-SHIRTS	1,289.26
479120	10/30/2008	N	CORLEEN S ROCHLITZ	CONTRACTOR	52.00
479121	10/30/2008	N	S O S SURVIVAL PRODUCTS	911 SUPPLIES	999.21
479122	10/30/2008	N	SAFETY-KLEEN CORP	GARAGE SUPPLIES	657.00
479123	10/30/2008	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	217.09
479124	10/30/2008	N	SAFEWAY SANDBLASTING CORP	REFUND	496.00
479125	10/30/2008	N	SAM BROWN SHIELDS	UNIFORMS/SAFETY EQUIPMENT	146.00
479126	10/30/2008	N	NOURA SAMIMI	REFUND	50.00
479127	10/30/2008	N	JESUS SANDOVAL JR	REIMBURSEMENT	98.46
479128	10/30/2008	N	ROBERT SARINANA	CONTRACTOR	1,008.00
479129	10/30/2008	N	SBRPCA	COMMUNICATIONS EQUIPMENT	1,721.48
479130	10/30/2008	N	CHRISTINA SCHLANK	REFUND	50.00
479131	10/30/2008	N	SEA-CLEAR POOLS INC	POOL CLEANING AND REPAIR	786.94
479132	10/30/2008	N	SCOTT D SEALEY	FOUNTAIN MAINTENANCE	164.69
479133	10/30/2008	N	SUSAN SHAPIRO-BAKER	REFUND	25.00

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479134	10/30/2008	N	SIGNVERTISE	BANNERS, DECALS, SIGNAGE	476.30
479135	10/30/2008	N	SMART & FINAL	MISC SUPPLIES	1,087.40
479136	10/30/2008	N	SOCIAL VOCATIONAL SERVICES INC	GROUNDS MAINTENANCE	413.60
479137	10/30/2008	N	SOLARCITY CORPORATION	REFUND	365.00
479138	10/30/2008	N	MARIE SOLYMOSE	BEE REMOVAL SERVICES	85.00
479139	10/30/2008	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICE	1,435.27
479140	10/30/2008	N	SOUTH BAY SCAFFOLD & LADDER	REFUND	496.00
479141	10/30/2008	N	SPRINT	WIRELESS INTERNET	49.99
479142	10/30/2008	N	SSBRA	CONTRACTOR	3,250.00
479143	10/30/2008	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUM	648.28
479144	10/30/2008	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUM	10,192.50
479145	10/30/2008	N	STANDARD REGISTER CO	PRINTING SERVICES	637.66
479146	10/30/2008	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	350.00
479147	10/30/2008	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	204.38
479148	10/30/2008	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	87.69
479149	10/30/2008	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	70.38
479150	10/30/2008	N	MELISSA STEIN	REFUND	300.00
479151	10/30/2008	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	475.00
479152	10/30/2008	N	STEVE'S INC	KEY DUPLICATIONS	115.18
479153	10/30/2008	N	JAMIE L SUARD	CONTRACTOR	3,227.00
479154	10/30/2008	N	JACQUELINE SUITER	REFUND	50.00

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10/30/2008

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 10b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
479155	10/30/2008	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	1,646.53
479156	10/30/2008	N	SUNTRUST LEASING CORPORATION	MONTHLY LEASE	5,192.37
479157	10/30/2008	N	SUPREME PAINT DECORATING	PAINT SUPPLIES	34.53
479158	10/30/2008	N	TALX CORPORATION	UNEMPLOYMENT ADMIN	245.00
479159	10/30/2008	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	4.00
479160	10/30/2008	N	THE GAS COMPANY	GAS LIGHT MAINTENANCE	11,049.29
479161	10/30/2008	N	THE LIFEGUARD STORE	POOL SUPPLIES	569.52
479162	10/30/2008	N	DENISE TOWSLEY	REFUND	50.00
479163	10/30/2008	N	TRAFFIC CONTROL SERVICE INC	TRAFFIC CONTROL DEVICE RENTAL	3,322.04
479164	10/30/2008	N	TRENCH SHORING COMPANY INC	RENTAL EQUIPMENT	522.00
479165	10/30/2008	N	TRUGREEN LANDCARE LLC	LANDCARE MAINTENANCE	91,165.44
479166	10/30/2008	N	MYLEE TYNEN	REFUND	30.00
479167	10/30/2008	N	UCN INC/EXPRESS TEL	LONG DISTANCE SERVICE	533.69
479168	10/30/2008	N	UNION BANK OF CALIFORNIA	PARS (PARS): Payment	3,351.56
479169	10/30/2008	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	73.67
479170	10/30/2008	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	218.97
479171	10/30/2008	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	1,000.00
479172	10/30/2008	N	UNITED STATES TREASURY	EARNINGS WITHHOLDING	25.00
479173	10/30/2008	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	8,153.22
479174	10/30/2008	N	US BANK	BOND TRUSTEE FEES	1,144.50
479175	10/30/2008	N	USA BLUEBOOK	PARTS & SUPPLIES	231.93

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 10b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
479176	10/30/2008	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	554.56
479177	10/30/2008	N	VALLEY POWER SYSTEMS INC	FIRE TRUCK SERVICE AGREEMENT	3,180.71
479178	10/30/2008	N	VAN LINGEN BODY SHOP & TOWING	TOWING AND VEHICLE STORAGE	549.00
479179	10/30/2008	N	VANTAGEPOINT TRANSFER AGENTS	RHS Employer contributon: Payment	1,110.15
479180	10/30/2008	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	2,395.11
479181	10/30/2008	N	VANTAGEPOINT TRANSFER AGENTS	RHS benefit: Payment	285.41
479182	10/30/2008	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	760.15
479183	10/30/2008	N	VECTOR RESOURCES INC	CATALYST 6509 SMARTNET SERVICE RE	10,876.32
479184	10/30/2008	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	2,550.99
479185	10/30/2008	N	VISA	CREDIT CARD CHARGES	10,794.76
479186	10/30/2008	N	VISA	CREDIT CARD CHARGES	6,425.44
479187	10/30/2008	N	VISA	CREDIT CARD CHARGES	6,271.16
479188	10/30/2008	N	VISA	CREDIT CARD CHARGES	3,980.22
479189	10/30/2008	N	VISA	CREDIT CARD CHARGES	2,420.08
479190	10/30/2008	N	VISA	CREDIT CARD CHARGES	1,885.65
479191	10/30/2008	N	VISA	CREDIT CARD CHARGES	1,748.03
479192	10/30/2008	N	VISION SERVICE PLAN	INSURANCE PREMIUM	3,164.29
479193	10/30/2008	N	RICHARD WAKS	REFUND	465.00
479194	10/30/2008	N	GREGORY S WALL	AUTOMATED CITES PARKING TICKETS	1,216.13
479195	10/30/2008	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	252.63
479196	10/30/2008	N	WARWICK LEATHER COLLECTION	PLANNING CALENDAR REFILL	16.18

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10/30/2008

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 10b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
479197	10/30/2008	N	WASTE NEWS	SUBSCRIPTION RENEWAL	49.00
479198	10/30/2008	N	WEST BASIN MUNICIPAL WATER DIS	TITLE 22 MONITORING	303,979.34
479199	10/30/2008	N	WEST PAYMENT CENTER	LIBRARY UPDATES	985.09
479200	10/30/2008	N	WESTCHESTER MEDICAL GROUP	MEDICAL SERVICES	2,520.00
479201	10/30/2008	N	WESTERN WATER WORKS SUPPLY CO	WATER WORKS SUPPLIES	793.47
479202	10/30/2008	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	121.19
479203	10/30/2008	N	ASHLEY WHITWORTH	REFUND	75.00
479204	10/30/2008	N	TAMMY WINN	REFUND	50.00
479205	10/30/2008	N	JAMES C WITHERS	REFUND	325.00
479206	10/30/2008	N	GERHARD OR MADELINE WRUCK	REFUND	75.00
479207	10/30/2008	N	JOEL S WYENN	PROFESSIONAL SERVICES	750.00
479208	10/30/2008	N	XEROX CORPORATION	COPIER LEASE	273.28
479209	10/30/2008	N	YAMADA COMPANY INC	PARTS & SUPPLIES	103.81
479210	10/30/2008	N	CHARLENE YOUNG	REFUND	50.00
479211	10/30/2008	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
479212	10/30/2008	N	ZKJAMM INC	2007-08 WATER MAIN RPLC	7,696.00
SUBTOTAL					1,486,701.20

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10/30/2008

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 10b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					<u><u>1,814,691.16</u></u>

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks



City of Manhattan Beach

Investment Portfolio September 30, 2008

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
September 30, 2008

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIF	11,350,000.00	11,350,000.00	11,350,000.00	25.67	1	1	2.741	2.779
Medium Term Notes	11,500,000.00	11,019,595.00	11,446,240.00	25.89	1,038	563	4.657	4.722
Federal Agency Issues - Coupon	19,500,000.00	19,634,770.00	19,453,295.00	43.99	1,243	867	4.605	4.669
Treasury Securities - Coupon	2,000,000.00	2,082,960.00	1,969,860.00	4.45	1,067	591	4.991	5.060
	44,350,000.00	44,087,325.00	44,219,395.00	100.00%	863	554	4.157	4.215
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	641,822.86	641,822.86	641,822.86		1	1	0.000	0.000
Total Cash and Investments	44,991,822.86	44,729,147.86	44,861,217.86		863	554	4.157	4.215

Total Earnings	September 30	Month Ending
Current Year	150,100.75	
Average Daily Balance	43,987,293.18	
Effective Rate of Return	4.15%	

BRUCE A. MOE, FINANCE DIRECTOR

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
September 30, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
LAIF												
SYS3001	3001	Los Angeles County Pool		07/01/2000	0.00	0.00	0.00	5.890		5.890	1	
SYS3000	3000	Local Agency Invest. Fund		07/01/2000	11,350,000.00	11,350,000.00	11,350,000.00	2.779		2.779	1	
Subtotal and Average			10,348,333.33		11,350,000.00	11,350,000.00	11,350,000.00			2.779	1	
Medium Term Notes												
060505AR5	MTN0057	BANKAMERICA CORP		03/11/2008	1,000,000.00	924,060.00	1,029,540.00	4.875	Aa2	4.150	1,445	09/15/2012
084664AC5	MTN0044	BERKSHIRE HATHWY		02/07/2006	1,000,000.00	999,590.00	960,990.00	3.375	Aaa	4.940	14	10/15/2008
084664AC5	MTN0053	BERKSHIRE HATHWY		01/26/2007	1,000,000.00	999,590.00	969,650.00	3.375	Aaa	5.241	14	10/15/2008
172967CN9	MTN0050	CITIGROUP		10/26/2006	1,000,000.00	961,990.00	974,810.00	4.250	Aa1	5.240	301	07/29/2009
172967CN9	MTN0056	CITIGROUP		12/10/2007	2,000,000.00	1,923,980.00	1,987,100.00	4.250	Aa1	4.661	301	07/29/2009
36962GQ98	MTN0052	GENERAL ELECTRIC CAPITAL		01/05/2007	2,000,000.00	1,974,300.00	1,953,100.00	4.000	AAA	5.030	257	06/15/2009
36962G3K8	MTN0058	GENERAL ELECTRIC CAPITAL		03/20/2008	2,000,000.00	1,880,320.00	2,107,900.00	5.250	AAA	3.950	1,479	10/19/2012
61744AAN0	MTN0055	MORGAN ST DEAN WITTER		05/22/2007	500,000.00	406,285.00	488,000.00	4.250	Aa3	5.128	591	05/15/2010
929903AD4	MTN0054	WACHOVIA BANK		04/13/2007	1,000,000.00	949,480.00	975,150.00	3.625	Aa2	5.050	139	02/17/2009
Subtotal and Average			11,446,240.00		11,500,000.00	11,019,595.00	11,446,240.00			4.722	563	
Federal Agency Issues - Coupon												
31331VBZ8	FAC0146	FED FARM CR BK		02/03/2006	1,000,000.00	1,000,630.00	992,180.00	4.500	AAA	4.810	13	10/14/2008
31331VZK5	FAC0149	FED FARM CR BK		06/09/2006	1,000,000.00	1,008,130.00	1,001,280.00	5.260	AAA	5.210	140	02/18/2009
31331VW93	FAC0156	FED FARM CR BK		04/11/2007	1,000,000.00	1,007,500.00	1,002,810.00	5.125	AAA	4.960	139	02/17/2009
31331YT34	FAC0170	FED FARM CR BK		06/03/2008	2,000,000.00	1,995,620.00	2,000,000.00	4.350	AAA	4.350	1,706	06/03/2013
31331YW89	FAC0171	FED FARM CR BK		06/12/2008	2,000,000.00	2,007,500.00	2,000,000.00	4.325	AAA	4.325	1,715	06/12/2013
3133XFLE4	FAC0166	Federal Home Loan Bank		06/25/2007	500,000.00	515,940.00	499,445.00	5.250	AAA	5.290	618	06/11/2010
3133XFLE4	FAC0167	Federal Home Loan Bank		06/25/2007	500,000.00	515,940.00	499,445.00	5.250	AAA	5.290	618	06/11/2010
3133XR2U3	FAC0169	Federal Home Loan Bank		05/21/2008	2,000,000.00	1,999,380.00	2,000,000.00	3.800	AAA	3.800	1,146	11/21/2011
3133XRKF6	FAC0172	Federal Home Loan Bank		06/30/2008	1,000,000.00	1,002,500.00	1,000,000.00	4.100	AAA	4.100	820	12/30/2010
3128X2YT6	FAC0152	Federal Home Loan Mortgage		10/24/2006	1,000,000.00	1,014,370.00	997,060.00	5.000	AAA	5.110	328	08/25/2009
3128X4DQ1	FAC0160	Federal Home Loan Mortgage		05/18/2007	1,000,000.00	1,020,990.00	986,740.00	4.500	AAA	4.960	643	07/06/2010
3137EAAE9	FAC0163	Federal Home Loan Mortgage		05/23/2007	500,000.00	505,780.00	502,060.00	5.250	AAA	5.030	232	05/21/2009
3136F5LW9	FAC0161	Fannie Mae		05/21/2007	500,000.00	504,375.00	499,705.00	5.000	AAA	5.030	201	04/20/2009
3136F5MG3	FAC0162	Fannie Mae		05/21/2007	500,000.00	499,845.00	484,855.00	3.310	AAA	5.035	180	03/30/2009
3136F5LW9	FAC0164	Fannie Mae		05/23/2007	1,000,000.00	1,008,750.00	999,590.00	5.000	AAA	5.020	201	04/20/2009
31398ABT8	FAC0165	Fannie Mae		06/07/2007	2,000,000.00	2,026,260.00	1,988,125.00	5.080	AAA	5.300	590	05/14/2010
31398AQW5	FAC0168	Fannie Mae		05/08/2008	2,000,000.00	2,001,260.00	2,000,000.00	4.250	AAA	4.250	1,680	05/08/2013
Subtotal and Average			20,503,295.00		19,500,000.00	19,634,770.00	19,453,295.00			4.669	867	

Portfolio CITY
CP

PM (PRF_PM2) SymRept 6.42

Report Ver. 5.00

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
September 30, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
Treasury Securities - Coupon												
912828GR5	UST0022	US TREASURY		06/13/2007	2,000,000.00	2,082,960.00	1,969,860.00	4.500	AAA	5.060	591	05/15/2010
		Subtotal and Average	1,969,860.00		2,000,000.00	2,082,960.00	1,969,860.00			5.060	591	
		Total and Average	43,987,293.18		44,350,000.00	44,087,325.00	44,219,395.00			4.215	554	

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
September 30, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity
Money Market Fund											
SYS39903-39902	39901	UNION BANK		06/01/2003	641,822.86	641,822.86	641,822.86			0.000	1
		Average Balance	0.00								1
Total Cash and Investments			43,987,293.18		44,991,822.86	44,729,147.86	44,861,217.86			4.215	554

CITY OF MANHATTAN BEACH
September 30, 2008

<u>Investments</u>	Book Value
LAIF	11,350,000.00
Medium Term Notes	11,446,240.00
Federal Agency Issues-Coupon	19,453,295.00
Treasury Securities	1,969,860.00
Subtotal Investments	<u>44,219,395.00</u>
<u>Demand Deposit and Accrued Interest</u>	
Cash in Bank	641,822.86
Accrued Interest	-
Total Demand Deposit and Accrued Interest	<u>641,822.86</u>
<u>Bond Funds Held in Trust</u>	
Police/Fire (City Contribution)	-
Police/Fire (Bond)	817,246.99
Metlox	927,981.92
Marine	70,333.99
RCC Facility	208,262.36
Pension Bond	136,374.42
Water/Wastewater	340,418.25
Utility Assessment Dist	1,639,137.34
Subtotal Bonds Held in Trust	<u>4,139,755.27</u>
Grand Total	<u><u>49,000,973.13</u></u>

City of Manhattan Beach



Month End Financial Reports
September 30, 2008
Fiscal Year 2008-2009

Data Date 10/31/2008

**City of Manhattan Beach
Month End Financial Report
General Fund Expenditures By Department**

Percent Year 25.00
Fiscal Year 2009
Month September

Department Name		Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11	Management Services	2,907,036	157,416	950,788	8,930	1,947,318	33.01
12	Finance	2,986,829	209,194	736,114	34,953	2,215,762	25.82
13	Human Resources	836,081	56,339	161,678	11,500	662,903	20.71
14	Parks and Recreation	5,827,481	506,947	1,855,804	48,463	3,923,214	32.68
15	Police	20,115,531	1,497,625	4,975,310	18,365	15,121,856	24.82
16	Fire	10,577,145	766,742	2,764,683	114,160	7,698,302	27.22
17	Community Development	3,844,845	281,098	778,816	272,973	2,793,056	27.36
18	Public Works	5,826,901	557,502	1,381,601	12,206	4,433,094	23.92
100	General Fund	<u>52,921,849</u>	<u>4,032,862</u>	<u>13,604,794</u>	<u>521,550</u>	<u>38,795,505</u>	26.69

City of Manhattan Beach
Fiscal Year 2009 Statement of Revenues & Expenditures
September 30, 2008

% of Year
25.000%

Current Year Activity

<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted</u>	<u>YTD</u>		<u>Avg</u>	<u>Budgeted</u>	<u>YTD</u>		<u>Avg</u>
		<u>Revenue</u>	<u>Revenues</u>	<u>Realized</u>	<u>Realized</u>	<u>Expenditures</u>	<u>Expenditures</u>	<u>Realized</u>	<u>Realized</u>
General Fund	100	\$ 51,948,880	\$ 8,043,029	15.48%	12.34%	\$ 52,921,849	\$ 13,604,794	25.71%	22.15%
Street Lighting & Landscaping Fund	201	399,530	-	0.00%		579,170	105,361	18.19%	
Gas Tax Fund	205	1,299,149	313,623	24.14%		2,412,319	114,988	4.77%	
Asset Forfeiture	210	32,664	22,053	67.51%		79,369	15,904	20.04%	
Police Safety Grants	211	4,576	(275)	-6.01%		25,850	4,202	16.26%	
Federal & State Grants	220	-	-	na		1,282,250	-	0.00%	
Prop A Fund	230	602,171	147,143	24.44%		740,411	176,790	23.88%	
Prop C Fund	231	577,565	128,992	22.33%		1,489,925	1,110	0.07%	
AB 2766 Fund	232	55,664	10,406	18.69%		2,000	-	0.00%	
Capital Improvements Fund	401	1,419,000	365,901	25.79%		3,094,892	27,732	0.90%	
Underground Assessment District Construction	403	-	2,412	na		-	632	na	
Water Fund	501	7,734,812	2,128,036	27.51%		10,874,171	1,936,079	17.80%	
Storm Drain Fund	502	381,705	1,888	0.49%		691,992	34,084	4.93%	
Wastewater Fund	503	1,514,496	381,068	25.16%		3,199,153	333,914	10.44%	
Refuse Fund	510	4,010,881	1,044,938	26.05%		4,369,376	751,333	17.20%	
Parking Fund	520	1,784,249	552,438	30.96%		2,379,627	193,117	8.12%	
County Parking Lots Fund	521	404,500	161,358	39.89%		329,997	19,996	6.06%	
State Pier & Parking Lot Fund	522	385,177	100,582	26.11%		331,192	49,131	14.83%	
Insurance Reserve Fund	601	4,537,860	1,157,550	25.51%		4,478,432	1,559,990	34.83%	
Information Systems Reserve Fund	605	1,397,269	349,317	25.00%		1,651,645	243,970	14.77%	
Fleet Management Fund	610	1,983,385	479,063	24.15%		2,508,657	667,715	26.62%	
Building Maintenance & Operation Fund	615	1,316,352	279,219	21.21%		1,322,094	277,738	21.01%	
Special Assessment Debt Service	710	1,018,500	4,815	0.47%		977,304	714,002	73.06%	
City Pension Fund	801	37,096	(10,040)	-27.06%		82,082	29,317	35.72%	
UAD Loan Program Fund	803								
		\$ 82,845,481	\$ 15,663,516	18.91%		\$ 95,823,757	\$ 20,861,899	21.77%	

**City of Manhattan Beach
Fiscal Year 2008 General Fund Major Revenue Trends
September 30, 2008**

**Percent of Year
25.00%**

<u>Major Revenue Accounts</u>	<u>Fund No.</u>						2007 2008		-----2008-----			
		<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>Avg</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>Realized</u>	<u>Realized</u>	
Property Taxes	100	473,636	468,284	481,165	494,186	514,724	504,455	2.83%	19,310,000.00	549,973	2.85%	
Sales & Use Tax	100	1,745,241	1,762,210	1,438,129	1,520,577	1,532,377	1,526,477	18.58%	8,372,000.00	1,534,102	18.32%	
Franchise Tax	100	85,315	90,313	119,187	103,197	119,638	111,418	9.38%	1,200,500.00	112,668	9.39%	
Hotel Tax	100	498,809	551,073	712,613	836,948	983,168	910,058	27.87%	3,700,000.00	942,417	25.47%	
Business License Tax	100	94,295	125,015	146,599	159,081	233,764	196,423	7.57%	2,550,000.00	166,713	6.54%	
Real Estate Transfer Tax	100	159,168	188,552	173,720	135,789	253,734	194,762	29.09%	550,000.00	129,358	23.52%	
Building Permits	100	272,683	247,280	274,648	224,306	212,290	218,298	24.56%	785,000.00	172,682	22.00%	
Parking Citations	100	525,962	458,201	478,581	433,562	452,392	442,977	25.16%	1,940,000.00	435,012	22.42%	
Interest Earnings	100	534,065	134,636	130,070	329,659	471,556	400,608	29.24%	1,310,000.00	420,510	32.10%	
Hotel Rent	100	217,430	236,616	277,782	290,268	292,987	291,628	23.65%	1,250,000.00	326,074	26.09%	
Vehicle in Lieu	100	267,059	262,103	676,230	101,476	50,651	76,064	37.83%	200,000.00	52,026	26.01%	
Building Plan Check Fees	100	238,022	318,694	267,848	241,116	170,052	205,584	25.55%	735,000.00	161,581	21.98%	
		5,111,685	4,842,977	5,176,572	4,870,165	5,287,333	5,078,749	12.69%	41,902,500.00	5,003,116	11.94%	
Over(Under) Prior Year			(268,708)	333,595	(306,407)	417,168				(284,217)		
Percent Change Ffrom Prior Year			-5.26%	6.89%	-5.92%	8.57%				-5.38%		

