



Agenda Item # _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Jim Aldinger and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Jim Arndt, Director of Public Works

DATE: October 16, 2007

SUBJECT: Award Professional Services Contract to Geosyntec Consultants for NPDES Permit and TMDL Consulting

RECOMMENDATION:

Staff recommends that the City Council pass a motion to award a contract to Geosyntec in the amount of \$52,861 for assisting the City in meeting the requirements of the NPDES Permit for Municipal Storm Water and Urban Runoff Discharges (MS4 Permit) and undertaking implementation activities to comply with the Santa Monica Bay Beaches Bacteria Wet Weather and Dry Weather TMDLs. The contract will cover work through June, 2008 to align with the City's fiscal year and the reporting year for the MS4 Permit.

FISCAL IMPLICATION:

Sufficient funds for this contract are available in the fiscal year 2007-2008 Public Works Storm Drain Maintenance budget.

BACKGROUND:

The City is required to maintain its Storm Water Quality Management Program as defined under the expired third-term MS4 Permit until a new permit is put into effect by the Los Angeles Regional Water Quality Control Board. The draft fourth-term MS4 Permit is expected to be released for public comment in December 2007-January 2008 time frame. Accordingly, the MS4 Permit compliance efforts are focused on maintaining the City's current programs and providing review and comment as needed in upcoming drafts of the new permit.

The City of Manhattan Beach, along with its sister cities in Jurisdictional Groups 5 & 6 (J5&6), will also continue to carry out joint TMDL compliance monitoring activities and to jointly develop and implement activities outlined in the J5&6 Implementation Plan for Santa Monica Bay Beaches Bacteria TMDL (Total Maximum Daily Limit).

DISCUSSION:

Last year, Kathleen McGowan provided limited assistance, to meet the requirements of the MS4 Permit due to the reduced Public Works staff availability (Lindy Coe-Juell, former Public Works Senior Analyst, moved to the position of Assistant to the City Manger). Ms. McGowan was selected for this assistance because she has many years experience related to developing and

implementing NPDES and TMDL programs, she is very familiar with the larger related policy and political issues in Los Angeles County and attends many of the same meetings Manhattan Beach is required to attend through her contract representation to Hermosa Beach. Late this summer, Ms. McGowan joined forces with Geosyntec Consultants, which expands the professional and technical services available to Manhattan Beach through her work. Ms. McGowan has submitted a proposal for this subject contract that has been reviewed by Public Works staff and found to meet the city's NPDES and TMDL professional services need. The key components of this proposal are outlined below.

Kathleen McGowan of Geosyntec will be the Project Manager and will be responsible for delivery of work items, along with limited City staff involvement. Specifically she will attend monthly meetings of J5&6, follow-up on NPDES Annual Report activities and prepare the City's section of the Santa Monica Bay-Ballona Creek Watershed summary for the annual report. She will also attend/represent the City at the Executive Advisory Committee (EAC) of the MS4 Permittees, who will review and advise on the next MS4 Permit.

Ms. McGowan will also assist in the areas of providing internal coordination on the MS4 Permit and TMDL direction; meet quarterly with the Santa Monica Bay- Ballona Creek Watershed Management Committee; attend quarterly meetings on the County-wide Public Education Program; coordinate with the City's Restaurant inspector to schedule FY 07-08 inspections; provide annual training of the Community Development staff to familiarize staff with planning and construction storm water and urban runoff issues; train Public works employees in how to conduct their responsibilities in a manner that minimizes adverse impacts on water quality; assist staff in reviewing and summarizing results of monitoring the Porous Paving Project and in preparing quarterly progress reports and assist in pursuing grant funding ideas.