




Agenda Item #: _____

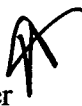


Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Geoff Dolan, City Manager 

FROM: Jim Arndt, Public Works Director
Bruce Moe, Finance Director
Gwen Eng, General Services Manager 

DATE: August 5, 2008

SUBJECT: Consideration of the Award of a Three-Year Industrial Door and Electronic Gate Maintenance Contract to Precision Door Service (Estimated Value \$85,980)

RECOMMENDATION:

Staff recommends that the City Council award RFP #742-08 to Precision Door Service for a three-year industrial door and electronic gate maintenance contract at City facilities, with an estimated value of \$85,980.

FISCAL IMPLICATION:

Sufficient funds are available in the Public Works Department budget for these services.

DISCUSSION:

Outside industrial door maintenance services are utilized for periodic preventative maintenance and repair for the City's ninety-seven industrial doors, shutters, and electronic gates located throughout the City. The doors are used to secure City facilities, including City Hall, Fire Stations, Police and Public Works buildings, Marine Park, and the Pier Roundhouse. An effective preventative maintenance program mitigates the need for more extensive repair costs, extends the life and helps ensure the safe operation of these doors. Any necessary repairs will be performed at predetermined time-and-materials rates.

Staff solicited proposals and four responses were received. Vendor selection is based upon many factors: prior experience, technical expertise, staffing, references, ability to meet insurance requirements, and cost. Although all of the responding vendors are well qualified, Precision Door Service offered the best monthly service price. A summary of pricing offered by each vendor is shown below:

<u>Company</u>	<u>Cost</u>
1. Precision Door Service	\$85,980
2. AM/PM Door	\$125,640
3. Barr Commercial Door	\$164,160
4. R&S Overhead Door	\$176,256

Precision Door Service's value of service, coupled with positive reference checks, leads staff to recommend that Council award a three-year contract to Precision Door Service. If approved, the contract will be in the form of a purchase order. The City may cancel the contract at any time without cause if necessary.