



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Aldinger and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Jim Arndt, Director of Public Works  
Dana Greenwood, City Engineer  
Gilbert A. Gamboa, Associate Engineer

**DATE:** May 6, 2008

**SUBJECT:** Approval of Contract Agreement with DGA Consultants for Design Services for the 2007-08 Water Main Replacement Project, not to exceed \$26,392.00

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### **RECOMMENDATION:**

Staff recommends that City Council approve a contract agreement with DGA Consultants to provide design services for the 2007-08 Water Main Replacement Project in an amount not to exceed \$26,392.00.

### **FISCAL IMPLICATION:**

The current fiscal year budget includes a total of \$500,000 for this project. The total cost for consultant design services shall not exceed \$26,392.00, leaving \$473,608 available for project costs.

### **DISCUSSION:**

#### ***Background***

At its regularly-scheduled meeting of February 5, 2008 City Council passed a motion authorizing the City Manager to enter into professional services agreements with Willdan, Psomas, AAE, Inc., DGA Consultants, and RKA Consulting Group to provide as-needed engineering design services. These as-needed engineering design services would utilize previously budgeted funds from each project's account. Once a project was identified and the budget for the project approved by City Council, staff would forward copies of the project concept to two of the consultants on the list. The consultants would then develop a scope of services anticipated to complete the design phase of the project. Based on the hourly rates established in the master agreements, the consultants would also be able to propose a not-to-exceed fee. Staff would select one of the consultants based on the experience of the individual team members and the level of effort proposed, then recommend to City Council the selected consultant on an as-needed hourly basis with a not-to-exceed fee.

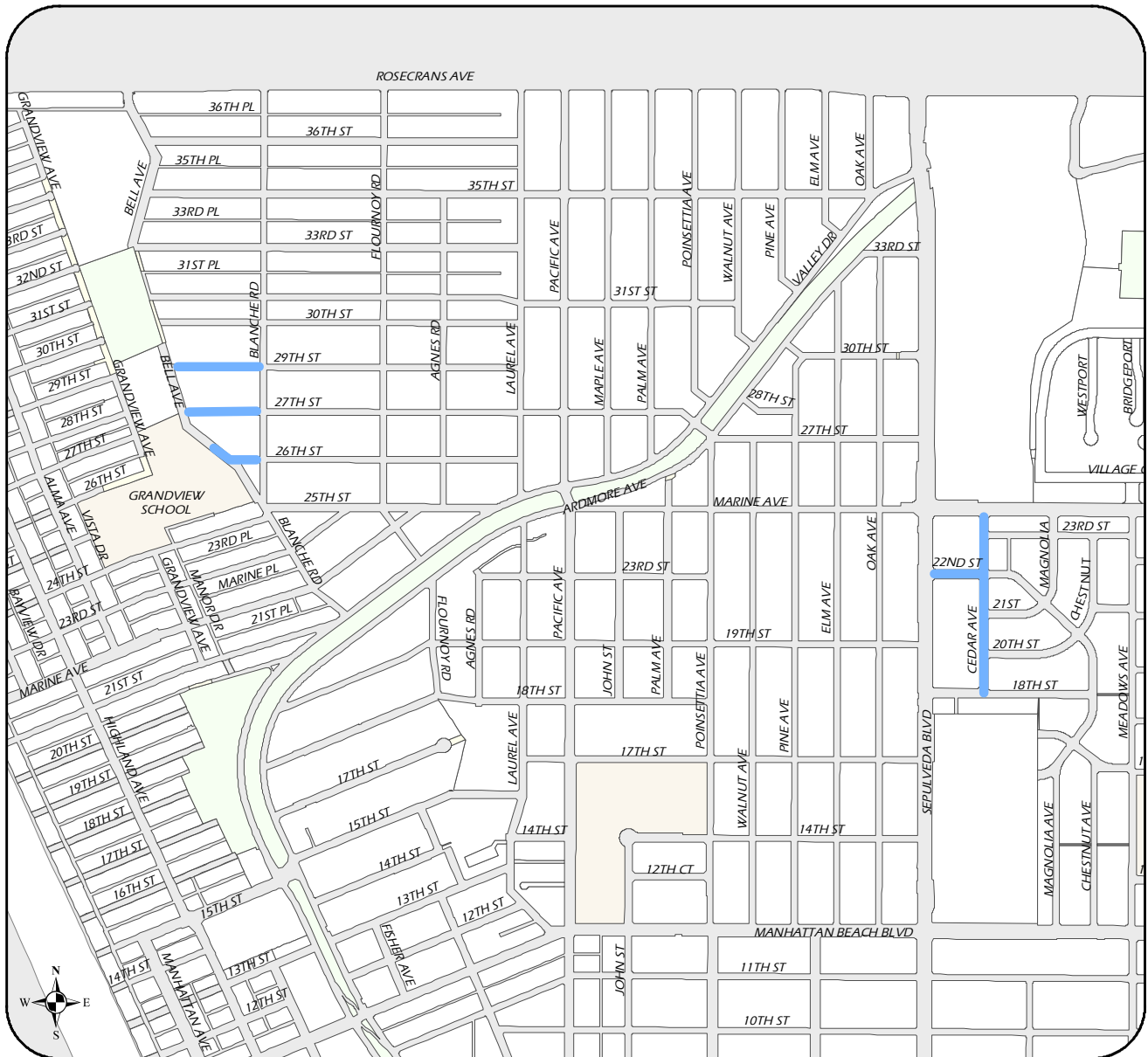
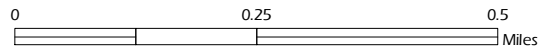
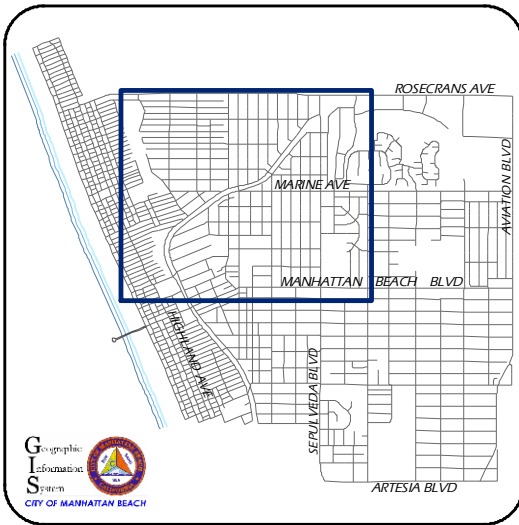
***Consultant Recommendation***

Based upon their comprehensive approach, the project team assembled, and their significant experience with similar water system improvement projects, staff is recommending DGA Consultants for the engineering design services contract for the project. Staff has spoken with DGA Consultants and is confident that they understand the project and are capable of completing the scope of work for the fee proposed.

Staff expects that the plans and specifications will be completed and ready for bidding by the end of summer 2008. A construction contract could then be awarded in Fall 2008, with the work completed in early 2009.

xc: Henry Mitzner, Controller  
Ken Holcomb, Water Supervisor

# City of Manhattan Beach 2007-2008 Water Main Replacement Project



March 31, 2008