



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Aldinger and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: February 19, 2008

SUBJECT: Consideration of the Budgeted Purchase of One Hybrid Vehicle for the Police Department from Manhattan Beach Toyota in the Amount of \$25,007.04

RECOMMENDATION:

Staff recommends that the City Council award of RFB #734-08 to Manhattan Beach Toyota in the amount of \$25,007.04 for the purchase of one hybrid vehicle.

FISCAL IMPLICATION:

Funds totaling \$34,000 are budgeted in the FY 2007-2008 Fleet Management Fund for the purchase and equipping of this vehicle with the usual necessary equipment (emergency lights, sirens, etc.).

DISCUSSION:

In June 2007, the City Council approved the FY 2007-2008 budget, which includes the purchase of several new and replacement vehicles. One of those vehicles is a replacement for the Police detectives, which is no longer economical or feasible to maintain. Where possible and practical, we have specified “green” vehicles in keeping with our efforts to be more environmentally-friendly. As a result, staff is recommending that the Detective car be replaced with a Toyota Camry Hybrid.

Historically, the City has purchased its vehicles by utilizing larger agencies’ existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. Because these contracts did not offer the same vehicle, staff solicited bids independently.

Bid Recaps

A total of three vendors were sent formal bid requests and four responses were received. The comparison below shows the aggregate price including sales tax, payment discounts, rebates, and other fees. The low bid is in bold lettering:

<u>Bidder</u>	<u>Camry Hybrid</u>
1. Manhattan Beach Toyota	\$25,007.04
2. Miller Toyota	\$25,810.16
3. Longo Toyota	\$25,927.16
4. Wondries Fleet	\$26,530.00

In reviewing the bid submittals, Manhattan Beach Toyota offered the lowest bid for this vehicle. The Federal Tax Credit for hybrid vehicles is no longer available.

If this purchase is approved, the existing unit will be surplus and auctioned for the highest attainable value. The new vehicles will arrive in approximately 1 week.

cc: Jim Arndt
Rod Uyeda