



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Rod Uyeda, Chief of Police
Derrick Abell, Captain
Andrew Harrod, Lieutenant

DATE: August 5, 2008

SUBJECT: Consideration of the Award of a Three-Year Crossing Guard Services Contract to All Cities Management Services (ACMS) (Estimated Total Annual Value of \$301,800)

RECOMMENDATION:

Staff recommends that City Council: a) waive formal bidding per Municipal Code Section 2.36.140 (waivers) and b) approve a three-year Crossing Guard Services contract with All Cities Management Services (ACMS) with an estimated annual value of \$301,800.

FISCAL IMPLICATION:

The three-year contract for crossing guard services for the Police Department has an estimated annual value of \$301,800. Adequate funds are available in the current year budget and funds will be provided for in future year budgets for on-going activity.

BACKGROUND:

On March 4, 2008, staff submitted a mid-year update of crossing guard services rendered by ACMS. Staff reported that ACMS is effectively meeting the needs and service levels of the City's Crossing Guard program. Staff further recommends that the City of Manhattan Beach continues to utilize ACMS as our contract service for the City's Crossing Guard program.

DISCUSSION:

ACMS has completed one year of crossing guard service for the City of Manhattan Beach. This has proven to be very successful from a staffing and service standpoint. ACMS has been able to provide sufficient staffing for each of the crossing guard sites which has eliminated the need to use other Police Department staff to fill-in for any crossing guard vacancies. This has allowed Police Department staff to continue in their day to day operations in providing services to the City without interruption. In addition, this has relieved Police Department supervisors the task of closely monitoring crossing guard activity to focus more on police operations. Manhattan Beach Unified School District officials are also very pleased with the services provided for by ACMS. An additional benefit to the City is that worker's compensation claims against the City for crossing guard services have been eliminated.

Of the original twenty Manhattan Beach Crossing Guards hired by ACMS, eighteen still remain employed (one found a part-time position with the Manhattan Beach Parks and Recreation Department and one retired).

There are no other crossing guard service companies with a proven track record and infrastructure to provide the type of service required. Thus, staff recommends that Council waive formal bidding and award a contract to ACMS. In addition, the City may cancel the contract at any time without cause if necessary.