



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Aldinger and Members of the City Council

THROUGH: Geoff Dolan, City Manager *GD*

FROM: Richard Gill, Director of Parks and Recreation *RG*
 Jim Arndt, Director of Public Works
 Dana Greenwood, City Engineer
 Ish Medrano, Engineering Tech II
 Idris J. Al-Oboudi, Recreation Services Manager

DATE: February 19, 2008

SUBJECT: Review of Information and Conceptual Designs for the Four Park Playgrounds Reconstruction Project, Provide Directions for Final Design and Approve the Purchase of Recycled Rubber Utilizing \$90,000 in Grant Funds

RECOMMENDATION:

Staff recommends that the City Council review the information for the Four Park Playgrounds Reconstruction Project and provide staff with direction for a final conceptual plan. If Council approves one or more of the design options, staff recommends that Council waive formal bidding and authorize the City Manager to award a contract to a maximum of \$100,000 for the recycled rubber material to be used for construction. This will allow us to order the materials and receive \$90,000 in reimbursable grant funds from the State within the deadline of May 15, 2008.

FISCAL IMPLICATION:

Funds in the amount of \$1,145,000 are included in the current Capital Improvement Program budget for the design and construction of this project. To date, we have expended \$110,840 for the design contract with David Volz Design (D.V.D.), leaving \$1,034,160 available for the construction of the projects. A \$90,000 reimbursement grant has been awarded to the City by the California Integrated Waste Management Board for the purchase of rubber tire recycled materials which will be used as the surface material at the Polliwog Park site. The initial purchase of the materials will be made by the City, with \$90,000 being reimbursed at a later date.

The following chart illustrates the construction costs for each component of the original project scope, as well as the costs associated with the optional, special needs components at Polliwog Park. The third column presents the cumulative costs for each added project, as well as any remaining project budget. To the extent the remaining budget in the final column is negative, an appropriation will be required to fund the selected projects.

<u>Park Location</u>	<u>Estimated Construction Cost</u>	<u>Cumulative Total</u>	<u>Remaining Budget</u>
Manhattan Heights Park Playground	\$ 143,962	\$ 143,962	\$ 890,198
Manhattan Village Park	84,524.00	228,486.00	805,674.00
Marine Avenue Park	166,915.00	395,401.00	638,759.00
Polliwog Park			
Concept #1 - One-to-One Replacement	710,000.00	1,105,401.00	-71,241.00
Concept #2 - Core of Special Needs Area	1,003,068.00	1,398,469.00	-364,309.00
Concept #3 - Entire Special Needs Area	1,722,581.00	2,117,982.00	-1,083,822.00

While the additional funds are necessary to start the project, the City will realize \$90,000 in grant funds which will offset the ultimate cost of the project.

BACKGROUND:

During the November 6, 2007 City Council meeting, staff presented information on the conceptual designs and cost estimates for the replacement of play equipment at Village, Marine, Heights and Polliwog Parks (November 6, 2007 staff report attached). The City Council reviewed the presentation and, after some discussion, stated that they tentatively approved of the conceptual designs for Heights, Village and Marine Avenue parks but wanted more information on the design for Polliwog Park. The City Council requested that staff return to Council with a revised presentation for Polliwog Park that would more clearly define the difference between the entire proposed special needs play area and what was described as the "core." City Council wanted a better understanding of the play pieces that were being proposed as well as their location. City Council also requested a revised tree plan for the area, detailing what trees would be saved, boxed or replaced. Because the equipment being proposed was different than the usual standard play equipment in the City's other parks, the Council requested safety information and pictures and feedback from other venues that have this equipment in use. Council also asked that the Parks and Recreation Commission minutes be provided when this issue returned to Council (attachment B). Lastly, the City Council requested a conceptual plan for replacing the equipment at Polliwog with the typical "off the shelf" type of play equipment that is in the City's other parks and elementary schools. The Council requested that staff talk to representatives at the elementary schools regarding their opinion of the play equipment at each of the elementary schools.

DISCUSSION:

Staff met with David Volz Design (D.V.D.) and discussed City Council's direction. Most of the items City Council requested will be shown through the power point presentation during Tuesday's meeting.

As stated in the fiscal implication, there is a budget of \$1,034,160 for the construction of all four playgrounds after design fees. The estimated cost for Heights, Marine and Village playgrounds is approximately \$395,401. This leaves a balance of \$638,759 for construction of the Polliwog Playground. Our consultant D.V.D. has estimated that a traditional play structure similar to those in our other city parks could be installed for the remaining budgeted amount. D.V.D. will show

two different play pieces that could be installed for the remaining budget. These play structures meet all ADA requirements but they are not considered "all accessible."

City Council's original direction was for staff to work with agencies that work with children of special needs and build an all-accessible playground similar to "Shane's Place." An example of a Shane's Inspiration is attached (C). Shane's Inspiration playgrounds are playgrounds built using long ramps that take you to elevated platforms that have interactive play pieces on each platform. In working with representatives from Friendship Circle, Exceptional Kids Pediatric Therapy and Pediatric Therapeutic Network, staff and D.V.D. developed the entire special needs play area design using the same concept as Shane's Place but all on one level. Instead of using ramps and platforms, a series of circular pathways with stations was designed. As you walk along these circular pathways, you will come to different play/social/interactive features similar in concept to the playground in Shane's Inspiration playgrounds.

The entire project includes more play equipment, mostly for older children, which promotes balance, bilateral coordination, motor planning and upper body strengthening. A perimeter running trail, an informal seating/gathering area, comprised of rock boulders and pathways that incorporate different shapes and colors for way-finding game are also included. This area also includes sensory garden panels that showcase various plant communities. The play equipment, way-finding games, sensory garden and social interaction area were suggestions from the agencies that work with special-needs children.

The "core" of the special needs play area at Polliwog features multiple play components that offer a variety of play opportunities for children of all abilities. The play equipment in the core area is geared more for younger children and promotes strengthening, balance, motor planning, bilateral coordination, learning about cause and effect and promotes social play. The "core" play area consists of adding a large central tree as a focal point and circular play space, including grassy mounds, a butterfly garden, tricycle track/walking trail, shade canopies, new picnic tables and a sand play area. The play surface and the play equipment will include rubber, walk-on bark and sand.

As noted in Fiscal Implication, a portion of the project funding is in the form of a grant awarded to the City by the CIWMB for \$90,000. The grant agreement requires that these funds be expended and have proof of expenditure provided to the State by May 15, 2008. Furthermore, the CIWMB is requiring that a final report be submitted by December 15, 2008 (attachment D). To meet the May 15 grant deadline, staff is recommending that the City purchase the recycled rubber (processed used tires) at this time. The material would be provided to the contractor to construct the fall zones around the new play equipment at Polliwog Park. The construction project specifications will require the contractor to complete the improvements at (using the recycled rubber) first, to insure that the City meets the State's December 15, 2008 deadline.

In order to expedite the purchase and reimbursement, staff recommends that the City Council waive formal bidding and authorize the City Manager to award a contract for the recycled rubberized materials to a maximum cost of \$100,000. Staff will follow the City's established policies in obtaining bids, and report back to Council on the results of those bids and the award.

CONCLUSION:

If the City Council wishes to install a play area for children of special needs, an additional

appropriation of approximately \$364,300 would be needed to complete the "core" area of the playground and approximately \$1.084 million would be needed to complete the entire project. In order to meet the budget for this project, Council would have to approve placing the standard or traditional play structure.

After City Council provides direction for the final designs, staff will work with D.V.D. to develop construction documents, go out to bid and return to Council with the bid results. If funding above the current budget is needed, staff would recommend an additional appropriation at the time the bid results are presented to Council.

- Attachments:
- A. Staff Report (November 6) from last City Council meeting
 - B. Parks and Recreation Commission Minutes (July 23, 2007 and October 1, 2007)
 - C. Photo of Shane's Inspiration
 - D. Correspondence from CIWMB



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Aldinger and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Richard Gill, Director of Parks & Recreation
Jim Arndt, Director of Public Works
Dana Greenwood, City Engineer
Ish Medrano, Engineering Technician II

DATE: November 6, 2007

SUBJECT: Review Information and Conceptual Designs for the Four Park Playgrounds Reconstruction Project and Provide Direction for Final Design

RECOMMENDATION:

Staff recommends that the City Council review the information for the Four Park Playgrounds Reconstruction Project and provide staff with direction for a final conceptual plan.

FISCAL IMPLICATION:

Funds in the amount of \$1,145,000 are included in the current Capital Improvement Program budget for the design and construction of this project.

Design Consultant Contract	\$ 105,840.00
Survey of Polliwog Park	\$ 5,000.00
Total Balance for Construction	\$1,034,160.00
Total CIP Design and Construction Budget	\$1,145,000.00

The cost estimates for the four playground sites are:

Park Location	Estimated Construction Cost
Manhattan Heights Park Playground	\$ 143,962.00
Manhattan Village Park	\$ 84,524.00
Marine Avenue Park Playground	\$ 166,915.00
Polliwog Park Upper Playground	
Concept 1: One-on-one replacement	\$ 710,000.00
Concept 2: Core of special needs area	\$1,003,068.00
Concept 3: Entire special needs play area	\$1,722,571.00

If the Council wishes to fund the expanded scope of work to include the special needs equipment, additional funds totaling an estimated amount of \$577,571 will need to be appropriated. The Capital Improvement Project (CIP) Fund currently has approximately \$1.9 million in unreserved funds available, and can be used for this purpose. Please note that the CIP funds may also be utilized to fund other items on tonight's agenda, including a Council voting system/audio-visual upgrades (appropriation of \$84,695) and a video security system for the Metlox Parking Structure (appropriation of \$55,850), which will reduce the available fund balance accordingly.

BACKGROUND:

Marine Avenue Park

Marine Avenue Park is located on the north side of Marine Avenue at Redondo Avenue. The park includes two play areas, one for children ages 3-6 and the other for children 6-12. The play equipment is out of date and most pieces have been removed.

Manhattan Village Tot Lot

Manhattan Village tot lot is located on the east side of Manhattan Village Soccer Field. The existing play equipment in the Manhattan Village Tot Lot is very old and does not meet the new playground safety or accessibility standards. Modern equipment is needed to better serve Manhattan Village customers.

Manhattan Heights Park

Manhattan Heights Park was constructed in the early 1970s and is bordered by Manhattan Beach Boulevard to the north, Redondo Avenue to the east and 11th Street to the south. The existing play equipment includes a 10-foot slide, 4 swings and a small climber. The existing play equipment is old and does not meet current playground safety or accessibility standards.

Polliwog Park

Directly to the north of Manhattan Heights is Polliwog Park. There has been recent reconstruction of the lower playground equipment and restroom facilities. This project at Polliwog Park will address the tot lot and the exercise area closest to the southeastern area of the park nearest the intersection of Manhattan Beach Boulevard and Redondo Avenue. Most of the exercise and play equipment has been removed because it was broken beyond repair.

DISCUSSION:

During the November 21, 2006 City Council meeting, City Council awarded the design contract for the four park play equipment renovations to David Volz Design Landscape Architecture firm (D.V.D.) for a cost of \$105,840.

During the November 21, 2006 City Council meeting, City Council directed staff to look at the possibility of developing a playground at the Polliwog site that would meet the needs of children with disabilities. Council also directed staff to work with Friendship Circle and other agencies that work with children with special needs for the Polliwog site.

On April 30, staff met with D.V.D. and representatives from Friendship Circle, Exceptional Kids Pediatric Therapy organization and Pediatric Therapeutic Network to develop concepts for a play area at Polliwog Park that would meet the needs of children of all abilities

On May 2, staff and D.V.D. held a workshop with children involved in our playground program and allowed them to conceptually design a playground for Manhattan Heights Park through a series of charrettes (collaborative design session).

On July 10, staff met again with agencies that work with children of special needs and reviewed the conceptual designs from D.V.D. for Polliwog Park.

Because the budget is tight and the footprint of the play areas at Manhattan Heights, Marine Avenue and Village are fairly small, it was decided to replace the existing play equipment elements, slides, swings and climbing elements, on a one-to-one basis with the exception of Marine Park. Marine Park had a tall rocket ship which was removed. The replacement of a large rocket ship was cost prohibitive, so a small rocket ship is being proposed (attachments A, B, C).

Staff noticed the neighborhoods in the vicinity of Village, Heights and Marine for the July 23rd Parks and Recreation Commission meeting to discuss and approve the conceptual designs for the play equipment at these three parks. Two residents spoke before the Commission, supporting the replacement of the play equipment. One resident near Marine Avenue requested that the City provide additional landscaping between the Marine Park soccer field and the Village residential area. That area of Marine is not under consideration for landscaping improvements at this time; however, staff forwarded the request to Public Works to consider planting additional trees in this area in the future.

The Commission unanimously approved the conceptual designs for the play equipment replacement for Heights, Village and Marine Avenue Parks.

On September 5, staff and D.V.D. conducted a community-wide meeting for the replacement of the play equipment and exercise equipment at Polliwog Park. Staff noticed the neighborhood near Polliwog and advertised the meeting in the Beach Reporter with a half-page ad. D.V.D. presented conceptual designs for a playground suitable for children with special needs which was supported by the agencies that assisted staff and D.V.D. developing the concepts, as well as a resident that lives across the street from the proposed play area. At the conclusion of the meeting, it was decided to move forward with the conceptual design to the Parks and Recreation Commission with the exception of a proposed handicap parking area near the south side of MBMS. It was decided to utilize and improve the handicap parking area near the Historical Society's "Red House" instead.

On October 1, 2007 staff and D.V.D. presented the conceptual designs for the Polliwog play area to the Parks and Recreation Commission for their discussion and approval. David Volz explained to the commission that the cost estimate for the replacement of play equipment at Heights, Village and Marine was approximately \$400,000, leaving approximately \$700,000 for Polliwog Park. Mr. Volz stated to the Commission that because of the expense to address the poor drainage problems at Polliwog, only a small standard modular play piece that would not meet the needs of children with disabilities could be installed and still meet the budget. However, since staff was directed to develop conceptual plans for a play area that would meet the needs of children of special needs, Mr. Volz presented the conceptual designs for Polliwog.

The Commission was impressed by the conceptual designs for the play area for children with special needs but they had reservations making a recommendation on a plan that was almost \$600,000 over budget without knowing the City's financial status.

The Commission unanimously approved the conceptual designs for the entire special needs play area but they asked staff to break out the costs for drainage/grading and improving the infrastructure to show that the funds devoted to the special needs play area were reasonable. These costs have been broken out in attachment D.

Since the Commission meeting, staff requested D.V.D. to develop cost estimates for City Council that would show how much it would cost for:

- Traditional modular play structure replacing what currently exists (does not conform to special needs)
- Just the core of the special needs play area
- The entire design for the special needs play area

The "core" of the special needs play area at Polliwog features multiple play components that offer a variety of play opportunities for children of all abilities. The play equipment in the core area is geared more for younger children and promotes strengthening, balance, motor planning, bilateral coordination, learning about cause and effect and promotes social play (attachment E).

The "core" play area consists of adding a large central tree as a focal point and circular play space, including grassy mounds, a butterfly garden, tricycle track/walking trail, shade canopies, new picnic tables and a sand play area. The play surface and the play equipment will include rubber, walk-on bark and sand.

The entire project (attachment F) includes more play equipment, mostly for older children; a perimeter running trail, an informal seating/gathering area, comprised of rock boulders and pathways that incorporate different shapes and colors for way-finding games. This area also includes sensory garden panels that showcase various plant communities.

CONCLUSION:

The playground designs for Village, Heights and Marine Avenue parks propose to replace play equipment as minimally as possible. All equipment is being replaced on a one-to-one basis. The surface being proposed for each of the three parks is the lowest costing material that still meets all ADA standards. Staff can develop the play area at Polliwog using the same standards of replacement on a one-to-one basis and meet the budget. Staff cannot install a special needs play area at Polliwog as Council requested and still meet the budget. If City Council wants to develop the entire proposed special needs play area at Polliwog (concept 3, as listed on page 1 and the third bullet on page 4), D.V.D. has estimated that additional funding in the amount of \$577,571 will be needed.

After City Council provides direction for the final designs, staff will work with D.V.D. to develop construction documents, go out to bid and return to City Council with the bid results, which will show actual bid-submitted construction costs. If funding above the current allocated CIP funds is needed, staff would recommend an additional appropriation at the time the bid results are presented to City Council.

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS & RECREATION COMMISSION

July 23, 2007
6:30 P.M.

CONTENTS

	Page
07/0723.1 – Review of City of Manhattan Beach Pumpkin Race Festival to be held October 28, 2007.....	1
07/0723.2 – Tentative Approval of Conceptual Designs for the Replacement of Play Equipment at Manhattan Heights, Marine Avenue and Village Field Parks.....	3

ROLL CALL

Present: Commissioners Gill, Harris, Lear, Murray, Nicholson, and Fitzpatrick

Absent: Commissioner Shambaugh

Others Present: Director of Parks and Recreation Richard Gill, Recreation Services
Manager Idris J. Al-Oboudi, Recording Secretary Jane Grace and others
(see attached list)

AGENDA CHANGES

None

APPROVAL OF MINUTES

The minutes of the June 25, 2007 Parks and Recreation Commission Meeting were approved as written.

CEREMONIAL

None

AUDIENCE PARTICIPATION

None

GENERAL BUSINESS

07/0723.1 – Review of City of Manhattan Beach Pumpkin Race Festival to be held
October 28, 2007

Mr. Al-Oboudi reported that the Parks and Recreation Department is hoping that this proposed event will be a hallmark family-fun event which should bring joy and happiness to the community and strengthen our community image and sense of place.

Mr. Al-Oboudi reported that the Manhattan Beach Pumpkin Race Festival event was created in Manhattan Beach on Halloween Eve 1990 when Karl Rogers, Michael Aaker and John Holliday invented the Pumpkin Racecar design and developed the Halloween Pumpkin Race format for guests attending Mr. Rogers' birthday party.

Mr. Rogers reported that the event has grown steadily for 17 years. He reported that in 2006, approximately 850 members of the community attended the Halloween Pumpkin Race at 1602 8th Street, Manhattan Beach – the official birthplace of the Halloween Pumpkin Race. A total of 122 hand-crafted pumpkin racecars competed in the race which began at 5:30 p.m. and ended at 8:45 p.m. Mr. Rogers indicated that the core values of the event are safety, good old fashioned family fun, equality and fairness and creativity and ingenuity.

Mr. Rogers reported that the creators of the event met with Parks and Recreation Department staff in September 2006 to look into the possibility of this event being an official event of the City of Manhattan Beach Parks and Recreation Department with the assistance of the creators of the event and many volunteers that assist in putting it on. He suggested that their goals for City partnership would be to find a safe, long-term site for the Halloween Pumpkin Race, to enhance the sense of family and community during Halloween, to raise awareness and funding for important community programs benefiting the health, education and wellbeing of our community, raise awareness and goodwill for downtown businesses in partnership with the Downtown MB Business and Professional Association. Mr. Rogers suggested that the event brings the entire family together and that the creators are not expecting any financial gain but just a nice place to host the event.

Mr. Rogers reported that through several discussions with staff and the creators, it was decided to incorporate the Halloween Pumpkin Race into a festival and to coordinate it with the Downtown Manhattan Beach Business and Professional Association's Safe Trick or Treating special event. On April 12, 2007, staff and creators of the event met with the Downtown Manhattan Beach Business and Professional Association to present the proposal of coordinating this event with them. The proposal was met with great support from the DMBB&PA.

Mr. Rogers reported that the preliminary plans include the following:

- Date – Sunday, October 28, 2007
- Location – Manhattan Beach Blvd. & Ocean and upper north pier parking lot
- Event hours – 1:00 p.m. – 4:00 p.m. Qualifying races and kid's activities
4:00 p.m. – 6:00 p.m. Break for Downtown Safe Trick or Treating
6:30 p.m. – 7:30 p.m. Quarters, semis, finals
- Race schedule – 250-300 race entrants anticipated
1:00 p.m. – 4:00 p.m. Single elimination qualifier and exhibition races
6:30 p.m. – 7:30 p.m. Quarters, semis & finals
- Pumpkin Pit Row – Help attendees quickly and easily enter the race and catch the Halloween Pumpkin Race spirit! Showcase area for Pumpkin Racecars
- Activity Booths – Non-profit fundraiser booths run by volunteers from local organizations

During a discussion among the Commissioners, the following points were made:

1. Commissioner Lear questioned whether we might reach a saturation point for attendance. Mr. Al-Oboudi indicated that the pier lighting event attracts approximately 1000 people and this event will provide a larger viewing area. The sidewalks will not be blocked and

we should be able to accommodate a larger crowd. He anticipates approximately 1400 attendance.

2. Commissioner Murray reported that the Safe Trick or Treating is well attended, but not as large as the DMBB&PA would like; she suggested that this event would be a great compliment to the event and help add to the attendance which would be advantageous to the downtown businesses.
3. Commissioner Gill asked whether there would be a need for additional lighting. Mr. Al-Oboudi reported that Public Works would be involved in providing additional lighting.
4. Commissioner Nicholson suggested that the proposed schedule would work with only a one-hour break for trick or treating. He suggested that it would be safer to conclude the event at sunset for safety reasons. Mr. Al-Oboudi indicated that staff will work with Downtown Business to refine the schedules of both the races and the trick-or-treating.
5. Commissioner Harris inquired whether additional streets would be closed off for the event. Mr. Al-Oboudi indicated that the only additional street closure would be Manhattan Beach Blvd. from Ocean to the pier as well as the lower parking lots and the north upper parking lot. Commissioner Harris suggested that additional streets should be closed for the trick-or-treating to make it safer. Mr. Gill reported that the DMBB&PA has requested that additional streets not be closed but instead created two safe zones in the Metlox Town Square area and Manhattan Avenue between Manhattan Beach Blvd. and 9th. Commissioner Harris suggested that the subject of closing off additional streets should be revisited due to the increase of attendance expected for the Pumpkin races.
6. Commissioner Fitzpatrick inquired whether the Pumpkin Races will require support. Mr. Rogers reported that they have a good operating group but always hope for volunteers to man the information and activity booths.
7. Commissioner Gill inquired whether there is a plan to limit media. Mr. Al-Oboudi indicated that we will keep this a local event by timing our press releases in local papers only.

A motion was made to approve the Pumpkin Races in conjunction with the Downtown Manhattan Beach Business and Professional Association Safe Trick or Treating Event.
(MSC: Murray/Nicholson – Unanimous)

07/0723.2 – Tentative Approval of Conceptual Designs for the Replacement of Play Equipment at Manhattan Heights, Marine Avenue and Village Field Parks

Mr. Gill reported that this year's Capital Improvement Project Plan provides for the replacement of play equipment at Manhattan Heights, Marine Avenue, Village and Polliwog Parks. The conceptual plans for Polliwog Park will have a separate community meeting in early September. If reaction from the community is positive, the Polliwog plans will be forwarded to the Parks and Recreation Commission in early October. All recommendations from the Commission will then be forwarded to the City Council for their approval.

Mr. Gill reported that staff entered into an agreement with David Volz Design (D.V.D.) for the replacement of play equipment at Manhattan Heights, Marine Avenue, Village and Polliwog Parks. Because the funds are tight and the footprint of the play areas at Manhattan Heights, Marine Avenue and Village are fairly small, it was decided to replace the existing play equipment elements on a one-to-one basis with the exception of Marine Park. The replacement of a large rocket ship in Marine Park was cost prohibitive, so a small rocket ship is being proposed, along with the other play elements such as swings, slides and climbing elements.

Jody Rios, with David Volz Design, thanked the city staff for their interest in creating super neat parks for children. The City has charged D.V.D. with creating namesake parks for each of the three parks; Manhattan Village, Manhattan Heights and Marine Avenue.

Ms. Rios noted that Manhattan Village is being used by children from nearby neighborhoods as well as the brothers and sisters of those using the Village Soccer Field. The plans are the replacement of the fun elements in the park with modern up-to-date equipment that meets the ADA and safety regulations. There are two separate areas planned for ages 2-5 and 5-12. The equipment has been chosen for its durability and great play value and the surface is wood chips which are ADA accessible.

Ms. Rios reported that for Manhattan Heights Park, staff and D.V.D. held a workshop with the children involved in the playground program and allowed them to design and select the play equipment, including swing sets, towers, climbing walls and spring riders for ages 2-5 and 5-12. The equipment being placed in Manhattan Heights includes new and challenging pieces.

Ms. Rios reported that they plan to maintain the theme of Marine Avenue Park, more commonly called Rocket Ship Park. The two areas for 2-5 and 5-12 year olds contain a rocket ship, swings and a climbing structure with an outer-space theme.

Ms. Rios indicated that some of the structures (funnel net and spider web climbers) are made with airplane cable encased in very durable plastic, and is very flexible with joints. The life of the equipment is between 10-20 years. Merry-go rounds are not being replaced because they no longer meet safety regulations. The slides are made with plastic that holds color well. Manufacturers used are companies that D.V.D. has had long relationships with. The Commission suggested that they visit other cities that have the proposed equipment.

Ms. Rios reported that wood chips are used for the surfaces because they are ADA accessible and rubberized surfaces are extremely expensive.

AUDIENCE PARTICIPATION

Craig Torrey questioned the balance of equipment for age groups at Marine Avenue Park. Ms. Rio reported that the two areas have been switched; the larger area is being used for ages 2-5, with equipment including swings, slides and activity panels; the smaller area has a large piece of equipment geared for 5-12 year olds. Mr. Torrey also reported that the trees between the playground and the village neighbors had recently been torn down, thereby removing a sound barrier and causing a noise issue. Mr. Torrey asked that the City consider replacing the sound barrier with bushes and trees.

June Wang voiced concern about parking and traffic problems that might materialize with the new play equipment in the Village Field Park. Mr. Gill indicated that he anticipated no change in the traffic due to the fact that the equipment is being changed out but not increased in size.

The Commission asked staff to conduct site visits to other cities that have installed playground equipment similar to the proposed equipment.

A motion was made to approve the conceptual designs for the replacement of play equipment at Manhattan Heights, Marine Avenue and Village Field Parks; and to recommend that staff consider landscaping at Marine Avenue park due to citizen concerns regarding noise.
(MSC: Nicholson/Murray; Unanimous)

OTHER COMMISSION BUSINESS

Commission Attendance at City Events

Commissioner Murray has attended several Concerts in the Park and reported that they were outstanding.

Commissioner Nicholson attended Shakespeare in the Park and reported the performance was good and well attended.

Commissioner Fitzpatrick attended the Grand Prix Bike Race, reporting it was a great event that she plans on attending again next year. Commissioner Harris suggested that next year signs should be placed on the Live Oak Dog Run indicating that the area will be closed due to the Bike Race.

REPORTS

Mr. Gill reported that the 9/11 Memorial will be dedicated on Tuesday, September 11 at 10:00 a.m. on the corner of 15th Street and Valley Drive.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Jane Grace
Recording Secretary

Lynn Harris
Commission Chair

Parks & Recreation Commission
July 23, 2007

David Ibarra, Senior Recreation Leader
Karl Rogers
Mary Kimball
Cheri Torrey
Craig Torrey
June Wang

DRAFT

DRAFT

**CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS & RECREATION COMMISSION**

October 1, 2007
6:30 P.M.

CONTENTS

	Page
07/1001.1 – Approval of Conceptual Designs for the Replacement of Play Equipment at Upper Play Area in Polliwog Park.....	2

ROLL CALL

Present: Commissioners Gill, Harris, Nicholson, Fitzpatrick and Shambaugh

Absent: Commissioner Murray and Lear

Others Present: Director of Parks and Recreation Richard Gill, Recreation Services Manager Idris J. Al-Oboudi, Recording Secretary Jane Grace and others (see attached list)

AGENDA CHANGES

None

APPROVAL OF MINUTES

Commissioner Fitzpatrick requested that the July 23, 2007 Parks and Recreation Commission minutes should be amended to read that the Commission asked staff to conduct site visits to other cities that have installed playground equipment similar to the proposed equipment.

Mr. Al-Oboudi reported that the proposed equipment has been seen in the industry for over four years and Mr. Gill reported that City staff and consultants have verified the longevity and success of the equipment installed in various cities.

The minutes of the July 23, 2007 Parks and Recreation Commission Meeting were approved as amended. (MSC: Fitzpatrick/Nicholson – Unanimous)

CEREMONIAL

Mr. Gill reported that the Parks and Recreation Department recently conducted a “Rename the Class Brochure” contest. Recreation Services Manager Gina Allen was in attendance to present an award to Manhattan Beach resident Doug McMillan, winner of the contest, who submitted the name “Manhappenings.” Mr. McMillan was not able to attend the Parks and Recreation Commission meeting.

Commissioner Harris reported that the City conducted a very successful “First Annual Walk’N Wag” event in connection with the “Fourth Annual Pet Appreciation Day” on Sunday, September 30 in Live Oak Park. Mr. Al-Oboudi reported that \$1,700 was raised for the

Manhattan Beach K-9 Trust Fund to buy additional equipment and training. Over \$5,000 was also raised in the raffle to help support two local animal rescue groups.

Commissioner Harris read a letter from the California Parks and Recreation Society (CPRS), thanking Mr. Idris J. Al-Oboudi for speaking at their Leadership Academy on June 25, 2007, clearly guiding professionals in the field of parks and recreation.

GENERAL BUSINESS

07/1001.1 – Approval of Conceptual Designs for the Replacement of Play Equipment at Upper Play Area in Polliwog Park

Mr. Gill reported that in this year's Capital Improvement Plan (CIP) budget, \$1.1 million has been earmarked for the renovation of play equipment at four city parks. This Commission has seen and approved the conceptual plans for three of these parks (Manhattan Heights, Marine Avenue and Village). Polliwog Park has been considered separately; outreach was done to the community and neighbors around Polliwog Park and a meeting was held to hear suggestions from the community.

Mr. Gill introduced David Volz and Jody Rios of David Volz Design, who will give a presentation regarding the proposed designs for Polliwog Park. Staff is asking the Commission for conceptual approval of the Polliwog Park design which will be forwarded to City Council, along with the conceptual designs for Manhattan Heights, Marine Avenue and Village parks.

Mr. David Volz reported that their original task for the refurbishment of the Polliwog Park play equipment was to meet the current standards. They have since had to address drainage problems and have been approached to make the area a special park, accessible to all. Mr. Volz reported that three community groups (Pediatric Therapeutic Network, Friendship Circle and Exceptional Kids) helped with the initial design. This focus group helped determine replacement play equipment but was also sensitive to special needs, proposing a park for everyone.

Mr. Volz reported that the proposed design includes:

- Core area – with best surveillance
 - Existing trees
 - Existing play equipment
 - Sand play area
 - Picnic area
 - Improved walkways
 - Ring of palm trees to define core area

- Outer area – with less surveillance (for more independence)
 - Maze – color coded for teaching methods for special-needs children
 - Low plantings
 - Paths
 - Degrees of separation for larger muscled kids
 - Butterfly garden
 - Water play space (may be moved to another park)
 - Rocks for seating/social areas

Benches
Picnic area

- Replacement of Par Course
Police and Fire Department type exercise equipment

Mr. Volz reported that the original design included a parking area, but suggestions from the community have indicated that parking is not needed. Staff is investigating access for the handicap parking spaces at the Historical House.

Mr. Volz reported that the proposals are over budget and if the Commission recommends approval of the conceptual designs, Council would have to decide if they are willing to support the proposals.

During a discussion among the Commissioners, the following points were made:

1. Commissioner Gill inquired whether there would be any lighting installed – Mr. Volz indicated that the plan does not include lighting
2. Mr. Volz suggested that the project would take four to five months (including grading for drainage problem).
3. Commissioner Harris voiced a concern that there was no barrier between the core area and Redondo Avenue. Mr. Volz indicated that they would enclose the area with plantings; the pediatric therapists indicated that a change in color or texture would be enough of a barrier for autistic children and they were against fencing.
4. Commissioner Harris inquired whether any of the present play equipment would be used in the new project. Mr. Volz indicated that the old equipment is out of date and out of compliance but would be recycled. The present benches would be used and additional benches would be included.
5. Commissioner Nicholson inquired whether the proposed play area would affect Frisbee Golf. Mr. Volz indicated that holes 8 and 9 are impacted but they are sensitive to their needs and should still be able to play.
6. Commissioner Gill inquired about the possibility of increased usage. Mr. Volz suggested that there might be a small increase in daytime use by special-needs groups that travel to Universal Play Spaces.
7. Commissioner Nicholson inquired whether any trees would have to be removed. Mr. Volz indicated that one or two trees would have to be removed but they will be replaced three-to-one.
8. Commissioner Nicholson suggested that a water play area would be nice and well used. Mr. Gill suggested that there would be additional maintenance costs for this type of area and it could be included in the Facility Strategic Plan for an aquatics facility. Commissioner Nicholson suggested that the proposed water feature is designed more

for individual play, where the aquatics facility is designed for larger groups and paying patrons.

Mr. Gill reported that staff will ask City Council to consider the conceptual designs for the replacement of playground equipment at Polliwog, Manhattan Heights, Marine Avenue and Village Parks. He indicated that the staff report will include various options, phases and the costs for each option for Council's clarification.

9. Commissioner Gill inquired whether there are any federal or state funds that might help finance the project. Mr. Gill indicated that the City is using a \$100,000 grant for the recycled rubber. Commissioner Gill suggested that this would be a perfect park for local corporate sponsorship.
10. Commissioner Gill suggested that Polliwog Park needs a facelift and the proposal would make a beautiful addition.
11. Commissioner Fitzpatrick suggested that it is very apparent that something needs to be done at the four parks and staff could possibly present pictures of existing conditions to City Council.
12. Commissioner Harris suggested that we should also show the City Council pictures of children actually playing on the types of playground equipment that is being proposed.
13. Commissioner Gill suggested that if the new parks were built, they would tie into the facility strategic plan, showing the community what can be done.
14. Commissioner Nicholson suggested that when presenting the proposals to Council, staff should show pictures of how the parks look now and how they would look after the installation.

AUDIENCE PARTICIPATION

Julie Profet lives near the park and suggested that the proposal is a beautiful design. She reported that she sees special-needs children using the park and thinks the new park is a really nice idea. She suggested that a parking area is not necessary as there is plenty of parking on Redondo Avenue and Manhattan Beach Boulevard. Ms. Profet suggested that the plan should include a grassy, flat, open-space area where people could play games and throw a ball.

Ed Knizeski suggested that he generally likes the proposal but inquired whether grading of the area will completely fix the drainage so that the upper park will never flood.

Mr. Volz reported that the lower park is a flood plain and the plan for the proposed play area will be to move the play equipment and play areas out of the way so that the water can take a course down the slope to the flood plain.

Betty Carol Kostan is a member of the Botanical Gardens and felt with their beautiful park already in the area, the City should concentrate of the play equipment and grounds, rather than a garden area.

15. Commissioner Harris inquired whether Polliwog Park is the best place to build this play area if the costs are beyond our budget.
16. Commissioner Gill suggested that Polliwog Park is where the play area belongs and it should not be hidden away in a smaller park.

Mr. Gill indicated that the recommendation to staff could be a tiered approach, giving the City Council phases and options for the proposals.

**A motion was made to approve the conceptual design for the replacement of play equipment at the upper play area in Polliwog Park and in so doing direct staff to break out the costs for the drainage issue and special needs component and equipment.
(MSC: Nicholson/Gill – Unanimous)**

REPORTS

Mr. Gill reported that the Hometown Fair is scheduled for this weekend (October 6 and 7).

Mr. Gill reported that the artificial turf is very near completion with the final inspection happening October 2.

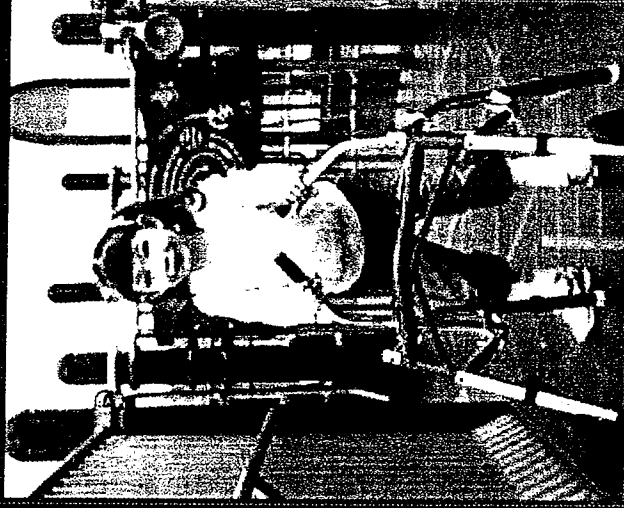
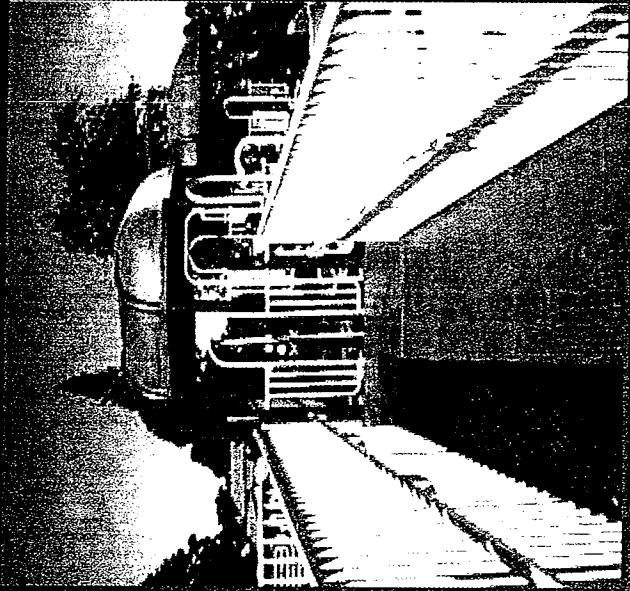
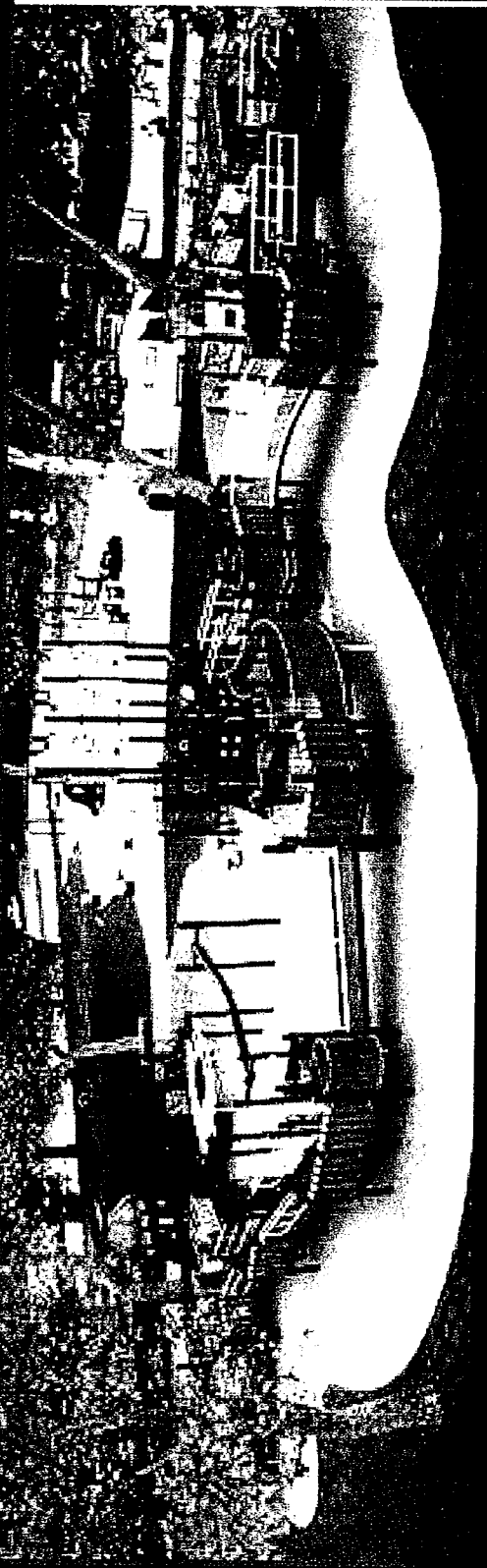
ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Parks & Recreation Commission
October 1, 2007

David Volz, David Volz Design
Jody Rios, David Volz Design
Julie Profet
Ed Knizeski
Betty Carol Kostan

Shane's Inspiration





LINDA S. ADAMS
SECRETARY FOR
ENVIRONMENTAL PROTECTION

ATTACHMENT D



ARNOLD SCHWARZENEGGER
GOVERNOR

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812-4025
(916) 341-6000 • WWW.CIWMB.CA.GOV

MARGO REID BROWN
CHAIR
MBROWN@CIWMB.CA.GOV
(916) 341-6051

WESLEY CHESBRO
WCHESBRO@CIWMB.CA.GOV
(916) 341-6039

JEFFREY DANZINGER
JDANZINGER@CIWMB.CA.GOV
(916) 341-6024

ROSALIE MULÉ
RMULE@CIWMB.CA.GOV
(916) 341-6016

CHERYL PEACE
CPEACE@CIWMB.CA.GOV
(916) 341-6010

GARY PETERSEN
GPETERSEN@CIWMB.CA.GOV
(916) 341-6035



February 6, 2008

Mr. Geoff Dolan
City Manager
City of Manhattan
1400 Highland Avenue
Manhattan Beach, CA 90266-4795

Dear Mr. Dolan,

The California Integrated Waste Management Board (CIWMB) received your request for an extension for your Tire-Derived Product Grant, FY 2005/06 TDP1-05-69. While CIWMB understands your unexpected delays, we are fiscally unable to extend your grant to the date you requested, December 15, 2008. However, as stipulated in the Terms and Conditions – Amendment section of your grant agreement, CIWMB will extend your grant until May 15, 2008 and allow you to purchase the material.

The Terms and Conditions state, *“No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated into this Agreement is binding on any of the parties. This Agreement may be amended, modified or augmented by mutual consent of the parties, subject to the requirements and restrictions of this paragraph.”*

You must submit a Payment Request Form (CIWMB 87), an invoice for purchase of the materials, and proof of payment no later than May 15, 2008. Since your project will not be complete, CIWMB will withhold and retain 10% of your payment. Also, in honoring your good-faith effort, CIWMB will expect to receive a final report on December 15, 2008. If the grant project is not completed by June 30, 2009, the City agrees to reimburse the grant funds to the CIWMB by June 30, 2009.

Your organization has agreed to the above stipulated conditions, per the phone conversation between Michelle Martin, CIWMB Grant Manager, and Dana Greenwood of your staff. In the near future, an amended grant agreement will be sent to you. As recognition of agreeing to the conditions, please sign and return the grant agreement to CIWMB. If you have any questions, please contact your grant manager, Victoria Rocha at (916) 341-6436 or vrocha@ciwmb.ca.gov.

Sincerely,

Shirley Willd-Wagner
Division Chief
Financial Assistance Division

Cc: Dana Greenwood, City Engineer
City of Manhattan Beach