



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Gwen Eng, General Services Manager  
Leilani Flores Emnace, Information Systems Manager

**DATE:** September 2, 2008

**SUBJECT:** Consideration of Three-Year Renewal of Microsoft Enterprise Agreement Software Licensing Contract to CompuCom Systems (Estimated Value \$158,508.17)

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**RECOMMENDATION:**

Staff recommends that the City Council a) waive formal bidding per Municipal Code Section 2.36.160 (Cooperative Purchasing) and b) approve the renewal of a three-year Microsoft Enterprise Agreement Software License with CompuCom Systems in the amount of \$158,508.17.

**FISCAL IMPLICATION:**

The total cost of obtaining the Microsoft Enterprise Software licensing is \$52,836.06 per year, or \$158,508.17 for three years. Sufficient funds are available in the FY 2008-2009 budget, and will be provided for in future budgets.

**DISCUSSION:**

Since inception of the City's network in 1995, the City has standardized on Microsoft products for our workstation operating systems (OS), network service operating systems, and the Microsoft suite of office applications. This decision was made based upon the de facto standardization on Microsoft products throughout the country, as well as the integration and compatibility of all products.

The current Microsoft Enterprise Agreement Software Licensing Contract is about to expire. CompuCom Systems was awarded the California County Microsoft Enterprise Agreement by the County of Riverside through a competitive RFP. The Agreement gives public agencies volume pricing for Microsoft licenses at a discounted rate and upgrade rights to the latest Microsoft software products selected in the agreement.

Staff is recommending that Council waive formal bidding per Municipal Code Section 2.36.160 (Cooperative Purchasing) and award a three-year contract to CompuCom Systems in the amount of \$158,508.17. If approved, this contract will be in the form of purchase order.

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