



# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Montgomery and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Gwen Eng, General Services Manager

**DATE:** August 5, 2008

**SUBJECT:** Consideration of the Budgeted Purchase of One Hybrid Vehicle for the Fire Department from Wondries Fleet Group in the Amount of \$29,720.55

---

### RECOMMENDATION:

Staff recommends that the City Council award of RFB #747-09 to Wondries Fleet Group in the amount of \$29,720.55 for the purchase of one hybrid vehicle.

### FISCAL IMPLICATION:

Funds totaling \$39,500 are budgeted in the FY 2008-2009 Fleet Management Fund for the purchase and equipping of this vehicle with the usual necessary equipment (emergency lights, sirens, etc.).

### DISCUSSION:

In May 2008, the City Council approved the FY 2008-2009 budget, which includes the purchase of several new and replacement vehicles. One of those vehicles is a new purchase slated for the Fire Chief. Where possible and practical, we have specified "green" vehicles in keeping with our efforts to be more environmentally-friendly. In this case, we are purchasing a Toyota Camry hybrid.

Historically, the City has purchased its vehicles by utilizing larger agencies' existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. Because these contracts did not offer the same vehicle, staff solicited bids independently.

### *Bid Recaps*

A total of three responses were received. The comparison below shows the aggregate price including sales tax, payment discounts, rebates, and other fees. The low bid is in bold lettering:

<u>Bidder</u>	<u>Total Cost</u>
1. Wondries Fleet Group	\$29,720.55
2. Manhattan Beach Toyota	\$31,111.14
3. Cardinaleway Toyota	\$32,614.85

In reviewing the bid submittals, Wondries Fleet Group offered the lowest bid for this vehicle (the Federal Tax Credit for hybrid vehicles is no longer available). If this purchase is approved, the new vehicle will arrive in approximately 60 days.

cc: Jim Arndt  
Scott Ferguson