



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Montgomery and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Liza Tamura, City Clerk
Terri Aliabadi, Senior Deputy City Clerk

DATE: May 20, 2008

SUBJECT: Adoption of an Ordinance Amending Section 2.44.090 "Forfeit of Membership for City Boards, Commissions and Committees" to Clarify the Definition of the Type of Meetings and the Number of Absences Allowed

RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 2113 amending Section 2.44.090 of the Manhattan Beach Municipal Code regarding "Forfeit of Membership for City Boards, Commissions and Committees" to clarify the definition of the type of meetings when considering absences and to define the number of absences a Board or Commission member is allowed to have within a twelve month period.

FISCAL IMPLICATION:

There are no fiscal implications associated with the recommended action.

DISCUSSION:

At the May 6, 2008 City Council meeting, the City Council introduced and waived further reading of Ordinance No. 2113, which clarifies the meaning of "types of meetings" to include Regular, Adjourned, Joint and Special; as well as defines the number of absences that a Commissioner may have within a twelve month period to include two (2) unexcused absences and two (2) additional medical emergency absences.

CONCLUSION:

Staff recommends that the Council adopt Ordinance No. 2113 and direct staff to include the revised language in the Boards & Commissions Handbook.

Attachments: Ordinance No. 2113

ORDINANCE NO. 2113

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
MANHATTAN BEACH, CALIFORNIA, AMENDING 2.44.090 FORFEIT
OF MEMBERSHIP FOR CITY BOARDS, COMMISSIONS AND
COMMITTEE

WHEREAS, at the City Council Meeting of October 16, 2007, the City Council requested that Title 2 Chapter 44 Section 090 be amended to include "special meetings" when determining absences and to allow a total of four absences (two absences with no explanation required and two absences for medical emergencies) be defined.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH,
CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 2.44.090, "Forfeit of membership", of Chapter 44 of Title 2 of the Manhattan Beach Municipal Code is hereby amended to read as follows:

"A member of a Board or Commission who is absent from four Regular, Adjourned, Joint and Special meetings (two with no explanation required and two for medical emergencies) within a twelve month period shall, upon occurrence of the fourth absence, automatically vacate his or her seat on the Board or Commission. Said member may appeal forfeit of membership to the City Council."

SECTION 2. Any provisions of the Manhattan Beach Municipal Code, or appendices thereto, or any other ordinances of the City, to the extent that they are inconsistent with this ordinance, and no further, are hereby repealed.

SECTION 3. This notice shall be published by one insertion in *The Beach Reporter*, the official newspaper of the City, and this ordinance shall take effect and be in full force and operation thirty (30) days after its final passage and adoption.

SECTION 4. The City Clerk shall certify to the adoption of this ordinance; shall cause the same to be entered in the book of original ordinances of said City; shall make a minute of the passage and adoption thereof in the records of the meeting at which the same is passed and adopted; and shall within fifteen (15) days after the passage and adoption thereof cause the same to be published by one insertion in *The Beach Reporter*, the official newspaper of the City and a weekly newspaper of general circulation, published and circulated within the City of Manhattan Beach hereby designated for that purpose.

PASSED, APPROVED, and ADOPTED this 20th day of May, 2008.

Ayes:
Noes:
Absent:
Abstain:

ATTEST:

Mayor, City of Manhattan Beach, California

City Clerk

APPROVED AS TO FORM:

By 

City Attorney