

MEETING MINUTES

PROJECT

Version #: 1.0

Issue Date:

Minutes of Meeting

Customer: Lenore Braford (Piedmont Farm Animal Rescue)

Project: Animal Sanctuary

Location: 7404 NC 87N

Date: 06/25/2014

Time:
6:30pm

Purpose: present site plan to Chatham County Appearance Commission

Attendees: Lenore Braford, owner

CCAC Members: Ginny Gregory (Chair); Sue Schwartz; Bill Causey; Grim Hobbs; Davis Andrews; Caroline Siverson

Planning Staff: Angela Birchett

Ms. Braford presented a plan for a farm animal rescue sanctuary that she and her husband plan to build on their property. Barns to house the animals and a visitor's center are to be built sequentially. CCAC Guidelines recommend a 20ft opaque buffer to screen the parking lot on the North boundary from adjoining properties. There must be a 10ft setback between the end of the buffer and the beginning of the parking lot. The parking lot lighting should be no taller than necessary, avoiding spillover of light onto neighboring properties. Proposed signage will be uplighted.

Topic 2

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Summary of Action Items

Action Item(s)	Who	When

Next meeting

The next meeting will be (date) at (time) at (location), room (room number or “to be determined”).