



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Aldinger and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Liza Tamura, City Clerk
Terri Aliabadi, Senior Deputy City Clerk

DATE: December 18, 2007

SUBJECT: Declare Vacancy: Planning Commission, Seat No. 3 (Schlager)

RECOMMENDATION:

Staff recommends the City Council pass a motion to DECLARE VACANT Planning Commission Seat No. 3 (Schlager).

FISCAL IMPLICATION:

If approved, notices declaring the subject vacancy will be published in the Beach Reporter. Sufficient funds have been budgeted.

BACKGROUND:

The Planning Commission consists of five (5) members and is responsible for planning activities, including use permits, commercial planned development permits, zone changes, code amendments, and modification to long-range planning documents, including the City's General Plan and Local Coastal Plan.

DISCUSSION:

On December 6, 2007, Community Development Director Richard Thompson received an e-mail from Jim Schlager, who holds Seat No. 3 on the Planning Commission, indicating his resignation from the Commission.

Per Ordinance No. 1975, if a vacant seat has 18 months or less remaining in its term, the new member will complete the original term of office and automatically be re-appointed to a three-year term without further ceremony. Following the three-year term, the member would then be eligible for re-appointment by the City Council to another three-year term. Jim Schlager's term on the Planning Commission was due to expire on May 31, 2008. Therefore, the individual appointed by Council to fill Seat No. 3 will then be automatically re-appointed without further

ceremony, in May of 2008, to a three-year term (May 2008 – May 2011), and at the end of May 2011, will then be eligible for re-appointment to another three-year term.

Upon Council's approval to declare this seat vacant, staff will advertise the vacancy in the December 28, 2007 and January 4, 2008 editions of the Beach Reporter and will post the vacancy on the City Hall bulletin boards and on the City's web site. Staff will accept new applications and contact those persons who have an application on file (within the last three years) and who have expressed an interest in the Planning Commission.

Staff recommends that the City Council appoint the new Commissioner at the January 15, 2008 City Council Meeting.

Attachment: Resignation e-mail
Vacancy Notice

From: Jim Schlager
Sent: Thursday, December 06, 2007 11:25 AM
To: Richard Thompson
Subject: Planning Commission

Richard,

Effective immediately I will be resigning my position on the Manhattan Beach Planning Commission.

Regards,

Jim Schlager



YOU CAN MAKE A DIFFERENCE

The City of Manhattan Beach is Seeking Community-Spirited People to Fill a Vacancy on the City's Boards and Commissions.

**THE FOLLOWING COMMISSION WILL HAVE A VACANCY
EFFECTIVE JANUARY 15, 2008:**

Planning Commission (1 Seat – Member-At-Large)

On Tuesday, January 15, 2008 the City Council will consider all applications and appoint a new member to this Commission.

To be considered for this commission seat, please submit your application to the

Office of the City Clerk
1400 Highland Avenue,
Manhattan Beach, CA 90266
by 5:00 p.m. on
Wednesday, January 9, 2008.

Applications are Available at City Hall or on the City's Web Site:

<http://www.citymb.info>

For More Information Please Call:
(310) 802-5056

Participating on a Board or Commission is a Great Way to Get Involved
in Your Community and Make a Difference!