



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Aldinger and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Richard Gill, Parks & Recreation Director  
Bruce Moe, Finance Director  
Gwen Eng, General Services Manager

**DATE:** November 6, 2007

**SUBJECT:** Award of Three-Year Contract to Sea-Clear Pools to Provide Begg Pool Maintenance and Repair Services (Not to Exceed \$60,000)

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### **RECOMMENDATION:**

Staff recommends that the City Council award RFP #721-08 to Sea-Clear Pools for a three-year contract to provide pool maintenance and repair services for an amount not to exceed \$60,000.

### **FISCAL IMPLICATION:**

Sufficient funds are available in the Parks and Recreation budget for on-going maintenance and repairs at Begg Pool.

### **BACKGROUND:**

Through an agreement with the Manhattan Beach Unified School District, the City maintains Begg Pool. In exchange, the Parks and Recreation Department provides spring, summer, and fall recreation aquatics programs including swim lessons, lap swimming, water aerobics and swim team training. Additionally, the Manhattan Beach Middle School physical education department uses the pool during the fall and spring.

### **DISCUSSION:**

Past pool maintenance contracts have included pool vacuuming, chemical balancing, filtration, system maintenance, cleaning and inspection of pumps, and equipment repairs. This scope of work has been reduced by in-house staff providing the daily pool vacuuming, thus, the contractor's duties under this new contract will be primarily focused on the tasks requiring technical expertise and/or certification, including chemical balancing and equipment maintenance and repairs.

Staff solicited proposals from five vendors and received three responses; two were 'no bid' responses. A summary is shown below:

<u>Company</u>	<u>Three-Year Not-to-Exceed Estimated Cost</u>
1. Sea-Clear Pools	\$60,000
2. Ocean Pacific Pools	No bid
3. Reese Pool Service	No bid

When polled by staff as to the reason for not submitting a bid, both vendors stated that they are unable to take on additional work at this time. In an effort to find an additional vendor, staff contacted a company that did not submit a bid, yet expressed interest initially; however they also declined to bid.

Because the pricing offered by Sea-Clear Pools is similar to the current contract for the same scope of work (for which several proposals were received), and past experience with this vendor has been favorable, staff is satisfied that they can perform the work and that the pricing is reasonable. Therefore, staff recommends that Council award a three-year contract to Sea-Clear Pools for an amount not-to-exceed \$60,000. If approved, the contract will be in the form of a purchase order. In addition, the City may cancel the contract at any time without cause if necessary.