

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer: Builders First Source

Project: Expansion of existing facility

Location: US 64 Apex, New Hope Township

Date: 04/23/2015

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Karen Callaway CE; Scott Bumgarner, Mark Hurt; Don Cernuto, Nicole Cernuto

CCAC Members: Bill Causey, (Acting Chair); Grim Hobbs; Davis Andrews; Shelly Jacobs; Mary DeAngelo; Sue Schwartz

Planning Staff: Angela Birchett

Attendees presented a plan to extend the facility onto the 18.15 Residential property to the east in order to build three (3) metal storage buildings for material storage. CCAC members suggested the use of other evergreens instead of Leyland Cypress, which are shallow-rooted and prone to disease and pests. Suggestions included viburnums, red cedar and wax myrtle. Members also questioned the desirability of dwarf yaupons. Suggestions included Japanese holly and viburnums. The proposed plan calls for a new entrance off US 64, which will be at the discretion of NCDOT. If this new entrance is not approved, then the plan will require adding Type A buffering to complete the screening facing US 64. A similar property close to the site has been advised recently by NCDOT that its buildings must be set back an additional 25 ft. from US 64 to accommodate a service road for a future controlled- access US 64. If NCDOT invokes the same ruling for this project, then the proposed plan will move back 25 ft from US 64. The property to the east of this new project has just been rezoned and will require a 40 ft Type B buffer as opposed to the 60 ft Type A as shown on the plan presented tonight. The CCAC suggested and the developer agreed on the substitution of 3.5-4.0 inch caliper street trees. Approval recommended.

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Topic 2

Summary of Action Items

Action Item(s)	Who	When

Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).